

Staff Meeting Minutes

INSTITUTION NAME:	Florida SouthWestern State College		
DATE, TIME, + LOCATION OF MEETING:	FSW LEE campus 08/21/2020		

ATTENDANCE			
Community of Interest	Name(s) – List all members. Multiple members may be listed in the same category.	Present – Place an ‘x’ for each person present	
Program Director	Joe Washburn	x	
Medical Director	Alex Rodi	x	
Program Coordinator	Chris Clemens		
Program Coordinator	Tresa Hibben	x	
Program Coordinator	Matt Stachler	x	
Program Coordinator	Rima Stevens	x	
EMS Support Specialist	Mike Knoop	x	
EMS Support Specialist	Tracy House	x	
EMS Support Specialist	Tammy Mole’	x	
EMS Support Specialist	Linda Welch		
Other			
Program Coordinator-Fire	Mike Jimenez		
Program Coordinator-Fire	Gene Etchevery		
Program Coordinator-Fire	John Wayne		

Agenda Item		Discussion	Action Required	Lead	Goal Date
1.	Call to order	Joe Washburn	Yes / No	Joe	
2.	Roll call	n/a	Yes / No		
3.	Review and approval of meeting minutes	n/a	Yes / No	NA	
4.	<ul style="list-style-type: none"> <input type="checkbox"/> EMT to EMS Progression & Relationship <input type="checkbox"/> EMS 2119 Achievement <input type="checkbox"/> EMT 2661 Achievement <input type="checkbox"/> Enrollment <input type="checkbox"/> Completion <input type="checkbox"/> Progression <input type="checkbox"/> Course Data <input type="checkbox"/> Success <input type="checkbox"/> Satisfaction 	<p>Joe: We are here to speak about the results from AS-EMS for our effectiveness plan.</p> <p>EMT to EMS Progression & Relationship: By the end of AY 2019-2020, the EMT/EMS program will be able to review achievement data from benchmark course in CCC/AS program to capstone course in AS program through the collection of data from both courses and the persistence of students from early CCC course to late AS course in an effort to make decisions that would better serve the CCC graduates in employment and furthering their degree.</p> <p>Joe: The result for 2018-2019 demonstrated that there is a trend in EMS 2119 unit exam analysis. Since gathering the data, it appears that the mean scores are declining.</p> <p>Tresa: So it has been getting worse in terms of unit exams? That doesn't seem right.</p> <p>Joe: Yes.</p> <p>Tresa: I thought that they were improving but this is for all 3 campuses as a whole not individual campuses. I feel like the individual scores would be high.</p> <p>Joe: Tammy pull the last few years of unit exams so we can look them over and compare semester to semester also campus to campus.</p> <p>Matt: We are having them do the reading at home then using what they were supposed to read to do projects etc in class. That could have had an impact. I feel like that has helped us not hurt us. The students are more engaged.</p>			

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		<p>Dr.Rodi: Maybe we should go back to a regular teaching style non flipped.</p> <p>Joe: I think we should stay the course because of the Pandemic we are having to us adjunct professors for both lecture and lab on two campuses. This will change the scores for this term forsure. But who knows maybe it will improve.</p> <p>Joe: Intermis of EMS 2661 all of the students passed the final assessment in FISDAP. This assessment has been hard for us to make the connection between EMT and the progression in the medic program. EMS 2119 Unit exams mean scores should be related to the unit content of the assessment in EMS 2661.</p> <p>Tammy: This one is still very confusing to me but I will be better about getting the correct data to Joe Van Galen next time around now that I know what you are looking for.</p> <p>EMS 2119 Achievement: This is an outcome in support of a new initiative (see OO 1) regarding the persistence of students in a CCC/AS course (EMS 2119) and an exclusively AS course (EMS 2661). {Multi-Year Study to measure achievement and progression of students specific to these two courses.}</p> <p>Joe: So this is the specific info about the unit exams. (showed everyone the graphs etc)</p> <p>Matt: It still seems odd that for the last 2 years there has been a downward trend. But I can see why OB is low its right next to trauma in the semester, two very hard subjects with a lot of content.</p> <p>Tresa: What if we moved trauma to the front of the semester with medical?</p> <p>Matt: I think with what we have going on this semester with different adjuncts we should maybe save any changes till spring 2021.</p>			

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	<p>Joe: Our Airway and operations scores are returning back to what they were which is good.</p> <p>EMT 2661 Achievement: This is an outcome in support of a initiative (see OO 1) regarding the persistence of students in a CCC/AS course (EMS 2119) and an exclusively AS course (EMS 2661). {Multi-Year Study to measure achievement and progression of students specific to these two courses.}</p> <p>Joe: So this is the specific data about the readiness exam in medic. We already know they all passed above. The mean average was 79%.</p> <p>Matt: I think this is a great sign that we are teaching what we should through out EMT and Medic.</p> <p>Tresa: Our attrition is still high, this could be a sign that the students just our not learning what they need to, to pass each class.</p> <p>Dr.Rodi: I agree it goes back to having the students understand in the beginning of the Paramedic program what is really expected, like having them take an entrance exam etc.</p> <p>Enrollment: The goal for 2019/20 will be to maintain a headcount of 176 students.</p> <p>Joe: We did meet this goal with an increase to 183.</p> <p>Tresa: The school has really done a great job of put FSW's name out in the community.</p> <p>Matt: Your right but with the pandemic will we still have these kind of numbers?</p> <p>Joe: I am concerned about that as well. Lets keep the goal the same and see if the pandemic affects us at all.</p> <p>Completion: It is our goal to meet at least 34 degrees conferred and 28.2. degrees conferred per 100 FTE during the 2019-20 academic year.</p>			

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	<p>Joe: We did not meet this goal. We are down to 26 degrees conferred from 34. Degrees conferred per 100 FTE was 20.4, down from 28.2. We started the selection process for Medics during 19-20. So this is why it is down.</p> <p>Matt: Right so we need to take this goal down to 24 because that's how many students we are taking each year into the Paramedic Program.</p> <p>Progression: The goal for 2019/20 be set at 55%.</p> <p>Joe: The goal was not met it was 38.1%. But we are looking at the 2018 data. Not the most current cohort that has not graduated after we started the selection process.</p> <p>Dr.Rodi: Right, so we need to look at this years data to have a better idea if what we have done to improve retention in terms of the Medic class has worked.</p> <p>Course Data: The goal for 2019-20 course section size will be 32.5.</p> <p>Joe: We did not meet the goal but we did go from 23.75 to 24.44.</p> <p>Tammy: So what does course section size mean?</p> <p>Joe: Its how many students we put in the program and on each campus.</p> <p>Matt: So when we came up with 32.5 we where way off. We cant have that many students in any classes.</p> <p>Tresa: Right, we are only taking 24 studetns in medic now. Not counting the retreads.</p> <p>Dr.Rodi: We just don't have enough people resources to take on more students.</p> <p>Joe: Ok so lets set it at 24. That makes more sense looking into the future data.</p>			

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	<p>Success: The goal for 2019-2020 is to meet a success rate of 90%.</p> <p>Joe: We did not meet the goal. And it went down from 88.63% to 88.5%. So adding in the learning activites did not help.</p> <p>Tresa: We did not increase the learning activies as much as we would have liked to I think.</p> <p>Rima: And for EMS 2421 because of the pandemic those grades where never reported so we had a zero percent success.</p> <p>Joe: We did have any increase from 2017-2018 fall and spring compared to 18-19 and 19-20 fall and spring.</p> <p>Matt: So maybe the selection process will have an impact or is having one on this data. And it looks like summer is where all of our students are dropping. Lets see how the pandemic will affect us. But I think that this goal is attainable. Espicially with our new protocols and selection process in place.</p> <p>Satisfaction: For the 2019-2020 the goal agreed upon by EMS instructional and staff members will be 75% of the graduates to be employed.</p> <p>Joe: We did not meet our goal we had 72%.</p> <p>Tammy: For Coamps our goal is 70% why is this higher?</p> <p>Dr.Rodi: This is something we want to work towards. We want to know we are training our students to be better employees then any where else.</p> <p>Joe: Right, we are still doing a good job, we just want to improve upon it.</p> <p>Tresa: What if we have the county ems agencies and fire chiefs etc come to campus and talk to anyone who is not already employed?</p> <p>Tammy: I can look into that and have Joe call around when we get closer to our graduation date.</p>			

Agenda Item		Discussion	Action Required	Lead	Goal Date
5.	Next meeting(s)		Yes / No		
6.	Adjourn		Yes / No		

Minutes prepared by Tamara Mole'

Date 8/28/2020

Minutes approved by _____

Date _____

If item #5 above was acted on, then:

Medical Director's signature _____

Date _____

