

Program Director, Emergency Service Programs Assessment/Effectiveness Review Meeting

Minutes

Tuesday, October 23, 2018

1:30 p.m. – 2:30 p.m.

Thomas Edison Campus; Building I, Room 123

Present:

J. van Gaalen (Asst. VP, IR, Assessment & Effectiveness)
K. Dunlap (Director, Inst. Reporting & Analysis)
J. Washburn (Program Director, Emergency Service Programs)
B. Miley (Coordinator, Accountability & Effectiveness)
D. Barnard (Academic Assessment Analyst)

1. J. van Gaalen opened meeting at 1:30pm to address the needs and concerns with data attributes reported to the Program Director of Emergency Service Programs.
2. J. Washburn opened discussion by noting that students may have, at one point, been advised to declare the CCC in EMT because it is the only financially aided certificate in the State of Florida, as far as he is aware. This could not be confirmed by all parties. However, the intent of J. Washburn's reporting of this possibility is that it is extremely difficult for him to track his students based on the graduation/retention reports he is getting annually because he cannot say with certainty whether students are coming in for the CCC but not continuing for the AS. In short, his AS numbers that he gets must be inclusive of CCCs because he is certain those enrollment numbers are far too high.
3. D. Barnard also noted that, in the Fire Science investigative analysis she is completing at the request of J. Washburn from AY 17-18 assessment results she is also seeing this difficulty in tracking completers.
4. J. van Gaalen suggested that perhaps Institutional Reporting could report data on the CCCs. In this way, at least, one could gain the difference between the two and have a clearer picture of what students are being retained or graduated. Because changing of major is not clearly tracked this would not solve the problem, but would go a long way in allowing J. Washburn to better track his program and make adjustments.
5. K. Dunlap reported that this can be done, and that her office would be able to do this as an Argos breakout that J. Washburn would have access to.
6. J. van Gaalen and K. Dunlap jointly reported they would bring these concerns forward to Dedicate to Graduate Advisory Committee as well because it is both on topic with goals of that committee as well as may have relevance elsewhere in the College.

The meeting adjourned at 2:11 p.m.