

Staff Meeting Minutes

INSTITUTION NAME:	Florida SouthWestern State College		
DATE, TIME, + LOCATION OF MEETING:	July 30,2019 1:00pm FSW LEE campus		

ATTENDANCE			
Community of Interest	Name(s) – List all members. Multiple members may be listed in the same category.	Present – Place an ‘x’ for each person present	
Program Director	Joe Washburn	x	
Medical Director	Alex Rodi		
Program Coordinator	Chris Clemens		
Program Coordinator	Tresa Hibben		
Program Coordinator	Matt Stachler		
Program Coordinator	Rima Stevens		
EMS Support Specialist	Mike Knoop		
EMS Support Specialist	Tracy House		
EMS Support Specialist	Tammy Mole’	x	
EMS Support Specialist	Linda Welch		
Other			
Assistant Vice President, Institutional Research, Assessment and Effectiveness	Joseph Van Gaalen	x	

Agenda Item		Discussion	Action Required	Lead	Goal Date
1.	Call to order	Joe:	Yes / No	Joe	
2.	Roll call	n/a	Yes / No		
3.	Review and approval of meeting minutes	n/a	Yes / No	NA	
4.	<ul style="list-style-type: none"> <input type="checkbox"/> Review the AS EMS program's annual effectiveness outcomes <input type="checkbox"/> EMS 2119 Achievement <input type="checkbox"/> EMT 2661 Achievement <input type="checkbox"/> EMT to EMS Progression & Relationship 	<p><u>2119 Achievement</u> The goal to establish baseline data for achievement in LMS-based assignments for EMS 2119 for fall 2018 and spring 2019 has been met.</p> <p><u>Discussion of 2119 Achievement and Graphs:</u></p> <p>Joe: Truama is the weaker of the group when testing. We are only able to do the last 4 weeks because we spend the first 11 going over medical.</p> <p>Mr. Van Gaalen: this is a classic assessment, we could spend more time on one thing at the expense of another. So in the use of results we can explain that. You could also seek out what types of methods the instructors are using during that time. As an example maybe spread a little bit of trauma or examples into the beginning of the course if possible. A students concept map is the book the instructors usally take chapters and move them around according to what they see fit.</p> <p>Joe: It look like they are having trouble with it in the spring time more so, and it's the same enrollement, same sections, same instuctors.</p> <p>Mr. Van Gaalen: Also we have spring break and the Lee campus schedule with days off on Monday holidays and such. But regard less people are still passing just not as well.</p>	Yes / No	Joe and Mr. Van Gaalen	

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	<p>Joe: We need to look at this data again especially for spring and see if this is a continuing trend. But this is very good data.</p> <p>Mr. Van Gaalen: For use of results... we noted trauma is an area of concern... we have decided to go with this model or we have devised a plan...</p> <p><u>2661 Achievement</u> This is a new outcome developed in response to a need to understand the relationship of the CCC EMT student and the AS EMS student.</p> <p>Discussion: Joe: This is data about the medics. Let me see what we are looking at here. Im not understading what we were trying to measure with this data.</p> <p>Mr. Van Gaalen: We decided last time to add something else in too our assesments other then the normal enrollement data etc.. We wanted to look at one class on the front end and one class at the back end. So from the beginning of emt and end of Paramedic. But if this data doesn't make sence or is not helpful..</p> <p>Joe: Ya Im not seeing the point, the 2119 is perfect love that information. 2661 is the field intership/capstone final ride. Joe asked where Mr. Van Gaalen was getting the data from and he said canvas. That would be why then.. canvas does not capture the data we need. Fisdap is the program we use. We look at the grad report for each cohort.</p>			

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Mr. Van Gaalen: So for use of results, your office staff is going to provide us the correct data when the report comes available and we will analyze it. We are going to use better data to fix the issue.

Joe: We looked at the unit exams for emt 2119 and they are all taken in one course, then we looked at unit exams for paramedic and they are taken over a couple of classes. I think that would be more like apples to apples.

Mr. Van Gaalen: We talked last year where do we lose these students. Ground level is 2119. We wanted to collect data from 2119 and 2661 in the same year. So by doing both assessments, starting this year we are not really seeing the same students that were enrolled in 2119 in 2661 so we went backwards.

Joe: Assesments are not all the same, Emt you are looking at certain assesments, then 2661 those same assesments are not there. The EMT comprehensive exam is made up of all those unit exams, paramedic is taking the Comprehensive exam those are made up from topics from each unit exam. Not sure what we should be looking at but we need apples to apples. And we are giving you two different types of information. We can look at the comprehensive for both

Mr. Van Gaalen: Bottom line why or is it going to be useful for you. We didn't have much of plan for these results we just wanted to see what happened when we tracked this data. We wanted to find soming that was in each, the certificate and AS crossover, so we could kill two birds with one stone. To see if there was a real academic reason why they stopped out. Or more then likely what the standard is they can get a job now. It

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	<p>was just to find some ground information about whether they were coming or going. From an outcome level instead of just a success rate.</p> <p>Joe: Our original dilemma was we had these students in the AS that never made it into my program, how do I identify these students. I don't know what to look at from the paramedic to the AS. I am not seeing a correlation.</p> <p>Mr. Van Gaalen: This was just a see what happens, you had to have more than outcomes for your program, I don't care what happens, we hope by collecting this data that down the road we find something more in depth by using this outcome data.</p> <p>Joe: I am thinking we give you a piece of a piece of our data.</p> <p>Mr. Van Gaalen: Perfect then we can make that data happy so to speak then move on. Its basically all about what you want to learn and grow from.</p> <p>Joe: So I give you data on complaint section of the data. Then next year tweak that data and couple years later add data on impressions.</p> <p>Mr. Van Gaalen: Use of results after looking at the data for 2661 we have determined that this is not as fruit full, so here is what we have decided, we are going to look at one particular area, still has names and still will be able to look at a 2661 componete, we can track our office will receive it from yours when the report comes out.</p> <p><u>EMT to EMS Progression & Relationship</u></p>			

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		<p>Mr. Van Gaalen: Lets look at time in academic years, EMT to EMS. Use of results because of 2661 not having the correct data the plots don't really have very good information. This will evolve and change over time. How is this helping you the bar graph?</p> <p>Joe: So data from acadmic years, 50% took them greater then 3 years, 30 % it took 1.5 to 2 years. We want to continue to watch it, We have changed the time frames of your curriculum, or if mayne the state statue requirement will effect this.</p> <p>Mr. Van Gaalen: We have a list of students in the that 3 year mark, we can send you a list of them and you can make some cold calls. See what happened. Maybe solve a lot of your questions about why its taking them so long, just an idea.</p> <p>Joe: I project to see a rise in the 2.5 to 3 years because we are currently doing an assessment to get into the paramedic program. We have limited the number of seats. It will be interesting to see if we start to lose them to other programs because of this change to our entrance porcedures.</p>			
5.	Next meeting(s)	8/16/2019	Yes / No		
6.	Adjourn		Yes / No		

Minutes prepared by Tamara Mole'

Date 8/5/2019

Minutes approved by _____

Date _____

If item #5 above was acted on, then:

Medical Director's signature _____

Date _____

