**Meeting Rationale**

FSWC – Lee is a small school with lots of integrated and moving parts. Our parent organizations (Florida SouthWestern State College and the Lee County School District both operate as outside entities and are dependable sources of support and structure. In relation to the LCSD, we are an independent Charter School and function as a sub division of the School of Education at FSW (SoE). These positions are advantageous to us as we remain operationally free to do what is best for students, staff, and our general school community. While there is a formal structure of meeting almost every other Tuesday as a full group, submitting our meeting minutes to the College’s Document Manager, and meeting regularly with the Dean of the SoE, this structure is not the driving force for excellence. Student needs are best met through the spirit of innovation, self-directedness, cooperation, and shared decision-making that permeates the culture here. The results of this methodology speak for themselves in terms of academic achievement, climate surveys, and the annual excess demand for seats during our open enrollment lottery.

What follows are the meeting minutes and summaries of our designated time(s) together but they do not happen in a vacuum. Sometimes they sound like an agenda and are published before hand, other times they are presented as a summary of what happened. Lunchtimes in the staff lounges, group chats via cell phone, teachers teaming up with each other, ideas from the Principal, un-expected student needs, world events☺, all get managed with the strength of a unified staff. There is an un-written expectation that decisions that will affect multiple people or groups of students require everyone involved to be present. This builds a sense of team while encouraging independent thinking and cooperation at the same time.

**FSWC-Lee Collegiate High School**

**Meeting Minutes**

7/11/2020

Hi gang,

As you can imagine, all day Friday got jacked with a distraction so I couldn’t get this to you all until this a.m.  As you look at it to gather your ideas I will someone to help me post it like the other google docs and you can and should add all your ideas there.  Every number and statement could accept your thoughts underneath it and you could add numbers to any of the categories.

In terms of time table, we need to get just about everything we are going to consider into the mix by Tuesday as I am going to need to put out some sort of general parent communication mid next week.  Families who are committed to virtual need the option to move on now unless we develop a way try to do both at the same time.

Thanks for you continued commitment over the summer and to us for next year!

**Hygiene and Health Considerations**

1. Maximized social distancing given space and enrollment parameters. Only keeping students currently registered to attend (no new families if and when students withdraw).
2. Masks for students on busses and campus (bandana, fishing buffs, ect.. no permitted) with the exception of actively eating lunch.
3. Face coverings (masks or clear face shield) for teachers and staff with the exception of actively eating lunch or occupying an otherwise empty space.
4. Students with symptoms expected to quarantine for 14 days per recommendations.
5. All classrooms have a “no fly zone” from the entry door across the white board wall so that during class staff have a socially distanced area to work in. If that area doesn’t already include the desk, the teacher’s desk is considered the same.
6. Each classroom has a teacher defined “on deck spot” where students can wait for teacher when they need to approach the desk area. All teachers scheduled to have a portable pleixi glass divider for use at their desk area.
7. One-way traffic in hallways.
8. 1:1 computer with student asked to bring own device or the ability to borrow a single device for the entire day. (Students wipe it down upon pickup and return).
9. Drinking fountains are replaced with water bottle fillers. Disposable cups are available in the event that students don’t have a water bottle on a given day. Only water permitted in bottles.
10. Hand sanitizing stations around building.
11. Enhanced cleaning process per FSW vendor.

**Teaching and Learning Priorities**

1. Establish rapport with students by establishing safety / health considerations and expectations.
2. Establish Canvas based academic routines valid in any of the three following modalities:
   1. Full Virtual Instruction
   2. Alternating Schedule like “A day - B day”
   3. Face to Face Instruction but planning for absent students
3. Most educational pedagogy allows teacher and student activities to be sorted into three broad categories from the teacher planning perspective:

* **“I do”** – direct instruction or efforts when the teacher is the deliverer and students are watching or listening.
* **“We do”** – interactive work between students and the teacher or between students and students.
* **“You do”** – efforts that students can do independently.

1. Reach agreement on what students/families can be assured of in terms of daily posting to Canvas.

**Creative Ideas that might facilitate operations**

1. Add items.
2. More items