**Meeting Rationale**

FSWC – Lee is a small school with lots of integrated and moving parts. Our parent organizations (Florida SouthWestern State College and the Lee County School District both operate as outside entities and are dependable sources of support and structure. In relation to the LCSD, we are an independent Charter School and function as a sub division of the School of Education at FSW (SoE). These positions are advantageous to us as we remain operationally free to do what is best for students, staff, and our general school community. While there is a formal structure of meeting almost every other Tuesday as a full group, submitting our meeting minutes to the College’s Document Manager, and meeting regularly with the Dean of the SoE, this structure is not the driving force for excellence. Student needs are best met through the spirit of innovation, self-directedness, cooperation, and shared decision-making that permeates the culture here. The results of this methodology speak for themselves in terms of academic achievement, climate surveys, and the annual excess demand for seats during our open enrollment lottery.

What follows are the meeting minutes and summaries of our designated time(s) together but they do not happen in a vacuum. Sometimes they sound like an agenda and are published before hand, other times they are presented as a summary of what happened. Lunchtimes in the staff lounges, group chats via cell phone, teachers teaming up with each other, ideas from the Principal, un-expected student needs, world events☺, all get managed with the strength of a unified staff. There is an un-written expectation that decisions that will affect multiple people or groups of students require everyone involved to be present. This builds a sense of team while encouraging independent thinking and cooperation at the same time.

**FSWC-Lee Collegiate High School**

**Meeting Minutes**

5/27/2020

* Attached you will find the survey results from recent FSW survey…….. very positive .
* We have a Master Schedule that works for next year!!!!…….standard disclaimers apply about class size, leveling, COVID – 19 plans, etc…..
  + We added Sophomore semester long electives (course selection sheet coming soon)
  + All sophomores will also take semesters of Engineering II, Econ, and Gov and then select either CAD or an Arts Elective
  + Minor changes to the freshmen world as a result of above……
* Final Grades will be due in FOCUS on Wednesday, June 3 by 3:00 but the more practical deadline is noon…..Staff Appreciation/Goodbye for the summer lunch scheduled here at noon.
* You don’t have to bring anything or RSVP.  But, if you know you can’t make it, please let Jess know so we have our food count approximately right.
* We will talk more during the zoom but your check out list for the end of the year is:

1. An email to myself, Sori, and Jennese that says “my grades are all entered except for the following incompletes:” (hopefully you don’t have any but who knows)
   1. The same email can contain any necessary follow up that you need us to do with students over the summer (exams, projects, etc…..)
2. Come get anything you need or want out of your room (building floors are almost done already ).
3. An email to myself that includes any:
   1. “I need” purchased items
   2. “I want” purchased items
   3. “I have an idea for my class next year” ideas so I can follow up with you individually
4. A final draft of your Self Reflection and Deliberate Practice (if I have questions or follow up, I will email you individually this week )
5. This is not a requirement to check out but I am saying out loud now that each of you should consider doing a little work now/over the summer to make pre-school week easier on yourself.
   1. Scope and sequence documents will be collected in the fall.
   2. We will build your Canvas Shells for next year within the next day or two so you can transfer course content while it’s fresh in your mind.
   3. Plan with your grade level about Canvas usage / rollout next year.
   4. Mark July 20th as a “expect to hear from school day” – I have no idea what the summer will bring but will try my best to leave you alone until then .

<https://fsw.zoom.us/j/94667273547>

Meeting ID: 946 6727 3547