**Meeting Rationale**

FSWC – Lee is a small school with lots of integrated and moving parts. Our parent organizations (Florida SouthWestern State College and the Lee County School District both operate as outside entities and are dependable sources of support and structure. In relation to the LCSD, we are an independent Charter School and function as a sub division of the School of Education at FSW (SoE). These positions are advantageous to us as we remain operationally free to do what is best for students, staff, and our general school community. While there is a formal structure of meeting almost every other Tuesday as a full group, submitting our meeting minutes to the College’s Document Manager, and meeting regularly with the Dean of the SoE, this structure is not the driving force for excellence. Student needs are best met through the spirit of innovation, self-directedness, cooperation, and shared decision-making that permeates the culture here. The results of this methodology speak for themselves in terms of academic achievement, climate surveys, and the annual excess demand for seats during our open enrollment lottery.

What follows are the meeting minutes and summaries of our designated time(s) together but they do not happen in a vacuum. Sometimes they sound like an agenda and are published before hand, other times they are presented as a summary of what happened. Lunchtimes in the staff lounges, group chats via cell phone, teachers teaming up with each other, ideas from the Principal, un-expected student needs, world events☺, all get managed with the strength of a unified staff. There is an un-written expectation that decisions that will affect multiple people or groups of students require everyone involved to be present. This builds a sense of team while encouraging independent thinking and cooperation at the same time.

**FSWC-Lee Collegiate High School**

**Meeting Minutes**

3/21/2020

Hi again……..

Here is our agenda for Monday’s meeting and how we will get to our “new normal” of virtual education.

Between now and Monday:

Get familiar with “Zoom” at [www.zoom.com](http://www.zoom.com/) …….the first use is hosted by Mr. Frye, the direct link is in the group text.  Log in starting at noon and please be ready to go by 12:30.  Your welcome in person as well.

Starting at 12:30 we will cover:

1.       Our status as a charter school to include, curriculum, remote learning, the rest of the school year, how FSW is operating, and our general responsibility/opportunity at this weird time. (editorial later ).

2.       A plan (still to be fleshed out by all of us together) of how to start slow and get kids connected to us and doing virtual schooling.

a.       Think of a two-week module as a baseline idea.

b.       Core subjects need to take priority over electives.

c.       Due dates for assignments need to be after 3/30 (strategy here ).

3.       Each grade level’s plan to coordinate the release of assignments/assessments.

a.       Your going to need to stay in touch (zoom is fine) almost daily.

b.       We need to share “best practices” so we can document what we did.

4.       How to turn our efforts into a documentable PD plan.

5.       Please send me any questions/concerns/whatever else I am missing ASAP so we can address it as soon as possible.

The overall goal here is to start slow, stay separated from the district’s plan, be really responsive to students and families, and remember that the academic stakes are low in the short term…….our sophomores have already qualified for college, there are no state assessments, and we have already had a successful ¾ of the year.  We can pick up the pace and rigor once we know how long the closure is going to last.

B. Botts