**Meeting Rationale**

FSWC – Lee is a small school with lots of integrated and moving parts. Our parent organizations (Florida SouthWestern State College and the Lee County School District both operate as outside entities and are dependable sources of support and structure. In relation to the LCSD, we are an independent Charter School and function as a sub division of the School of Education at FSW (SoE). These positions are advantageous to us as we remain operationally free to do what is best for students, staff, and our general school community. While there is a formal structure of meeting almost every other Tuesday as a full group, submitting our meeting minutes to the College’s Document Manager, and meeting regularly with the Dean of the SoE, this structure is not the driving force for excellence. Student needs are best met through the spirit of innovation, self-directedness, cooperation, and shared decision-making that permeates the culture here. The results of this methodology speak for themselves in terms of academic achievement, climate surveys, and the annual excess demand for seats during our open enrollment lottery.

What follows are the meeting minutes and summaries of our designated time(s) together but they do not happen in a vacuum. Sometimes they sound like an agenda and are published before hand, other times they are presented as a summary of what happened. Lunchtimes in the staff lounges, group chats via cell phone, teachers teaming up with each other, ideas from the Principal, un-expected student needs, world events☺, all get managed with the strength of a unified staff. There is an un-written expectation that decisions that will affect multiple people or groups of students require everyone involved to be present. This builds a sense of team while encouraging independent thinking and cooperation at the same time.

**FSWC-Lee Collegiate High School**

**Meeting Minutes**

3/12/2020

Hi….stay tuned to information from me, not the media circus.  At this time, neither LCSD or FSW have any plans of canceling class or moving to virtual instruction.  Either one changing will be complicated for us but we will work through whatever challenges we end up with .  I will put an auto reply message on my email but you can still email or text me anytime.

I sent the message below to families:

Hello FSWC – Lee families,

My purpose in writing today is to make sure each of you knows how and where to get reliable school information as the COVID-19 virus situation unfolds.  As a public charter school located on a college campus, we are subject to decisions made by FSW as well as the LCSD.  At this time, both organizations are taking the necessary precautions to mitigate the spread of the virus but have no plans to close or alter class meeting schedules.

* 11th and 12th grade students should report to class on Monday, March 16th and pay close attention to any FSW based media releases in the upcoming days and weeks.
	+ While the LCSD is on Spring Break Ms. Covington and Ms. Zaragoza will be in the office to address student needs.
* 9th and 10th grade students should plan on returning to class on Monday, March 23rd after our upcoming Spring Break.  While the building is closed, all work surfaces will be disinfected as a precaution.

Our high school website will always have the most up to date and current status if anything should change.  <https://www.fsw.edu/wp/lchs/>  Should your family and/or your student find themselves in a situation where you believe that you might have been exposed, please reach out to us to make arrangements before simply returning to school.

I wish the best for your family and our students as this situation unfolds.

B. Botts

Principal