**Academic Success Department Meeting**

**September 11, 2020**

**12:00-1:30pm**

**On Zoom** <https://fsw.zoom.us/j/94718353424>

**Agenda**

I. **Good News!**

II. **Fall/Spring Schedule**

Modalities Open Forum (Dr. DeLuca’s 9/3/2020 email)

Tuesday, Sep 15, 9-10am; Tuesday, Sep 15, 3-4pm; Wednesday, Sep 16, 3-4pm. Zoom

links for each in email.

III. **Committees**

* 1. Curriculum Committee
  2. Professional Development Committee
  3. Academic Standards Committee
  4. Academic Technology Committee
  5. OER Committee
  6. Calendar Committee
  7. Learning Assessment Committee
  8. OBOC

**IV. PD**

1. Online Certifications

Per Dr. Roz Jester: As we begin preparing schedules for Spring 2021 we will be implementing completion deadlines for faculty that need to earn Online Certification(s).

**October 5, 2020** – Request enrollment and start certification by this date

**October 27, 2020** – Complete all certification requirements to remain on the schedule for related instructional modality

**October 28, 2020** – Priority registration opens for students

**November 15, 2020** – Facilitation for Live Online and Online Teaching Certifications is suspended until duty days Spring 2021.

1. Cornerstone Modules training set for PD Friday, October 23, 2020.

Two PD Fridays in October—October 23 and October 30.

**V. Evaluations**

a**.** Portfolium Trainings for Full Time Faculty

b. Adjunct Faculty Portfolio Guidelines 2020-2021 (attached to email)

**VI. QEP Briefing** by Dr. Harris/Dr. Cameron at our October Department Meeting

**VII.** **Gen Ed Assessment** of “Communicate” and “Evaluate”

**VIII. Assessment Data for Compliance Assist—Dr. Hester**

**IX. EAP Update**

**X. REA Update**

**XI. Advising Update**—Silvia Guerrero-Smith

**XII. Student Engagement Update**—Catherine Gorman

**XIII. SLS Update**

**XIV. Additional Items?**

**NOTE:** Future Meetings: October 9, November 13, *December 11*, January 8, February 12,

March 12, April 9 **On Zoom**. <https://fsw.zoom.us/j/94718353424>

**II. Modalities Open Forum (Dr. DeLuca’s 9/3/2020 email)**

An opportunity for faculty to share experiences in all teaching modalities. What is going well? What are the continued concerns? How can we support all modalities better? What have we learned to help us continue to innovate teaching and learning? Data from a recent student survey will be shared regarding their experiences in the modalities and their spring schedule preferences. Tuesday, Sep 15, 9-10am; Tuesday, Sep 15, 3-4pm; Wednesday, Sep 16, 3-4pm. Zoom links for each in email.

**IVa. Faculty Online Certification Deadlines from Dr. Roz Jester**

As we begin preparing schedules for Spring 2021 we will be implementing completion deadlines for faculty that need to earn Online Certification(s). The rationale for setting these dates is to:

1. Allow adequate time for new online instructors to orient themselves to the course they will teach and complete necessary preparations
2. Avoid last minute rescheduling of courses for instructors that haven’t completed required certification(s)
3. Manage workload for the faculty that facilitate the certification courses

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Visit <https://www.fsw.edu/online/certificationlist> for a description of each certification, links to request forms and a searchable list of certified faculty. As a reminder, here is a summary of the requirements by modality:

|  |  |
| --- | --- |
| **Instructional Modality** | **Required Online Certification(s) and Enrollment Request Links** |
| **Traditional** | None |
| **Blended** | **Effective Spring 2021** [Online Teaching Certification](https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=43076) *and* [Live Online Certification](https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=44440) |
| **Live Online** | [Online Teaching Certification](https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=43076) *and* [Live Online Certification](https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=44440) |
| **Online** | [Online Teaching Certification](https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=43076) |
| **Live Flex** | [Live Online Certification](https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=44440) |

**VII. Gen Ed Assessment Data**

* to be Collected by the LAC this Fall—courses with “Communicate” and “Evaluate” as integral

“Communicate”-- All of EAP, REA 0019, SLS 1350, SLS 1515

“Evaluate”—SLS 1515

* One or more sections of the course may be randomly selected to provide an assignment which the instructor feels is appropriate to meet that competency for General Education Assessment. The random selection and outreach to instructors occurs in the 3rd week of September.

**Tell Your Students! If they don’t have a good Internet connection at home; If they have too many distractions at home; they can come to their FSW Campus Zoom Room to access their class.**

**Student Zoom Rooms**  
Students--Need a place to access your Zoom class while on campus? FSW has created [Zoom Rooms](https://content.getrave.com/content/5955007/0109deb2-a927-43b1-8de6-56b3d51108cd/590a9e15-f735-4a76-93c4-d8ba711d24ef/Zoom_Rooms.pdf) at every FSW service location.

<https://content.getrave.com/content/5955007/0109deb2-a927-43b1-8de6-56b3d51108cd/590a9e15-f735-4a76-93c4-d8ba711d24ef/Zoom_Rooms.pdf>