**Department of Humanities and Fine Arts**

**Meeting Minutes**

**Date:** August 19, 2020. 10:00 a.m.

**Location:** Virtual/Online (Zoom)

**Chair:** Dana Roes

**Minutes:** Michael McGowan

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Brown | X |  |  |
| Chase, S | X |  |  |
| Chase, W | X |  |  |
| Doiron | X |  |  |
| Hoover | X |  |  |
| Lublink | X |  |  |
| McGowan | X |  |  |
| Mompoint | X |  |  |
| Pritchett | X |  |  |
| Roes | X |  |  |
| Sutter | X |  |  |
| Smith | X |  |  |
| Swanson | X |  |  |
| Molloy | X |  |  |
| Krupinski | X |  |  |
| Wurst | X |  |  |
| Harrington | X |  |  |
| Chowdhury | X |  |  |
| Gresens | X |  |  |
| Guests | Wendie Thompson, Kelly O’Neil | | |

1. Opening
   1. Call to Order: 2:25 pm
   2. Attendance taken
   3. Minutes from April 2020 approved
2. Announcements:
   1. Welcome, Thanks, Congrats
   2. Updates
      1. Tom (music): no concerts planned (dates are still booked in BB Mann).
      2. Mike (music tech): adding certifications to the recording class
      3. Ryan (digital art, website): new faculty, will work on things, but website isn’t up and running yet.
      4. Stuart (theater)
3. Information Items
   1. Monica: Brain Bowl: Co-coached with Dale, it’ll be virtual. Announcements about involvement are coming.
   2. Sarah: PD: Friday interviews for TLC director (10, 12, 1:30), and next Friday, too. 30 minutes each over Zoom. Conferences via Zoom are still available. Sarah will send out links of potential conferences. For unusual requests for this money, make sure the explanation is full. PD Fridays are still a thing (just online).
   3. Mike: Assessment: doing pre-and-post-test assessments (again). August 24-9/5 for the dates of pre-test, and 11/30-12/11 for post-test.
   4. Steve: Put a line in the syllabus about breaks in technology and coming back to class in 15 minutes or so. Have a plan.
   5. OBOC: Dr. Teed mentioned electronic copies available, too.
   6. Portfolios: done through Portfolion, new software. It gives reminders, and it’s intuitive. Should be good for the process. For the next few years, people who used to use their own webpage or Canvas for it will still be able to do that. Also, none of us in DoHFA are up for Continuing Contract or Comprehensive Review this year.
   7. Adjunct Mentor process: See Document Manager for the updated forms. The classroom observation form is different now.
   8. Curriculog: new curriculum system, supposed to be easier to work on documents simultaneously. The deadline for new programs is Oct. 12.
   9. ARC Presentations: Wendy is giving one on public use of portraiture for activist purposes.
4. Next Meeting: 9/11/20 at 10 a.m.