

2020 RN to BSN Program MEETING MINUTES 12-11-2020	
Meeting Date:	12-11-2020
Facilitator:	B. Holbrook
Participants:	Dr. P. Voelpel; Nursing Chair Prof. J. Davis; Profs. M. Jenner; S. Torres; M. Kruger; S. Steiner; Dr. M. Weiner; Dr. J. Settanni; Dr. T. Hays – Program Advisor

Agenda Item	Discussion	Action Due Date	Responsible Party
Old Business	Approved 10/09/20 & 11/ 13/20 meeting notes. Dr. M. Wiener made motion to approve, Prof. S. Torres seconded, all members present approved.		
ACEN Standards			
1. Mission and Administrative Capacity	<p>A. Associate Dean Message Dr. P. Voelpel: wished everyone a Happy Holiday Season. Introduction message regarding Dr. T. Norman, Interim Associate Dean. Anyone thinking of retiring in the next 3 years to send Dr. Voelpel a message; no one will be held to a retirement – just planning ahead for staffing. B. Holbrook expressed gratitude to the RN to BSN Faculty and Staff for supporting students, increasing enrollment, assisting with journey through 2020’s unusual challenges.</p> <p>B. Sigma update – S. Torres: Met with Sigma consultant yesterday and told FSW</p>	No follow-up needed.	

Agenda Item	Discussion	Action Due Date	Responsible Party
	<p>was approved for Sigma Chapter. Complemented FSW team on presentation/application considering Covid Pandemic. We will get the name and number of chapter later, perhaps in Jan.</p> <p>C. Discussed creating a new nursing major that allows a dual enrollment of ASN and BSN called AA- RN to BSN major – B. Holbrook. B. Holbrook presented proposal to increase RN to BSN admission – See slide presentation. Discussed eligibility such as GPA must be 3.0 or greater; must complete ASN Level 1 successfully and must have an AA degree or higher in Florida or meet all gen ed requirements for a BSN degree. Major is patterned after Polk State College Nursing Program AA to RN to BSN Major. Prof. J. Davis, Chair, will check with college Curriculum Committee to see if catalog changes can still be presented in spring to go into Fall 2021 college catalog. The advantage for students of the dual enrollment major is to get courses covered with Federal Financial Aid. Some students who satisfied the aforementioned criteria and taking NUR 3125, NUR 3145 or NUR 3066C as non-degree seeking students, with RN to BSN Program Director’s approval, but these courses while being covered in employer reimbursement to employees are not eligible for payment by Federal Financial Aid. Faculty will support dual major if approved by Curriculum Committee.</p> <p>The second proposal to increase enrollment was to admit licensed RNs to be accepted into the RN to BSN Program while they are simultaneously taking RN to BSN courses. This was the admission policy previous to Fall 2016. The purpose of</p>	<p>Next update from Sigma expected in Jan. 2021</p> <p>Prof. J. Davis will check with FSW curriculum committee to see if submission of a new major is possible for Fall 2021 catalog – prior to Jan. meeting.</p> <p>Prof. J. Davis</p>	<p>Prof. S. Torres</p> <p>Prof. J. Davis, Chair</p>

Agenda Item	Discussion	Action Due Date	Responsible Party
	<p>changing the Fall 2017 admission policy which required all BSN required gen ed courses to be completed before being admitted to the RN to BSN Program and be awarded the BSN major was to get control of the RN to BSN admitted students (Report ran said there was 600 – 800 enrolled students but only 200-250 were taking RN to BSN courses. The program did not have a dedicated advisor and admitted students were difficult to track. In 2020 we have a dedicated Student Success Advisor II, modifiable advising plans, dedicated Administrative Assistant (position vacant currently), and Program Director who feel they can manage BSN advising plan for students that will include completion of any gen ed courses required for BSN degree. The admitted RN students who qualify for Federal Financial Aid can use the funds to pay for BSN required gen ed courses. Currently if the students are not eligible to use the AA seeking major the courses are not covered by Federal Financial Aid.</p> <p>Factors that influence these proposals: Only 176 of 627 FSW ASN graduates are continuing their BSN education; in Spring & Fall 2020 terms, 176 of 355 (50%) students admitted to the AS Nursing Program held an AA degree or higher and would be eligible for a AA-RN to BSN major if created; this group of students who are not eligible for the AA major while completing BSN required gen ed courses and therefor are non-degree seeking are not followed by a FSW Advisor; and if RN to BSN Program admits RNs who have not completed BSN required gen ed courses admissions to RN to BSN would have increased by 218 (64%) students.</p>	<p>will check if admission proposals will be accepted by FSW Curriculum Committee for Fall 2021 College Catalog – due Jan. 8, 2021.</p> <p>Faculty to submit proposals to FSW Curriculum Committee for Fall 2021 or</p>	<p>Prof. J. Davis, Chair</p> <p>Prof. M. Jenner, Dr. M Weiner, Prof. J. Davis, Chair, Dr. P. Voelpel, B. Holbrook & other</p>

Agenda Item	Discussion	Action Due Date	Responsible Party
		Fall 2022.	volunteer Faculty
2. Faculty and Staff	<p>A. Nursing Chair – Prof. J. Davis expressed appreciation to Faculty / Staff for moving meeting times around so she and Dr. Voelpel attend each of the meetings in Nursing. Will be on Lee campus once a week, schedule to follow.</p> <p>B. Standard 2 review tabled until next meeting. Dr. Weiner will email review of Standard 2 review notes for Faculty and Staff to review.</p>	No follow-up needed	
3. Students	<p>A. Admissions – Dr. T Hays – 164 applications, 64 admitted, 46 not admitted needed documentation paperwork, 10 cancelled admissions because they did not have nursing education previous, 1 decided to go to UCF after applying to FSW, 40 were not admitted because they had other courses needed before entering RN to BSN Program. 18 of the latter ones were ASN presumed graduates for Spring 2021 who have been permitted to take faculty approved courses in RN to BSN without being admitted, if they get licensed before classes start they will be admitted when we return. Per B. Holbrook, FSW is one of 3 FL State Colleges with increased enrollment as reported at the FCNEA meetings.</p> <p>B. Petitions – B. Holbrook / Dr. T. Hays: Only one of five students wrote petition letters after two or more failures or W/Ds (after the FSW deadline) . Student petition letters were needed by 12/9/20 close of business; 3 reminders of petition deadline and consequence were sent. KM was approved to continue with all faculty voting to approve petition; SR will send petition letter over</p>	<p>Next update will be Feb. 21</p> <p>1/8/21</p>	<p>Dr. T. Hays</p> <p>B Holbrook /</p>

Agenda Item	Discussion	Action Due Date	Responsible Party
	<p>winter break. The remaining 3 students will have RN to BSN major removed from transcript and will need to reapply to be re-considered.</p> <p>C. RN to BSN Database and Advising plans – B. Holbrook / Dr. T. Hays: are up to date. Pre-admit students (those needing only 1-2 general ed. courses to qualify for admission) and Early ASN presumed Dec. grads are listed on the database clearly identifying them as non-admit students who are permitted by Director to take NUR 3066C Health Assessment, NUR 3125 Pathophysiology and NUR 3145 Pharmacology as non-degree seeking students. These students can be easily sorted and followed.</p> <p>D. Time limit on previously taken RN to BSN NUR courses being applied to a current BSN degree – B. Holbrook: There currently in no limit on length of time since course taken to be counted towards degree. To be discussed in future meeting. Research needed from other State Colleges. B. Holbrook with ask FCNEA colleges to survey.</p> <p>E. Pre-admit non-degree seeking students be permitted to take NUR 3805 Professional Roles – B. Holbrook: May pre-admit students (AS grads before license or RN who do not meet all gen ed requirements) be allowed to take NUR 3805 Professional Roles & Dimensions as non-degree student? Need to take orientation as pre-admit student who are taking non-degree seeking RN to BSN courses? To be tabled until next meeting.</p>	<p>No action needed. Next report Feb. 21</p> <p>Feb '21 RN to BSN meeting</p> <p>Jan. 8, 21</p>	<p>Dr. T. Hays</p> <p>B Holbrook / Dr. T. Hays</p> <p>B Holbrook</p>

Agenda Item	Discussion	Action Due Date	Responsible Party
		meeting	B Holbrook / Dr. T. Hays / Faculty
4. Curriculum	<p>A. Comparison of FL State College RN to BSN curriculum – B. Holbrook: report shared with Faculty / Staff / Leadership as a handout to review for Jan. meeting.</p> <p>B. Syllapolooza – M. Kruger: will share a handout with requirement of general education competencies and how they should be listed in syllabi. All syllabi in college will be review to assure they meet the intention. M. Kruger will send an email handout chart on the past work done by RN to BSN faculty for current Faculty to review. Deadline has not been communicated yet. Margaret will send on Jan. 4 to Faculty. There is no deadline from college for finishing this project.</p>	<p>Jan. 8, 2021 meeting</p> <p>Jan. 8, 2021 Course leads to review and present to faculty next meeting.</p>	<p>Faculty</p> <p>M. Kruger / Faculty</p>

Agenda Item	Discussion	Action Due Date	Responsible Party
	C. Curriculum Review – M. Jenner tabled for Jan. 21 meeting.	Present review at 1/21 meeting	Prof. M. Jenner
5. Resources	A. Desktop Computers – Only Professors S. Steiner & M. Jenner would like portable computers replaced by desktops,	BHolbrook will request change out from IT ASAP.	BHolbrook
6. Outcomes Student Learning Outcomes	<p>A. Survey Results – May 2020 six- month post – graduation – Prof. S. Torres – 19 of 41 respond 46% return of survey with faculty follow-up of contacting students who did not reply. 89.5% employed FT with 10.5% PT; 5% enrolled in graduate program. 95% said their role was unchanged since graduating. 89.5% responded they were satisfied or v. satisfied with program. Comments from students were reviewed by faculty. One comment was that we weren't allowing students to use clinical practice in the program. Faculty discussion ensued with the outcome to stress student can choose clinical practice as topic of many assignments. Response to all 8 program outcomes was about 94-5% of graduates feeling they had learned the outcome.</p> <p>B. Discussed creating a new nursing major that allows a dual enrollment of ASN and BSN called ASN- RN to BSN major. Discussed eligibility such as GPA must be 3.0 or greater; must complete ASN Level 1 successfully and must have an AA degree or higher in Florida or meet all gen ed requirements for a BSN degree. Major is patterned after Polk State College Nursing Program ASN to RN to BSN</p>	<p>Assist students with understanding which EOPSL outcome is the assignment linked to.</p> <p>Spring '21 term</p>	RN to BSN Faculty

Agenda Item	Discussion	Action Due Date	Responsible Party
	<p>Major. Prof. J. Davis, Chair, will check with college Curriculum Committee to see if catalog changes can still be presented in spring to go into Fall 2021 college catalog. The advantage for students of the dual enrollment major is to get courses covered with Federal Financial Aid. Some students who satisfied the aforementioned criteria and taking NUR 3125, NUR 3145 or NUR 3066C as non-degree seeking students, with RN to BSN Program Director's approval, but these courses while being covered in employer reimbursement to employees are not eligible for payment by Federal Financial Aid.</p>		
Other Business	<p>Zoom link for video meeting: https://fsw.zoom.us/rec/share/tohNDSyjMlggP9fetxwPiGmjDOBxjDcqZY_K5TxCcoEERzv1-bGEjRkJUSIA7Uw.xx9ULWP3rC2qHXfD Passcode: mNprPV=6</p>		