



RN to BSN Nursing Program District Meeting Minutes

Date: 10/9/2020

Facilitator: Bobby Holbrook

Minute Taker: Bobby Holbrook

Attendance: Martha Jenner, Susan Torres, Margaret Kruger, Shawn Steiner, Dr. Marsha Weiner, Dr. Julianne Settanni, Dr. Terrence Hays, June Davis, Nursing Chair.

Excused: Dr. Patricia Voelpel, Associate Dean, Beth Bess

- **Guest:** Dr. Paula Tropello, Dean, School of Health Professions

Topic	Presenter	Discussion
Call to Order – 1:00 pm		
Approval of Minutes: 8/28/20		Motion to approve: M. Jenner; Second M. Jenner, approved unanimously;
Old Business		
New Business		
1. Standard 1: Mission and Administrative Capacity: Lead B. Holbrook <ul style="list-style-type: none"> A. Associate Dean B. Sigma Theta Tau; FSW chapter update C. Catalog Policy on re-admit after removal for 2 Ws or Fs D. FCNEA Oct. 8, 20 Meeting Report 	<ul style="list-style-type: none"> A. Dr. P. Voelpel B. S. Torres C. B. Holbrook D. B. Holbrook 	A). Dr. Voelpel unable to attend – tabled B). Application sent. Susan received two questions to be clarified which was done. Expect an answer Dec. 16-19 from national organization. C). Catalog Policy on Failures and withdraws. Final wording for 2021 FSW Catalog approved; motion for approval by Dr. M. Weiner & second by S. Steiner; approved unanimously. M. Jenner and Dr. M. Weiner will create submission for Curriculum Committee. <i>Students who fail or withdraw twice (any combination of F or W) from RN to BSN Program courses will need to petition for approval to return to the program. Petition should be addressed to the RN to BSN Program Director.</i>

		<p>D). B, Holbrook reviewed FCNEA meeting topics from Oct. 8, 2020 meeting. Topics included:</p> <ul style="list-style-type: none"> -discussion on allowing AS Nursing students to take RN to BSN classes while enrolled or after graduating prior to obtaining RN license. <ul style="list-style-type: none"> - Polk SC created AA to RN to BSN major; all courses for AS Nursing and RN to BSN Nursing Programs listed. Financial Aid covers all courses taken in both program. Must complete semester 1 in ASN and hold an AA degree before eligible for this major. If student receives a ‘C’ in AS Nursing classes, cannot continue to take BSN classes. - 2 or 3 other state college stated they were interested in starting a similar option - discussion ensued about improved NCLEX scores from some AS Programs / Clinical restrictions by some colleges - discussion RN to BSN state college curriculum review – B. Holbrook will conduct. - New and continuing officers for 2020-21. B. Holbrook remains RN to BSN Chair and FCNEA Treasurer. -Supplemental: 10/9/20 B. Holbrook requested FCNEA Secretary request survey to state colleges on vision and mission statements. (Written FCNEA Minutes attached Document 1) <p>FCNEA Zoom video recording for 10/9/20 is https://polk.zoom.us/rec/share/V7ocMJtJGIPohC99v9qMzGslrytsKN6NU6b2aqTVneFE4-RAknMviDp-pg9_iHGj.8dts52S0li6gCd-f Passcode: QCbG3^#L</p>
<p>2. Standard 2 Faculty and Staff – Lead: Dr. M. Weiner</p> <ul style="list-style-type: none"> A. Nursing Chair B. RN to BSN Faculty Profile Table Update C. ACEN Standard Leads / Course Leads / Orientation forms assignments complete 	<ul style="list-style-type: none"> A. June Davis B. Dr. M. Weiner C. Dr. M. Weiner 	<ul style="list-style-type: none"> A. Tabled. B. Dr. Weiner is emailing faculty profile table (ACEN Standard 2) for RN to BSN Faculty to update. Please return ASAP. (See Handout Document 5) C. Dr. Weiner lead discussion for Faculty covering the RN to BSN ACEN Leads / Course Leads / Orientation forms review. (Attached: Handout Document 6)

<p>3. Standard 3 Students – Lead: Shawn Steiner</p> <ul style="list-style-type: none"> A. Admission Update B. Database / Advising Plan C. ACEN Standard 3 student information annual review D. AS graduates taking NUR 3125, 3145, 3066C pre BSN Admission. E. RN to BSN Handbook / Policy and Procedure Manual 	<ul style="list-style-type: none"> A. Dr. T. Hays B. B. Holbrook C. S. Steiner D. Dr. M. Weiner 	<ul style="list-style-type: none"> A. Tabled; Dr. Hays requested at a different meeting for first hour of meeting B. B. Holbrook reported the Database RN to BSN Program and Advising Plans were located on Share Drive: <i>School of Health Professions> Dept of Nursing >BSN Nursing>Advising Plans; & School of Health Professions> Dept of Nursing>BSN Program>Database RN to BSN Program</i>. J. Davis created new location for AS and RN to BSN Storage under School of Health Professions> C. Shawn will schedule the ACEN Standard 3 Student document review by Faculty / Staff. D. (Attached Document 2). Dr. Hays and B. Holbrook review spreadsheet showing AS graduates with AA degree Summer 2020 attempt of NUR 3125, NUR 3145 an / or NUR 3066C, grades, NCLEX success, admission to RN to BSN Program and registered for Fall RN to BSN courses. Faculty suggesting changing course description to include “or Program Director approval” to allow non-RNs to take courses as non-degree seeking before RN to BSN admission. M. Jenner and Dr. M. Weiner to work on course description modification. B. Holbrook explained the topic of allowing students to take RN to BSN courses was discussed in FCNEA meeting. Polk State College has a college specific major called AA to RN o BSN that lists all AS Nursing courses and all RN to BSN courses under the major. Financial Aid then covers all courses required under this major. Santa Fe expressed they were looking into establishing a formalized plan for non-RNs to allow students to take up to 15 credits in the RN to BSN Program while enrolled in AS Program. Polk SC requires student complete first semester of AS Nursing course to be eligible and requires student be licensed as an RN before entering the Capstone course. Dr. Hays will continue to investigate further information about this topic of early access to RN to BSN classes E. M. Weiner clarifying items in RN to BSN Student Handbook / Policy and Procedure Manual 2020-21 updates. Faculty discussed specific items and wording and agreed upon final language in some unfinished areas. Dr. Weiner updated and would follow with faculty until all updates are complete.
<p>4. Standard 4 Curriculum – Lead M. Jenner</p> <ul style="list-style-type: none"> A. Prerequisite and Co-requisite for RN to BSN courses. B. NUR 4827C Leadership and Nursing Practice – site 	<ul style="list-style-type: none"> A. B. Holbrook / Faculty B. S. Torres / M. Jenner 	<ul style="list-style-type: none"> A. B. Holbrook / Faculty discussed having NUR 4827C Leadership in Nursing designated as required to be taken in final semester of RN to BSN curriculum in course description. If students take additional courses in final semester must be approved by Program Director. Currently the only prerequisites are: NUR 4165 Nursing Research has a prerequisite of NUR 3870 Informatics for Healthcare Professionals. NUR 4827C Leadership in Nursing has a prerequisite of NUR 4165 Nursing Research. This will work with the Student Advising Plans if the student follows their designated plan. M. Jenner and Dr. M. Weiner will work on course description proposals, once approved by Dr. Voelpel.

<p>placement for Practice experience.</p>		<p>B. S. Torres and M. Jenner discussed if students will be required to perform NUR 4827C practice experience shadowing a nursing leader. After some discussion, S. Torres and M. Jenner will get back with RN to BSN Faculty and Staff their recommendations for Spring term practice requirements. M. Kruger will forward the presentation slides from authors of the AACN white paper on RN to BSN Practice Experiences from the NRFF Presentation.</p> <p><i>Note: B. Holbrook announced at the FCNEA meeting requested he initiate a 2020-21 survey of RN to BSN Curriculum of RN to BSN Programs and update the comparative spreadsheet from previous years and distribute to FCNEA members.</i></p>
<p>5. Standard 5 Resources – Lead B. Holbrook</p> <p>A. Bates Health Assessment Text book review & evaluation</p>	<p>A. S. Steiner & Dr. M. Weiner</p>	<p>A. S. Steiner and Dr. M. Weiner presented suggestion that no textbook change should be requirement for NUR 3066C Adv. Health Assessment for AY 2021-22. They had adopted the 8th edition of Jarvis for Fall 2020 and redid course syllabus, Canvas shell and course documents and would like no further change.</p>
<p>6. Standard 6 Outcomes – Leads: M. Kruger and S. Torres</p> <p>A. Systematic Evaluation Plan update for 2020-21</p> <p>B. Additional Program Outcomes</p> <p>C. Course for measuring SLO for 20-21 before end of program.</p>	<p>A. M. Kruger / B. Holbrook</p> <p>B. M. Kruger / B. Holbrook</p> <p>C. M. Kruger</p>	<p>A. B. Holbrook & M. Kruger suggested RN to BSN Faculty and Staff update the Systemic Evaluation Plan for 2020-21 gradually as topics are covered through RN to BSN Meetings or Standards Meeting. B. Holbrook will present more about Systematic Evaluation Plan in the next Effectiveness and Outcomes Meeting on October 23, 2020. Faculty agreed to a gradual update.</p> <p>B. ACEN requires that ASN and RN to BSN post specific outcomes on program website. Requirements are NCLEX pass rate, completion rates and employment data. RN to BSN has no NCLEX pass rates data since we are a post licensure program. Margaret presented updated RN to BSN outcome data for posting (Attached Document 3). In 2015 the number of students who were completing the RN to BSN was 50-60%, three advising plans were instituted to improve students completing RN to BSN Program. Document #4 is a graph that shows the results of implementation of the 2, 4 & 6 term tracks and the effect. Completion improved to 86% graduation in 150% intended length and 87% graduation at any length. B. Holbrook is compile information of GPAs for each advising plan, GPA of FSW AS</p>

		students compared to transferred student RN to BSN GPA and the length of time to graduation is underway. C. Tabled.
Other Business: October Curriculum Review was tabled – will reschedule NUR 3125, NUR 3145 & NUR 3066C for Nov. and postpone other courses by one month.		
Meeting Adjourned -	3:40 pm	