



## RN to BSN Nursing Program District Meeting Agenda Lee Campus

**Date:** 8/28/2020

**Facilitator:** Bobby Holbrook

**Minute Taker:** B. Holbrook

**Attendance:**

- **Faculty:** Marti Jenner, Susan Torres, Margaret Kruger, Shawn Steiner, Dr. Marsha Weiner, Dr. Julianne Settanni
- **Staff:** Dr. Terrence Hays, Student Success Advisor II
- **Leadership:** Dr. Patricia Voelpel; June Davis, Nursing Chair; Bobby Holbrook, Program Director
- **Guest:**

Topic	Presenter	Discussion and Action
<b>Call to Order – 3:00 pm</b>		
<b>Approval of Minutes:</b>		
<b>Old Business</b>		
<b>New Business</b>		
1. Standard 1 Mission and Administrative <ul style="list-style-type: none"> <li>A. Sigma New Chapter Development</li> <li>B. Catalog Re-admit policy after removal for 2 Ws or Fs. Currently students can immediately reapply after dismissal.</li> <li>C. SV 2 Fs and 1 D in RN to BSN Program</li> </ul>	A.S. Torres B. B.Holbrook	A. Application for FSW Sigma chapter has been submitted to National Headquarters. Kudos to the local Sigma Board who under the leadership of S. Torres met all the deadlines with submission.  B. Reminder that policy for RN to BSN students who are dismissed from program due to two or more failures during the RN to BSN Program. M. Wiener added that she thought the wording had been approved by faculty. B. Holbrook reminded Faculty that we needed to submit to Curriculum Committee for approval. M. Weiner is Nursing member for College Curriculum Meetings. M. Jenner is Chair of RN to BSN ACEN Standard 4 –Curriculum.



<p>D. Zoom etiquette procedure for faculty and students.</p> <p>E. Texting Students – Cell phone *67</p>		<p>D. M. Kruger noted that a Zoom etiquette procedure was forwarded by A. Vitale that could be used in Canvas course shells.</p> <p>E. Student communicated should be via email, texting is discouraged. If using cell phone to call students, use *67 or other mobile phone setting to hide faculty / staff phone numbers.</p>
<p>F. Standard 4 Curriculum –</p> <p>a. Update Syllabi required courses to APA (7<sup>th</sup> ed.)</p> <p>b. Prerequisites / Co-requisites for courses</p> <p>    i. Registrar / Catalog 2019, 2020</p> <p>    ii. NUR 4827C Leadership</p> <p>c. Booklist update and APA corrected</p>	<p>A.M. Kruger</p> <p>B. B. Holbrook / P. Voelpel / faculty</p> <p>C. M. Kruger</p>	<p>A. M. Kruger reminding faculty to update syllabi and Canvas course shells that APA 7<sup>th</sup> ed. is the required reference guide.</p> <p>B. B.Holbrook reviewed a history of RN to BSN prerequisites and co-requisites for courses.</p> <p>-2016 all prerequisites and co-requisites were removed except the prerequisite of NUR 3870 Informatics for NUR 4165 Nursing Research.</p> <p>-2018 College Curriculum Committee approved Faculty submission to make NUR 4165 Nursing Research a prerequisite for NUR 4827C Leadership. This requirement was accidentally left out of the 2019 Fall Catalog.</p> <p>-2019 College Curriculum Committee approved NUR 4955 Nursing Capstone being combined with NUR 4827C Leadership changing it to a 5 credit / 7 faculty workload. Prerequisite of NUR 4165 accidentally left out of college catalog again.</p> <p>-P. Voelpel, J. Davis &amp; B.Holbrook will review RN to BSN curriculum, pre-requisites and co-requisites and Advising Plans and provide update to Faculty at next meeting.</p> <p>C. RN to BSN Booklist has been updated and checked by faculty. M. Kruger updated APA style on booklist and forwarded to M. Weiner to double check. Booklist sent to B.Holbrook and M. Jenner. Posted on Colloquium. M. Kruger asking if –e-book and PrepU could be listed in Canvas course shell. B. Holbrook requested meeting with Follett district representative to do trial on students purchasing text and paying with tuition. This is to assure students have purchased course text/materials and larger discount can be offered to students on cost.</p>

<p>d. RN to BSN courses in Mini-terms</p>	<p>D. P.Voelpel</p>	<p>D. P. Voelpel opened a conversation of what courses should and should not be presented in a mini-term format. Conversation to be continued during RN to BSN curriculum review shortly after October. (Curriculum Committee deadline for program proposal for Fall 2021 catalog; November 9<sup>th</sup> proposal due date for course proposals for Fall 2021-22 catalog.)</p>
<p>G. Standard 5 Resources –  a. Bates HA textbook / videos unavailable for library streaming / Cost Bates HA for Nurisng with PrepU \$120.00 / Shadow Health \$103.99</p>	<p>A.B. Holbrook</p>	<p>A.B. Holbrook – Following up previous discussion on Bates Health Assessment for Nurses videos are not available to libraries for streaming. Cost of Bates e-book and PrepU with video access text is \$120.00 if purchased directly from Lippincott. Shadow Health virtual Health Assessment Lab currently costs \$103.99. M. Weiner reminded everyone that the text was just switched to the newer editions and we need to use the book for 3 years before another change can take place (Fall 2023)</p>
<p>H. Standard 6 Outcomes –  a. Outcomes for 2019-20</p>	<p>A/B M. Kruger &amp; S. Torres</p>	<p>A, M. Kruger &amp; S. Torres presented results of RN to BSN Program and EOP SLO tabulations during meeting. Thanks to B. Holbrook for compiling and supplying the outcomes data.</p> <p>-Rate of graduate survey returns did not meet goal of 35% for 2019-20. Return rate was 6.5 &amp; 9% return.</p> <p><b>Action:</b> a) send surveys 6 mo. post-graduation – October (Spring graduates), January (Summer graduates), &amp; June (Fall graduates); b ) Provide IR dept. with student non FSW email for survey emailing; c) telephone graduates to let them know a dept. survey will be emailed the following week, please answer; d) follow up survey with telephone call for asking survey questions via telephone if rate of return is not 35%. and e) Revise questions on survey to be:</p> <p><i>Are you (mark all that apply to you):</i></p> <p><i>Employed full time as a RN</i></p> <p><i>Employed part time as a RN</i></p> <p><i>Actively servicing in US military</i></p> <p><i>Enrolled in a graduate Nursing Program</i></p>

*Comments:*

*Has your employment or role changed since earning a BSN degree?*

*Yes*

*No*

*Comments:*

*Please rate your satisfaction with the education you received during your RN to BSN Program*

*Very Satisfied*

*Satisfied*

*Dissatisfied*

*Very Dissatisfied*

*Comments:*

*Would you recommend the FSW RN to BSN Program to friends or colleagues?*

*Yes*

*No*

*Please tell us why you answered yes or no:*

*Please rate how well you feel you met each of the 8 FSW RN to BSN end of program student learning outcomes. (Each outcome would be listed with very satisfied, satisfied, dissatisfied and very dissatisfied.)*

**RN to BSN Admission**

Applications for admission increased from 412 (2018-19) to 421 (2019-2020). Applicants that were admitted increased from 165 (40% of applicants) in 2018-

19 to 197 (47%) in 2019-20. Of the students admitted 131 (79%) registered for classes once admitted in 2018-19; and 177 (90%) in 2019-20.

Goal met.

Action: although goal was met, faculty felt some measures could be put into place to increase admission and registering for classes.

- a) Follow students who were not admitted due to needing more gen eds, once a semester to encourage students.
- b) Assure newly admitted students have advising plan within one week of being admitted.
- c) Reach out to students who have not registered for classes every 1-2 weeks to offer service.
- d) If student chooses to change admit semester, find out the reason if possible.
- e) Follow up with applicant as following semester approaches.

**End of Program Student Learning Outcomes**

Although goal was met, return rate was very low at 6.5%.

Action: *Previously written measure put in place to return survey returns.*

**Satisfaction**

Question was not asked directly and survey response rate was low.

Action: *Previously written measure put in place to return survey returns*

**Demographics**

Measurements of note. Full time attendance decreased while part time attendance increased. Males decreased from 14.1% to 12.8% of students. Whites decreased from previous year (54.3%) to 48%. Which means minorities as a whole increased. The number of students who are receiving financial aid increased from 30.7% to 40.3%. Average age of student continues on a downward trend from 32.46 to 32.31.

Action: none, identifying characteristics of RN to BSN students.

**Completion**

The number of students who graduated increased from 100 in 2018-19 to 135 in 2019-20. The average time to earn degree decreased from 2.02 years to 1.66 years.

Action:

*None taken. Graduates increased for this period.*

**Student Learning Outcomes direct measurement during program.**

Pilot. During NUR 4955 Nursing Capstone 97 total students took this course during Spring and Summer terms. 96 of 97(98.9%) students met all 8 SLO as measured by rubric. One student did not meet the SLOs and failed the project and course.

Action: *Future goal of 95% on students achieving all 8 of student learning outcome as scored per rubric. Will continue to measure.*

**Progression**

The FSW report showed progression from Fall 2017 to Fall 2018 (data lags 2 years behind). In 2016 curriculum had changed reducing number of credits of NUR courses at the 3-4000 level from 36 to 30. There were a fair number of students who remained in the program, stopped out, came back, stopped out in 2018; from pre 2016 curriculum changes. Many of these students took longer than the expected 150% of expected length of program. Students admitted past Fall 2016 would have an expected lower time to graduation.

132 out of 135 (97.8%) finished the RN to BSN Program within 150% of expected program length. There were choice however, of 2, 4 and 6 semester tracks to completion.

<p>b. Systematic Evaluation Plan</p>		<p>Action: <i>Faculty will continue to monitor looking for trending issues that would delay graduation.</i></p> <p><b>Course data</b></p> <p>Goal was that average course census would be below or at 25. College data for 2019-20 for RN to BSN was less than 25. Goal met.</p> <p>Action: <i>continue to monitor</i></p> <p><b>Success (Employment)</b></p> <p>Reached 128 out of 135 (94.8%) of graduates to inquire about working status. 119 of 125 (93%) students stated they were employed as BSNs. 9 of 125 stated they chose not to work. Goal of 90% achieved.</p> <p>Action: <i>Previously written measure put in place to return survey returns</i></p> <p>B. Tabled until next meeting.</p>
<p><b>Other Business</b></p>		
<p><b>Meeting Adjourned – 16:45</b></p>		