

RN to BSN Program Faculty Meeting Minutes
Friday, October 4, 2019

Meeting Date:	10/4/19			
Facilitator:	Bobby Holbrook, RN to BSN Program Director			
Recorder:	Beth Bess			
Participants:	Dr. Marsha Weiner, Margaret Kruger, Marti Jenner, Barbara Ward, Beth Bess			
Excused:	S. Steiner, Susan Torres			
Guests:	Dr. Paula Trepello, Dr. Donna Johnson-Byrd			
Agenda Item	Accreditation Standard	Discussion	Action Due Date	Responsible Party
Old Business	Approval of Minutes	<p>Motion: Minutes from 9/13/19 will be sent by email and voted on at our next meeting</p> <p>Vote: AS Nursing ACEN SLO Student Nurse Handbook Meeting Schedule (Nov 8, Dec 10 AS / RN to BSN) Shared drive meeting minute storage</p>		Faculty D. Johnson S. Steiner B. Holbrook B. Holbrook
ACEN Standards	Substandard			
1) Mission and Administrative	SEP Review Update on new positions	<ul style="list-style-type: none"> See attached changes suggestion was made that BSN and ASN do the same standards the same month Sarah Gingrich new Student Success Advisor 2 - AS BH Dr. Terrence Hays new Student Success Advisor 2 - BSN BH 	FYI Faculty / Staff FYI	B. Holbrook

	<p>Minutes edits</p> <p>Meeting dates for 2019-20</p>	<ul style="list-style-type: none"> • Victoria Herb new Lee Campus Clinical Coordinator • Deborah Selman new position: Director of Nursing (BH) Simulation and Accreditation • If edits are provided to minutes, please initial by the location of the change • November 8 and December 6, 2019 • January 8, February 7, March 20, April 10, 2020 		Immediately
2) Faculty and Staff	Textbook review	<ul style="list-style-type: none"> • If faculty are requesting textbook to review and don't know the salesperson, contact B. Bess and let her know the publisher and name of textbook and B. Bess can request from the salesperson. B. Bess has ordered the APA (7th ed.) for faculty 	Faculty	N/A
	Spring Course Schedule – Faculty Selection	<ul style="list-style-type: none"> • 15 classes maximum to run for Spring 2020; Two classes of each have been set up only one open at a time to make sure classes are full 	Faculty	
	NLN Education Summit	<ul style="list-style-type: none"> • September 26 – 28, 2020 – S. Steiner and M. Weiner attended the conference: North Star: Purpose, Power & Passion. Conference covered new curricula supporting NLN values and impacting safe and quality care; relationship of education to practice 	S. Steiner/ M. Weiner	
	Meeting Minutes storage	<ul style="list-style-type: none"> • Discussion to create file on Shared Drive for agenda meeting notes storage 	Faculty	

3) Students	Leadership Course/ CastleBranch update RN to BSN Advising Plans Program Cost update	<ul style="list-style-type: none"> • B. Holbrook has been speaking to CastleBranch on options • We will be doing a combo package for CastleBranch so to keep the cost down. • Looking at having a schedule like ASN to keep students on tract. Working with Dr. Hays on this • Working on updating Program Cost 		B. Holbrook B. Holbrook B. Holbrook
4) Curriculum	APA 7 th ed. Syllabi update Standard 4 Curriculum meeting summary Canvas Course Master FL College Curriculum comparison Rubric Project update	<ul style="list-style-type: none"> • B. Bess has ordered the new textbook • Comparison for consistency is being done of all course syllabi. Project findings will be presented January 2020 since course syllabi are basically complete for fall. • M. Jenner is preparing documents for Curriculum submission. Will include language to allow teach out to be NUR 4827C / NUR 4955 or NUR 4827C (5 cr.) to substitute for Graduation Audit. • Continued discussion on how we can make this happen. We will need to work with elearning. • B. Holbrook presented a document showing comparison • No new information 	Faculty M. Weiner M. Jenner B. Holbrook	

	Combining Pathophysiology/ Pharmacology Leadership in Nursing / Capstone curriculum update	<ul style="list-style-type: none"> B. Ward will send faculty information on what she has found from researching other school curricula regarding combining Patho and Pharm BH. Will be working with elearning to develop a course. Combining Patho and Pharm BH cannot happen until 2021 due to need to submit paperwork to FSW Curriculum Committee and have course approved. Students will be taking both courses at the same time with the same faculty, i.e. Leadership Sec 801 will be linked to Capstone Sec 801 and have same students and faculty.BH 	B. Ward M. Jenner	
5) Resources	Prostats	<ul style="list-style-type: none"> We are preparing to use BH Prostats for tracking students 		
6) Outcomes	SACSCOC compliance assist entry	<ul style="list-style-type: none"> Dr. Selman will complete the SACSCOC compliance assist outcomes for RN to BSN 2018-2019. Will ask her to summarize at the next meeting she can attend. M. Kruger has been consulting with Dr. Van Gaalen about RN to BSN outcomes; will ask M. Kruger to present update at next meeting 	Dr. D. Selman M. Kruger	November meeting if in attendance Add to agenda for November meeting
Other Business		None		
Announcements: None				
Meeting Adjourned: 1300				