Syllabi Discussion Items

1. Discussion Forum or Discussion Board
2. Initial Discussion or Main Discussion
3. Post – not postings – see definition
4. References for discussions – how many? All should be different; two peer-reviewed journal articles   - require all four to be different
   a. Main Discussion
   b. Reponses (two)
5. Peer-review nursing or just peer-reviewed
6. Stat pearls website https://www.ncbi.nlm.nih.gov/books/NBK430685/
   a. About *Stat*Pearls
7. Word limit on Main Discussion and Responses – suggestion – 250 words Main Discussion and 150 words two Responses
8. Rubrics – should APA be separate from grammar and spelling? What percentages for each
9. Turnitin greater than 20% - if redo, how long? May be past the due date. Should points be deducted for late submission? Should we hold to late submission guidelines?
   a. Interpreting the Similarity Report
10. Late submission penalties
    - One point or two points every day up until 5 days. Then will not be read and will receive a zero.
11. These statements below were in the syllabi for some courses:
    a. Grading criteria and penalties for late submissions are posted on the assignment, discussion forum, project, or paper pages as well as in the grading rubrics. Is this a true statement?
    b. NOTE: The % grades in CANVAS are not accurate. Your grade is determined by adding your points (EX 952 points = 95.2% = A, 79.5 = B, 79 = C.
    c. Failure to successfully complete and pass NUR ----may result in inability for the student to progress in the program. Progression in the program prior to repeating the course will be determined by the faculty on an individual basis.
    d. ****Vacations: If you decide to take vacation during the course, all assignments must be submitted by the due dates, no exceptions. You are responsible to ensure there is adequate WiFi connectivity and computer access to be able to submit all assignments and discussion posts as instructed AND BY THE DUE DATES. Lack of technology is not an acceptable reason for late submissions.
12. Where on rubric are late submissions noted and deducted? Should there be a separate line?
13. Attendance Verification
    a. What date does faculty use for due date?

  b. Suggest that it should not include a discussion – Why? – attendance verification is due i.e. by 1/14/2020 (Day 9) according to FSW Calendar. Technically students should be able to submit attendance verification activities up until this FSW date.

14. Number of course weeks – 6 weeks, 7 weeks, should all three semesters be the same even though number of weeks in fall and spring are one week more than summer?

15. How many paper/ PowerPoints/ assignments etc. per course? Should we have consistency?
  a. How many pages for papers? How many references – based on number of pages?

16. Issues to address:
- Is the syllabus the contract? Is it okay to place instructions or requirements in Canvas and have the syllabus refer to them?
- Adding dates/ days to Canvas (except for due dates). A new person teaching the course will not know where to look for information needing to be updated i.e. Day 4 is Thursday for Mini A but Sunday for Mini B. Is it okay to only place this information at the top of the Course Schedule?
- Course Descriptions – see Professional Roles

17. What Course Resources should be included i.e. APA.
  a. Purdue Owl?
  b. Other university websites?

18. Rounding of grades (Is in Student Nurse Handbook / Policy and Procedure Manual but not on any of the syllabi)

Rounding grades

A student's final grade for the course may be rounded up to the next higher whole number if the grade is 0.5 or higher. For example, if a student's final grade is 89.5 the grade will be rounded to 90. A grade that is 0.4 or lower will not be rounded up. For example, if a grade is 89.4, it will not be rounded up to the next highest full number.

19. Where should the information about APA be included in the syllabus? Under Grading Policy?
20. Required versus Recommended resources: What does each mean?
  a. Bookstore notification of each