

Meeting/Project	ADMISSION & ACADEMIC STANDARDS COMMITTEE/MEETING		
Date of Meeting:	October 2, 2020	Time:	10:00 am – 12:00pm
Minutes Prepared By:	Janice Cousino	Location:	https://fsw.zoom.us/j/97891050255
1. Meeting Agenda			
<ul style="list-style-type: none"> • Review Department / Committee by-laws Donna Byrd • ASN admission process Spring '21 Sarah Gingrich • BSN admission process Spring '21 Terrance Hays • Fall 2021 Admission Cycle acceptance Sarah Gingrich • Early, Alert, Academic Warning, Academic Success Plans Donna Byrd • Admission & Academic Committee Open Discussion All members 			
2. Attendees			
Donna Byrd-Johnson, Chair June Davis Department Chair Sarah Gingrich, Co-Chair Committee Members: Lisa Ciccone, Deb Weeks, Terrence Hayes, Nora Stadelman, Janice Cousino, Shawn Steiner Excused: Jennifer Washburn			
3. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Meeting call to order	Meeting called to order at 10:04 am by Donna Byrd		
Review Department / Committee by-laws	<ul style="list-style-type: none"> • Committee by-laws discussed from FTF • Purpose of the AASC reviewed and acknowledged by committee members. 		
ASN admission process Spring '21	<ul style="list-style-type: none"> • 204 students to be interviewed and tested next week Tuesday - Friday. (140 spots available) • Selecting final students for interviews was challenging due to data entry errors in the admission score sheet screening tool. • Sarah Gingrich & Donna Byrd to further discuss new student screening process with Dr. Voelpel. • Sarah Gingrich suggested perhaps Cassie Steve's could assist. • Lisa Ciccone suggested looking into a software program that can capture the screening data more accurately. 		
Fall 2021 Admission Cycle acceptance	<ul style="list-style-type: none"> • Dr Hayes reported approximately 100 students enrolled for Fall 2020. <p>ASN level 4 students are now allowed to take select BSN courses to get a head start into the BSN program.</p>		

Fall 21 Admission Cycle Acceptance	<ul style="list-style-type: none"> • Due to the new proposed curriculum changes, the admission process will need to be reviewed for where ASN students are accepted. • Sarah Gingrich discussed considerations include i.e. how and when do students get admitted, which courses are needed prior to admittance into the nursing program, financial aid implications r/t designation of major (AA vs. AS) • Nov 6th 1:30-3:30 is the FSW Curriculum committee meeting to present the proposed changes. June Davis requested Sarah Gingrich to attend for additional support regarding student acceptance into the nursing program and sequence of courses.
Early Alert, Academic Writing, Academic Success Plans	<ul style="list-style-type: none"> • Committee discussed the current process. Committee discussed recommending to Dr. Voelpel the following: <ul style="list-style-type: none"> ○ That the academic warning/jeopardy letter to be sent to the student after the 2nd exam (if their exam grade average is below a 77% (versus being sent after the first exam failure). ○ Academic warning for exam 1 possibly if below 70 suggested by Shawn Steiner. Many students are at 76 and receiving warning letters. Further discussion with Dr. Voelpel for her insight and guidance. • Faculty will still be responsible for submitting an early alert for all exams 77% or lower; continue to meet with the student; and completing an ASP.
Admission & Academic Committee Open Discussion	<ul style="list-style-type: none"> • June Davis brought up a student on Charlotte campus who is in academic jeopardy due to 3 “no call no shows”. <ul style="list-style-type: none"> ○ Student will receive a letter from Dr. Voelpel on Monday, October 5th.

Next Meeting	November 6, 2020 10 am – 12 noon https://fsw.zoom.us/j/97891050255

1	<i>Donna M. Johnson Byrd 10/5/2020 reviewed</i>		
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