

## MEETING MINUTES

<b>Meeting/Project Name:</b>	Level 4		
<b>Date of Meeting:</b>	Tuesday, June 2, 2020	<b>Time:</b>	1:00 pm
<b>Minutes Prepared By:</b>	June Davis	<b>Location:</b>	Zoom (not recorded)
<b>1. Meeting Objective</b>			
Prepare for Fall 2020			
<b>2. Attendees</b>			
June Davis, Carrie Carty, Jenneine Lambert, Angela Vitale, Dr. Donna Johnson, Dr. Patricia Voelpel			
<b>3. Agenda and Notes, Decisions, Issues</b>			
<b>Topic</b>	<b>Discussion</b>		
<b>NUR 2244 Canvas Shell</b>	June stated that the module section of the Canvas shell has been set up for the Fall semester and encouraged Carrie and Jenneine to add resources that they have to each module. The quizzes and exam will be added into the canvas shell soon.		
<b>NUR 2244 Quizzes</b>	In the event that this course will be taught virtually in the Fall, it was discussed how the quizzes will be administered. June, Jenneine, and Carrie agreed that quizzes will be given via canvas while in a live zoom class with students so that we can monitor them.		
<b>NUR 2244L</b>	June presented changes to the ASN clinical courses as determined by the Leadership team (see attached Summary and Modifications for Fall Level 4). It was also stated that faculty are responsible for making one hospital site visit each semester to touch base with the unit Managers and Directors		
<b>NUR 2941L VATI</b>	Carrie brought up the need to work with ATI to make sure that Board Vitals are available to level 4 students for the start of the Fall semester and that VATI is opened to the students by our start date of 11/19/20. Donna said that Gordon Hall is the best contact at ATI to work with regarding this.		
<b>Topics for Leadership team</b>	<p>These topics/issues were brought up and requested to be addressed by the Leadership team:</p> <ol style="list-style-type: none"> <li>1. Zoom Rules/Protocol for classes (ie attendance, background picture, video showing, recording of classes)</li> <li>2. How to handle BLS expirations in light of the pandemic</li> <li>3. Wording for syllabi regarding the requirement of 77% average on exams in order to pass the course.</li> <li>4. How to handle mandatory volunteer hours going into Fall 2020 level 4 (in light of the pandemic)</li> <li>5. Due dates for DocuCare assignments</li> </ol>		

<b>Process for setting up Preceptorship clinical sites</b>	<p>Jenneine discussed the need for a process to set up clinical sites that included an in person meeting with the hospital educators, especially in the event of the pandemic, in order to acquire the sites that we need and to stay in good standing with our clinical affiliates. Patty said that this would be brought to the Leadership team meeting and requested that Carrie, as lead, be invited to the next Leadership meeting.</p> <p>Carrie also requested that there be a specific process for the Clinical Coordinators to request and set up Preceptors for students so that the students would have more advance notice of who their preceptor is prior to the start of their preceptorship clinical hours.</p>
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<b>Meeting Adjourned</b>	2:30 pm (approximately)
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## NUR 2244, 2244L, and 2941L Modifications for Fall 2020

### Modify Syllabi and Course Shell for:

NUR 2244	June
NUR 2244L	June
NUR 2941L	Carrie

### Didactic NUR 2244

**Remove from course:** ATI Proctored Concept Based level 4

**Course Schedule** – see Level 4 Course Schedule dated 5/14/20

### **Grading rubric**

- 3 unit exams (50 questions each) = **80%**
- Quizzes (8) = **10%**
- Assignments = **10%** (Discussion 4%, Resume and Cover letter 2%, ATI and other 4%)

### Clinical NUR 2244L

**Clinical hours & Sim hours %** - Total hrs = 136 hrs. Simulation is 22% of clinical hours

- |   |                     |
|---|---------------------|
| - Orientation: 4 hrs  | 4 (clinical time)   |
| - Clinical time: (includes hosp, hospice/mental hlth time, last day is 6 hrs) | 102 (clinical time) |
| - Sim: 15 hrs total (15 hr X 2)   | 30 (sim time)       |

**VSim** - Carl Shapiro, Kenneth Bronson (with DocuCare)

**DocuCare** – Used as the only clinical assignments (no other forms/paperwork assigned). Students will complete a docuCare chart on one patient (most acute) for each clinical day (see DocuCare chart). **These are to be reviewed and commented on by the course faculty. CAs will no longer be reviewing any student clinical assignments**

**SERs** – None (no longer requiring)

**Care Map/Plans** – Students will only be completing the care plans with their weekly DocuCare assignments (**no written care map/plans**)

**Sims** – We will be working toward unifying our simulation experiences for Spring 2021

### Preceptorship NUR 2941L

**Class size** – Max 35 students, minimum 15 students

### **ATI Comprehensive Predictor** -

- ATI Comprehensive Practice A will be taken from home on week 7, due by Sunday, Oct 11, 2020
- ATI Comprehensive Practice B will be monitored in the classroom during week 10
- ATI Proctored Comprehensive Predictor first attempt given on Wednesday, Nov 18, 2020 on all campuses
- ATI Proctored Comprehensive Predictor second attempt given on Wednesday, December 2, 2020 on all campuses
- Faculty Comprehensive Canvas exam (for students who failed the CP second attempt) will be given on Wednesday, December 9, 2020.
- We will no longer require the completion of ATI templates. The remediation would include the following:  
**90-100% (69.3-100):** Complete at least 100 questions on Board Vitals

**71-89%** (62.7-68.7): Complete at least 150 questions on Board Vitals

**31-68%** (54.0-62.0): Complete at least 200 questions on Board Vitals

**0-28%** (0-53.3): Complete at least 250 questions on Board Vitals

- **Students must obtain at least an 80% (65.3) on the Comp Pred in order to pass NUR 2941L**

- Students are also required to complete remediation based on their Proctored Comp Pred exam score. This remediation will be based on an individual Academic Success Plan developed between the student and faculty. This may include ATI Board Vitals, templates, ATI modules.

**VATI** – Begin week of Nov 19, 2020

Need to complete these modules in order to pass the course:

- Orientation    -Pharmacology
- NCLEX Strategies                                      -Medical Surgical
- Fundamentals

**Clinical Hours** – Students will be placed into two groups for preceptorship clinical hours

- Group 1: Oct 5, 2020 – Nov 15, 2020
- Group 2: Nov 16, 2020 – Dec 13, 2020 (Final grades due Dec 15<sup>th</sup>)

**Faculty responsibility:**

- oversee all students in the class regarding the NCLEX prep and paperwork
- monitor 16 students during their clinical hours
- validate and sign evaluations for all students in the course

**Use of CAs** – CAs will monitor any students not monitored by faculty (not to exceed 18 students per CA)

**Site Visits** – 2 site visits will be made for each student:

- One during the first week
- At the end of the student's clinical hours
- A phone call will be made midway to check on student progress

A standard form will be used to document site visits