**General Education Program Review Ad Hoc Committee**

*Friday, November 6, 2015*

3:00 p.m.

Thomas Edison (Lee) Campus: AA-168

Collier: M-120A

**Minutes**

**Attendees**: Professor Don Ransford, Dr. Eileen DeLuca, Dr. Rebecca Harris, Dr. Brian Page, Jane Charles, Dr. Lisa McGarity, Guest: Dr. Denis Wright

The committee approved the minutes from the November, 2015 meeting with one correction to Professor Charles’ last name.

Don provided an update from the Curriculum Committee meeting. Earlier in the day, the Curriculum Committee approved the proposed new language for Roman numeral IV in the Common Course outline. He also shared that one concern was raised about the phase-in plan. Changes to course syllabi may mean that syllabi need to be sent to SCNS for review, which may lead to changes in course numbers in a few cases. Dr. Wright suggested the SCNS review may not be necessary in all cases.

Don shared that he had completed a PowerPoint with audio narration for the upcoming online “Academic Assessment” workshop. This workshop will be available in the spring semester.

The committee discussed the purpose, responsibilities, membership and meeting schedule for the proposed General Education Council. The committee discussed the rotation schedule for members and how many years each member would serve.

Jane noted that “Library Science” rather than “Library Sciences” is the correct distinction for the discipline.

Dr. Wright shared a draft of a letter he composed to faculty regarding a meeting on January 5, at 1 p.m. The letter outlined a plan for the committee to update faculty on the work of the General Education Program Review committee and for the faculty to then work in discipline groups to begin a review of syllabi to identify integral (primary) and supplemental (secondary) General Education competencies. Dr. Wright plans to invite chairs, directors, and program coordinators to a lunch and discussion before the 1 p.m. meeting with the entire faculty.

Dr. Wright shared a suggested timeline that moves the implementation of the new General Education Program forward to January 2017. The committee discussed ways to support the advanced timeline. Committee members suggested that departments begin with the courses that impact the most students when prioritizing the order of course revision. The committee also discussed the need to be firm with deadlines in order to achieve the January 2017 completion goal.

Committee members discussed the professional development component of the new General Education Program implementation. In order to illuminate the nature of the workshop, the idea of having a series branded as “Meeting of the Minds” was proposed. In these workshops, participants would focus on sharing, revising, and building assignments related to a given competency. The committee agreed that each member could be responsible for leading one of the “Meeting of the Minds” session:

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| **General Education Competency** | **“Meeting of the Minds” Facilitator** |
| **C**ommunicate clearly in a variety of modes and media. | Amy Trogan |
| **R**esearch and examine academic and non-academic information, resources, and evidence. | Jane Charles |
| **E**valuate and utilize mathematical principles, technology, scientific and quantitative data. | Lisa McGarity |
| **A**nalyze and create individual and collaborative works of art, literature, and performance. | Wendy Chase |
| **T**hink critically about past, present, and future questions to yield meaning and value. | Brian Page |
| **I**nvestigate and engage in the transdisciplinary applications of research, learning, and knowledge. | Eileen DeLuca |
| **V**isualize and engage the world from different historical, social, and cultural approaches. | Don Ransford |
| **E**ngage meanings of active citizenship in one’s community, nation, and the world. | Rebecca Harris |

Don will ask committee members for potential workshop days/times. Eileen will contact Professor McKenzie and the Professional Development committee in order to create a series through the TLC to book rooms and add to the calendar.