**Agenda**

**English Department Meeting**

**14 August 2019**

**Lee: L-105**

**In attendance:** Jason Calabrese, Ellie Bunting, Amy Trogan, Rebecca Harris, Shawn Moore, Thomas Mohundro, Scott Ortolano, Thomas Wayne, Sara Dustin, Jeremy Pilarski, Jennifer Grove, Jill Hummel, Brandi George, Cara Minardi-Power, Katie Waddell, Ellie Bunting, John Pelot, Eric Ivy, Laura Tichy-Smith, Michael Barach, Catherine Gooch, Mark Massaro, Suzanne Biedenbach

**Absent:** David Luther

**Start time:** 2:15

**End time:** 3:19

1. Welcome to new faculty
   1. New faculty are welcomed
2. Approval of April Minutes
3. Fall/Spring Schedule Update
   1. Scheduling requests will go to Dr. Page this year. Administration is taking large portions of scheduling back into the Dean’s office.
4. Assessment: Dr. Amy Trogan
   1. The spring 2019 report is shared with the department.
      1. The spring 2019 report is unanimously approved by the department.
   2. Assessment of our classes during the 2019-20 academic year will look similar to previous years.
      1. Three phase plan for academic year:
         1. Goal of the fall semester is to craft a department mission statement to better clarify our goals and philosophy as a department.
         2. Once this is done, we should identify ideal qualities that we want our courses to possess.
         3. From those qualities, we can develop learning outcomes.
5. Hiring:
   1. Charlotte, Hendry/Clewiston- This line is in the works. More to follow as things develop.
   2. Possibly an additional Lee hire (under request). Nothing is official here. An update will follow as more information becomes available. Keep your fingers crossed!
6. Continuing Contract Review Subcommittee-Update
   1. Dr. Moore is up for continuing contract this year
      1. Prof. Horn is chairing the committee, with Prof. Bunting and Prof. Hummel serving as general committee members
7. Update: Pre-College/Developmental Writing Task Force
   1. Monthly meetings will occur with various stakeholders in this enterprise.
   2. Assessment team meeting in early September
      1. More information to follow as this takes shape
8. 8. Textbook Updates:
   1. ENC 1101 Online
      1. We are currently updating the online class so that it uses the same text as ground courses for the spring semester.
   2. LIT 2000 (Ground & Online)
      1. New edition of the book is available.
         1. Agreement last semester was to make class OER. With a new book on the horizon, this seems like an ideal time to make the switch.
            1. Prof. Bunting is handling online redevelopment

Prof. Bunting will consult with Prof. Hummel and Dr. Ortolano about adding contemporary lit readings to the class.

* + - * 1. The goal is to have our online class done for the spring. A decision will be made about what to do with the ground course during the next meeting in September.

1. Committee/Subcommittee Updates
   1. N/A
2. Faculty Announcements/Updates
   1. Save the Date: October 4th Mixer, Location TBA.
   2. Adjunct portfolio has been completely redone by a committee that Dr. Trogan headed up. The new training plan will include monthly updates about teaching comp/rhet, etc. If you have any ideas for these announcements, please reach out to Dr. Harris—who will send the messages out each month.
   3. Dr. Ortolano makes announcement about CoP in Instructional Technology and its scheduled sessions for the fall (more information available on Canvas).
   4. Dr. Ortolano makes announcement about Poet Mary Biddinger’s visit on Sept. 30th, which is brought to you by the Florida Literary Arts Coalition and FSW Writes. More information about the lecture and reading by Dr. Biddinger is available on Canvas.
   5. Dr. Tichy-Smith – Announces the Florida College English Association’s upcoming convention and encourages faculty to consider submitting sessions and/or attending the conference.
   6. Prof. Horn—Encourages faculty to tell students about the Sustainability Club and the Creative Writing Club.
3. Additional New Business
   1. Big Projects for AY 2019-20
      1. ENC 1130/ENC 1101: Ongoing project from 2018-19
         1. If anyone is interested in serving on this taskforce, please contact Dr. Harris.
      2. Creative Writing Programming
         1. Talk to Dr. George if you want to get involved on this front.
4. Other big ideas?
   1. Dr. Moore announces a potential study/research group for faculty working on research projects and encourages interested faculty to get in touch with him.
   2. Some concerns are expressed about the extent to which writing is being taught and supported in non-English courses at the college. In light of this conversation, it is noted that writing across the curriculum would be a rather valuable QEP.
   3. Enrollment issues with literature enrollment in non-core classes? See other state colleges, HUM department, etc. How can we fix this?
      1. Issue seems to be localized in advising, and we might want to explore how we can work with advisors to explain the requirements that our courses fulfill.
   4. Revisit the SLOs and descriptions in our Gen Ed classes?
      1. Might be something to consider as we move through the semester.
   5. Dr. Gooch and Dr. Ortolano will work on creating an African American Literature class, which is a significant need at the college. A draft of the curriculum proposal will be made available by our next meeting.

Meeting Ends

*Notes prepare by Dr. Scott Ortolano*