

SS Department Mtg – Spring 2021  
 January 8, 2021 – 9:30am-11:30am  
<https://fsw.zoom.us/j/93168457930>  
 Meeting ID: 931 6845 7930

## AGENDA

### Attendees:

Alexandra Nikishin	<del>Dawn Kulpanowski</del>	Juan Ginarte	Matt Vivyan	Sheila Seelau
Brandon Jett	Eric Seelau	Lauren Madak	Phil Wiseley	Terri Housley
Bruno Baltodano	Harold Van Boven	Leslie Bartley	Randy Moffett	Tom Donaldson
Camille Drake-Brassfield	Jacque Davis	Mark Herman	Sabine Maetzke	Other attendees: Dr. Teed Dr. Page Jane Charles

- Do tell... (share one thing about yourself that most, if not all of us, don't know about you)
- Teed:
  - Faculty Eval
    - Form 1 – we need to complete Form 1 (what we did) by second Friday in Feb 2021
    - Form 2 – this consists of Teeds comments to our form 1 of what we did
    - Form 3 – in April 2021 send form 3 (what we plan to do next AY)
  - Fall 2021 – looking for more F2F in fall (if possible)—faculty load sheets due in beginning in March
  - Send out early alerts this semester (success rates were down in Fall 2020)
- Guest @ 10am: Amanda Sterk, Director, Accelerated Pathways Program
  - DE= students in FSW classrooms
  - Concurrent = students taking our courses in the high schools
  - Discussed DE (p/t, concurrent, FSW campus, online), Early admission (f/t, FSW campus, online), and Collegiate institute (f/t, school w/in a school)
  - DE/EA on the rise throughout the state
  - Dual Enrollment Equivalency List (if you take this college course, this is the amount of h.s. credit you'll get)
  - Can send email to Dr. Sterk if DE student is not doing well (if you indicate drop date...make sure it's with the notation "exception of DE students!")
  - If students have textbook issue, suggest to them that they contact their counselor and make sure they have the correct textbook info; if problem persists, contact Dr. Sterk so she can connect w/school system.
  - CHAIR: If possible, contact Dr. Sterk when there are major book changes—let her know...the info should get to her via Wendie Thompson, but it's a nice back-up.
- Acknowledgments:

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- Brandon Jett – Releasing book in June/July; Article in Washington Post  
<https://www.washingtonpost.com/outlook/2020/12/07/americans-used-sacrifice-public-good-what-happened/>
- Randy Moffett: General Education Council (GEAC) might be looking for an additional SS member
  - Randy will attend meeting next week, he'll follow-up if they need someone...not sure who will rally a SS member (Teed, etc.)
- Follow up with Sabine: Progress on regenerating INP 2390 Human Relations and Industry – Sabine is working on refreshing the course and having it proposed by spring or summer; she's currently taking DEV 101
  - AMH 2070 Florida History has been regenerated by Dr. Jett (confirm)
  - WOH 2910 Undergrad Research—Dr. Teed said she didn't have a problem keeping this on the books
- Need adjunct mentors for new adjuncts:
  - Telemate Jackreece (SOC); F2F Collier – Jacque Davis (primary mentor on record) & Phil Wiseley
  - Joel Reinking (POS); F2F H/G – Brandon Jett
- All FSW employees need to complete the Compliance training in Canvas by March 1 (located in Canvas...you should've received an invite...accept the invite and it'll be listed as one of your courses)
- Assessment – Eric Seelau
  - Assessment info provided by Eric in a September 2020 email he sent to D'ariel that I don't recall receiving) is below:
    - 1) I will work with the department chair to send out messages to our faculty regarding your office's plans for Scantron distribution. This will be relevant for AMH2010, ECO2013, and ECO2023.
    - 2) DEP2004, PSY2012, and POS2041 will be using Canvas only to collect assessment data, so you need not worry about those courses.
  - Below is Eric's response to me requesting he contact me mid-semester with assessment protocols and I'll contact all f/t and p/t faculty:
    - *I agree we should get something together early in the upcoming semester and make sure we get it out to everyone that matters. After the first time, we can pretty much use the same memos every semester.*

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- SS monthly Coffee Talk/Commun of Practice—f/t & p/t volunteers to lead a casual discussion on a topic that we all can relate to
  - Yes by some faculty, no response by others; will try and see how it goes (many are Zoomed-out!)
  
- Curriculum – Sheila Seelau
  - By next year, the full proposal will be entered online
  - Jan 11, 2021 deadline for new course proposals
  - As part of Syllapalooza in spring, we will need to do a Doc Manager sweep to check that all Syllabi are up-to-date.
  - We should also check syllabi for courses "on the books" but not currently being taught. These are more likely to have been missed when GenEd changed in 2016-17. We can also decide if we want to keep those courses active or Discontinue them. We didn't get a 5-year discontinuation memo from State DOE/SCNS this year, probably due to COVID, so this will give us a jump on decision-making before we're hit with that in September.
  - Although course and syllabus changes approved in spring would not go into effect until Fall 2022, it is best to bring these issues to committee in Spring when Curriculum committee is less swamped with higher-priority proposals.
  
  - Shelia has been in contact with Dawn and Leslie about Child & Adolescent Dev, as I know these syllabi need updating. They made modifications to syllabi when they started offering the courses 2 years ago (?) but Course Change proposals were never submitted through Curriculum for official approval. This means these courses are out of alignment for SACSCOC review.
  
  - Jacque needs to revise Abnormal Psych one more time to resolve SCNS issues as well—changing CLP 2142 to CLP 2140.
  
- Camille is now our Social Science rep on Curriculum, so perhaps the three of us can meet to determine how to get this review done. The discipline faculty will need to make changes, then submit to Chair and Curriculum point person for initial review and determination of whether Course Change proposals are also necessary. I will "train" Camille on this.
  
- Other business...
  - Bruno Baltodano – New POS course proposal ISS XXXX needs to be reloaded, endorsements had been secured at last meeting; will be reloaded in Curriculog soon so I/chair can sign off.