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| **School or Division** | School of Business and Technology |
| **Proposed by (faculty only)** | John Montoya |
| **Presenter (faculty only)** | John Montoya |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be resubmitted for a later date. |
| **Submission date** | 10/12/2020 |
| **Course prefix, number, and title** | Engineering Technology Support Specialist, CCC  |

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| All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal. |
| ☐ | Approve | ☐ | Do Not Approve |  |
|  |  |
| *Curriculum Committee Chair Signature* |  | *Date* |
| ☐ | Approve | ☐ | Do Not Approve |  |
|  |  |
| *Provost Signature* |  | *Date* |
|  |
| All Curriculum proposals require review by the Office of Accountability & Effectiveness. |
| ☐ | Reviewed |  |
|  |  |
| *Office of Accountability & Effectiveness Signature* |  | *Date* |

**Section I, Important Dates and Endorsements Required**

**nOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’ Office.

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| **Term in which approved action will take place** | Fall 2021 |
| **Provide an explanation below for the requested exception to the** effective **date.** |
| Type in the explanation for exception. |

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| **Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox.** |
| **Dean**  | **Signature** | **Date** |
| Type name here |  |  |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca |  |  |

| **Required Endorsements** | **Type in Name** | **Select Date** |
| --- | --- | --- |
| **Department Chair or Program Coordinator/Director** | Mary Conwell | 10/16/2020 |
| **Academic Dean or Provost** | Debbie Psihountas | Click here to enter a date. |

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| **List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).** |
| Munir Al-Suleh  |

**Section II, Action**

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| **Please select one of the following** | Discontinuation of Program or Certificate |

**Section III, Complete for Program Discontinuation**

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| **Select program of certificate for discontinuation** | Engineering Technology Support Specialist, CCC |
| **Explain (below) the reason for the discontinuation** |
| **The Engineering Technology Support Specialist, CCC does not have any students in the program, nor does the it have any applicants to the program. The program has been at zero enrollment for more than two years. The SOBT team met on several occasions to discuss the feasibility of continuing the program, and determined that the program is not sustainable. There is only one full time faculty in Engineering, and this faculty is full-time in the School of Pure and Applied Sciences, not the School of Business and Technology (SOBT), and only can teach 1-2 classes per term maximum for the SOBT.**  |
| **Teach out plan required:**  SACSCOC requires a teach out plan for the discontinuation of programs or certificates. Please refer to the teach out plan template available on the document manager. Attach the teach out plan to this document. |
| **If this program or certificate discontinuation will require discontinuing courses, complete section IV** |

**Section IV, Complete for Course Discontinuation**

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| **Enter course(s) to be discontinued** (add rows if necessary) |
| **Course Prefix and Number** | **Course title** (as listed in the catalog) |
| EET 1084 | Introduction to Electronics |
| ETI 1110 | Introduction to Quality Assurance |
| ETI 1420  | Manufacturing Processes and Materials |
| ETI 1701  | Industrial Safety |
| ETM 1010 | Mechanical Measurement and Instrumentation |

**Section V, Justification for Proposal**

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| **Provide justification (below) for this proposed curriculum action**  |
| **This CCC, The Engineering Technology Support Specialist was started based on a grant to begin the program. The CCC, does have some roadblocks, one being that it requires additional faculty with credentials in Electrical Engineering. There is not an electronics lab, nor a manufacturing lab for the successful implementation of the program.** |
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