

Change of Course Proposal

**NOTE:** Changes to *Course Prefix and/or Course Number* require completion of a *New Course Proposal* rather than this Course Change Proposal.

**SECTION I: KEY INFORMATION**

Submission date	10/12/2020
Proposed by (faculty only)	Prof. Mike Molloy
Presenter (faculty only)	Prof. Mike Molloy
<b>NOTE:</b> Faculty presenter must be present at the Curriculum Committee meeting or the proposal will be returned to the School to be resubmitted for a later date.	
School	Arts, Humanities, and Social Sciences
Course prefix, number, and title	MUS 2360 Intro to Technology in Music
<b>NOTE:</b> Proposer <b>MUST</b> run an <b>Impact Report</b> to determine all programs, certificates, and courses that may be affected by the proposed change(s) and enter all below. Append the Impact Report in Section VI. For help with this step, please contact Jeffrey Peterman, Coordinator of Curriculum and Catalog Services: jpeterman@fsw.edu	
<p>Programs, Certificates, and/or Courses affected by the proposed changes:</p> <p><b>Impacts to courses: MUM 2360, MUM 2600C, DIG 2251C, DIG 2205C</b></p> <ul style="list-style-type: none"> <li>MUS 2360 is a co-req for MUM 2600C. Jeffrey manually corrected a prior error listing MUS as both prereq and coreq for MUM 2600C in Banner but asked that we still put it through the CC so that it would go to SCNS.</li> <li>We no longer teach DIG 2205C Basic Video Editing. It is on the "Deletion" list for February, 2021 mtg.</li> <li>MUM 2600C is a pre-req for DIG 2251C, as well as MUM 2601C and 2604C. These are all correct in Banner. <b>We do not want to have MUS 2360 listed as a pre-req for any of these courses because there are some students who have taken Intro as a stand-alone course prior to the co-req requirement being put in place.</b> If a student has been given special permission to take DIG 2251C without taking MUS 2360 first, it is because they came into the program with prior knowledge and/or experience in the field, or have taken a different course number at another institution that was similar. The additional incorrect information contained in DIG 2251C (Pre-Req and Instructor permission) was discovered after this batch of proposals was put forth. This is more of the same issue that occurred after the pre/co-req changes were put through last Fall, 2019. <b>We will submit another proposal for the February meeting to fix these errors including removal of the MUS 2360 Pre-req.</b></li> </ul> <p><b>Impacts to Programs:</b></p>	

These changes will not impact the **Audio Tech CCC**, as there is no course progression specified and the catalog page says:

**Course Prerequisites**

**Many courses require pre or co requisites.** Check the description of each course in the list below to check for prerequisites and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

These changes will not impact the **AS in Digital Media/Multimedia Production**, as Dr. Wurst has removed the audio tech courses from his program.

**NOTE:** Proposer **MUST** append a **Catalog page** with changes marked for *each* affected Degree Program or Certificate, including any changes to General Education. Additional instructions for marking and attaching Catalog pages are given in Section VI. **N/A**

**SECTION II: TERM IN WHICH ACTION WILL BECOME EFFECTIVE**

**NOTE:** Course Changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Actions approved in the Fall semester take effect in the following academic year. Actions approved in the Spring semester take effect after one additional year. Syllabus changes may take effect sooner. **Exceptions to published deadlines or effective dates must receive approval from the Academic Dean and Provost.**

Academic term in which approved action will take effect	Fall 2021
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If requesting an exception to the effective date, provide an explanation below.

N/A

**SECTION III: PROPOSED COURSE CHANGES**

**Summary of Proposed Changes**

Add co-req of MUM 2600C to catalog listing and in Banner

**Justification for Proposal**

The courses need to be taken concurrently in order to complete program as designed.

**NOTE:** Complete the next section by indicating proposed course changes. **Skip fields that are not applicable** to your curriculum action.

Change of School or Department	N/A
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Change Course Title	N/A
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Does the Course Title change affect other sequenced courses? (Ex: If changing <i>Guitar I</i> to <i>Intro to Guitar</i> will <i>Guitar II</i> also be renamed?)	No N/A
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**Change Course Description**

N/A

<b>Change Topic Outline</b>	
N/A	
<b>Change Course Prerequisite(s)</b>	N/A
<b>Provide justification for the proposed changes to prerequisite(s).</b>	
<b>Change Course Corequisites</b>	From: None To: MUM 2600C
<b>Provide justification for the proposed changes to co-requisite(s).</b>	The courses need to be taken concurrently in order to complete program as designed.
<b>Should this course be listed as a corequisite on a paired course?</b> (Ex. CHM 2032 and CHM 2032L are “paired corequisites.”)	Yes Course(s) and co-requisite(s): MUS 2360 and MUM 2600C
<b>Change Minimum Grade</b> (Include minimum grade if higher than a D)	N/A
<b>Change Course Credits or Clock Hours</b>	N/A
<b>Change Contact Hours (faculty load)</b> (Ex.: ESC 1000C is 3 credits with 4 contact hours for instructor/lab prep.)	N/A
<b>Change Grade Mode</b>	Choose an item.
<b>Change Credit Type</b>	Choose an item.
<b>Should any Degree or Major Restriction codes be listed on this course?</b> (i.e., “This course may only be taken by students who have been admitted to X Program”)	N/A
<b>Change repeatability status of course? *</b> <i>*Not the same as Multiple Attempts or Grade Forgiveness</i> A repeatable course may be taken more than once for additional credits. (Ex: MUT 2641, a 3- credit course, can be repeated 1 time for a maximum of 6 credits).	No change
<b>Change General Education status of course?</b>	No change
<b>Change Writing Intensive designation?</b>	No change
<b>Change “International or Diversity Focus” designation?</b>	No change

## **SECTION IV: Changes to Learning Objectives (Information Only)**

### **Changes to Course Competencies, Learning Outcomes and Objectives:**

<b>Changes to Syllabus Section IV - A. General Education Competencies – 1. Integral and/or 2. Supplemental</b>	
<b>NOTE:</b> All FSW courses must include <i>one or more</i> “Integral” and <i>zero or more</i> “Supplemental” General Education CREATIVE competencies. <i>Course objectives/outcomes</i> that support the selected General Education Competency should be listed directly under the competency.	
<b>Changes to 1. Integral General Education Competency or Competencies:</b> N/A	
<b>Changes to Course Outcomes/Objectives supporting each Integral competency:</b> N/A	
<b>Changes to 2. Supplemental General Education Competency or Competencies:</b> N/A	
<b>Changes to Course Outcomes/Objectives supporting each Supplemental competency:</b> N/A	
<b>Changes to IV - B: Florida Statute requirement</b>	
<b>NOTE:</b> Part B is ONLY included on syllabi for <i>General Education Core courses</i> . All other syllabi (including “ <i>other General Education</i> ” courses) OMIT this statement.	
<b>Are you requesting a course status change under part B?</b>	N/A
<b>If YES, complete the sentence by selecting the appropriate option from the drop-down menu.</b>  <i>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for:</i>	Not Applicable
<b>Changes to IV - C. Additional Course Learning Objectives or Outcomes</b>	
<b>NOTE:</b> This section is for additional course-specific learning objectives that do not contribute to assessment of the General Education Competencies listed above. For all courses <i>other than the General Education Core courses</i> , this section will be labeled <b>IV - B:</b> on the course syllabus.	
<b>Changes to Course Learning Objectives and/or Outcomes:</b> N/A	

## **SECTION V: IMPACTS OF PROPOSED CHANGES AND FACULTY ENDORSEMENTS**

<b>Will the proposed change(s) affect the <i>budgets</i> of any programs or departments?</b>	No
N/A	
<b>Have you discussed the <i>academic and/or budgetary impact</i> of the proposed changes with affected parties, including Deans?</b>	N/A

N/A	
Will the proposed change(s) impact Library services or budgets?	No
Have you discussed impacts with the Libraries' Collection Manager?	N/A
<b>Faculty Endorsements for Change of Course</b> <b>NOTE:</b> Proposals will be returned if faculty endorsements are not provided.	
Prof. Mike Molloy, Dr. Thomas Smith	

## **SECTION VI: ATTACHMENTS**

Please save all documents in Word format (.doc, .docx) rather than pdf.

- **Impact Report:** Attach Impact Report results or a Summary of Programs, Certificates, and Courses impacted by the proposed course changes.
- **Catalog Changes:** Attach Word files [with Track Changes on] indicating changes to all Catalog pages that are affected by this Change of Course Proposal.
- **New Course Syllabus [Master] reflecting proposed changes, as appropriate**
  - **INSTRUCTION:** To make changes to Syllabus Section IV, you will need to obtain an "unlocked" version of the Master Syllabus from your School's Administrative Assistant. Use Word's *Track Changes* function to show all proposed changes on the Syllabus Master.
- Any relevant supporting documents justifying changes

**UPLOAD THIS PROPOSAL AND ALL NECESSARY ATTACHMENTS TO CURRICULOG.**