

Change of Program or Certificate Proposal

Note required information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.

School or Division	School of Health Professions
Program or Certificate	Firefighter I/II (Certificate)
Proposed by (faculty only)	Joe Washburn, Mike Jimenez
Presenter (faculty only)	Joe Washburn
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	10/26/2020

Section I, Important Dates and Endorsements Required

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. **Exceptions to the published submission deadlines must receive prior approval from the Provost’ Office.**

Term in which approved action will take place	Exception (Requires approval from Provost)
Provide an explanation below for the requested exception to the effective date.	
<p>Florida Department of Education along with the Florida Division of the State Fire Marshal has changes the certificate program hours from 398 to 492 hours effective July 1, 2020. Pursuant to 633.128, Florida Statutes, the Department of Financial Service, Division of State Fire Marshal, has established training requirements for firefighters and volunteer firefighters. These requirements are implemented by Rule 69A-37.055, Florida Administrative Code. This program is a planned sequence of instruction consisting of two occupational completion points. (NOTE: The curriculum frameworks are subject to change by the Bureau of Fire Standards and Training (BFST) as IAW statutory or Florida Administrative Code (F.A.C.) rule changes.)</p> <p>Exception requested to make changes retroactive to July 1, 2020. Memo signed by Dr. DeLuca approving this exception is appended. These changes to the Certificate will affect the 2019-2020 and 2020-2021 Catalogs.</p>	

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Joseph S. Washburn	10/26/2020
Academic Dean or Provost	Dr. Thomas Norman	11/13/2020
List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).		
Joe Washburn, Michael Jimenez		

Section II, Proposed Changes

Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have the deans of the General Studies been contacted/consulted?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you attached an updated catalog page?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Change of School or Department	N/A
Change to program or certificate name	N/A
List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.	
N/A	
List below, any changes to the General Education requirements. Include course titles and credits if applicable.	
N/A	
List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.	
<p>NOTE: State mandate distributes the increased certificate program hours (from 398 to 492 hours) across the two required Certificate courses, which must be renumbered as a result:</p> <p>FFP 0010C Firefighter I (206 hours) is replaced by FFP 0030C Firefighter I (191 hours) and FFP 0020C Firefighter II (192 hours) is replaced by FFP 0031C Firefighter II (301 hours).</p> <p>Both courses FFP 0030C and FFP 0031C must be passed with a grade of C or higher.</p>	
List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.	
N/A	
List below, any other changes to the program or certificate requirements.	

New Course Proposals for FFP 0030C Firefighter I (191) hours and FFP 0031C Firefighter II (301 hours). These proposals show updated prerequisites and minimum standards for completion.

Change to program length (credits or clock hours to complete)

From: 398

To: 492

Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.

Section III: Justification for proposal

Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.

Provide justification (below) for each change on this proposed curriculum action.

Florida Department of Education along with the Florida Division of the State Fire Marshal has changes the certificate program hours from 398 to 492 hours effective July 1 2020. Pursuant to 633.128, Florida Statutes, the Department of Financial Service, Division of State Fire Marshal, has established training requirements for firefighters and volunteer firefighters. These requirements are implemented by Rule 69A-37.055, Florida Administrative Code. This program is a planned sequence of instruction consisting of two occupational completion points. (NOTE: The curriculum frameworks are subject to change by the Bureau of Fire Standards and Training (BFST) as IAW statutory or Florida Administrative Code (F.A.C.) rule changes.)

Program length change is specified on appended documents: FL DOE Curriculum Framework for Firefighter Certificate (including Firefighter I & II course restructuring); Fire Academy training curriculum criteria dated 7/1/2020; and FSW Firefighter I/II Certificate PSAV Catalog page (.doc format and .pdf format).

NOTE: State mandate distributes the increased hours across the two required Certificate courses, which must be renumbered as a result: **FFP 0010C Firefighter I (206 hours)** is replaced by **FFP 0030C Firefighter I (191 hours)**, and **FFP 0020C Firefighter II (192 hours)** is replaced by **FFP 0031C Firefighter II (301 hours)**. Therefore, **Course Discontinuation proposals for FFP 0010C and FFP 0020C, and New Course proposals for FFP 0030C and FFP 0031C** are appended included as related documents.

Appended documents supporting the Certificate Change:

- Firefighter I & II Framework
- New fire academy criteria
- Catalog page: Firefighter I & II Certificate, PSAV (.doc format)
- Catalog page: Firefighter I & II Certification, PSAV (.pdf format – Acalog file)
- Firefighter Memo DeLuca-signed 12-02-2020