# ATC Minutes October 19, 2020

1. Call to order

The meeting was called to order by the chair.

1. Approval of minutes from last meeting

Minutes from the September meeting were approved.

1. Sub-Committee Reports—Subcommittees met and provided reports to the committee on several issues
   1. COP Revisions—Roz Jester---Roz presented the revised COPS for the committee to approve. The COPs will be posted on Canvas and an electronic vote will be held before the November meeting.
   2. eLearning Coordinators Update—Anita Rose presented the plan for eLearning coordinators. The subcommittee decided to split the responsibilities for the coordinators and to have the coordinators report to the chair of the AT committee. The final document will be posted to Canvas for approval by the committee.
   3. Proctorio Update—Peggy Romeo—The ATC subcommittee on Proctorio met with the Faculty Senate committee to come up with some recommendations regarding online testing and the use of Proctorio or other online proctoring services. The committee is also looking into the possibility of having a testing room available on campus for students who can’t deal with online testing.
   4. Survey Revision—Ellie Bunting—The initial survey that was supposed to go out last year has been updated to include information on the different modalities that we are now offering as a result of COVID. Alisa mentioned that she was part of a faculty group that had created a Proctorio survey earlier this year. Ellie said she would find the survey and incorporate it into the present survey. She will then ask Joe Van Galen to put the survey into Qualtrics.