

SoHP Leadership Meeting
October 13, 2020 at 2:00 pm via Zoom
Agenda

Dr. Tropello calls the meeting to order at 2:00 pm via Zoom.

Welcome and introduction of new staff. By Dr. Tropello

Report on Community Needs Survey for Lee Health

Update on SW Children's Charities

Staff coverage for front desk

Associate Dean Search

Grand Opening of Genesis Oncology – James Mayhew will represent SoHP

Program reviews: numbers and budget/fees/increasing #s

Faculty Credentialing progress reports

Laundry Service/Sims

Minutes approval (from February to September)

Perkins Funds - presented by Jill De Valk and Debbie Psihountas at 2:30 pm

Lee Health (masks requirements, clinical hours' update, reorganization)

Director Reports (Dr. Tropello plans to highlight one program each month)

Other Business

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October 13, 2020 via Zoom**

Dr. Tropello called the meeting to order at 2 pm.

Attendees

Dr. Paula Tropello – Dean, School of Health Professions
Dr. Patricia Voelpel – Associate Dean, Nursing
Dr. Thomas Norman – Vice Provost, Workforce Programs
Trang Burtney – Administrative Coordinator, External Affairs
Bobby Holbrook – Program Director, BS Nursing
Karen Molumby – Director of Dental Hygiene Program
Terry McVannel-Erwin – Director, Social & Human Services
Jeff Davis – Cardiovascular Technology – Director
Jean Newberry - Program Director, Respiratory Care, BS Cardiopulmonary Chair
Jim Mayhew – Radiologic Technology Program Director
Deborah Howard – Health Information Technology – Director
Cassie Steves - Student Success Advisor II, School of Health Professions
Dr. Terrance Hays – Student Success Advisor II, SOHP Nursing
Sarah Gingrich - Student Success Advisor II, SOHP Nursing
Susan Davis – CE Coordinator for BLS, ACLS, and PALS
Joe Washburn – EMT/Paramedic/Fire Science - Director
June Davis – Director, Corporate Training and Services-Health Professions
Angela Vitale - Program Coordinator, Lee Nursing
Shawn Gilmartin – Simulation Technology Specialist
Tommy Mann – Clinical Coordinator, Nursing Simulation Education
Tessa Bales – Clinical Coordinator, Nursing
Gayle Dean – Professor, Nursing
Jill DeValk – Program Support Specialist, Business & Technology (Guest)
Dr. Deborah Psihountas – Dean of Business and Technology (Guest)
Jazmin Gonzalez – Staff Assistant, Health Professions
Adriana Figueroa – Administrative Assistant, Health Professions
Tamra Pacheco – Instructional Assistant (scribe)

Dr. Tropello thanked everyone for their hard work over the last two semesters.

Dr. Tropello requested a motion to approve all previous meeting minutes from February to September. Jim Mayhew made the first motion to approve and Jean Newberry seconded that motion. Dr. Tropello requested everyone to provide any changes to the minutes to Tamra Pacheco.

Community Needs Survey from Lee Health

- Dr. Tropello had the opportunity to review the results of the Community Needs Survey that is sent out each year by Lee Health. She stated that the results were very humbling.
- Lee Health has been distributing this survey since 2007.
- They divide Lee County into 4 quadrants and gather statistics in those areas.
- They have 120 sources in which they utilize to gather the data. Mental Health is the #1 concern in Lee County.
- Smoking has decreased in the past 13 years and the weight in children has decreased in the past couple years.
- Skin cancer and Diabetes have increased over the past few years.

SW Florida Children's Charities

- Dr. Tropello stated that she was not aware that funds were available until last week.
- Adriana Figueroa has created a spreadsheet to compile the wish lists from each department
- A proposal was submitted to enhance the sim hospital and nursing department on the Charlotte campus.
- Dr. Tropello also included a request to remove the carpet and put in hard flooring in the hallway that leads to the sim hospital on the Lee campus.
- There was also a discussion on developing a virtual hospital.

Genesis Oncology Grand Opening

- Jim Mayhew will attend the event to represent the School of Health Professions.
- They are taking over the offices of 21st Century Oncology.
- They had a radiation therapy program that has recently concluded and we may be interested in developing a program at FSW.

Staff Coverage for Front Desk

- Jazmin Gonzalez requested Plexiglas for the reception area and they have placed 4 panels in that area.
- The 3 staff members of Health Professions will sit in that area for an hour or two during their shift to show a presence

Vacant and Soon-To-Be-Vacant Positions

- Jeff Davis stated that his position is posted, but he is not getting any applications. It is not a good time for hiring and may be better in the spring.
- The Associate Dean position has been approved but it is not posted and a search committee has not been established yet.

Faculty Credentialing Progress Reports

- Dr. Tropello stated that we must make sure that all faculty have a bachelor's degree upon hiring.
- If existing faculty do not have a bachelor's degree, they must be pursuing one at that time.

Laundry Service for Sim Hospital

- Dr. Tropello does not think that Nursing staff should be doing laundry as part of their role.
- Dr. Tropello stated that she not spoken to Esther about the budgetary needs for this service.
- Jazmin found a laundry service that likes FSW and will work with us.

New Staff Introductions

- Dr. Norman introduced himself and provided his background. He congratulated everyone for their successes and is looking forward to meeting each person. He stated that FSW has an academia that is designed better than any other college he has observed. He will feature FSW in his newsletter on Friday and requested that the programs provide examples of student stories.
- Tommy Mann introduced himself and spoke of his experience at Lee Health. He is a graduate of FSW.
- Tessa Bales introduced herself and did not know who she was replacing. She has 28 years of experience in nursing and 12 years in EMS. She is excited to be here.
- Angela Vitale just completed her PhD and is the Nursing Coordinator for Lee campus. She has been working with Jazmin in researching the laundry service and had masks tested at Lee for her students.

Perkins Funding

- Jill De Valk stated that Perkins has changed and it is a lot of work to keep up with the required criteria. Funds are granted based on program size.
- She stated that the School of Health Professions is the easiest school to provide funding since the programs require clinicals and simulation.
- Health Professions will receive 54% of the funding this year, which is \$442,000.
- They also prefer to help programs that are going through the accreditation renewal process that year.
- Currently we are approved for \$202,000 and the rest should be approved in a few weeks.
- Jill De Valk stated that she will check to see if the approved funds can be used for salaries in Nursing as requested.

- Perkins has a list of criteria for the community and other careers as well. They also look at the number of homeless in the area.
- Dr. Tropello offered to share the results of the Community Health Survey from Lee Health with Jill and Dr. Psihountas to assist them with gathering the statistics Perkins is looking for to meet their criteria.
- Dr. Psihountas stated that with Jill's diligence they submitted the requests early to get everything we need.
- Perkins submissions are always due by June 30th. Jill stated that everyone should work on Perkins needs in January.

Lee Health Requirements

- Jamie Turner is still over all departments at the hospital
- Changing mask requirements is due to their uncertainty in what is safe for their staff and students.
- Lee Health will not allow their employees to complete clinical hours off the clock.
- Joe Washburn stated that the students in Fire and County EMS are able to complete their clinical ride along hours while on the clock.
- Joe Washburn inquired if anyone has received a confirmation that the hospitals will allow students in for the spring semester. Simulation on campus is getting expensive with the gas for the ambulances and staffing of clinical associates. It comes out to 100K for the semester.
- Jean Newberry stated that if they have to postpone clinic another semester, then the students will not graduate on time.
- Dr. Tropello suggested that every department meet with their advisory teams to get some answers on clinical availability for the spring.

Director Reports

Nursing

- Dr. Voelpel stated that June Davis is pleasant to work with
- There are over 200 applications for Nursing this time
- Dr. Voelpel suggested that we create an article with all of our accomplishments in the School of Health Professions.
- Bobby Holbrook stated that we have 100 admissions for BSN. There are a total of 250 students.
- He is completing some QA measurements for the program and found that 50% to 60% of the students graduated in 2015. After changes were made to the program, they are at an 86% graduation rate.

Dental Hygiene

- Karen Molumby stated that they are seeing patients on a daily basis in the clinic.
- She hopes that the school remains open for the rest of the semester so they can complete their clinical courses.

Respiratory Care

- Jean Newberry stated that they are completing their clinical courses in the sim hospital and working with Nursing and EMS.
- One student is Covid positive and is learning remotely.
- Sindee Karpel only comes in to teach on Wednesdays and teaches via Zoom for RET 1024 on Thursdays.

Cardiovascular Technology

- Jeff Davis stated that 50 % of the clinical spots are open. If they are unable to get the other 50%, they will swap the students each clinical day in the week.
- They did not request any grant funding since they received the generous grant last year.
- The Program Director position is posted, but no one has applied. There will be an Interim Director in January and a full time position starting July 1st if we receive more application before then.

Radiologic Technology

- Jim Mayhew stated that they are doing well. They have 25 first year students this year.
- They are waiting on PPEs and clinical sites to open.
- All of the graduates have passed the board exam.

AHA- BLS/ACLS/PALS

- Susan Davis stated they have run out of licenses for Lee Health and must purchase some more.
- They have extended our use of the RQI until January.
- Some love the online course and separate hands-on skills. Others do not like it at all.
- Some have left the hands-on session with bruised hands from the equipment.
- On October 21st they are eliminating the e-sims home course due to complaints of the difficulty in completing the course with a computer and mouse.
- They have one loaner station set up on campus and are looking to purchase a unit along with additional licenses.
- They are setting up classes for students now, if any of the health profession students need the BLS certification for the program. They don't have a maximum limit of applicants and will accept all that qualify.

EMS/Paramedic/Fire

- Joe Washburn stated that EMS is doing what they can outside of the hospital and working with Nursing.
- They have 60 EMTs and are completing 26 12-hour simulation days.
- They already have 70 applying for the program.
- They received \$190,000 for EMS. All EMTs received 700 scholarships.
- They are getting another ambulance. The goal is to have 2 ambulances per campus.
- EMS only has one baby pod ambulance.
- They are looking for better communication equipment for the students in different locations on campus.
- They set up the timing of the exercises to resemble that at the hospitals.

Proctorio Issues

- Gayle Dean stated that those who use Proctorio may have seen the issues with Live ID check.
- It failed one afternoon and she did some research on the issue at the library. She found that the Orick software that Proctorio works with was having the issue.
- Gayle Dean can provide links that will assist in determining whether the issue originates in the computer being used for testing or the software.
- She placed the links in the chat window on Zoom for everyone to copy.

Meeting adjourned at 3:50 pm