

SoHP Leadership Meeting
May 20, 2020 at 2:00 pm via Zoom
Agenda

Dr. Tropello calls the meeting to order at 2:00 pm.

Congratulations to Terry McVannel-Erwin on her promotion to Director of Social & Human Services

- I. Welcome/updates from Dr. Tropello
- II. Associate Dean Position SHP
- III. Program updates from Directors
- IV. Phase One Reopening
- V. Perkins/PPE/Portfolium
- VI. Virtual graduation /pinnings/videos
- VII. Open Comments/additions

**SoHP Leadership Meeting
May 20, 2020 via Zoom**

Dr. Tropello called the meeting to order at 2:05 pm.

Attendees

Dr. Paula Tropello – Dean, School of Health Professions
Dr. Patricia Voepel – Associate Dean, Nursing
Bobby Holbrook – Program Director, BS Nursing
Karen Molumby – Program Director, Dental Hygiene
Sindee Karpel – Department Chair, BS Cardiopulmonary Science
Terry McVannel-Erwin – Human Services - Department Chair/Faculty
Jeff Davis – Cardiovascular Technology – Director
Jean Newberry - Program Director, Respiratory Care
Jim Mayhew – Radiologic Technology – Director
Deborah Howard – Health Information Technology – Director
Cassie Steves - Student Success Advisor II, School of Health Professions
Teresa Yurko – Clinical Coordinator II, Nursing Simulation
Susan Davis - Director, Corporate Training and Services-Health Professions
Jazmin Gonzalez – Staff Assistant
Adriana Figueroa –Administrative Assistant
Tamra Pacheco – Instructional Assistant (scribe)

Dr. Tropello congratulated Terry McVannel-Erwin for her promotion to Program Director for Social and Human Services.

Reports

General SHP

- Dr. Tropello reminded everyone that the virtual graduation is on June 5th at 5 pm and requested everyone to submit their pictures and videos to Greg.
- Dr. Tropello thanked Karen Molumby for being on the Reconnect Task Force and Deborah Howard for being on the Innovative Instruction Initiative Committee and Patricia Voepel for being on the Schedule Committee.
- The Innovative Committee met with Rozalind Jester this morning to discuss synchronous and asynchronous learning. Looking to train all students and faculty on Canvas.
- Joe Washburn was on the search committee for the Vice Provost of Workforce.
- Dr. Tropello stated that Toby and Esther met and all the program fee changes were approved.
- The Dental Hygiene clinic received funding for a Dental Clinic Manager.
- Dr. Tropello received the low enrollment report and she will speak to those on the report.
- Dr. Tropello stated that Broward College wants to collect equipment from our classroom. Georgie is currently instructing the students virtually. They will probably come in July to pick up the equipment.

- The coding courses are no longer being offered on the Charlotte campus, but are offered on the Lee campus.
- Dr. Tropello introduced Portfolium as the new platform for faculty to transition from Canvas and can upload their material
- The Associate Dean position for Health Professions has been approved along with the Charlotte Clinical Associate for Nursing. The Associate Dean position will cover all of the programs (new and existing) along with new initiatives and background checks with Jazmin Gonzalez. We will not pursue the search until after July.
- Jeff Davis will be extending his employment as the Director of the Cardiovascular Technology Program.

Nursing

- Dr. Voelpel stated that they are starting a new application process and removing the TEAS test requirement.
- They have 500 applicants and will conduct 200 interviews in one week and the applicants will be required to complete a 20 question math test and a writing sample. There will be 135 students selected and 45 students selected will be alternates.
- Donna Johnson will be stepping down from her role as a director on August 16th.
- Donna Johnson (Collier), Angie Vitale (Lee), and Judy Sweeney (Charlotte) will be the coordinators on each campus.
- Twenty-six students moved on to the BSN program. They are taking 1 or 2 courses in the summer.
- Nursing had 5 pinning ceremonies. Lee ANEW is the only one that did not have a pinning.
- There is a scholarship from STAC from Charlotte & Desoto County to help pay for the NCLEX fee and 3 students are confirmed for that scholarship. Students must live in those counties and be registered for a BSN course. Testing centers are not open yet.
- They had 150 graduates from the RN program.

Dental Hygiene

- Karen Molumby stated that students came in to clean out their lockers.
- The first-year students doing well online, but they want to come back to campus.
- CODA has stepped in and is making sure that we do not cut anything out of the program and want a report on all the changes and why students are competent. It is almost like a self-study and another report will be due in August and will go up to Dr. Allbritten for signature.
- We will be required to send another report to CODA for the program.
- The virtual orientation for the new students will take place on June 12th.
- Karen Molumby stated that all dentists and hygienists cannot get licensed in the US and there are 4000 hygienists that are on hold to get their license. The students may not get their license until October unless Governor DeSantis would have to waive the clinical part of the board exam.
- There are 11 full-time job openings right now since hygienists have retired and they pay \$36 an hour. Community dentists need to complain to the board to allow our students to take the exam and fill vacancies.

- One of our students will be a commencement speaker on June 5th. She is a single mom with all the hurdles to jump. She encourages all to follow their dreams. She was also interviewed by the Commissioner as well.

Respiratory Care

- Jean Newberry stated that we are finishing up the application process and the last virtual orientation is on May 20th. We had more attendance on the virtual orientation than in person.
- There are 13 students set to graduate.
- Jean Newberry stated that they pushed two clinical courses from summer to fall with a fall A and fall B clinical schedule.
- In the fall there will be 30 first year students and 23 second year students.
- Jean Newberry has the student pictures that need to be framed and hung on the wall outside of the Respiratory lab. Dr. Tropello stated that she would provide the funding for the framing.

Cardiovascular Technology

- Jeff Davis stated that they had the largest group in attendance for the virtual program orientations.
- He wanted to thank Tamra Pacheco for everything she does with the point calculations and communication with students and Cassie for grad audits and working with the students coming in the door.
- The program is conducting zoom interviews for applicants starting June 1st.
- First and second year students are doing well and we are not going to lose anyone this semester.
- The CVT program will have a virtual pinning ceremony on June 19th, there are a few details to be worked out in a little bit.
- The CVT virtual advisory meeting will be held on June 17th Wednesday afternoon via zoom.
- Jeff Davis stated that applicant background checks are coming in and he will work with Jazmin to get the training she needs when we return to campus. Bobby did a great job of working with FDLE to get our background checks going in the correct place.
- The RCIS review will be completed virtually for the soon-to-be graduates.
- Jeff Davis stated that everything is functioning better than I thought it would be.
- No date has been set for the lab naming ceremony yet. The April date was postponed, but the new date depends on when Phase 2 will begin.
- We are getting General Counsel's blessing on the simulation purchase agreements now and then the POs will be created.

BS Cardiopulmonary Science

- Moving courses to online and Covid 19 did not affect the program itself, but students took longer to complete their assignments.
- Sindee Karpel stated that Cassie and she presented the program to all of the CVT and RC second year students.

- CVT graduates cannot get their RCIS as soon as RTs receive their certificates; therefore, they cannot apply to the BS program as early.
- There are 24 students enrolled in the Pathophysiology course which is more than previous years.

Social and Human Services

- Terry McVannel-Erwin stated that enrollment for summer is higher than average
- They have a new adjunct, Courtney Faunce, who is in online training and starting in the fall.
- Terry McVannel-Erwin is working on the webpage updates for the program.

Health Information Technology

- Deborah Howard has removed her billing and coding certification courses from the Charlotte campus and will offer them in the fall of 2021 instead.
- Students will work on prerequisites in the spring for the following fall start of the program for Charlotte.
- Many of the employees for the agencies we use, including HR staff, are working from home; therefore, it is difficult to place students at any of those agencies.
- They have scheduled a virtual PPE for the fall graduates since there are not clinical sites available.
- Statistics is now the required math course for the program.
- Deborah Howard stated that they are working on curriculum changes and a couple courses for AHIMA.
- The HIT classroom, AA-175 is being renovated with new desks and dual monitors are each workstation funded by Perkins.
- Career Source is the commonly used resource for financial assistance, but Dr. Roth has a different scholarship available for students taking HIT courses on the Charlotte campus.

Radiologic Technology

- Jim Mayhew stated that the second year students are getting clinical competencies done in the next couple weeks in our lab.
- One hospital and some of our outpatient clinical sites may let our students in to complete the summer clinical course.

AHA-BLS/ACLS

- Susan Davis stated that Lee Health cancelled June BLS classes.
- There are now 2500 BLS renewals at this point.
- They are looking for appropriate space for social distancing since we cannot go all online.
- AHA provided the 120-day extension, but it may not be extended again and the first extension ends in July. The March expirations will need to be done first in July.
- Susan Davis stated that there are 500-600 expirations a month and they will have to clear out their calendar for Lee Health and the new students cannot be scheduled until renewals are completed.

- They hope to start the renewals in July at an off-campus center such as the Life Center of Cape Coral and they will be condensed BLS, PALS, and ACLS courses. They will offer these classes on Fridays and Saturdays.
- They are incorporating Covid resuscitation policies in the courses starting June 1st.
- There are other locations in the community that offer BLS classes if it is needed for the application.

Open Discussion

- Cassie Steves stated that they are not conducting placement tests virtually for college applicants, therefore many of them have holds on their accounts, which may prevent them from enrolling in summer and fall courses.
- Students are taking the BSN courses as non-degree seeking students up to 9 credits.
- The reopening task force meets twice a week and the executive council are taking everything into consideration and are being methodical and looking at all aspects of our return.
- Karen Molumby stated that we are part of stage 1 and we can go on campus. The students are part of stage 3.
- We all will need to go through training to prevent confusion and what each person is entitled to in the return. There is a lot of data that is put together and a lot of data they don't know what to do with yet. They want to work with the supervisors now to get started. We would want to things to move faster, but it is best that it does not move to fast.
- They will be looking for directors to provide PPE needs before phase 3.
- There is no construction noted for our building, therefore Starbucks may be on hold. Jean Newberry stated there are classroom renovations such as podium and carpet being replaced.
- Perkins may be extended for program needs; therefore, if more of the needs can be submitted.

Meeting adjourned at 3:00 pm

Respiratory Care and EMS Simulation PPE needs on pages below

Respiratory Care Needs for Clinic Simulation:

Equipment item	price per unit	number of units	extended price	website options	Notes	
Glove, small	147.99/case	1	\$147.99		needed for laboratory/clinic	
Glove, medium	147.99/case	1	\$147.99			
glove, xlarge	147.99/case	1	\$147.99			
Glove, Large	147.99/case	1	\$147.99	https://www.tri-anim.com/purple-nitrile-gloves-group-25294-3848.aspx?search=gloves		
gloves xsmall	147.99/case	1	\$147.99			
face shields	34.95/box	30	\$1,048.50	https://masksbywhizley.com/products/clear-protective-face-shields-with-elastic-strap-10-pack	needed for laboratory and clinic	1 box contains 10
N95 masks small	253.99/case	6	\$1,523.94	https://www.tri-anim.com/face-mask-fluidshield-pfr95-small-n95-particulate-filter-surgical-mask-headbands-orange-pharm-25449-3844.aspx?search=108-46827BX	needed for clinic	1 case is 6 boxes of 35
N95	283.99/case	8	\$2,271.92	https://www.tri-anim.com/particulate-respirator-n95-healthcare-surgical-mask-foam-nose-cushion-low-profile-nose-bridge-product-30792-3844.aspx?search=578-1517BX	needed for clinic	1 case is 8 boxes of 20
N95 masks-xsmall	283.99/case	6	\$1,523.94	https://www.tri-anim.com/particulate-respirator-n95-healthcare-surgical-mask-foam-nose-cushion-elastic-straps-x-small-pharm-30791-3844.aspx?search=578-1510BX	needed for clinic	1 case is 8 boxes of 20
N95 masks-small	283.99/case	8	\$2,271.92	https://www.tri-anim.com/particulate-respirator-n95-healthcare-surgical-mask-foam-nose-cushion-elastic-straps-small-product-30789-3844.aspx?search=578-1511BX	needed for clinic	1 case is 8 boxes of 20
N95 masks-medium	283.99/case	8	\$2,271.92	https://www.tri-anim.com/particulate-respirator-n95-healthcare-surgical-mask-foam-nose-cushion-elastic-straps-medium-product-30788-3844.aspx?search=578-1512BX	needed for clinic	1 case is 8 boxes of 20

Equipment item	price per unit	number of units	extended price	website options	Notes	
K95	225/bx 100	30	\$6,750.00	https://masksbywhizley.com/collections/kn95-filtration-face-masks/products/kn95-filtration-3-ply-layered-personal-protection-face-mask-100-day-supply	needed for clinic alternative to N95	
standard masks	2989.95 / case	1	\$2,989.95	https://masksbywhizley.com/collections/all-masks-by-whizley/products/3-ply-layered-disposable-personal-protection-face-mask-5-000-day-supply	needed for laboratory and clinic 1 case is 5,000 masks	
thermometer	69.95/unit	2	\$139.90	https://masksbywhizley.com/collections/accessories/products/infrared-thermometer	for students/faculty/staff	
disinfectant wipes	164.99/case	2	\$329.98	https://www.tri-anim.com/germicidal-wipe-super-sani-cloth-high-alcohol-tub-dispenser-large-6-x-6.75-in-product-26109-3851.aspx?search=279-P-Q55172EA	for lab / classroom	1 case is 50 gowns
Isolation Gowns	36.99/case	24	\$887.76	https://www.tri-anim.com/isolation-gown-fullback-with-ties-yellow-product-26992-3845.aspx?search=279-2141	for clinic	
Software						
Simulations	29.98/student	24	\$719.52	http://www.respiratorybooks.com/Oakes-2-Book-Simulation-Bundle_p_61.html	to use if clinical is limited	

EMS Simulation Budget Estimate:

2020 EMS Simulation Budget Estimate						
Personnel cost	hourly rate	Estimate No. shifts	Shift hours	total		
Clinical Associate 1	\$28.00	16	12	\$5,376.00		
Clinical Associate 2	\$28.00	16	12	\$5,376.00		
Clinical Associate 3	\$28.00	16	12	\$5,376.00		
Clinical Associate 4	\$28.00	16	12	\$5,376.00		
Clinical Associate 5	\$28.00	16	12	\$5,376.00		
Clinical Associate 6	\$28.00	16	12	\$5,376.00		
Clinical Associate 7	\$28.00	16	12	\$5,376.00		
Simulation Coordinator special contract Teresa Yurko	\$35.00	16	12	\$6,720.00		
Estimate Personnel cost total				\$44,352.00		
Fuel cost	Price per/gal \$ 2.30 gal	Miles /gal 12	estimate miles per shift	No. of shift	Ideal fuel consumption (1gal/hr)	Total
EMS Unit 17	\$2.30	8	48	16	12	\$662.40

EMS unit 19	\$2.30	8	48	16	12	\$662.40
EMS unit 20	\$2.30	8	48	16	12	\$662.40
Ambulance repair if it breaks down (3 units at a max of \$5,000.00 each unit) no cost if no repairs required						\$15,000.00
Estimate for Fuel and/or repair if needed						\$16,987.20
Additional PPE cost	Number of mask required +10%	Cost per case of 100	cases needed	Total cost		
Mask	400	\$225.00	4.00	\$900.00		
PPE gloves	2000	\$380.00	4.00	\$1,520.00		
Additional Lab supplies				1,000.00		
Estimate for PPE and additional supplies						\$3,420.00
Overall estimate for 47 EMS EMT student simulation for Clinical and Field Experience Practicum at FSW Lee Campus						\$64,759.20