

School of Education Department Meeting

Friday, November 13, 2020

10:00 a.m. via Zoom

Present: Dr. Anne Angstrom, JoAnne Devine, Kathie DiLascio, David Koehler, Dr. April Fleming, Dr. Julia Kroeker, Dr. Regina Miller, Laura Osgood, Elizabeth Perdomo, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

Approval of October 9, 2020 minutes: The following corrections to the minutes were reported by Laura Osgood: VII. remove "ECE" to read, "shared the 20-21 Elementary Education effectiveness plan goals", and IX. Remove "ECE" to read, "shared 2019-20 Elementary Education program review data and requested faculty input on 2020-21 program review goals". Kelly Roy made the correction that the AS ECE goals were not discussed at this meeting; they were discussed at the ECE meeting; therefore, they should not be included in the minutes. These goals were removed from the minutes. There were two typographical errors that were corrected. JoAnne Devine moved to accept the minutes as corrected. David Koehler seconded the motion. The motion carried and the minutes of the October 9, 2020 were approved as amended and placed on Document Manager.

Special Guest: Dr. Tom Norman, Vice-Provost, Workforce Programs spoke to the group about his goals and objectives. Spring enrollment was discussed and the SoE's challenge with prospective students not being able to take the GKT in a timely manner at a convenient location. FSW becoming a Pearson testing site may be a possibility. He will work with Dr. Fleming on this idea. He also reported that he is the Interim Dean, School of Health Professions until a search has been completed to replace Dr. Tropello.

Administrative Announcements/Updates: A. Fleming

The Wednesday before Thanksgiving, November 25, 2020 is the second Study Day for students. If faculty member(s) would like to take that day off, a leave request is needed to be submitted.

Spring 2021 enrollment is down across the college. Faculty is asked to please encourage your students to register for classes at their earliest convenience. Dr. DeLuca has approved a small cohort to begin Elementary Education for Spring due to Covid-19 and the GK test challenges for students.

The first edition of the "Teacher Tribune" will be distributed to SoE faculty, staff and students on November 20, 2020. It will also be posted on Facebook, Twitter and Instagram. Faculty can also post it on Canvas.

New Program Development: A committee has been formed and is working on development of a new SoE Program, BAS in Educational Studies. More information in December.

FACTE is hosting a panel discussion this afternoon, 3:00 – 4:00 p.m., with five teachers discussing challenges of teaching in a global pandemic. The panel will consist of a first-year teacher, a seasoned teacher, a male teacher, a Hispanic teacher and an African American teacher. April will post the link for any interested in attending.

Laura Osgood has accepted a position in the Office of Institutional Research as the Director of Exploratory Institutional Research. She will begin her new position on January 4, 2021. She will continue to report internal and external data to the State for SoE.

Enrollment Updates: D. Koehler reported on his activities for ELED and ECE recruitment including:

ELED:

Followed up on all applications for Spring 2021 by emailing each student every week

Attended Lee County and Collier County conference calls

Conducted two GKT prep appointments

Conducted one IRP meeting

Currently two admitted students for Spring 2021

Working with alternative certification population to put overrides in For Spring 2021

ECE:

27 advising sessions

Field Experience: Elizabeth Perdomo reported:

CT total for Fall 2020 is \$15,715.00, Kathie and Liz are preparing purchase orders.

CT Training Collier County – Liz and Laura had the first zoom training on October 28.

Job Fair Update: took place on Friday, October 23, 2020, 10:00 a.m. – 2:00 p.m., 26 teacher candidates met and interviewed with representatives from Lee, Collier, Manatee, Glades, Charlotte, Hendry Counties City of Cape Coral Charter, and Charter USA. 85% were offered a contract for employment.

Spring 2021 Placement Update:

Final intern spreadsheet has been completed and all districts have been contacted except Lee (Lee sends the spreadsheet when they are ready for students to be placed) for final intern placements, there are a total of 43 to place.

Foundation and Practicum: approximately 100 students to be placed.

ECE: Kelly was able to meet with Lee county district via Zoom. Kelly advised that they will be working with us to place ECE students in the district in the future for spring 2021. Kelly and Liz will discuss how to create the correct protocol between Lee and FSW for ECE placements.

Chalk & Wire: Laura Osgood reported she Showed faculty how to access the report library feature, including FEAPs by Student, Critical Task Performance, and Student Observation Rubric Report.

Committee Reports:

Academic Standards: Julia Kroeker: no report.

Academic Technology: Julia Kroeker: no report.

Faculty Senate: JoAnne Devine: Did not meet as an open meeting because the Executive Committee met with each of the coordinators of the other standing committees to standardize how committees are formed, who can join as a member, how the coordinator is chosen and to review the mission statement of each committee.

SACSOS Committee: JoAnne Devine: Met with Eileen DeLuca. In a group looking at the principles of accreditation for standards 10- Educational Policies, principals, and practices, 11- Library and learning/information resources, 14- Transparency and Institutional Representation. Group is going through the principals and looking to document what the college does well and looking at what we need to work on.

Student Opinion Survey: JoAnne Devine: Small group working on a better system to get more student involvement giving feedback on their opinions.

Learning Assessment Committee: Caroline Seefchak reported:

The LAC is seeking scorers for spring 2021 Gen Ed Assessment of “Communicate” and “Evaluate”. We need scorers to help finish the AY2020/21 assessment process. Non-committee scorers will receive a modest stipend; this is also good training for anyone interested in assessment, hoping to join the committee, or wishing to become a coordinator in the future. Explain the process to your fellow faculty and have any interested volunteers reach out to Elijah Pritchett or Joe van Gaalen or to Caroline Seefchak, the SoE LAC representative.

The FSW S Academic Assessment website has a new exemplar for the competency “Evaluate.” Faculty can find rubrics and exemplars for the Gen Ed competencies on the webpage under the tab “General Education Competencies.” The LAC continues to seek exemplar assignments. Faculty are encouraged to look over the website as a way to review the competencies. Any faculty members may submit possible exemplar assignments if they would like.

"Syllapalooza" (or whatever it will be called): There will be PD sessions for deans and chairs to review syllabi are scheduled for the months of January, February, and March. Now is the time for faculty to review their syllabi and discuss any possible changes. Faculty should review their course learning outcomes as well as the CREATIVE acronym and consider any changes or refinements they'd like to see.

Curriculum Committee: Regina Miller reported There were informational/action items for course changes in Journalism, Reading for College Success, Earth Science, and Digital arts/multimedia. There were new course proposals for Economics and Digital Arts/Multimedia. There were discontinuations of programs for International Freight Transportation and Engineering Technology Support Specialist.

Professional Development: Anne Angstrom reported The PD Committee met on Friday, November 6. The deadline for submitting proposals for the January – March funding cycle is November 27, 2020; however, the committee is accepting rolling proposals given the funding available and the availability of online conferences. The committee is also discussing a possible college-wide speaker series.

Quality Enhancement Plan Committee: Anne Angstrom reported The QEP Committee met October 20 and 30. At the October 20 meeting, subgroups presented a variety of ideas, including the designation of some existing courses as transdisciplinary in focus, with a “T,” as well as creating a new 3-credit capstone course for all AA degree-seeking students that incorporates the gen ed competencies. Committee chairs discussed ideas with Dr. DeLuca. At the November 17 meeting, next week, we will be participating in new CREATIVE Capstone research groups.

Faculty Coordinator for the TLC: Anne Angstrom reported The Southwest Florida Symposium on Teaching and Learning, a partnership with FGCU, will be held virtually February 4-5, featuring a keynote speaker on February 4 and a full day of workshops/presentations on February 5. The theme is “Building Connections in Virtual Environments.” The call for proposals has been extended to November 20; to date, we have received approximately 38 proposals.

Academic Research Council: Anne Angstrom reported The Academic Research Council met today to review and discuss three proposals; the Council meets again next Friday to discuss scores.

ADaptive Services: Kelly Roy reported The committee has not met in the last month. Two trainings offered on October 23 were canceled due to lack of enrollment. There is a new committee – IDEA. At the next meeting will discuss overlap of the two committees.

General Education Advisory Committee: Kelly Roy reported the following:

Dr. McClinton reported that clarification of AS general education requirements are being considered at the state level. Current requirements are unclear.

Faculty Senate has expressed concern about the membership of the GEAC. There will be further discussion about that.

The COP regarding committee membership and officer selection has been reviewed and we are in compliance.

No further discussion on additional courses to meet the oral communication requirements will occur. Other courses can be approved to meet the Diversity/Inclusion and Writing Intensive requirements. The process must be clarified as to how that will happen. Negotiations are occurring with the Curriculum Committee.

Spirit ED Discussion will continue. The topic for November is Burnout. Mark Massaro will lead the discussion.

A review of the process for approval of courses meeting the general education requirements is going on.

TLC: Kelly Roy reported Nominations for Outstanding Faculty in Teaching and Instruction, Professional Development and Scholarship, and Service are due today.

OBOC: Joyce Rollins reported that the new book selection is underway. Faculty submitted choices and a survey was sent to both faculty and students. The results mirrored one another. Currently, the committee is reading the top 3 choices and will make a decision at the December meeting.

Fee Grant: Joyce Rollins reported that Anne Angstrom submitted a proposal on behalf of the SOE for funds to support NAVAed course for our first semester students who need GKT support. This will be set up soon and students will be enrolled.

Adjunct Mentors: Joyce Rollins discussed the adjuncts who need mentors. The following faculty will mentor:

Anne Angstrom will mentor Trevon Davis and Brian Moore.

Caroline Seefchak will mentor Mary Robertson and Lonni Howington.

Joyce Rollins will mentor Shari Blanset, Lori Whited, and Michele Propper.

Kelly Roy will mentor ECE adjuncts.

Regina Miller will mentor Christine Duda.

JoAnne Devine will mentor concurrent adjunct instructors.

Spring Schedule: Joyce Rollins reported the Provost's Office asked all sections have enrollment cap at 29 with the exception of clinical courses.

Pinning: Joyce Rollins reported the Pinning date of December 7, 2020, 4:00 p.m. outdoors in the area between Building I and the BBMann. It will be a socially distanced event with each student allowed one guest who will pin their graduate. Masks are mandatory. The faculty determined the following Pinning awards (Kathie DiLascio will order awards):

- Deans Award: Brittany Hoogstraal Krause
- ESOL Award: Greter Cepero
- Literacy Award: Alexis Dennis
- Outstanding ELED Student: Ashley Gonzalez
- Outstanding KDE Award: Agne Gaijaouskaite

The next SoE Department meeting will be held via Zoom on Friday, December 11, 2020 at 10:00 a.m.

The meeting was adjourned at 11:54 a.m.

