|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **School or Division** | | | School of Health Professions | | | |
| **Program or Certificate** | | | AS in Health Information Technology and College Credit Certificate in Medical Information Coding and Billing | | | |
| **Proposed by (faculty only)** | | | Deborah Howard | | | |
| **Presenter (faculty only)** | | | Deborah Howard | | | |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date. | | | | | | |
| **Submission date** | | | 9/25/2020 | | | |
| **Course prefix, number, and title** | | | HIM2722 ICD-10-CM Diagnosis Coding | | | |
| All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal. | | | | | | |
|  | Approve |  | | | Do Not Approve |  |
|  | | | | |  | |
| *Curriculum Committee Chair Signature* | | | |  | *Date* | |
|  | Approve |  | | | Do Not Approve |  |
|  | | | | |  | |
| *Provost Signature* | | | |  | *Date* | |
|  | | | | | | |
| All Curriculum proposals require review by the Office of Accountability & Effectiveness. | | | | | | |
|  | Reviewed |  | | | | |
|  | | | | |  | |
| *Office of Accountability & Effectiveness Signature* | | | |  | *Date* | |

**Section I, Important Dates and Endorsements Required**

**nOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’ Office.

|  |  |
| --- | --- |
| **Term in which approved action will take place** | Fall 2021 |
| **Provide an explanation below for the requested exception to the** effective **date.** | |
| Type in the explanation for exception. | |

|  |  |  |
| --- | --- | --- |
| **Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox.** | | |
| **Dean** | **Signature** | **Date** |
| Type name here |  |  |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca |  |  |

| **Required Endorsements** | **Type in Name** | **Select Date** |
| --- | --- | --- |
| **Department Chair or Program Coordinator/Director** | Deborah Howard | 9/25/2020 |
| **Academic Dean or Provost** | Dr. Paula Tropello | Click here to enter a date. |

|  |
| --- |
| **List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).** |
| Elizabeth Whitmer, Sharon Fitzgerald |

|  |
| --- |
| Has the Libraries’ Collection Manager been contacted about the new course and discussed potential impacts to the libraries’ collections? |
| No. Resources for this coding course are available online. Library collection not needed. |

**Section II, New Course Information (must complete all items)**

|  |  |
| --- | --- |
| **List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a “D”).** | HSC1531 Medical Terminology  BSC1084C Anatomy and Physiology  OR  BSC 1093C and BSC 1094C  OR  BSC1085C and BSC1086C  HIM1140 Essentials of Pharmacology  HIM1430 Principles of Disease  ALL WITH A GRADE OF C OR HIGHER  OR Permission of HIT Program Director |
| **Provide justification for the proposed prerequisite(s).** | Coding requires foundational knowledge of medical terminology, anatomy and physiology, pharmacology and disease processes to be able to interpret and analyze medical record documentation. |
| **Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?** | No |
| **List course co-requisites.** | None |
| **Provide justification for the proposed co-requisite(s).** |  |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**  (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.  List the co-requisite |
| **Course credits or clock hours** | 3 credits |
| **Contact hours (faculty load)** | 3 contact hours |
| **Are the Contact hours different from the credit/lecture/lab hours?** | No |
| **Select grade mode** | Standard Grading (A, B, C, D, F) |
| **Credit type** | College Credit |
| **Possible Delivery Types (Online, Blended, On Campus)** | On Campus  Blended  Online |
| **Course description** (provide below) | |
| This course addresses the format, use, structure and application of the International Classification of Diseases (ICD-10-CM) code set. This includes the coding of diseases and their relationship to the reimbursement for healthcare treatment in hospital and physician offices. Coding conventions, sequencing, and rules for correct coding are introduced. Students will learn to code diagnoses that describe patient illnesses, diseases, conditions, injuries, or other reasons for seeking healthcare services. | |

|  |
| --- |
| **General topic outline** (type in outline below) |
| * Introduction to ICD-10-CM * Code Structure, Format and Development * Coding Conventions * Official Coding Guidelines * Uniform Hospital Discharge Data Set * Health Record Documentation Analysis * Chapter Specific Coding – Body System or Etiology |

**Learning Outcomes:** For information purposes only.

|  |
| --- |
| **IV.  Course Competencies, Learning Outcomes and Objectives**  **A.**  **General Education Competencies and Course Outcomes**  1. Integral *General Education Competency or competencies*:     * **Think**   + Analyze patient records to identify reportable diagnoses, illnesses, injuries and conditions.   2.  Supplemental *General Education Competency or competencies*:  **B.** **In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for *….***  Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.  **C.** **Other Course Objectives/Standards**   * Explain the concept of ethical coding * Explain the format and organization of ICD-10-CM * Identify the ICD-10-CM conventions, including placeholders * Utilize proper coding guidelines for ICD-10-CM * Apply UHDDS definitions to correctly identify and code reportable diagnoses for inpatient encounters * Apply official guidelines for coding and reporting ICD-10-CM codes for all care settings * Differentiate between facility-based and professional fee coding and reporting. * Demonstrate proficiency in encoder software application use * Abstract reportable diagnoses, illnesses, injuries and conditions * Differentiate between a sign, symptom and condition * Recognize signs and symptoms that are integral to a documented disease/condition * Assign ICD-10-CM codes for complete inpatient encounters * Assign ICD-10-CM codes for complete outpatient encounters |
|  |

|  |
| --- |
| **Copy and Paste the SCNS Course Profile Description below (http://scns.fldoe.org/scns/public/pb\_index.jsp).** |
| THIS COURSE ADDRESSES THE USE OF THE INTERNATIONAL CLASSIFICATION OF DISEASES (ICD-10-CM) DIAGNOSIS CODING. THIS INCLUDES THE CODING OF DISEASES AND THEIR RELATIONSHIP TO THE REIMBURSEMENT FOR HEALTHCARE TREATMENT IN HOSPITALS AND PHYSICIANS OFFICES. CODING CONVENTIONS, SEQUENCING, AND RULES FOR CORRECT CODING ARE INTRODUCED. |

|  |  |
| --- | --- |
| **ICS code for this course** | ADVANCED AND PROFESSIONAL - 1.11.12 - HEALTH PROFESSIONS |
| **Institutional Reporting Code** | 11112 Health Professions |
| **Degree Attributes** | AS AS Course |
| **Degree Attributes (if needed)** | Choose an item. |
| **Degree Attributes (if needed)** | Choose an item. |
| **Degree Attributes (if needed)** | Choose an item. |
| **Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".** | Choose an item.  List applicable major restriction codes |
| **Is the course an “International or Diversity Focus” course?** | No, not International or Diversity Focus |
| **Is the course a General Education course?** | No |
| **Is the course a Writing Intensive course?** | No |
| **If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency?** |  |
| **Is the course repeatable\*?**  (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).  \*Not the same as Multiple Attempts or Grade Forgiveness | No  If repeatable, list maximum number of credits |
| **Do you expect to offer this course three times or less (experimental)?** | No |

|  |  |
| --- | --- |
| **Impact of Course Proposal** | |
| **Will this new course proposal impact other courses, programs, departments, or budgets?** | Yes |
| **If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?** | This new course will be incorporated into the College Credit Certificate in Medical Information Coding and Billing (CCC in MICB). |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.**  **The addition of the course has been presented and discussed with the Advisor for the School of Health Professions, Cassie Steves.**  **There are no budgetary impacts.**  **The AS in HIT Program Director is also responsible for the CCC in MICB certificate.** | |

**Section III, Justification for proposal**

|  |
| --- |
| **Provide justification (below) for this proposed curriculum action.** |
| The current HIM2724 Basic ICD-10 Coding course was created when the new coding system was implemented in 2015. This current course attempts to cover both the ICD-10-CM and ICD-10-PCS codes sets. Since that time, the use and application of both codes sets has expanded and the need to provide comprehensive coverage of each code set has become apparent. A separate course focused on just diagnosis coding is needed to fully prepare students for work in the HIM Profession. |