

Memorandum

To: Dr. Eileen DeLuca, Provost

CC: Brenda Knight, Registrar; Keith Martin, Director, Advising; Dr. Martin McClinton, Vice Provost; Sarah Clouse, Associate Registrar; Dr. Brian Page, Associate Dean; Dr. Ryan Wurst, Professor of Digital Arts; Professor Dana Roes, Chair; Jeffrey Peterman, Coordinator, Curriculum & Catalog Systems; Sheila Seelau, Chair, Curriculum Committee.

From: Deborah D. Teed, Dean, School of Arts, Humanities & Social Sciences

Re: Digital Media/Multimedia Production Certificate

Date: July 27, 2020

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After review of the Digital Media/Multimedia Production Certificate we recommend the following courses should have no prerequisite requirement for the Fall 2020 and Spring 2021 semesters.  The removal of prerequisites for ART 2600C and DIG 2280C has been submitted to the Curriculum Committee as an exception to catalog year so that it can be implemented immediately. We are asking the Provost’s office permission to exempt students as of the date of this memo in order that they may register for the Fall 2020 semester.

The affected courses are as follow:

* ART 2600C, Introduction to Electronic Art
* DIG 2280C Digital Video and Sound

We also request a temporary suspension to the prerequisite requirements for DIG 2100C and DIG 2118C for the Fall 2020 and Spring 2021 semesters in order to allow students to register for mini-A and mini-B semesters and complete the certificate program in one academic semester. This course of action is recommended to provide additional opportunities for community members and potential students currently unemployed to enter in-demand, technology-driven fields quickly and at a low cost.

The affected courses are as follow:

* DIG 2100C Web Design I
* DIG 2118 C Digital Graphic Design

Respectfully,

Deborah D. Teed

Dean, School of Arts, Humanities, & Social Sciences