

Curriculum Committee



Discontinuation of Program, Certificate, or Course Proposal

School or Division	School of Business and Technology
Proposed by (faculty only)	John Montoya
Presenter (faculty only)	John Montoya
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be resubmitted for a later date.	
Submission date	10/12/2020
Course prefix, number, and title	Engineering Technology Support Specialist, CCC
<p>All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.</p> <p><input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve</p>	
<p>_____</p> <p><i>Curriculum Committee Chair Signature</i> <i>Date</i></p>	
<p><input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve</p>	
<p>_____</p> <p><i>Provost Signature</i> <i>Date</i></p>	
<p>All Curriculum proposals require review by the Office of Accountability & Effectiveness.</p> <p><input type="checkbox"/> Reviewed</p>	
<p>_____</p> <p><i>Office of Accountability & Effectiveness Signature</i> <i>Date</i></p>	

Section I, Important Dates and Endorsements Required

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

Term in which approved action will take place	Fall 2021
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox.		
Dean	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Eileen DeLuca		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Mary Conwell	10/16/2020
Academic Dean or Provost	Debbie Psihountas	Click here to enter a date.

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Munir Al-Suleh

Section II, Action

Please select one of the following	Discontinuation of Program or Certificate
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Section III, Complete for Program Discontinuation

Select program of certificate for discontinuation	Engineering Technology Support Specialist, CCC
Explain (below) the reason for the discontinuation	
The Engineering Technology Support Specialist, CCC does not have any students in the program, nor does the it have any applicants to the program. The program has been at zero enrollment for more than two years. The SOBT team met on several occasions to discuss the feasibility of continuing the program, and determined that the program is not sustainable. There is only one full time faculty in Engineering, and this faculty is full-time in the School of Pure and Applied Sciences, not the School of Business and Technology (SOBT), and only can teach 1-2 classes per term maximum for the SOBT.	
Teach out plan required: SACSCOC requires a teach out plan for the discontinuation of programs or certificates. Please refer to the teach out plan template available on the document manager. Attach the teach out plan to this document.	
If this program or certificate discontinuation will require discontinuing courses, complete section IV	

Section IV, Complete for Course Discontinuation

Enter course(s) to be discontinued (add rows if necessary)	
Course Prefix and Number	Course title (as listed in the catalog)
EET 1084	Introduction to Electronics
ETI 1110	Introduction to Quality Assurance
ETI 1420	Manufacturing Processes and Materials
ETI 1701	Industrial Safety
ETM 1010	Mechanical Measurement and Instrumentation

Section V, Justification for Proposal

Provide justification (below) for this proposed curriculum action
This CCC, The Engineering Technology Support Specialist was started based on a grant to begin the

program. The CCC, does have some roadblocks, one being that it requires additional faculty with credentials in Electrical Engineering. There is not an electronics lab, nor a manufacturing lab for the successful implementation of the program.