



# Curriculum Committee Agenda

December 4, 2020

1:30 PM – 3:30 PM

Zoom: <https://fsw.zoom.us/j/93098302782>

<b>CHAIR</b>	Dr. Sheila Seelau
<b>VICE CHAIR</b>	Professor Kelsea Livingstone

## I. CLARIFICATION OF PROPOSALS APPROVED AT 11/6/2020 MEETING

<b>COMMITTEE BUSINESS</b>	Committee Information Item A	
<b>Type of proposal</b>	Change of Course	
<b>Presenter</b>	Dr. Brandon Jett	
<b>AMH 2070 Florida History</b>	<b>Effective Date: Fall 2021</b>	
<b>Summary of proposed changes:</b>		
International/Diversity designation was intended for this course. Committee inadvertently missed language issue in proposal. As there is no D/I <i>requirement</i> for students, remove language: "This course also counts toward the requirements for International/Diversity focus course." Replace with usual Catalog notation: (I) designation after Course Title, and explanatory statement below Course Description: (I) <i>International or diversity focus</i> .		

<b>COMMITTEE BUSINESS</b>	Committee Information Item B	
<b>Type of proposal</b>	Change of Course	
<b>Presenter</b>	Dr. Ryan Wurst	
<b>DIG 2280C Digital Video and Sound</b>	<b>Effective Date: Fall 2021</b>	
<b>Summary of proposed changes:</b>		
Proposal was approved to change prerequisite from DIG 2205C to ART 2600C. Only the course changes, not the grade requirement. Proposer's intention to maintain the prerequisite language "with a C or better" was inadvertently missed in translation from Sept Memo (temporary change) to Nov Proposal (permanent change). Corrected prerequisite reads "ART 2600C with a grade of C or better."		

## II. INFORMATION & INDIVIDUAL ITEMS

<b>ACTION ITEM</b>	1	
<b>Type of proposal</b>	Change of Course	
<b>Presenter</b>	Professor Sarah Lublink	
<b>PHI 2600 Ethics</b>	<b>Effective Date: Fall 2021</b>	
<b>Summary of proposed changes:</b>		
Updating course learning outcomes. Syllabus included.		

<b>ACTION ITEM</b>	2	
<b>Type of proposal</b>	Change of Program or Certificate	
<b>Presenter</b>	Dr. Michael Sauer	
<b>AS Science and Engineering Technology</b>	<b>Effective Date: Fall 2021</b>	
<b>Summary of proposed changes:</b>		
Add <b>OCE 1013C Marine Science</b> to <i>Environmental Science Option</i> list in AS program. Catalog page included.		

CURRICULUM ACTION			
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

### III. SECOND READ OF PROPOSALS FROM 11/6/2020

#### BUSINESS

<b>ACTION ITEM</b>	3 Second read 12/4/2020		
<b>Type of proposal</b>	New Course		
<b>Presenter</b>	William Van Glabek		
<b>QMB 2100 Business Statistics</b>		<b>Effective Date: Fall 2021</b>	
<b>New Course Summary:</b>			
QMB 2100 is an introduction to Business Analytics and provides students with quantitative skills that are required to make business decisions. This course demonstrates how to apply selected statistical techniques to a wide variety of problems and situations arising in the areas of business, economics, finance, accounting, and management. Syllabus included.			
CURRICULUM ACTION			
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
11/19/20: Final proposal and syllabus received, addressing 11/6 Committee questions.			

<b>ACTION ITEM</b>	4 Second read 12/4/2020		
<b>Type of proposal</b>	New Program or Certificate		
<b>Presenter</b>	William Van Glabek		
<b>Business Analytics AS</b>		<b>Effective Date: Fall 2021</b>	
<b>Justification for proposed new program:</b>			
Business Analytics is increasingly being stressed in undergraduate business and accounting curricula. It is a growth field identified by the Bureau of Labor Statistics and a local jobs analysis. Businesses increasingly rely on information provided through technology. Pursuing an AS in Business Analytics provides a student the option to pursue business analysis in health care, finance, manufacturing, and government. This degree provides a balance of general education, accounting, management, marketing, statistics, and information technology in establishing a sound foundation in business analytics.			
CURRICULUM ACTION			
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
11/19/20: Final proposal received, addressing 11/6 Committee questions. AS Course Sequencing document has been added.			

#### MUSIC – New Courses

<b>ACTION ITEM</b>	5 Second read 12/4/2020; Syllabus now included		
<b>Type of proposal</b>	New Course		
<b>Presenter</b>	Dr. Thomas Smith		
<b>MUC 2601 Introduction to Songwriting</b>		<b>Effective Date: Fall 2021</b>	
<b>Summary of New Course proposal:</b>			

The craft and techniques of commercial songwriting through song analysis and construction, students will take a step-by-step approach in organizing the creative elements for song building, performing and demo recording. The discipline and business procedures of the profession songwriter will also be explored. 2 credits, repeatable for a maximum of 4 credits.

To be included in AA degree and AS in Music Production & Technology.

### CURRICULUM ACTION

<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
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Proposal uploaded to Curriculumlog 10/30/20. Syllabus received & uploaded 11/5/20. Proposal discussed at 11/6/20 Curriculum meeting prior to full review including syllabus.

### REVIEWERS' COMMENTS and QUESTIONS:

1) On the Proposal, please select an answer from each drop-down menu and write answers into each field, even if N/A.

### COURSE PREREQUISITES

- 2) **Proposal and Syllabus prerequisites do not match.** Please resolve the inconsistency.
- Proposal states: "MUT 1111 or 1001 w/grade of C or better, or by **Theory Assessment on a case by case basis.**"
  - Syllabus states: "MUT 1111 or 1001 w/grade of C or better, or by **proficiency exam.**"

### TOPIC OUTLINE

3) Typo in second bullet point on Syllabus: "Rewrite, edit, **collaborate** and arrange songs"

### COMPETENCIES

- 4) Please move *Create* from A to end of line 1. Integral GE Competency = **Create**
- 5) After bullet points, delete repeated phrase: **RECOGNIZE REVENUE STREAMS AND HAVE A BASIC UNDERSTANDING OF PUBLISHING**
- 6) On Syllabus, remove redundant line: **1. Integral General Education Competency or competencies:** because the Integral Competency is correctly listed above. The bullet points go directly under "Course Outcomes or Objectives that Support the chosen Competency"

### COURSE JUSTIFICATION

7) Please write out terminology rather than using acronyms.

### Question for Registrar's Group:

**Degree Attributes:** Is selection of AA – AA COURSE sufficient? Other proposals also listed AM – APPLIED MUSIC. [Note that this Proposal is on a 2019-2020 form, and this category has now been removed from Course Attributes list. Please advise if it should be reinstated for Banner coding.]

### NOTE that additional actions will be required upon approval of proposal:

**Change of Program proposals** for 1) AA program and 2) AS in Music Production & Technology must follow with revised Catalog pages (additional technical electives choice).

<b>ACTION ITEM</b>	6 Second read 12/4/2020; Syllabus now included
<b>Type of proposal</b>	New Course
<b>Presenter</b>	Dr. Thomas Smith

<b>MUH 2513 Introduction to World Music</b>	<b>Effective Date: Fall 2021</b>
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**Summary of New Course proposal:**

This course explores a variety of non-western musical styles found in cultural, social and/or political contexts. Students will be introduced to specific music traditions and will learn to write critically about music as it relates to society and culture. The course will examine music traditions from various parts of the world including Latin America, Africa, the Middle East, and Asia. 3 credits.

To be included in AA and AS in Music Production & Technology. Include in General Education under Additional Humanities courses. D/I.

**CURRICULUM ACTION**

<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
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Proposal uploaded to Curriculog 10/30/20. Syllabus received & uploaded 11/5/20. Proposal discussed at 11/6/20 Curriculum meeting prior to full review including syllabus.

**REVIEWERS' COMMENTS:**

1) Please select or write an answer in every open field on the Proposal and write answers into each field, even if N/A.

**COURSE TITLE**

2) Please indicate full course title on proposal and syllabus (*Introduction* rather than *Intro*)

**COURSE DESCRIPTION & TOPIC OUTLINE**

3) Please use mixed case rather than "all caps" as these are copied directly into Banner.

**TOPIC OUTLINE**

4) On Syllabus, typo in fifth bullet point: "Students will be able to identify musical examples **from** (typo) a representative selection of the **world's** peoples." (*World should not be capitalized.*)

5) Topic outline lists student learning objectives, which correspond to Section IV (course outcomes or learning objectives). Topic outline should list topics covered in course like a table of contents (e.g., "rhythmic and melodic structures of various musical genres").

**COMPETENCIES Section IV A-C**

6) Proposal and Syllabus do not match. *Syllabus contains the correct structure.* On the Proposal:

- Please move Analyze end of line A to end of line A1. Integral GE Competency = **Analyze**
- Remove State language in **B** and replace with *title* from C = **Other Course Objectives/Standards**. Then the bullet points will be correctly placed.

**PROPOSAL JUSTIFICATION**

7) Typo x 2: "musics" should be replaced with "music"

**NOTE additional actions are required upon approval of proposal:**

1) Change of Program proposals for AA program and AS in Music Production & Technology must follow with revised Catalog pages.

2) If passed, please notify GEAC that course is to be added to "Humanities – Additional Courses" list and marked with a D/I designation in General Education Program Guide.

<b>ACTION ITEM</b>	7 Second read 12/4/2020; Syllabus now included		
<b>Type of proposal</b>	New Course		
<b>Presenter</b>	Dr. Thomas Smith		
<b>MUN 2022 Laptop and Electronic Arts Ensemble</b>		<b>Effective Date: Fall 2021</b>	
<b>Summary of New Course proposal:</b>			
This course explores new combinations of live electronic and acoustic instruments and other media by performing a diverse repertoire of music and new works. <b>1 credit, repeatable for a maximum of 8 credits.*</b> To be included in <b>AA</b> and <b>Music Production &amp; Technology AS</b> .			
<b>CURRICULUM ACTION</b>			
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
<b>COMMENTS on RESUBMITTED Proposal and Syllabus:</b>			
1) Please select or write an answer in every open field on the Proposal, even if N/A.			
<b>TOPIC OUTLINE</b>			
2) Topic outline lists Course Learning Objectives (written in assessable language); these should appear under Section IV - Competencies/Learning Objectives instead. Topic outline should simply list topics to be covered in the course (e.g., composing, arranging, and performing electronic music). Consider rewriting.			
<b>GENERAL EDUCATION COMPETENCIES</b>			
3) Please move "Analyze" to 1. Integral GE Competency = <i>Analyze</i>			
4) Recommendation: GE Comp Integral – 2 <sup>nd</sup> CLO is quite complex: "Improve stage department, technique, sensitivity to balance, concert conduct, rehearsal techniques, and group planning." Consider separating for assessment purposes.			
5) Recommendation: Please review the assessment rubric provided by Learning Assessment Committee for General Education Competency: Analyze. Determine whether all course learning objectives "fit" under this competency. Any that do not fit should move to section C: Other Course Objectives/Standards [which would be relabeled B on the Syllabus, as the State language does not apply to this course.]			
<b>PROPOSAL JUSTIFICATION</b>			
6) Consider integrating this information into course description (especially 2 <sup>nd</sup> sentence).			
<b>* COURSE CREDIT and REPEATABILITY:</b>			
7) Proposal notes that course is repeatable for a maximum of 8 credit hours. Please explain this. Consider revising to a maximum of 4 credits (1 credit each semester for 2 years of AA/AS).			
<b>* The repeatability issue was discussed in October joint meeting of Music, AHSS, and Registrar's Advisory group, but has not been resolved. This issue pertains to all Music Course Change proposals first submitted in October and November. Resubmitted proposals were not adjusted. This issue must be resolved by department faculty and approved by Chair and Dean before Curriculum Committee can approve these proposals, as it affects credits to be awarded for each course, and credits toward both AA and AS in Music Production &amp; Technology.</b>			
<b>Please note:</b> Any relevant Proposal changes must be copied to Syllabus prior to resubmission.			
<b>QUESTIONS FOR REGISTRAR's GROUP:</b>			
1) <b>Degree/Course Attributes:</b> Should <i>AM - Applied Music</i> be selected as well?			
2) Should <b>repeatability</b> language appear in course description?			

**NOTE additional actions are necessary upon approval:**

Change of Program proposals for 1) **AA** and 2) **AS in Music Production & Technology** must follow with revised Catalog pages.

**III. POSTPONED & MODIFIED PROPOSALS****DIGITAL/MULTIMEDIA**

<b>ACTION ITEM</b>	8 postponed at originator's request to 12/4/2020		
<b>Type of proposal</b>	Change of Program or Certificate		
<b>Presenter</b>	Dr. Ryan Wurst		
<b>Digital Media and Multimedia Production Certificate</b>		<b>Effective Date: Fall 2021</b>	
<b>Summary of proposed changes:</b>			
Remove ART 1201C Basic Design; replace with ART 2616C Digital Art & Animation. Aligns Certificate courses with AS program requirements and State Curricular Framework 3.0. No change in overall credits. Catalog page included.			
<b>CURRICULUM ACTION</b>			
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
<b>Note:</b> Catalog page also shows changes approved in Nov. Curriculum meeting: Discontinue/delete DIG 2118C and replace with New Course equivalency GRA 2103C.			

<b>ACTION ITEM</b>	9 postponed at originator's request to 12/4/2020		
<b>Type of proposal</b>	Change of Program or Certificate		
<b>Presenter</b>	Dr. Ryan Wurst		
<b>Digital Art and Multimedia Production AS</b>		<b>Effective Date: Fall 2021</b>	
<b>Summary of proposed changes:</b>			
Deleting courses MUS 2360C and MUM 2600C; Adding / replacing with ART 1300C and DIG 2280C. This reduces coverage redundancies in program and improves alignment with State Frameworks 4.0 and 5.0. No change in credits to degree. Catalog page included.			
<b>CURRICULUM ACTION</b>			
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
<b>Notes on AS Catalog page:</b> Catalog page also shows changes approved in Nov. Curriculum meeting: Discontinue/delete DIG 2118C and replace with New Course equivalency GRA 2103C. The current action adds DIG 2280C to the AS Program. On the Course Change for DIG 2280C approved at 11/6 meeting, DIG 2280C was only included in the Certificate. Course sequencing has been revised to accommodate Nov & Dec changes.			

**MUSIC PRODUCTION TECHNOLOGY**

Items 10-11 are related

<b>ACTION ITEM</b>	10
<b>Type of proposal</b>	Change of Course
<b>Presenter</b>	Professor Mike Molloy

<b>MUS 2360 Introduction to Technology in Music</b>		<b>Effective Date: Fall 2021</b>	
<b>Summary of proposed changes:</b>			
Add co-req of MUM 2600C to Catalog listing and in Banner. Impact Report, Catalog page, and screenshots (Student Registration Portal and Catalog course description pages) appended.			
<b>CURRICULUM ACTION</b>			
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
<b>REVIEWERS' COMMENTS:</b>			
<b>IMPACT REPORT</b>			
1) <b>Impact Report Summary on Proposal</b> - Courses affected by the proposed changes = <b>MUM 2600C [Item 11], DIG 2251C, DIG 2205C</b> . Please explain how the DIG courses are impacted and include additional Course Change proposals if necessary. [i.e., Only MUS 2360 is listed as a prereq for the 2 DIG courses; should MUM 2600C also be listed, as it will be a paired corequisite with MUS 2360?]			
2) <b>Impact Report</b> also shows <b>2 affected programs: Audio Technology CCC; Digital Art and Multimedia Production AS</b> . These should be listed on the Proposal's Impact Report Summary and the impacts explained. Please review Certificate and AS for possible effects of this proposal and include modified Catalog pages as necessary.*			
*For example, adding MUM2600C as Corequisite to MUS 2360 affects course sequencing in the AS. Current AS Catalog page lists MUS 2360 under Primary Courses, but MUM 2600C is listed under Advanced Courses. As they will be paired coreqs, they will need to appear in the same list. They are also split across two semesters (2 <sup>nd</sup> & 4 <sup>th</sup> ) in the Course Sequence plan. <b>*The current proposal must include a Catalog page for Digital Art and Multimedia Production AS showing the changes to the program; otherwise a Program Change Proposal will be necessary.</b>			

<b>ACTION ITEM</b>	11
<b>Type of proposal</b>	Change of Course
<b>Presenter</b>	Professor Mike Molloy
<b>MUM 2600C Basic Audio Recording Technique</b>	<b>Effective Date: Fall 2021</b>
<b>Summary of proposed changes:</b>	
Change course title to Recording Techniques I.	
<b>Registrar:</b> MUS 2360 is correctly listed as a corequisite in Catalog course description, but incorrectly appears as both a prereq and coreq in Student Registration Portal. Remove prereq=MUS 2360 from Banner/Registration Portal.	
Impact Report, Catalog course description page, and <a href="#">screenshots (Student Registration Portal and Catalog course description pages)</a> appended.	
<b>CURRICULUM ACTION</b>	
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections
<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
<b>REVIEWERS' COMMENTS:</b>	
<b>Registrar's Group must make Portal/Banner changes to resolve prerequisite listing error.</b>	
<b>NOTE:</b> Course Title change will affect Registrar's Group actions for Items 10 & 11, as well as additional Catalog/Banner listings for MUM 2600C (e.g., in the Audio Technology Certificate and the AS in Digital Art and Multimedia Production).	
<b>IMPACT REPORT</b>	

1) **Impact Report Summary on Proposal** - Courses affected by the proposed changes = **MUM 2601C, MUM 2604C**. Please explain how these courses are impacted and include additional Course Change proposals if necessary. [e.g., Only MUM 2600C is listed as a prerequisite for these courses; should MUS 2360 also be listed, as it will be a paired corequisite with MUM 2600 by proposal in Item 10? *If not*, please explain.]

2) **Impact Report** also shows **2 affected programs: Audio Technology CCC; Digital Art and Multimedia Production AS**. These should be listed on the Proposal's Impact Report Summary and the impacts explained. Please review Certificate and AS for possible effects of this proposal and include modified Catalog pages as necessary.\* (See note in Item 10)

**SYLLABUS/PROPOSAL COREQUISITE MISMATCH**

3) Syllabus lists Coreq as MUS 2360 with a grade of "C." Minimum grade for Coreq not listed on Proposal or in current Catalog course description page for MUM 2600C. If minimum grade is required for MUS 2360C, will the same minimum grade be required for MUM 2600C in order for student to advance? If so, it is typical to list "with a grade of C or better."

**Registrar Group:** Can minimum grades be coded for co-req courses?

<b>ACTION ITEM</b>	12		
<b>Type of proposal</b>	Change of Program or Certificate		
<b>Presenter</b>	Professor Mike Molloy		
<b>Music Production and Technology AS</b>	<b>Effective Date: Fall 2021</b>		
<b>Summary of New Program:</b>			
<p>Many other state colleges in Florida offer workforce training certificates and degrees in the field of Music Production, but there are no AS or Certificate programs offered at any public institutions between the Tampa vicinity (SPSC) and Miami area. We would be filling a geographical niche, as well as meeting a need in our community. Here in southwest Florida, there are many performing arts venues, arenas, television and radio networks, small production companies and churches that employ complex sound systems and require certified technicians to manage their hardware and software. Through completion of this program of study, graduates may potentially obtain employment as recording technicians/engineers, sound technicians in "live" or studio positions, and as audio editors and sound designers in various other music-related fields. Additional coursework will help prepare students for the business aspects of a career in music, including the study of legal issues involving copyrights and contracts, management skills with an introduction to entrepreneurship, and the importance of fostering working relationships throughout their careers within the music industry.</p>			
<b>CURRICULUM ACTION</b>			
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
<b>Reviewer Comments on Catalog page</b>			
<b>General Education Courses</b>			
1) Gen Ed Social Science notes 2 courses that meet the Civics Requirement – This is an AA requirement that may not pertain to AS degrees.			
<b>Core Courses</b>			
2) All C's in course numbers should be capitalized			
3) Please indicate full course names (e.g., MUS 2360 = Introduction; MUM 2604C "Techniques" missing...) [Please check all course listed in all sections]			



4) MUM 2600C *Basic Recording* – name is inconsistent with current Catalog and Course Change Proposal to rename as *Recording Techniques I*

**Additional Technical Electives**

5) Consider how many of the 12 credits in this section may come from repeated 1-credit performance courses vs. 3-credit academic courses. Indicate caps on repeatability to reflect this total. (see 6)

6) MUC 2601 & MUN 2022 – clarify credit structure and repeatability. These are not variable-credit courses. Indicate number of credits for course and total number of credits allowed for each course (repeatable for up to X credits).

7) **Total credits** = 64. Is > 60 allowed/typical for AS programs? To stay at 60, could reduce Additional Technical Electives to 9 credits.

**IV. December Proposals**

<b>ACTION ITEM</b>	13			
<b>Type of proposal</b>	Change of Course			
<b>Presenter</b>	Dr. Mary Myers			
<b>CTS 2346 Microsoft Windows Server Administration</b>	<b>Effective Date: Fall 2021</b>			
<b>Summary of proposed changes:</b>				
Changing the course prerequisites from CTS 2334 to “CTS 1131 with a grade of C or better OR CTS 1133 with a grade of C or better.” Change the minimum passing grade to “C.” Impact report and syllabus included.				
<b>CURRICULUM ACTION</b>				
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/>	Proposal Postponed	<input type="checkbox"/> Proposal Denied

**FIREFIGHTING**

Items 14-18 are linked

<b>INFORMATION ITEM</b>	14			
<b>Type of proposal</b>	Change of Program or Certificate			
<b>Presenter</b>	Joseph Washburn			
<b>Firefighter I/II Certificate, PSAV - including courses FFP 0010C &amp; 0020C Firefighter I &amp; II</b>	<b>Effective Date: 7/1/2020 (2019-2020 Catalog) – Cohort starting in Summer 2020</b>			
<b>Summary of proposed changes:</b>				
Florida Department of Education along with the Florida Division of the State Fire Marshal has changed the Certificate program hours from 398 to 492 hours effective July 1 2020. The FSW effective term is therefore 2019-2020.				
State mandate distributes the increased hours across the two required Certificate courses, which have been renumbered as a result: FFP 0010C Firefighter I is replaced by FFP 0030C Firefighter I (191 hours), and FFP 0020C Firefighter II is replaced by FFP 0031C Firefighter II (301 hours).				
New Course proposals for FFP 0030C and FFP 0031C and Course Discontinuation proposals for FFP 0010C and FFP 0020C are included to effect these changes retroactively to 2019-2020 and 2020-2021 Catalogs.				

Attachments include FL DOE Curriculum Framework for Firefighter Certificate (including Firefighter I & II course restructuring); Fire Academy training curriculum criteria; and FSW Firefighter I/II Certificate PSAV Catalog page.

**CURRICULUM ACTION**

<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/>	Proposal Postponed	<input type="checkbox"/> Proposal Denied
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**Reviewer Comments:**

**Certificate Catalog pages – please correct inconsistencies between .pdf and .doc versions and resubmit as corrected.**

- 1) In both: Certificate Title = “Fire Fighter” – “Firefighter” (1 word) is indicated on all other materials, including State documents. Recommend aligning this title.
- 2) 3<sup>rd</sup> paragraph (.doc file) incorrectly replaces 398 hours with 496 hrs; .pdf file correctly lists 492 hrs.
- 3) 3<sup>rd</sup> paragraph (both files) states “certificate takes six (7) months to complete.”
- 4) Near bottom (both files) Total PSAV Program, Firefighter I/II clock hours are incorrect. Pdf still lists 398 Clock Hours – should be updated to 492 hours. [In Word doc Catalog page, 492 was typed in but deleted along with 398.]

<b>ACTION ITEM</b>	15
<b>Type of proposal</b>	Discontinuation of Program, Certificate, or Course
<b>Presenter</b>	Professor Joseph Washburn
<b>FFP 0010C Firefighter I</b>	<b>Effective Date: 7/1/2020 (2019-2020 Catalog)</b>
<b>Summary of proposed changes:</b>	
By State requirement: Change course number for Firefighter I and associated hours, effective 7/1/2020. Course number FFP 0010C will no longer be used.	
<b>CURRICULUM ACTION</b>	
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections
<input type="checkbox"/>	Proposal Postponed
<input type="checkbox"/>	Proposal Denied
<b>REVIEWER QUESTIONS on Proposal:</b>	
1) <b>Exception to effective date &amp; explanation</b> are unclear. [CC Chair: See Curriculog and documents in Item 14: State mandate effective July 1, 2020; retroactive to 2019-2020 Catalog.]	
2) <b>Justification for Course Discontinuation</b> repeats information from above section without addressing the reason for the requested curricular action. Please clarify: Why is <i>this course</i> being discontinued? [CC Chair: See appended documents.]	

<b>ACTION ITEM</b>	16
<b>Type of proposal</b>	Discontinuation of Program, Certificate, or Course
<b>Presenter</b>	Professor Joseph Washburn
<b>FFP 0020C Firefighter II</b>	<b>Effective Date: 7/1/2020 (2019-2020 Catalog)</b>
<b>Summary of proposed changes:</b>	
By State requirement: Change course number for Firefighter II and associated hours. Course number FFP 0020C will no longer be used, effective Fall 2020.	
<b>CURRICULUM ACTION</b>	

<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
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**REVIEWER QUESTIONS on Proposal:**

1) [Exception to effective date & explanation](#) are unclear. [CC Chair: See Curriculog and documents in Item 14: State mandate effective July 1, 2020; retroactive to 2019-2020 Catalog.]

2) [Justification for Course Discontinuation](#) repeats information from above section without addressing the reason for the requested curricular action. Please clarify: Why is *this course* being discontinued? [CC Chair: See appended documents.]

<b>ACTION ITEM</b>	17		
<b>Type of proposal</b>	<a href="#">New Course</a>		
<b>Presenter</b>	Professor Joseph Washburn		
<b>FFP 0030C Firefighter I</b>	<b>Effective Date: 7/1/2020 (2019-2020 Catalog)</b>		
<b>Summary of proposed changes:</b>			
By State requirement: Change course number for Firefighter I and associated hours. New course number = FFP 0030C Firefighter I. Clock hours increase to 191.			
<b>CURRICULUM ACTION</b>			
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

**REVIEWER QUESTIONS on Proposal:**

[Section I](#)

1) Missing name of existing course to be replaced

2) [Form is missing specific question on course equivalencies, but Registrar will need to code this.] Please indicate whether old/new courses will be considered equivalent. If not, how should degree audits be handled for students already enrolled prior to this change in state requirements?

3) [Exception to effective date & explanation](#) are unclear. [CC Chair: See Curriculog and documents in Item 14: State mandate effective July 1, 2020; retroactive to 2019-2020 Catalog.]

[Course Prerequisites](#)

4) "Must pass with a "C" or higher" – Does this refer to the PAT test or FFP 0030C?  
If you mean, "must pass FFP 0030C with C or better" to register for FFP 0031C, this statement would only appear on the FFP 0031C New Course Proposal under Course Prerequisites. [Course prereq for FFP 0031C = FFP 0030C with a grade of C or better]

[Contact Hours](#)

5) Are there Contact hours (faculty load) that relate to the 191 clock hours?

[Course Learning Objectives](#)

6) Is it standard procedure for PSAV courses to list requirements in this format?

7) [Institutional Reporting Code](#) – missing [11112 Health Professions listed on FFP 0031 proposal]

8) Does this course have a [Syllabus](#)?

<b>ACTION ITEM</b>	18
<b>Type of proposal</b>	<a href="#">New Course</a>
<b>Presenter</b>	Professor Joseph Washburn

<b>FFP 0031 Firefighter II</b>		<b>Effective Date: 7/1/2020 (2019-2020 Catalog)</b>	
<b>Summary of proposed changes:</b>			
By State requirement: Change course number for Firefighter II and associated hours. New course number = FFP 0031C Firefighter II. Clock hours increase to 301.			
<b>CURRICULUM ACTION</b>			
<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
<b>REVIEWER QUESTIONS on Proposal:</b>			
<b>Section I</b>			
1) Missing course name of existing course to be replaced			
2) [Form is missing specific question on course equivalencies, but Registrar will need to code this.] Please indicate whether old/new courses will be considered equivalent. If not, how should degree audits be handled for students already enrolled prior to this change in state requirements?			
3) <b>Exception to effective date &amp; explanation</b> are unclear. [CC Chair: See Curriculog and documents in Item 14: State mandate effective July 1, 2020; retroactive to 2019-2020 Catalog.]			
<b>Course Prerequisite and minimum grade</b>			
4) Should FFP 0030C be listed as a prereq to which the “must pass with a C or higher” refers?			
<b>Contact Hours</b>			
5) Are there Contact hours (faculty load) that relate to the 301 clock hours?			
<b>Course Learning Objectives</b>			
6) Is it standard procedure for PSAV courses to list requirements in this format?			
7) Does this course have a <b>Syllabus</b> ?			

All Proposals and supporting documents are included in an accompanying zip file.