

# APPROVED

Agenda Item 1 (c)

**The FSW Board of Trustees met in a half day retreat on November 20, 2020.**

FSW Board of Trustee Retreat  
November 20, 2020  
Lee Campus  
J117/118  
8:30-1:30

- Purpose – refine board identity and take action on BOT self-evaluation results
- Goals – The goals of the retreat are to get to know each other better; to learn about each other as individuals and how we function as a board, and to evaluate and propose an approach at a high level whereby we may increase Board involvement and thus Board effectiveness at the college.
- Strategy – time for in-depth discussion on limited topics
- Attendees – Danny Nix, Chris Cunningham, Laura Perry, Julia du Plooy, David Ciccarello, Marjorie Starnes-Bllotti, Jonathan Martin (Absent – Bruce Laishley)

**Trustees discussed:**

- The importance of trustees attending FSW Graduation / Commencement as well as Charter School Graduation, Convocation, and State of the College
- Consideration of becoming an FSW donor
- The importance of celebrating the successes of fellow trustees
- Being involved in the recognition of FSW employees – 5yrs, 10yrs, etc
- How informative it would be to sit in on selected college committees


**Trustees reflected on their self-evaluation and targeted potential topics for further review – that is, consider these topics for further board training and development:**

- Community relations – possible actions: FSW Board members meet w/ county school board members, county commissioners, etc. || FSW Board members look at ways to create awareness in your community || Make the Hendry / Glades communities more aware of FSW offerings || Within communities better align with Career Source, EDC, etc. || FSW regional awareness meetings / partnership discussions || Have evening information sessions inviting the community in || Make corporate donors aware of FSW contributions
- Long range facility planning
- Workforce certificates
- Collective Bargaining

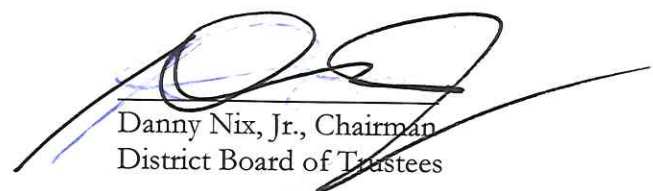
**Trustees discussed board operations to include:**

- Have SGA members attend BOT meetings and meet informally with trustees
- BOT chair/vice chair meet with SGA
- Consider starting BOT meetings with a lunch meeting – if so vary lunch menu
- Consider starting BOT meetings in midmorning and going from committee discussions directly into business meeting – that is, all one progressive meeting (Possible schedule: 9:30 – 11:30 / 11:30-12:30 / 12:30 – 1:30 / adjourn when complete.

- Consider extending BOT meetings to conclude with a dinner meeting, thus extending the meeting time
- Consider a committee structure in which all trustees can engage in all committees
- Create a system where trustees choose the committee they attend per meeting based on items – that is, trustees alert in advance which committee meeting they wish to attend based on specific agenda items for which they want more information
- Make committee meetings virtual, at staggered times so that all trustees can attend and BOT business meeting face to face
- Balance efficiency of meeting structure with time to digest material
- Trustees prepare sooner and reach out to college staff to ask clarifying questions before meetings



Dr. Jeffrey S. Allbritten  
College President



Danny Nix, Jr., Chairman  
District Board of Trustees

December 1, 2020