

**Academic Affairs Deans' Meeting
Minutes
June 24, 2020
2:00 p.m. – 2:45 p.m.
Zoom Remote**

Present: Dr. Eileen DeLuca (Provost)
Dr. Martin McClinton (Vice Provost)
Dr. Debbie Psihountas (Dean, School of Business & Technology)
Dr. Joyce Rollins (Chair, Professor, School of Education)
Dr. Deborah Teed (Dean, School of Arts, Humanities & Social Sciences)
Dr. Brian Page (Associate Dean, School of Arts, Humanities, & Social Sciences)
Dr. Paula Tropello (Dean, School of Health Professions)
Dr. April Fleming (Dean, School of Education)
Dr. Donald McGarey (Dean, School of Pure and Applied Sciences)
Dr. Patricia Voelpel (Associate Dean, School of Nursing)
Whitney Rhyne (Director, Strategic Initiatives)
Sherolyn Crawford (Administrative Coordinator, Academic Affairs, Recorder)

1. Dr. Rollins gave a Zoom tutorial on Annotation.
2. Dr. DeLuca shared information on the Dean's Retreat for 2020. The meeting will be a one- day Zoom meeting that will take place on August 12, 2020.
3. Dr. DeLuca shared the Convocation date of August 19, 2020. There will be more details forthcoming.
4. Dr. DeLuca shared that Susan Bronstein is currently working on a plan that includes policy and protocol for positive COVID19 cases.
5. Whitney Rhyne gave an update on the course schedule migration. Whitney shared that there will be a communication email and phone calls made to students to inform them of the schedule changes. Staff will be trained on the communication detail prior to reaching out to the students.

The meeting adjourned at 2:45 p.m.