



**Academic Affairs Deans' Meeting**

**Minutes**

**April 4, 2020**

**2:00 p.m. – 2:45 p.m.**

**Remote**

Present: Dr. Eileen DeLuca (Provost)  
Dr. Martin McClinton (Vice Provost)  
Dr. Debbie Psihountas (Dean, School of Business & Technology)  
Jennifer Baker (Associate Dean, School of Business & Technology)  
Dr. Joyce Rollins (Interim Dean, School of Education)  
Dr. Deborah Teed (Dean, School of Arts, Humanities & Social Sciences)  
Dr. Brian Page (Associate Dean, School of Arts, Humanities, & Social Sciences)  
Dr. Paula Tropello (Dean, School of Health Professions)  
Dr. Patricia Voelpel (Associate Dean, School of Nursing)  
Dr. Donald McGarey (Dean, School of Pure and Applied Sciences)  
Sherolyn Crawford (Administrative Coordinator, Academic Affairs, Recorder)

1. Dr. DeLuca asked the Deans to check across their scheduled course sections and increase capacity where possible.
2. Dr. DeLuca informed the Deans that a budget review would be forthcoming and to only purchase necessities at this time.
3. Dr. DeLuca asked the Deans to have a conversation with staff in regard to coming into the building and to make sure that they are not congregating because of social distancing orders.
4. Dr. DeLuca spoke about the system in place for Late Drop/Withdrawals for students.
5. Dr. DeLuca let the Deans know that there will be a survey going out for faculty so that administration can get a sense of how remote operations were going and asked for any ideas from the deans on what could be improved.

The meeting adjourned at 2:26 p.m.