

Fall 2021 - 2. English




1 2020-2021 Proposal Routing

General Catalog Information

FIRST AND FOREMOST

“All proposers should use this Routing form to upload proposals until individual Proposal types are available in Curriculog (e.g., Course Change, New Course, Information Item).”

**** Read before you begin****

1. TURN ON help text before starting this proposal by clicking  in the top right corner of the heading.
2. FILL IN all fields required marked with an *. If not applicable, N/A. You will not be able to launch the proposal without completing required fields.
3. ATTACH the documents to be routed through the workflow by navigating to the Proposal Toolbox and clicking  in the top right corner.
4. LAUNCH proposal by clicking  in the top left corner. DO NOT make proposed changes before launching proposal. **Changes will only be tracked after proposal is launched.**

Hierarchy Owner*

2. English

Key Information

Proposed By*

Dr. Michael Brach and Dr. Amy Trogan

“NOTE: Faculty presenter must be present at the Curriculum Committee meeting or the proposal will be returned to the School to be submitted for a later date.”

Type of Proposal*

- New Course New Program/Certificate Change of Course
 Program/Certificate Change Discontinue Course Discontinue Program
 Catalog Retention/Deletion Information Item Memo Resubmit Tabled Item

NOTE: Proposals must be submitted by the dates listed on the published Curriculum Committee Calendar. All proposed actions approved in the Fall semester take effect in the following academic year. Actions approved in the Spring semester take effect after one additional year. Exceptions to published deadlines or effective dates must receive approval from the Academic Dean and Provost.

Term in which approved action will take place*


Fall 2021

Choose the Exception Term





If "Exception", provide an explanation for the requested exception to the effective date.*

N/A

ATTACHMENTS

Please attach any required files by navigating to the Proposal Toolbox and clicking  in the top right corner.

Steps for Fall 2021 - 2. English

Originator		Status: <i>Approved</i>
Participants	Activity	
 Amy Trogan 9/25/2020 2:08 PM	Required Participation: <i>100% required</i> Required for Approval: <i>100% required</i> Date Completed: <i>9/25/2020 2:08 PM</i> Changes: <i>No</i> Comments: <i>No</i>	
Department Chair / Program Coordinator / Director		Status: <i>Approved</i>
Participants	Activity	
 Amy Trogan 9/25/2020 2:38 PM	Required Participation: <i>100% required</i> Required for Approval: <i>100% required</i> Date Completed: <i>9/25/2020 2:38 PM</i> Changes: <i>No</i> Comments: <i>No</i>	
Academic Dean		Status: <i>Force Approved</i>
Participants	Activity	
Brian Page  Deborah Teed 9/28/2020 9:34 AM  Jeffrey Peterman (System Administrator) 9/28/2020 11:09 AM	Required Participation: <i>100% required</i> Required for Approval: <i>100% required</i> Date Completed: <i>9/28/2020 11:09 AM</i> Changes: <i>No</i> Comments: <i>No</i>	
Registrars Office-Curriculum Coordinator + Advising		Status: <i>Approved</i>

Participants

▲ Registrar Office + Advising

 Jeffrey Peterman * 9/28/2020 11:11 AM

Activity

Required Participation:
100% required

Required for Approval:
100% required

Date Completed:
9/28/2020 11:11 AM

Changes: **No**

Comments: **No**

Agenda: **Yes**

*** Agenda Administrator**

Academic Dean + Office of Accountability (AASPIRE)

Status: *Force Approved*

Participants

 D'ariel Barnard 9/28/2020 2:33 PM

Brian Page

Deborah Teed

Joseph Van Gaalen

 Jeffrey Peterman (System Administrator)
10/2/2020 8:59 AM

Activity

Required Participation:
100% required

Required for Approval:
100% required

Date Completed:
10/2/2020 8:59 AM

Changes: **No**

Comments: **No**

Curriculum Committee

Status: *Approved*

Participants

▲ Curriculum Committee

 Sheila Seelau * 10/8/2020 5:05 PM

Activity

Required Participation:
100% required

Required for Approval:
100% required

Date Completed:
10/8/2020 5:05 PM

Changes: **No**

Comments: **No**

Agenda: **Yes**

*** Agenda Administrator**

Provost

Status: *Approved*

Participants

 Eileen DeLuca 10/9/2020 10:43 AM


Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
10/9/2020 10:43 AM
Changes: *No*
Comments: *Yes*

Office of Accountability (AASPIRE)

Status: *Approved*

Participants

 D'ariel Barnard 10/13/2020 8:58 AM
 Joseph Van Gaalen 10/13/2020 9:43 AM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
10/13/2020 9:43 AM
Changes: *No*
Comments: *No*

Office Of the Registrar-Curriculum Coordinator

Status: *Working*

Participants

 Jeffrey Peterman

Activity

Required Participation:
100% required
Required for Approval:
100% required
Time Spent: *2 days*
Changes: *No*
Comments: *No*


Attachments for Fall 2021 - 2. English

CRW 2001 Creative Writing I unlocked 9.25.docx (uploaded by Amy Trogan, 9/25/2020 2:05 pm) **CRWII_Unlocked Revised - 9.25.doc** (uploaded by Amy Trogan, 9/25/2020 2:05 pm)
2020-21 Change_of_Course_Proposal fir CRW 2002.docx (uploaded by Amy Trogan, 9/25/2020 2:06 pm) **2020-21 Change_of_Course_Proposal for CRW 2001.docx** (uploaded by Amy Trogan, 9/25/2020 2:06 pm)

Comments for Fall 2021 - 2. English

Eileen DeLuca	10/9/2020 10:43 am Reply
Information item only.	
Jeffrey Peterman	10/2/2020 8:59 am Reply
This Proposal was completed in September via Memo from Dr. DeLuca. Moving it for 'procedure' to CC so it can be voted on as an Info item.	
Jeffrey Peterman	9/28/2020 11:09 am Reply
Force Approving for Brian Page	

Decision Summary for Fall 2021 - 2. English

Office Of the Registrar-Curriculum Coordinator	Status: <i>Working</i>
Step Summary	
This step requires 100% approval from all participants to move forward.	
Participants	Totals
 Jeffrey Peterman	Users Approved: 0 Users Rejected: 0

