Fall 2021 - Department of Social Sciences

1 2020-2021 Proposal Routing

General Catalog Information

FIRST AND FOREMOST

"All proposers should use this Routing form to upload proposals until individual Proposal types are available in Curriculog (e.g., Course Change, New Course, Information Item)."

** Read before you begin**

1. TURN ON help text before starting this proposal by clicking 🛈 in the top right corner of the heading.

2. FILL IN all fields required marked with an *. If not applicaple, N/A. You will not be able to launch the proposal without completing required fields.

3. ATTACH the documents to be routed throught the workflow by navigating to the Proposal Toolbox and clicking 📑 in the top right corner.

4. LAUNCH proposal by clicking ▶ in the top left corner. DO NOT make proposed changes before launching proposal. **Changes will only be tracked after proposal is launched.**

Hierarchy Owner*
Department of Social Sciences

Key Information

Proposed By*
Brandon Jett

"NOTE: Faculty presenter must be present at the Curriculum Committee meeting or the proposal will be returned to the School to be submitted for a later date."

Type of Proposal* ⦿ New Course ◯ New Program/Certificate ◯ Change of Course
◯ Program/Certificate Change ◯ Discontinue Course ◯ Discontinue Program
◯ Catalog Retention/Deletion ◯ Information Item ◯ Memo ◯ Resubmit Tabled Item

NOTE: Proposals must be submitted by the dates listed on the published Curriculum Committee Calendar. All proposed actions approved in the Fall semester take effect in the following academic year. Actions approved in the Spring semester take effect after one additional year. **Exceptions to published deadlines or effective dates must receive approval from the Academic Dean and Provost.**

Term in which approved action will take place*	Fall 2021

Choose the Exception Term	

If "Exception", provide an explanation for the requested exception to the effective date.*	N/A

ATTACHMENTS

Please attach any required files by navigating to the Proposal Toolbox and clicking in the top right corner.

Steps for Fall 2021 - Department of Social Sciences

Originator

Status: *Approved*

Participants

✅ **Brandon Jett** 9/15/2020 3:16 PM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
9/15/2020 3:16 PM
Changes: *No*
Comments: *Yes*

Department Chair / Program Coordinator / Director

Status: *Approved*

Participants

🟥 ✅ **Terri Housley** 9/21/2020 1:43 PM
✅ **Brian Page** 9/21/2020 1:57 PM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
9/21/2020 1:57 PM
Changes: *No*
Comments: *Yes*

Academic Dean

Status: *Force Approved*

Participants

⭕ **Brian Page**
✅ **Deborah Teed** 9/21/2020 2:06 PM
✅ *Jeffrey Peterman (System Administrator)*
9/21/2020 2:08 PM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
9/21/2020 2:08 PM
Changes: *No*
Comments: *Yes*

Registrars Office-Curriculum Coordinator + Advising

Status: *Approved*

Participants

▲ **Registrar Office + Advising**

✅ **Jeffrey Peterman** * 9/23/2020 9:53 AM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
9/23/2020 9:53 AM
Changes: *No*
Comments: *No*
Agenda: *Yes*

* Agenda Administrator

▼

Academic Dean + Office of Accountability (AASPIRE)

Status: Force Approved

Participants

✅ **D'ariel Barnard** 9/25/2020 12:53 PM

Brian Page

✅ **Deborah Teed** 9/28/2020 9:35 AM

✅ **Joseph Van Gaalen** 9/25/2020 1:40 PM

✅ *Jeffrey Peterman (System Administrator)*
10/1/2020 4:12 PM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
10/1/2020 4:12 PM
Changes: *No*
Comments: *Yes*

▼

Curriculum Committee

Status: Approved

Participants

▲ **Curriculum Committee**

✅ **Sheila Seelau** * 10/9/2020 2:00 PM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
10/9/2020 2:00 PM
Changes: *No*
Comments: *Yes*
Agenda: *Yes*

* Agenda Administrator

▼

Provost

Status: Approved

Participants

✅ **Eileen DeLuca**   10/9/2020 2:24 PM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
10/9/2020 2:24 PM
Changes: *No*
Comments: *No*

Office of Accountability (AASPIRE)

Status: *Approved*

Participants

✅ **D'ariel Barnard**   10/13/2020 9:19 AM
✅ **Joseph Van Gaalen**   10/13/2020 9:45 AM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
10/13/2020 9:45 AM
Changes: *No*
Comments: *No*

Office Of the Registrar-Curriculum Coordinator

Status: *Approved*

Participants

✅ **Jeffrey Peterman**   10/14/2020 2:42 PM

Activity

Required Participation:
100% required
Required for Approval:
100% required
Date Completed:
10/14/2020 2:42 PM
Changes: *No*
Comments: *No*

Attachments for Fall 2021 - Department of Social Sciences

AAAA CHANGE OF COURSE PROPOSAL.docx (uploaded by Jeffrey Peterman, 10/9/2020 1:25 pm)   **AAAA MASTER SYLLABUS.docx** (uploaded by Jeffrey Peterman, 10/9/2020 1:25 pm)   **AAAA NEW COURSE PROPOSAL.docx** (uploaded by Jeffrey Peterman, 10/9/2020 1:25 pm)

Comments for Fall 2021 - Department of Social Sciences

Sheila Seelau

10/9/2020 2:00 pm [Reply](#)

Files labeled AAAA are the final, revised versions that incorporate all feedback and revisions requested by reviewers, including the Curriculum Committee. Per committee suggestion, prerequisite language has been added to match other Writing Intensive History courses. Reminder: Due to the "age" of the original course approval (1970's era), Registrar's team requested the concurrent submission of the New Course Proposal to guide system updates.

Jeffrey Peterman

10/1/2020 4:12 pm [Reply](#)

Approving For Brian Page

Joseph Van Gaalen

9/25/2020 1:40 pm [Reply](#)

May wish to consider a Supplemental Competency added.

D'ariel Barnard

9/25/2020 12:53 pm [Reply](#)

Neat course! I recommend clarifying in the proposal whether this is to be a diversity/international focused course or not - information in the course description seemed to conflict with answer to "is this course a diversity/international focus?"

Jeffrey Peterman

9/21/2020 2:08 pm [Reply](#)

Jeffrey is force approving this for Brian Page

Deborah Teed

9/21/2020 2:06 pm [Reply](#)

Approving the Housley edits document. Please note proposal changes and offering date for new course is Fall 2021.

Brian Page

9/21/2020 1:57 pm [Reply](#)

See Housley edits.

Terri Housley

9/21/2020 1:43 pm [Reply](#)

See "Housley Edits" file. Updated submission date, correct spelling of Housley, and course can be taught in Fall 2021 not Spring 2021.

Brandon Jett

9/15/2020 3:16 pm [Reply](#)

I approve.

Decision Summary for Fall 2021 - Department of Social Sciences

This proposal is complete. No more decisions may be made at this time.