

School of Education Department Meeting

Friday, September 11, 2020

10:00 a.m. via Zoom

Present: Dr. Anne Angstrom, JoAnne Devine, David Koehler, Dr. April Fleming, Dr. Julia Kroeker, Dr. Regina Miller, Laura Osgood, Elizabeth Perdomo, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

- I. Approval of August 17, 2020 and August 18, 2020 minutes: Regina Miller moved to accept the minutes of the August 17, 2020 and August 18, 2020 SoE meetings as distributed. Caroline Seefchack seconded the motion. The motion carried and the minutes of the August 17, 2020 and August 18, 2020 meetings were approved and placed on Document Manager.
- II. Administrative Announcements/Updates: A. Fleming
 - a. Restructure of the Provost Office: Dr. Norman is the new Vice-Provost for Workforce Programs, the SoE reports directly to Dr. Norman. He will join us at our October meeting.
 - b. Provost Office will host three Open Forums to share experiences with the five modalities used in the fall: September 15, 2020 9:00 – 10:00 a.m. and 3:00 – 4:00 p.m., and September 16, 2020 3:00 – 4:00 p.m.
 - c. Dialogue with the Dean series will begin next week. All full-time faculty have scheduled.
- III. Library Liaison: F. Dowd
- IV. Enrollment Updates: D. Koehler reported on his activities for ELED and ECE recruitment including:
 - a. 92 admits for Fall 2020 in ELED
 - b. Following up on Spring 2021 ELED applications
 - c. Emailed and visited all lower division classes for recruitment purposes
 - d. ECE: 34 advising sessions and oriented all ECE students
- V. Committee Reports:
 - a. Anne Angstrom:
 1. **Professional Development Committee:** The PD Committee met on Friday, September 4, 2020. Discussion was centered on the decrease in available funds for the 2020-21 academic year due to budget cuts and lower enrollment; the prospects of virtual conferences as a way to continue to support faculty PD; the approval of funding proposals submitted for October-December by four members of the School of Business and Technology; one from the Math Department; and one from the School of Education (Julia Kroeker).
 2. **Quality Enhancement Plan Committee:** Co-Chairs Dr. Rebecca Harris and Dr. Angus Cameron presented the QEP title, "CREATIVE Connections: Breaking Barriers Across Disciplines", at the College's Convocation. The committee is scheduled to meet Tuesday, September 15, 2020 from 1:00 – 2:00 p.m. with three additional meetings scheduled for October and November. The charge is to review research and other QEPs that address trans and interdisciplinarity, as well as the ways in which FSW is already facilitating transdisciplinary communication.
 3. **Faculty Coordinator for the TLC:** As faculty coordinator, Anne is responsible for developing the workshop offerings for "PD Fridays" for the academic year, which are being populated to the TLC calendar. She is also working with Terri Housley to develop the Southwest Florida Symposium on

Teaching and Learning, a partnership with FGCU, to be held virtually in the spring. She is also working with Dr. DeLuca to develop a book club or Community of Practice centered on leadership.

b. Kelly Roy:

1. **GEAC:** has not met since April, will meet on September 18, 2020.

2. **Adaptive Services Committee:** A survey of your experiences and interests in professional development relative to the Adaptive Services Office will be coming soon. Please complete the survey. The committee met through the summer and will meet again on September 15, 2020.

3. **TLC:**

1. The TLC will have a new director effective October 1, 2020.

2. They are rebranding and sponsoring a student contest for logo development. If you know of students with an interest and talent for graphic design, please encourage participation for \$1000 cash prize to the winner.

3. Please consider submitting proposal to offer workshops through the TLC. They are always looking for interesting sessions.

4. Kelly is working on articulating the criteria and rubrics for the faculty excellence awards. If you would like to provide input, please let her know and she will send you the drafts as they are developed. She is currently gathering information from other schools.

4. **Florida Office of Early Learning Professional Development Task Force:**

1. Develop a plan to secure adoption of the Florida Standards and Key Competencies among professional development providers, from pre-service through higher education, so professionals know their career options and there is alignment in professional preparation.

2. Identify criteria for approving competency-based, stackable credentials/specializations. Once specializations are approved by the Office of Early Learning, they will be recognized in the Florida Early Care and Education Professional Development Registry.

c. Regina Miller:

1. **Curriculum Committee:** no new course proposals.

a. 11 informational items for course changes in Dental Hygiene, Psychology, Creative Writing, and Chemistry.

b. The College will be transitioning to using Curriculog, a software program to complete the curriculum process. Training will be provided to committee members, Provosts, Deans, Chairs, Program Directors/Coordinators, and faculty proposers.

d. Caroline Seefchak:

1. **Learning Assessment:**

a. Assessment ongoing with the latest issue of *DataVersed* discussing assessment and how it will work in new modalities.

b. The AY 2020/-21 Gen Ed Assessment Plan will focus on Communicate and Evaluate: review with your department the courses it offers that are up for possible sampling. *DataVersed* has more information.

c. FSW will still pursue competency alignment, and faculty should be considering and discussing the competencies listed currently on their syllabi in terms of how well they fit with course content and course assessment: stress the ways that each term in the CREATIVE acronym is defined differently from its common usage and/or dictionary definition. Faculty are urged to read the definitions carefully when considering the competencies and to discuss with fellow faculty which of the CREATIVE competencies seem best to describe what happens within their classes.

e. JoAnne Devine: **Faculty Senate:** will be meeting next week.

f. Julia Kroeker: **Academic Standards:** has not yet met so there is no report at this time.

g. Joyce Rollins: **One Book One College:** has begun the search for a new book for 2021-2022. Efforts to continue with Lessons Learned for the 21st Century may include some FlipGrid prompts to encourage participation from off-campus.

- VI. **Field Experience:** E. Perdomo
- a. Placements:
 1. Foundation/Practicum students needing a placement for Fall 2020 semester: 171; 169 have been placed.
 2. All students placed in Charlotte, Collier, Hendry-Glades, Manatee, Hillsborough counties. Lee County still has 2 students needing placement.
 3. Final Intern placements: 26 placed and confirmed.
 4. Total number of fall 2020 placements: 197.
- VII. **Chalk and Wire Update:** L. Osgood
- a. All confirmed practicum student placements have been added and students can now log their hours. Critical task assignments are linked and students can submit. If you see a table of content window when you look at the assignment, scroll down and click on save changes. Cooperating teachers will complete assessments and surveys and will verify practicum student hours. Get feedback on the instructional videos that Laura created. Helpful or additional clarification needed. Survey faculty about any issues they are having with the system.
- VIII. **Goal Reminders:** L. Osgood
- a. The 2019-20 effective plans were closed out on August 31, 2020. BS ELED: all goals were marked as completed with no ongoing goals that will carry over into 2020-21. AS ECE has one ongoing goal, the syllabi review. Each of the three certificate areas will need to have three unique goals this year. There is a meeting with Joe Van Gaalen on September 22, 2020 at 12:00 noon to start working on 2020-21 goals. Suggested creating goals for things that we are already working on. OPO's, new course developments, MOU's, online teaching certification and live online teaching certification, Chalk & Wire implementation, employer, surveys, SLO's – GKT, FTCE, critical task performance, observation data. Requested faculty input for 2020-21 goals.
- IX. **New Course Syllabi and EDE 3315:** Anne, Caroline, JoAnne and Joyce will meet to discuss the common assignments for new courses. JoAnne is preparing the new version of EDE 3315.
- X. **ATLAS Information:** If your students need access, please contact Kathie with the CRN number of the course so that she can pull the email roster and initiate accounts for your students. All faculty have accounts now.
- XI. **Testing Support:** We have a number of final interns with outstanding tests. Please reach out and provide material, websites or other types of content support. You are welcome to host a Zoom review if you would like.

The next faculty and staff meeting will be held via Zoom on Friday, October 9, 2020 at 10:00 a.m.

The meeting was adjourned at 11:10 a.m.

/kdl