

Learning Assessment Committee Meeting

Friday, September 4th, 2020, 11:00 a.m.

All Campuses, Virtual:

<https://fsw.zoom.us/j/96845290558>

Members

<i>Member Roster</i>	<i>Dept./Division</i>	<i>Membership Type</i>	<i>Present</i>
<i>Elijah Pritchett</i>	<i>Humanities</i>	<i>LAC Chair</i>	X
<i>Cara Minardi-Power</i>	<i>English</i>	<i>Coordinator</i>	X
<i>Caroline Seefchak</i>	<i>Education</i>	<i>Coordinator</i>	X
<i>Colleen Moore</i>	<i>Health Professions</i>	<i>Coordinator</i>	X
<i>Eric Seelau</i>	<i>Social Sciences</i>	<i>Coordinator</i>	x
<i>Fernando Mayoral</i>	<i>Foreign Language</i>	<i>Coordinator</i>	x
<i>Jane Charles</i>	<i>Libraries</i>	<i>Coordinator</i>	x
<i>Jennifer Patterson</i>	<i>Business</i>	<i>Coordinator</i>	X
<i>Jennifer Summary</i>	<i>Communications</i>	<i>Coordinator</i>	X
<i>Kristi Moran</i>	<i>Mathematics</i>	<i>Coordinator</i>	Excused
<i>Marius Coman</i>	<i>Natural Science</i>	<i>Coordinator</i>	X
<i>Mary Conwell</i>	<i>Paralegal Studies</i>	<i>Coordinator</i>	X
<i>Melinda Lyles</i>	<i>Computer Science</i>	<i>Coordinator</i>	X
<i>Mike Molloy</i>	<i>Humanities/Audio Tech</i>	<i>Coordinator</i>	X
<i>Renee Hester</i>	<i>Academic Success</i>	<i>Coordinator</i>	X
<i>Richard Worch</i>	<i>Crim. Justice/Public Admin</i>	<i>Coordinator</i>	X
<i>Amy Trogan</i>	<i>English</i>	<i>General Member</i>	X
<i>David Licht</i>	<i>Mathematics</i>	<i>General Member</i>	
<i>Dani Peterson</i>	<i>Foreign languages</i>	<i>General Member</i>	X
<i>Margaret Kruger</i>	<i>Nursing</i>	<i>General Member</i>	
<i>Terry Zamor</i>	<i>Mathematics</i>	<i>General Member</i>	
<i>Tom Donaldson</i>	<i>Social Sciences</i>	<i>General Member</i>	X
<i>Paula Tropello</i>	<i>Health Professions</i>	<i>Dean</i>	X
<i>D'ariel Barnard¹</i>	<i>AASPIRE*</i>	<i>Ex-officio</i>	X
<i>Grace Scardo¹</i>	<i>AASPIRE*</i>	<i>Observer</i>	X
<i>Joseph van Gaalen¹</i>	<i>AASPIRE*</i>	<i>Ex-officio</i>	X

*AASPIRE – Assessment, Accountability, Sponsored Programs, Institutional Research, and Effectiveness

¹Non-Voting

- I. Welcome Back and Call to Order– E. Pritchett, Committee Chair
 - a. E. Pritchett opened the meeting at 11:06am, welcomed everyone back to the new academic year
- II. Approval of August 2020 meeting minutes
 - a. Motion to Approve: M. Coman
 - b. Seconded by P. Tropello
 - c. **Meeting Minutes for August were approved**
- III. Introduction of new members
 - a. Membership list

- I. E. Pritchett welcomed D. Peterson, K. Moran, M. Lyles, and A. Trogan in their new LAC roles.

b. Committee Charge & Responsibilities

Committee Charge

The Learning Assessment Committee is charged with developing and recommending procedures and best practices that provide the college with measurable data to assess student learning. The Learning Assessment Committee will assist academic disciplines to develop plans for assessment strategies, rubrics, and methods for using data to make changes in the delivery of course material to promote student success through the following actions:

- *Make formal recommendations on the best practices for data collection, assessing results, and making changes to promote student success in General Education.*
- *Make formal recommendations on the best practices for data collection, assessing results, and making changes to promote student success in academic disciplines.*
- *Work with the Division of Teaching Innovation, Professional Faculty Development Committee, and Online Learning to develop training for all faculty in implementing assessment strategies, developing and using rubrics, and making course modifications.*
- *Serve as individual faculty committee members as their discipline's assessment liaison and has responsibility to keep the department involved in the assessment process.*

c.

- I. Charge was last reviewed AY16-17
- II. E. Pritchett reviewed a renewed focus on the ambassador role of LAC (Learning Assessment Coordinators) going forward. He will provide bullet point memos for Coordinators to take to departments in reference to their liaison roles in the committee charge.

IV. Course level assessment update

Course Level Assessment

AY2019-2020 Course-Level Assessment Focus Courses

Social Sciences	Humanities/Fine Arts
AMH 2010, AMH 2020	HUM 2020, 2211, HUM 2235, HUM 2250
PSY 2012, DEP 2004	PHI 2010, PHI 2600
ECO 2013, ECO 2023	REL 2300
POS 2041	ARH 1000
	MUM 2600C, MUM 2601C, MUM 2604C, MUS 2360
Science	Education
BSC 1010, BSC 1011	EDF 2005
ISC 1001C	RED 4012, RED 4519
Speech and Foreign Languages	Mathematics
SPN 1120, SPN 1121, FRE 1120	MAC 1105, MAC 1114, MAC 1140
SPC 1017, SPC 2608	MAT 0057, MAT 1033
Academic Success	Health Professions
SLS 1515	EMS 2119, EMS 2661
REA 0019	HUS 1101, HUS 1320, HUS 1400, HUS 1640
EAP 1640	HUS 2200, HUS 2302, HUS 2315, HUS 2404
Business and Technology	English
CJE 2670, CJE 2671	ENC 0022, ENC 1101, ENC 1130
BCN 2710, SUR 1100	

Potentially up for cycling

- Social Sciences update?
- New Crime Scene Tech assessments

a.

- b. J. van Gaalen reviewed the focus list of course-level assessments. Committee discussed more course-level assessments that happen beyond this list, but these are the current cycled focus courses. LACs can take this time to review and come back with any updates or changes to these for the next meeting.

- I. T. Donaldson shared updates from the history department via chat. AMH tools have been created and disseminated in Canvas Commons.
- II. J. van Gaalen noted that the only time the Assessment Office has ever recommended a large-scale decision to cancel assessment plans was in Spring 2020, due to the extreme

and abrupt disruption from Covid-19, the campus closure, and transitioning of all classes online mid-semester. Historically, the next closest similar situation occurred in Fall 2017 due to Hurricane Irma, but only in a few departments. Going forward, the Assessment Office is strongly advising departments to adapt assessment plans as needed to new modalities this Fall. Starting in the fall, there is still an opportunity to adjust in the spring.

V. General Education Assessment update from J. van Gaalen

a. Reminder of Dean GenEd Assessment Notification

I. All Deans were notified by email at the start of classes of the committee's decision to assess Communicate & Evaluate

I. Stratified sampling will likely be used to hit both areas of Communicate

II. The list of classes to potentially be sampled were shared. Selection process will happen close to the third week in September. The majority of faculty choose to submit assignments via Canvas, and the process for faculty to "submit" is relatively straightforward. They do not need to "do" anything with the assignments, but simply let the Office of Assessment know which assignment is selected.

I. E. Pritchett will include the list of potential courses in the LAC liaison memos

II. C. Seefchak will include the list in the DataVersed Newsletter

b. 2020-2021 Sampling email date/announcement

I. J. van Gaalen reviewed the list of classes that can be selected, noting that LACs have the opportunity to take this to department meetings before sampling happens and let the rest of faculty know to be prepared – if they teach one of the courses on this list, to look out for a submission request from the Office of Assessment

I. M. Lyles asked about courses on the list that are not running

I. J. van Gaalen replied that only courses from this list that are running in Fall2020 will be assessed.

VI. Competency alignment (who did you talk to about it?)

a. A. Trogan updated the LAC with an example in Creative Writing, noting that faculty started opening conversation to the competencies, and while no changes led to the competency updates, in reviewing syllabi it allowed the faculty to review the topic outline and outcomes with fresh eyes and some updates were made in those areas.

I. P. Tropello noted that the Covid-19 interruptions also brought a sense of review in aligning outcomes and student progression when some health professions departments had to halt experiential learnings

II. E. Pritchett agreed that the competency should be a natural outreach of what you teach, and can additionally add guidance if or when reinventing a course

b. M. Coman asked if GenEd assessment can be substituted for Course-Level assessment? He noted that his department had decided not to do Fall assessments but he will advise them to rethink about adapting some assessments for the fall based on the information presented here.

I. J. van Gaalen responded that SACSCOC considers those two as separate, and it would be unusually confusing to substitute one for the other. He added that it is ok, however, to collect data in one semester, and then talk about it in the next semester. This is more challenging to accomplish out of order within the academic year, though. He strongly advised against basing a decision on reasoning similar to the Hurricane Irma situation as it is very likely that FSW will continue to offer the new modalities in the Spring, and so departments should be prepared to follow suit and adapt more continuously for going forward. One of the reasons our office was ok with advising cancelling some assessment in the spring is that most of departments here already do have data from the fall, and that

the shift happened mid-semester. At this point, both FSW and SACSCOC regard a longer time period of spring and summer to prepare for fall as adequate to adapt for new modalities in the fall.

I. T. Donaldson asked if there is an issue with an entire department putting assessment on hold or just one class?

I. J. van Gaalen replied that it can depend on the reasoning. In general, one class here or there is not an issue, but department-wide could raise flags

II. E. Pritchett noted that the pandemic has indeed caused strange circumstances affecting so many areas, but we can as ambassadors provide guidance for the rest of the faculty.

c. **The Feedback booklet containing scorer and calibration session feedback for Analyze and Research for the use of the PD Sub-committee to develop exemplars for those competencies was shared via chat and will be emailed to all LAC members in a follow-up.**

VII. Sub-Committee formation

a. E. Pritchett introduced that sub-committees are now adapting to online formats in these meetings. Also, PD sub-committee will consist of two people, DataVersed will still be led by C. Seefchak, and the majority of the LAC committee will provide support for the GenEd assessment process. The process of reviewing assignments in line with the rubrics is integral to the work of the LAC committee, interesting work, and will help us as ambassadors. The workload will also be reduced when there are more of us doing it, and it will be in a more convenient place similar to our normal grading process in canvas.

I. J. van Gaalen noted the number of assignments for each scorer to review will likely drop from 60 to around 25.

VIII. DataVersed update

a. E. Pritchett noted the first edition of Fall 2020 looks great. There is an article of guidance for assessment with the new modalities. He reiterated that this newsletter is now even more integral to facilitating that element of social discourse while we experience so many more remote settings.

I. C. Seefchak noted that the newsletter got a new make-over for an even sleeker and more engaging look and will hit inboxes shortly.

IX. New Business

a. E. Pritchett updated the committee with current communications from M. Tawil regarding faculty union regulation updates for academic committees.

X. E. Pritchett called for a motion to end the meeting.

a. R. Worch motioned.

b. C. Minardi-Power seconded.

c. The meeting ended at 12:10pm.

Meeting Minutes respectfully submitted by D. Barnard