



Curriculum Committee Summary Report

September 4, 2020

1:30 pm – 3:30 pm

Zoom: <https://fsw.zoom.us/j/93098302782>

CHAIR	Dr. Sheila Seelau
VICE CHAIR	Professor Kelsea Livingstone

Proposal Status

Accepted	Postponed	Withdrawn	Information Items
	1 Course number change: CLP 2140 to CLP 2142		
			2 Memo: CRW 2001 Creative Writing I and CRW 2002 Creative Writing II – remove Writing Intensive designations
			3 Memo: Digital Media/Multimedia Production Certificate suspend prerequisites for 2020-2021
			4 Course Change: DEH 1602 Periodontics – learning objectives
			5 Course Change: DEH 1802L Dental Hygiene II Clinical – learning objectives
			6 Course Change: DEH 2804 Dental Hygiene III – learning objectives
			7 Course Change: DEH 2804L Dental Hygiene III Clinical – learning objectives
			8 Course Change: DEH 2806 Dental Hygiene IV – learning objectives
			9 Course Change: DEH 2806L Dental Hygiene IV Clinical – learning objectives
			10 Course Change: DEH 2808L Dental Hygiene V – learning objectives
			11 Course Change: DES 1200C Dental Radiology – learning objective
12 Course Change: DEH 1802 Dental Hygiene II – topic outline			

13 Course Change: DES 2832C Expanded Functions Laboratory – Topic outline and learning objectives			
14 Course Change: DES 1020C Dental Anatomy – topic outline and learning objectives			
	15 Course Change: CHM 2046L General Chemistry II Laboratory – learning outcomes		
	16 Course Change: CHM 2045L General Chemistry I Lab – topic outline and learning objectives		

Attendance

MEMBER	Present/Absent	Proxy
Sheila Seelau, Chair	P	
Kelsea Livingstone, Vice Chair	P	
Mary Myers, Past Chair	P	
Robert Olancin	P	
Camille Drake-Brassfield	P	
Dani Peterson	P	
Jeremy Pilarski	P	
George Kodsey	P	
Bill Van Glabek	P	
Regina Miller	P	
June Davis	P	
Marsha Weiner	P	
Gus Cameron	P	
Daniel Marulanda	P	
Don Ransford	P	
Arenthia Herren	P	
Brenda Knight	P	
Jeffrey Peterman	P	
Sarah Clouse	P	
Eric Cirignano	P	
Tim Maricle	P	

MEMBER	Present/Absent	Proxy
Andrae Jones	P	
Donna Hartmann-Turner	P	
Deborah Teed	P	
Christy Gilfert	P	
Joe Van Gaalen	P	

COMMITTEE BUSINESS	New Members Introduction
PRESENTER	Dr. Sheila Seelau
Summary:	
Vice Chair: Kelsea Livingstone. New Members: AHSS: Camille Drake-Brassfield, Dani Peterson. PAS: Angus Cameron, Daniel Marulanda. New members-at-large: Eric Cirignano (Registrar's Office), Donna Hartmann-Turner (Financial Aid), Dr. Deborah Teed (Deans).	

INFORMATION ITEM	1		
Type of proposal	Change of Course		
Presenter	Dr. Sheila Seelau		
CLP 2140 course number change to CLP 2142		Effective Date: Fall, 2020	
Summary of proposed changes:			
Florida SCNS required changing the course number for CLP 2140 Abnormal Psychology to CLP 2142. This change was completed in Banner and Catalog systems in May 2020.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Proposal postponed pending additional communication with State.			

INFORMATION ITEM	2		
Type of proposal	Change of Course		
Presenter	Dr. Amy Trogan		
Memo: CRW 2001 and CRW 2002 – remove WI designation		Effective Date: Fall, 2020	
Summary of proposed changes:			
Teed/DeLuca Memo: Remove Writing Intensive language and designation from CRW 2001 and CRW 2002, as these courses do not fit within the General Education WI requirement categories. Immediate action requested to reduce confusion during 2020-2021 course registration. Completed in Banner and Catalog systems August 2020.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
English faculty plan to submit Course Change Proposals for CRW 2001 and 2002 with additional modifications for Oct. meeting.			

INFORMATION ITEM	3		
Type of proposal	Change of Program or Certificate		
Presenter	Dr. Ryan Wurst		
Memo: Digital Media/Multimedia Production Certificate – suspension of prerequisites for 2020-2021	Effective Date: Fall, 2020		
Summary of proposed changes:			
Teed/DeLuca Memo: 1. Request temporary suspension of prerequisites for ART 2600C and DIG 2280C for 2020-2021 registration. Change of Course Proposals will be submitted for Oct. 2 meeting to permanently delete these prerequisites. 2. Request temporary suspension of prerequisites for DIG 2100C and DIG 2118C for 2020-2021, allowing students to complete the certificate in one semester.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Memo was submitted in August 2020 for immediate action. Curriculum Committee requested presentation as an Information Item at first Fall meeting Sept. 4, 2020. "Temporary suspension" of prerequisites is irregular and presents multiple issues: Banner, Catalog, advising, registration, financial aid, degree audits, and other systems/offices may be affected.			

INFORMATION ITEM	4		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DEH 1602 Periodontics: syllabus updates	Effective Date: Fall, 2020		
Summary of proposed changes:			
Course outcomes and learning objectives updated to meet professional and state standards.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

INFORMATION ITEM	5		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DEH 1802L Dental Hygiene II Clinical: syllabus updates	Effective Date: Fall, 2020		
Summary of proposed changes:			
Course learning objectives updated to meet professional and state standards.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

INFORMATION ITEM	6		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DEH 2804 Dental Hygiene III: syllabus updates	Effective Date: Fall, 2020		
Summary of proposed changes:			
Course learning objectives updated to meet professional and state standards.			

CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

INFORMATION ITEM	7		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DEH 2804L Dental Hygiene III Clinical: syllabus updates		Effective Date: Fall, 2020	
Summary of proposed changes:			
Course learning objectives updated to meet professional and state standards.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

INFORMATION ITEM	8		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DEH 2806 Dental Hygiene IV: syllabus updates		Effective Date: Fall, 2020	
Summary of proposed changes:			
Course learning objectives updated to meet professional and state standards.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

INFORMATION ITEM	9		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DEH 2806L Dental Hygiene IV Clinical: syllabus updates		Effective Date: Fall, 2020	
Summary of proposed changes:			
Course learning objectives updated to meet professional and state standards.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

INFORMATION ITEM	10		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DEH 2808L Dental Hygiene V: syllabus updates		Effective Date: Fall, 2020	
Summary of proposed changes:			
Course learning objectives updated to meet professional and state standards.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

INFORMATION ITEM	11		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DES 1200C Dental Radiology: syllabus updates		Effective Date: Fall, 2020	
Summary of proposed changes:			
Course learning objectives updated to meet professional and state standards.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	12		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DEH 1802 Dental Hygiene II: topic outline & learning objectives		Effective Date: Fall, 2020	
Summary of proposed changes:			
Changes to 2 items on topic outline to align with Florida statutes and curriculum frameworks, and Commission on Dental Accreditation standards.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Procedural exception made to hear proposal without required faculty presenter due to unusual circumstances.			

ACTION ITEM	13		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DES 2832C Expanded Functions Laboratory: topic outline & learning objectives		Effective Date: Fall, 2020	
Summary of proposed changes:			
Changes to 2 items on topic outline to align with Florida statutes and curriculum frameworks, and Commission on Dental Accreditation standards.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Procedural exception made to hear proposal without required faculty presenter due to unusual circumstances.			

ACTION ITEM	14		
Type of proposal	Change of Course		
Presenter	Professor Karen Molumby		
DES 1020C Dental Anatomy: topic outline & learning objectives		Effective Date: Fall, 2020	
Summary of proposed changes:			
Topic outline and course learning objectives updated to meet professional and state standards.			

CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Procedural exception made to hear proposal without required faculty presenter due to unusual circumstances.			

INFORMATION ITEM	15		
Type of proposal	Change of Course		
Presenter	Professor Serhiy Pasishnyk		
CHM 2046L General Chemistry II Laboratory – learning outcomes	Effective Date: Fall, 2020		
Summary of proposed changes:			
Change to course learning outcomes. More detailed and complete outcomes correspond to QM rubric and align Module and Lab objectives with Course Learning Outcomes.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Presenter was not present at meeting. First read deferred to October meeting. Committee Chair will contact proposer.			

ACTION ITEM	16		
Type of proposal	Change of Course		
Presenter	Professor Serhiy Pasishnyk		
CHM 2045L General Chemistry I Lab – Topic outline & learning objectives	Effective Date: Fall, 2020		
Summary of proposed changes:			
Changes to topic outline and learning outcomes aligned with General Education Competency. More detailed and complete learning objectives reflect new OER text and changes in Chemistry laboratories. They also correspond to QM rubric requirements and align Module and Lab objectives with Course Learning Outcomes.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Presenter was not present at meeting. First read deferred to October meeting. Committee Chair will contact proposer.			

COMMITTEE BUSINESS	MOU re: Chair and Vice Chair compensation
PRESENTER	Sheila Seelau
Summary:	
MOU appended to Faculty Contract (CNA) approved 6-credit-hours reassigned time for Curriculum Committee Chair and 3 credit-hours reassigned time for Vice-Chair to conduct committee-related business. CNA and MOU available at https://www.fsw.edu/board	

COMMITTEE BUSINESS	COP 03-0403 updates: Standing Committee Process
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PRESENTER	Sheila Seelau
Summary:	
Faculty Senate Executive board and Provost DeLuca adopted updates to COP 03-0403. Affecting Curriculum Committee: Chairs serve for 3 years (was 2 yrs). Chairs are expected to remain on the committee for a minimum of one year after the end of the term (established Past Chair seat on committees). Chair Elections: Nominees shall be on continuing contract. COP available at: https://www.fsw.edu/adminservices/cop	

COMMITTEE BUSINESS	Curriculog and Curriculum Forms updates
PRESENTERS	Sheila Seelau, Mary Myers, Jeffrey Peterman
Summary:	
All paper proposal forms are being reformatted for clarity and brevity. Paper forms may now be uploaded to Curriculog for approvals via "Curriculog Routing." Online-entry forms are being created in Curriculog to replace paper forms. Training will be provided to committee members, Provosts, Deans, Chairs, Program Directors/Coordinators, and faculty proposers on a rolling schedule during 2020-2021. Once trained, committee members will be assigned to train/assist faculty in the Curriculog proposal process. Timeline for full Curriculog implementation: Fall 2020-Spring 2021+	

All final proposals for the Sept. 4, 2020 meeting appear in accompanying zip file.