

**APPROVED**

**Minutes**

Florida SouthWestern State College Financing Corporation  
By Zoom Audio Meeting and at Lee Campus I-223  
March 24, 2020  
4:00 PM

The Florida SouthWestern State College Financing Corporation met by Zoom audio meeting and at Building I-223 in Lee County, Florida, on March 24, 2020. Mr. Webb, Chair called the meeting to order at 4:00 p.m.

**Members Present:** Eddie Webb, III, Chair  
Jeffery Allbritten, Corporation President  
Mark Lupe, Secretary  
Gina Doeble, Treasurer  
Randall Parrish, Jr.  
William "Dennie" Hamilton  
Mary Lee Mann  
Tristan "Tris" Chapman  
John Noland

**Absent:** None

**Others Present:** Kathleen Porter  
Susan Marcy  
Ana Cardona

**Public Comment:** None

**Vote to Take Action On:**

**Agenda Item #1- Approval of Minutes – Regular Meeting held on January 21, 2020.**

MOTION by Mary Lee Mann; to approve the minutes of the regular meeting on January 21, 2020; seconded by Tristan Chapman. Approved unanimously.

**Agenda Item #2- Chair and Vice Chair Elections**

MOTION by Jeffery Allbritten; to approve the nomination of Tristan Chapman as Chair and Randall Parrish as Vice Chair; seconded by Mary Lee Mann. Approved unanimously.

**Agenda Item #3 - Fiscal Year 2020-2021 General Operating, Housing and Capital Reserve Budget.**

MOTION by John Noland to accept the Fiscal Year 2020-2021 Operating and Capital Reserve budget as presented; seconded by Randall Parrish. Approved unanimously.

**Agenda Item #4 – Year End Housing Write-offs of Accounts Deemed Uncollectable.**

Motion by Mary Lee Mann to approve the year end housing write-offs that are deemed uncollectable as presented; seconded by John Nolan. Approved Unanimously.

**Agenda Item #5 – Personal Services Agreement for Financial, Accounting, & Legal Services.**

Motion by Randall Parrish to approve the personal services agreement for financial, accounting and legal services; seconded by John Nolan. Approved Unanimously.

**Agenda Item #6 – Personal Services Agreement for Resident Assistants, Housing Director and IT Support Services.**

Motion by Randall Parrish to approve the personal services agreement for Resident Assistants, Housing Director and IT Support Services; seconded by John Nolan. Approved Unanimously.

**Agenda Item #7 – Master Charter School Lease Agreement for 2020-2025.**

Motion by Mary Lee Mann to approve the master charter school lease agreement for 2020-2025; seconded by Tristan Chapman. Approved Unanimously.

**Agenda Item #8 – Lease Back Agreements for 2020-2021.**

Motion by Dennie Hamilton to approve the master charter school lease agreement for 2020-2021; seconded by Tristan Chapman. Approved Unanimously.

**Agenda Item #9 – Fiscal Year 2020-2021 Meeting Dates.**

Motion by Jeffery Allbritten to approve the proposed meeting schedule with the January meeting date change from January 22, 2021 to January 19<sup>th</sup>, 2021; seconded by Tristan Chapman. Approve Unanimously.

**Discussion Only:**

Gina Doeble presented on the proposal by Brailsford and Dunlevy. Mark Lupe will work with Craig Dunlap to ascertain the Finance Corporations bonding capacity for the next meeting. Gina Doeble will let Brailsford and Dunlevy know that their proposal will be tabled until bonding capacity is ascertained.

**Information Only:**

Gina Doeble presented on the demographic information on dorm occupancy.


**Board Comments:**

Mary Lee Mann congratulated the new chair and vice chair and thanked Eddie Webb for his service to the Board.


**President Comments:**

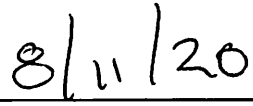
- President Allbritten thanked Eddie Webb for his service to the Financing Corporation and is looking forward to working with the new chair and vice chair.
- College leadership has been working closely with state leaders on COVID 19 preparedness and the quickly changing landscape.
- The College has moved entirely to an online format for classes; the most of the students are out of the dorm; and a majority of the staff is now working from home and signing in remotely.
- Graduation has been cancelled as well as the international educational programs

**Adjournment** – The meeting was adjourned at 5:01pm.

  
\_\_\_\_\_  
Dr. Jeffrey S. Allbritten  
Corporate President  
Board of Directors

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mark Lupe, Secretary  
Board of Directors

  
\_\_\_\_\_  
Date