

School of Education Department Meeting
April 15, 2020
11:00 a.m.
Via Zoom

Present: Kathie DiLascio, David Koehler, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Anne Angstrom, Dr. Regina Miller, JoAnne Devine, Dr. Caroline Seefchak, Elizabeth Perdomo, Laura Osgood, Dr. Julia Kroeker

The meeting was called to order at 11:00 a.m. by Dr. Joyce Rollins.

- I. Approval of the minutes of the April 8 meeting: JoAnne Devine moved to accept the minutes of the April 8 meeting as distributed. Caroline Seefchak seconded the motion. The minutes of the April 8 School of Education Department meeting were approved as distributed and will be posted to Document Manager.
- II. Mental Health Check-In: Anne Angstrom – in order to bring more personal contact to the department, Anne suggested a virtual book club. A book would be chosen and we would meet virtually once a week to discuss. Anyone interested should contact Anne via email.
- III. Internship Orientation/Dissemination of Information: Joyce Rollins and Anne Angstrom
 - a. Joyce reminded all to not share information with students unless it has been cleared first.
 - b. Anne reported there will be two Internship Orientations on April 23; one at 10:00 a.m. and one at 5:00 p.m. Anne will put an announcement in Canvas. Attendance will be taken.
- IV. Withdrawal Process with COVID-19: Joyce Rollins reported that students wishing to withdraw from Spring 2020 courses may do so by using the same form for late withdrawal; however, no third party documentation will be necessary. This will all be done electronically.
- V. Summer 2020 Enrollment: Joyce Rollins reported that most numbers are up in ECE, ELED and Lower Division. The certification classes currently have an average of 8-9 students and 15 are needed. On May 1 she will reassess. Some classes may have to be closed due to low enrollment.
- VI. FTCE Updates/Call with Dr. Burns: Joyce Rollins had a call yesterday. The biggest concern for all is admissions. Dr. Burns suggested using the 10% waiver for students who were not

- able to take the GKT. Joyce wrote Dr. Burns last night with her concerns and she will have a phone meeting with Dr. Burns on Friday, April 17. Joyce also reviewed other topics in the meeting including final internship, virtual field experience and fee waivers for testing.
- VII. DARE Event/FEAPs Alignment: Joyce Rollins reported the ELED faculty and Laura Osgood will meet via Zoom on May 1. Elizabeth Perdomo and David Koehler should be present at the meeting for the goal setting portion.

 - VIII. Committee Reports:
 - a. OBOC: Joyce Rollins reported they will meet on Friday.
 - b. The next State of the College Address will be on Friday at 11:00 a.m. via Zoom.
 - c. The Faculty Union is meeting on Friday at noon.
 - d. Faculty Senate meets on Friday.
 - e. General Education meets on Friday.

 - IX. Weekly Support Sessions: Joyce Rollins reported the weekly Zoom meetings with adjunct faculty is going well.

 - X. Student Issue: JoAnne Devine asked David Koehler to reach out to Steven Hack. He is not doing well.

 - XI. Advisory Board Meeting: Joyce Rollins will speak with Anne Angstrom and Kelly Roy to determine if the Spring meeting will still be held.

The meeting adjourned at 11:53 a.m.

The next School of Education Department Meeting will take place on Wednesday, April 22, 2020 at 11:00 via Zoom.