

# English Department Meeting Agenda

1/13/17

1:00-1:56

Lee	AA-177
Charlotte	O-118
Collier	M-120
Hendry/Glades	A-106

**In Attendance:** Amanda Lehrian, Natala Orobello, Thomas Mohundro, Martha Ambrose, Scott Ortolano, Amy Trogan, Thomas Wayne, Keith Hunter, Rebecca Harris, Jill Hummel, Ihasha Horn, Sara Dustin, Jim Langlas, Jason Calabrese, Michael Joy, John Pelot, Ellie Bunting, Jeremy Pilarski, David Luther

**Excused:** Shawn Moore, Jennifer Grove

**Absent:** N/A

- ENC 1101 Handbook Committee (Dr. Harris)
  - Awaiting one final desk copy, but the committee has formed and been in contact with one another. As soon as the final books arrive, we'll meet and make a decision.
    - Books currently being considered:
      - *The Little Seagull Handbook* (Norton)
      - *The Little DK Handbook* (Pearson)
      - *The Craft of Research* (Chicago UP)
    - If anyone has additional suggestions, just let us know.
  - Prof. Ambrose- Notes that the Textbook Affordability Committee stipulates that a rubric needs to be used to make sure that the cheapest equivalent text is being assigned in a course.
- Citation Recommendation Department Statement (Prof. Hummel)
  - Prof. Hummel has crafted a statement for the college asking professors to allow students some leeway as they (and we) transition to the new version of MLA. The statement suggests that professors accept both versions of MLA until Fall 2017.
    - Some discussion follows about strategies for dealing with this shift, but there is general agreement about the idea of providing students with extra time to learn the new edition (and for the textbooks and library resources to catch up).
    - Prof. Hummel's statement on behalf of the department is approved.
- Online Citation Revision (Prof. Lehrian)
  - Matrix for adjusting citations in online courses has been forwarded to Wendy Athens and the other folks at the Office of Instructional Design and Development.

- They are currently in the process of pulling all of the information about what needs to be changed in the online courses.
- To help with this sort of issue in the future, they suggested paying someone to create an MLA module that can be incorporated into any course.
  - Prof. Bunting and Prof. Ambrose- We like the idea of having a module, but it still wouldn't address the need to have courses adjusted (because a plurality of assignments and materials include MLA).
  - Prof. Bunting and Prof. Trogan volunteer for the MLA module project.
  - Some discussion follows about the fact that all online courses, including all literature courses, will need to be adjusted to the new version of MLA. This information will be passed along.
  - Dr. Ortolano- Notes that at least this should be a rather rare occurrence since MLA updates are rather rare (there was an eight-year gap between the previous updates).
- Summer Scheduling Follow Up (Prof. Lehrian)
  - Summer scheduling requests have been completed for all full-time faculty. Prof. Lehrian thanks everyone for making it such a speedy and collegial process.
  - Setting up the fall schedule will be on the agenda shortly.
- DE Issues (Prof. Lehrian)
  - Textbook issues are still occurring with DE students, but it seems like this is something that is gradually coming under control. It does remain a work in progress, and it's important to have a united front about students needing the correct books. If anyone has an issue, please let Prof. Lehrian know.
- Curriculum: Gen. Ed. Core Proposal (see handout on issue created by Dr. Harris)
  - Dr. Harris- Currently, all bachelor and associate degree programs have the same General Education core, but the Nursing Program has made a significant request for their bachelor degrees: that the speech component and a humanities component be removed from the General Education Program so two additional science courses can be added.
    - There are a number of potential problems here:
      - It creates two distinct General Education systems within the college—with the potential to fracture further if other degrees choose the same course.
      - Students who switch out of a nursing program and into another major or who move to a different college/university would also be at a disadvantage as they could find themselves without the necessary credits.
      - It is not clear whether a college can have two or more General Education requirements.
      - The additional courses could also come out of students' electives in their respective programs rather than reducing the Gen Ed curriculum. This would be a much better route for the Nursing Program to follow.

- Prof. Ambrose- This type of curricular change would put us out of step with other schools, almost all of which have 36 credits in the Gen Ed core.
  - Department standpoint- The department unanimously disapproves of this proposed curricular change for all of the reasons noted above.
    - Prof. Ambrose and Prof. Bunting will create a list of bullet points on the topic that will be voted on by the department.
- Assessment Discussion
  - College-Wide Assessment (Dr. Trogan)-
    - An assessment certification series will be starting soon so people can be certified to join LAC and do advanced assessment work.
  - Department Assessment-
    - Dr. Harris- If you have not submitted your artifacts from last semester, please do so as soon as possible.
    - Prof. Lehrian- ENC 0022 will need to be addressed because there is no longer a research component in the course—which has impacted the commonly assessed assignment.
- January 27 State of the College Address
  - Dean McClinton has asked Prof. Lehrian to remind everyone that attendance at the State of the College Address is mandatory. If you can't attend, you need to submit a leave request.
- New Business
  - Dean McClinton has asked that any new book requests for the summer and fall be in by February 27<sup>th</sup>
    - Prof. Lehrian is going to double-check on this because it seems earlier than usual.
  - Leonard Pitts will be visiting on March 2<sup>nd</sup>! Everyone should mark their calendars. More on this during our next meeting!

*Notes prepared by Dr. Scott Ortolano*