

FSW Faculty Senate

Meeting Minutes

Friday, September 20, 2019

40 faculty member were in attendance. The meeting began at 1:00 PM

- i. Agenda Adoption: moved by Dale Hoover; seconded by Marty Jenner; approved.
- ii. Minutes Adoption
 - a. 8/13/19 approval of the minutes: moved by Rebecca Harris; seconded by Ray Lenius; adopted with correction that Don Ransford's title is Professor, not Doctor.
- iii. Action Items:
- iv.
 - a) Mary Ellen Schultz has agreed to be the Chair of the One Book One College Committee. Don Ransford gave an update on the OBOC Committee, whose purpose is to promote general education and trans-disciplinary communication.
 - b) Martin Tawil noted that the new bylaws were adopted by electronic vote.
- v. Committee / College Updates:
 - a. OEP Update: Martin Tawil noted that there are a number of ideas, and several possible themes for the QEP. An emerging one is mental health. The Provost is working with Faculty Senate and new Ideas are welcomed. Please feel free to contact Martin Tawil or Joe van Gaalen if you would like to submit a proposal for the QEP. Faculty on the Committee include: Martin Tawil, Rebecca Harris, Jane Charles, Peggy Romeo, Michael McGowan, Anne Angstrom, Christy Gilfert, Sandra Seifert, Angus Cameron, April Ring, Donna Johnson, Anita Rose, Arenthia Herren.
- vi. Information Items:
 - a. Accommodation letter update: It was noted that administration will now provide the CRN for the student who has submitted an accommodation letter. Discussion ensued about changing the default attendance verification to "1" instead of "0" but people felt this was not a good idea.
 - b. Climate Survey (HR vs. Senate): HR is sending a survey to everyone. Martin Tawil noted that the Faculty Senate will also be sending out a climate survey in October, as it is important to be college specific, and to track responses from year to year. The link to the survey that HR is proposing is:
<https://nilie.ncsu.edu/pace-climate-survey/survey-instrument/>

- c. Course Cancellation COP: Discussion ensued regarding the new COP and the change of minimum enrollment from 12 to 15 students. Martin Tawil noted that the Provost said that administration has every intention to be flexible and not stop small necessary courses. It was also noted by Rebecca Harris that the upper cap had been raised, without warning, on writing intensive classes from 25 to 27, creating significantly more work. Martin Tawil noted that faculty should make him aware of any important small class cancellations that Deans sign off on, against the spirit of this concept. Faculty Senate will also make a counter proposal on the Course Cancellation COP, to deal with the higher enrollment ceilings.

- vii. Faculty Updates: none

- viii. New Business: Jill Hummel noted that Wi Fi is really bad, particularly in U Building. Other buildings were also noted. Several faculty members noted that computers are aging and need an upgrade. There are also issues with Outlook, particularly e-mails of voice mail. The calendar does not synch with Outlook. Faculty members need a refresher on where the emergency button is. Faculty members should be able to install simple program upgrades without having to wait for IT to show up. It was agreed that Faculty Senate will invite Jason Dudley, Dean Phetterplace, and other appropriate IT staff to come and discuss these issues at Faculty Senate. Further issues discussed included new faculty members not having offices near their department colleagues, and the fact that offices do not have locks like classrooms.

- ix. Motion to adjourn: Rebecca Harris moved to adjourn. Passed. Meeting ended at approximately 1:40 PM.