



Full-Time Faculty Meeting

Wednesday, March 22nd, 2017 – 2:30pm

Present: Dr. Anne Angstrom, Prof. JoAnne Devine, Dr. Julia Kroeker, Dr. Larry Miller, Dr. Regina Miller, Dr. Mary Robertson, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

- 1) Leave Policy
 - a) Must have advanced approval to work from home rather than taking a sick day.
 - b) Notify Dean, ops specialist (Kathie DiLascio), program coordinator of instructor swaps and leave requests in writing with coverage plans for teaching and office hour obligations (or requests for assistance with coverage).
 - c) All faculty agreed that a faculty member should be logged onto Canvas during online office hours if working from home
- 2) Golden Apple
 - a) Confirmation of attendance
 - i) Anne Angstrom, Joanne Devine, Larry Miller, Joyce Rollins, Kelly Roy and Caroline Seefchak
 - b) Lee County Teacher of the Year
 - i) Elementary Math: Karie Rathbun
 - ii) Elementary Language Arts: Aleida Slichter
 - iii) Middle Grades Reading: Elisenda Espaillat
 - iv) Middle Grades Language Arts: Falecia Phillips
- 3) College Personnel Changes
 - a) John Meyer resigned effective April 7th; now the provost at Hodges
 - b) Dr. Traina is the VP of develop and is heading the Collier initiative
 - i) Susie Ellis is the new head of foundation
- 4) Budget Updates
 - a) Larry Miller made recommendations to Dr. Stewart
 - i) Should be able to support most requests that were made
 - b) Considering going to college wide marketing strategies, so money from the faculty travel budget may be redirected towards marketing SoE
 - i) Marketing is a budget priority for SoE due to program changes making current materials obsolete
- 5) SoE Faculty Representative for Faculty Senate
 - a) Committee distributions
 - i) Joyce Rollins will be nominated SoE faculty senate representative
- 6) Fall deadline for faculty PLC grants – new rubric (Joanne Devine)

- a) Rubric is being rewritten
 - i) Faculty member has to notify the PLC that they will be attending a conference and then presenting to the school of education to earn full points on the grant application
 - ii) Reminder to apply early to ensure grants
- 7) New textbooks and impact on online courses
 - a) If you adopted a new textbook that is significantly different from the textbook that was used last, email Larry Miller and cc Wendy Athens with the course name
- 8) Recruiting Trip
 - a) Larry will be recruiting for the ELED program in upstate New York community colleges transfer fairs from April 3rd – 5th
 - b) Reciprocity guidelines for exams and licenses
 - i) View attachment for specific guidelines
- 9) Committee Representation
 - a) Committee appointments:
 - i) Regina Miller (Curriculum)
 - ii) Anne Angstrom (Academic Standards)
 - iii) Julia Kroeker (LAC)
 - iv) Caroline Seefchak (Technology)
- 10) Summer/Fall Schedule and teaching requests
 - a) Full-time faculty should submit scheduling requests as soon as possible; adjuncts will begin receiving classes
 - b) Respond before adjuncts beginning getting the class
- 11) Recruiting/Data from lower division courses
 - a) Communicate with students in lower level division courses the importance of the GKT and push BA programs
 - i) Could offer extra credit points as initiative for taking the GKT
 - b) David Koehler will be visiting lower division classes to help advise students and inform them of BA programs
 - c) Currently considering refunding the GKT prep course
- 12) FACTE/AACTE
 - a) FACTE – Meg Just, Liz Perdomo and Joyce Rollins attended
 - i) Will be putting emphasis next year on getting ready for site visit
 - b) AACTE – Anne Angstrom, Joyce Rollins, Kelly Roy and Caroline Seefchak attended
 - i) Interested in using PD day in August to discuss diversity in teaching
- 13) Next meeting will be April 26th and 2:30pm; will be the last meeting of the semester