

**School of Education Faculty Meeting Minutes  
September 18, 2014**

- I. Welcome
  - a. Professor Rollins and Dr. Angstrom welcomed the faculty to a new semester
  - b. Discussed meeting times. Faculty will meet every other week (9/18, 10/2, 10/16, 10/30, 11/6, 11/20, 12/4) at 12:30 in the conference room
- II. Feedback Related Items
  - a. SEI feedback, new faculty evaluation system proposed by Dr. Wright. It will be piloted with 25 voluntary faculty members in the spring of 2015.
  - b. The School of Education is invited to create 5 questions pertaining just to the education programs

III. Academic Committees

<b>Academic Committee</b>	<b>Faculty Member Representative</b>
Learning Assessment	Dr. Seefchak
E-Learning	Professor Robertson
Professional Development	Professor Devine
Graduation	Professor Rollins
Curriculum Committee	Dr. Angstrom
Academic Standards	Dr. Miller and Professor Kroeker
Technology	Professor Robertson

- IV. Service Learning
  - a. Continuing students are still using log sheets and submitting hours to J. Grosso
  - b. New students are completing 20 hours in the field and creating a Service Learning Portfolio
- V. Faculty Senate
  - a. First Friday of the Month at 1:00-2:00
  - b. Monthly Representation at each meeting

September	Professor Robertson
October	Dr. Seefchak
November	Professor Devine
December	No meeting
January	Dr. Miller
February	Dr. Angstrom
March	Professor Robertson
April	Professor Rollins

- VI. School of Education Department Wide Meeting Semester Topics
  - a. Networking

- b. Academic /Professional communication
- VII. AA Course field experience placements
  - a. Faculty discussed the Field Experience Placements in the lower division prerequisites courses ( current: 5 hours-Elementary, 5-hours-Middle, 5-hours HS)
  - b. Faculty agreed to keep this the same
- VIII. Faculty Evaluations
  - a. Student Learning Goals (“X % of students will.....as evidence by)-create SMART goals for
  - b. Appendix A-due Sept. 29<sup>th</sup>: decide weights of categories for final evaluation

In attendance:

Joyce Rollins

Dr. Angstrom

Mary Robertson

Joann Devine

Dr. Miller

Julia Kroeker

Dr. Seefchak

Michele Propper

Donnalee Washburn

Respectfully Submitted by,

*Michele Propper*