

School of Education Department Meeting

April 1, 2020

11:00 a.m.

Via Zoom

Present: Kathie DiLascio, David Koehler, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Anne Angstrom, Dr. Regina Miller, JoAnne Devine, Dr. Caroline Seefchak, Elizabeth Perdomo, Laura Osgood, Dr. Julia Kroeker, Dr. Michele Propper (adjunct faculty)

The meeting was called to order at 11:00 a.m. by Dr. Joyce Rollins.

- I. Approval of the minutes of the March 25 meeting. JoAnne Devine moved to accept the minutes of the March 25 meeting as distributed. David Koehler seconded the motion. The minutes of the March 25 School of Education Department meeting was approved and will be posted to Document Manager.
- II. Deans Meetings: Joyce Rollins reported that the Deans have a short meeting every Tuesday and Thursday with Drs. DeLuca and McClinton. The college as a whole should be moving from emergency/crisis to focusing on doing a good job with remote learning. Joyce requested that automatic replies indicating remote work on emails be removed. They are looking into a chat box feature online to make it easier for students.
- III. Faculty Evaluation Reminder: Joyce Rollins reminded faculty that forms are due to her. If you could not sign and email, please send without signing today. Staff evaluations will be completed soon. Staff can start to think about goals for next year and complete the self-evaluation.
- IV. QEP Topic Discussion: Anne Angstrom shared that the QEP Committee will be meeting again tomorrow, Thursday, April 2, to discuss the four potential topics for the 2022-23 implementation. Members of the committee have been asked to prepare for the meeting by ranking topics in order of preference and the ability to measure student learning outcomes. SoE faculty and staff were asked to offer any feedback on the following: 1) Information Literacy; 2) Transdisciplinary Communication; 3) Curriculum Relevancy and Guided Pathways; and 4) Health, Wellness, and Emotional Intelligence. Drs. Kroeker, Roy, and Seefchak spoke to the immediacy of topic four, Health, Wellness, and Emotional Intelligence, and Dr. Rollins offered that Transdisciplinary Communication allows for a convergence of a variety of areas, including Health, Wellness, and Emotional Intelligence. Dr. Angstrom stated that the college would be committed to implementing aspects of all four topics in a variety of ways, regardless of which one is chosen for the focus of the QEP.

- V. Graduation: Joyce Rollins reported that all graduates will receive a diploma cover and chords (if earned) via mail.

- VI. Pinning: Joyce Rollins reported the SoE will hold a “Virtual Pinning” via Zoom on April 27 for its ELED graduates. Pins will be sent to the graduates in advance and a family member/friend can pin the graduate. Please send Joyce your signature for the books the students will receive from the Department.

- VII. Pinning Awards: The faculty and staff have decided the following awards will be given:
 - Dean’s Award: Tim Smith
 - Outstanding Elementary Education Student: Kallen Hopkins (day cohort) and Amanda Sweeney (evening cohort)
 - KDE Award: Michele Alger
 - Literacy Award: Juliana Glenn
 - ESOL Award: Maribell Ramos

- VIII. Updates on Virtual Work:
 - a. Staff:
 - i. Laura continues to work on assessment data and reporting.
 - ii. David reported things are going well. He is advising via phone and email. David is in the office every week day.
 - iii. Elizabeth is working on CT stipends with Kathie, working on Chalk and Wire with Laura, answering CT questions and questions from other students regarding field experience application. Collier and Lee will both hold virtual job fairs and will reach out to our interns
 - iv. Kathie is working in the office every Wednesday and as needed on other days. She is assisting DE with registrations and reports as well as her SoE responsibilities.

- IX. Committee Reports:
 - a. LAC: Carolyn Seefchak reported The DataVersed newsletter was published this week and distributed to faculty via email. Instead of he scheduled meeting of the LAC this Friday, committee members were sent a lengthy newsletter from the LAC chair.
 - b. PD: Anne Angstrom reported they will meet via Zoom on Friday, April 3. Fall travel submission deadline is August 28 for travel between October – December. They will also accept travel applications for travel between July – August. This deadline is June 19. Laura will be doing workshops with TLC on April 3 at 11:00 a.m. and on Tuesday, April 7 at 10:00 a.m. (a combined session).

The meeting adjourned at 12:00 noon followed by a session led by Laura Osgood: ELED Critical Task Alignment for Chalk and Wire.

The next School of Education Department Meeting will take place on Wednesday, April 8, 2020 at 11:00 via Zoom.

