

Meeting Minutes

English Department Meeting

8 February 2019

Lee: U-102, Char: E-105, Collier: A-103, H/G: A-106

In Attendance: Amy Trogan, Rebecca Harris, Shawn Moore, Thomas Mohundro, Scott Ortolano, Thomas Wayne, Sara Dustin, Michael Joy, Jeremy Pilarski, Jennifer Grove, Jill Hummel, Brandi George, Cara Minardi-Power, Katie Waddell, Eric Ivy, Laura Tichy-Smith

Excused: Jason Calabrese, Ellie Bunting, Ihasha Horn, John Pelot, Natala Orobello

Absent: David Luther

1. Approval of October & November Meeting Minutes
 2. One Book, One College- Rhyne/Schultz
 - a. The book that has been selected is Yuval Noah Harari's *21 Lessons for the 21st Century*
 - i. This is a book that can be applied across all disciplines
 1. Faculty are encouraged to incorporate a chapter of the book into their courses as seamlessly as possible
 - a. Dr. Ortolano asks what course the book is primarily being employed in.
 - i. Students are receiving the book in their Cornerstone class, but there isn't a unified assignment in that course. Faculty in that department and across the college are encouraged, but not required, to use the text.
 - ii. Students who are not in the course won't have the book. Faculty can scan the individual chapter they'd like to use so that everyone in the class can have access to the material—though in first-year writing courses, the majority of students should have the book.
 - b. Faculty should receive the book before the summer
 2. A number of resources for teaching the text will be made available on Canvas.
3. Update: Lee, Collier, Charlotte hiring
 - a. Lee and Collier
 - i. Both Lee and Collier are having campus visits the last two weeks of February or so
 1. Four candidates on each campus
 - b. Charlotte
 - i. Search has not started yet, but should get underway soon.
4. Update: Summer/Fall Schedule
 - a. Dr. Harris checks in on scheduling process and if people are happy about the process.

- i. Chairs currently aren't compensated for doing the schedule.
 - 1. Everyone in the department expresses support for the current process, but strongly feels like the chair should be compensated for the work.
 - b. Scheduling is underway. Please let Dr. Harris know if you need any last-minute changes.
- 5. Meeting format
 - a. Everyone really likes our current meeting structure/format.
- 6. Assessment: Dr. Amy Trogan
 - a. Dr. Trogan will be meeting with English DE instructors on each campus to talk about expectations, best practices, etc.
 - b. Gen Ed Outcomes—
 - i. Good response rate to course-level assessments
 - 1. 100% in ENC 0022
 - 2. 80% in LIT 2000
 - 3. 90% ENC 1101
 - ii. Dr. Trogan is looking for folks who can help with scoring the artifacts.
 - c. Potential disposition questions for Comp II are shared with the department
 - i. A discussion of the questions ensues.
 - ii. The questions will be posted to Canvas for review so that they can then be finalized. The goal is to have them available on April 1st.
 - d. Per conversation with Dr. Teed, the college's official advice is to retain course documents for two years before disposing of them.
- 7. Writing Center Liaison Update: Dr. Scott Ortolano
 - a. Talks about some of the issues and progress that has been made with the Writing Center
 - b. Notes that a survey will be dispersed to all English Dept faculty about the position and our level of satisfaction with it. The survey is due by the start of spring break so that the data can be incorporated into our report on the position, its effectiveness, and the directions it should take moving forward. Input from everyone is welcome!
- 8. Update: Pre-College/Developmental Writing Taskforce
 - a. This task force is in progress and going well.
- 9. Textbook Adoptions: Fall 2019
 - a. Textbook adoptions are due March 15th.
 - b. Norton's *The Little Seagull* Handbook is required in Comp I & II, but all full-time faculty do get to choose their own readers.
 - c. Department preference in the long term is to switch Comp I to an OER resource for the reader (with *The Little Seagull* functioning as the main textbook)
- 10. If You're Sick: An Interlude
 - a. If you are sick, you can cancel your classes. If anyone gives you trouble for doing this, please let Dr. Harris know.
- 11. Committee/Subcommittee Updates
 - a. General announcements and updates are made

12. Additional New Business

- a. In April, we will cover how study abroad courses in the department are being designed and approved.