

English Department Meeting Minutes

November 9, 2018

1:00 p.m. -1:41 p.m

Lee: U-102; Char: E-105; Collier A-104; H/G: A-106.

Present: Rebecca Harris, Ellie Bunting, Brandi George, Katherine Waddell, Shawn Moore, Thomas Munhundo, Michael Joy, Jeremy Pilarski, Cara Minardi-Power, Jill Hummel, Amy Trogan, Scott Ortolano, John Pelot, Sara Dustin, Jennifer Grove, Isaha Horn, Thomas Wayne.

Not Present: Jason Calebrese, Natala Orbello, Ellie Bunting, David Luther

I. Approval of Meeting Minutes

- A. Dr. Harris indicates that the notes from the October meeting will be approved in the next department meeting.

II. Update on Lee, Collier, and Charlotte Hiring

- A. Applicants are rolling in for these positions. Four phone interviews (two-and-two) scheduled for applicants. So far, a steady and smooth hiring process.
- B. Charlotte Hiring: English-Humanities hiring process will begin soon.
 - 1. Dr. Moore and Professors Hummel, Munhundo, and Herren will be on the LEE/TE hiring committee

III. Update: eLearning and OER Textbook Efforts

- A. OER Committee will meet after the winter break.
- B. Review process for ENC 1102 Tech. text will be reviewed before Thanksgiving.
- C. Exploring a diversity course for Lit. 2000 in spring of 2020.
- D. By fall of 2019, all 1102 ground courses, except Lit. 2000, will be converted to OER texts.
 - 1. For ENC 1102 Literature OER, Dr. Moore indicated material out of copyright can be used for the readings.
- E. Dr. Dustin is planning a re-designed Brit. Lit.
- F. Future E-learning offerings will include foreign language skills, English, and Speech.

IV. Assessment: Dr. Amy Trogan

- A. Assessment emails sent. Dr. Trogan is also willing to help faculty new to the process. Also, volunteers needed for scoring General Ed. artifacts. Members will get to meet faculty from different disciplines.
 - 1. Dr. Wadell and Dr. Minardi-Power volunteer for artifact scoring.

V. Writing Center Liaison

- A. Dr. Ortolano discusses access to review sheets and an annual survey. The annual survey may not ideal, but it shows some movement towards improvement from them. Please be honest about your experiences.

- B. Dr. Grove suggested removing the wall between 224 and 225, making it one room for easier access.

VI. Curriculum Committee Reminders and Updates

- A. Meeting at 1:30, December 7th for Dr. Brandi George's Creative Writing Course with Emphasis on Poetry. Also, an experimental, credit-bearing course is in the works for 2020. Faculty is encouraged to attend the meeting for support of Dr. George and Dr. Ortolano's presentations on these new courses.

VII. Retirement Planning:

- A. Prof. John Pelot suggests Prof. Natala Orobello's retirement party might be held at restaurant in Punta Gorda. It will not be a surprise party.

VIII. Reminders from the Dean

- A. Faculty portfolios: Professor Jill Hummel up for review. Next set due in the spring.
- B. Syllabus policy should be clear on the use of cellphones. Make sure this language is clearly written on your syllabi as an included policy.
- C. Mentor training a requirement.

IX. Committee and Subcommittee Updates

- A. None recorded for this meeting.

X. Faculty Announcements and Updates

- A. Charlotte: Professor John Pelot announces a new Peace River publication coming out in the spring and a large article written about Peace River and FSW in *The Charlotte Sun*.
- B. Collier: No updates.
- C. Lee: Dr. Trogan reminds faculty of the PD Friday on the 30th. She and Professor Heather Olson will be doing a presentation called "Teachers Teaching Teachers—The Ideal Educational Experience" from 8:45-9:45 AM. Also, "Secrets of a 'Master'" will be facilitated by Dr. Anne Angstrom. This will be a workshop based on the late Dr. James Langlas's book called *Heart of a Warrior: Seven Ancient Secrets of a Great Life*. This presentation will also discuss Jim's secrets to enhance classroom teaching.
 - 1. Professor Horn and Dr. George reveal the Creative Writing Club's Collaboration with Gulf Coast Leisure was success, raising \$400.
 - 2. Dr. Ortolano says the event with author Alissa Nutting was a success!
- D. Note from Dr. Teed: Provost search committee formed for new Provost. The English Dept. does not have any members on this committee.

XI: Additional New Business:

- A. Dr. Moore says headshots and bios for English faculty will be up in January. This will eventually include adjuncts. Everyone will be searchable.

Notes prepared by Prof. Jeremy Pilarski