

English Department Meeting Minutes

October 12, 2018

1:00 p.m. -1:55 p.m.

Lee: U-102; Char: E-105; Collier A-104; H/G: A-106.

In Attendance: Ellie Bunting, Brandi George, Katherine Waddell, Shawn Moore, Thomas Munhundo, Michael Joy, Jeremy Pilarski, Cara Minardi-Power, Jill Hummel, Amy Trogan, Scott Ortolano, John Pelot, Thomas Wayne.

Not Present: Ihasha Horn, Jennifer Grove, Jason Calabrese, Natala Orobello, Ron Feemster, Rebecca Harris, David Luther

I. Request to Approve Minutes from the Last Meeting

A. Unanimously approved.

II. Assessment: Dr. Amy Trogan

A. Dr. Trogan discussed new assessment survey for ENC0022. It will feature four questions. When the report is finished, the English Department will address areas needing improvement.

B. Prof. Joy raised a question about “60% of artifacts will score a 3 or higher on all dimensions.”

1. Dr. Trogan explained that this is achievable goal.

2. Next Wednesday, October 17, is Research Day. Faculty encouraged to attend to support students.

C. Discussion of a new app. to record video observations of instructors in the classroom. Observers will be able to use a timestamp to point out highlights and teachable moments.

III. CRW 2300 Poetry Course Proposal: Dr. Scott Ortolano and Dr. Brandi George

A. Students interested in the course and the proposal posted online. Other state and community colleges offer the course. This course may inspire students to take other courses.

1. Planning to take the Course to Curriculum and Dr. Teed.

Motion for Approval: Unanimously approved. Dr. Ortolano will take the course proposal to Dr. Teed after the meeting.

2. Dr. George plans to drum up interest for Creative Writing Club by having a table session in the near future.

IV. OER Assessment:

A. Professor Bunting indicated the Academic Committee wants a pilot for spring.

1. Looking for volunteers to help with the OER mission.

A. Prof. Muhundro, Prof. Joy, and Prof. Pilarski have volunteered to be part of the task force. Prof. Hummel has also volunteered for Lit 2000.

B. Professor Bunting discussed some concerns about the OER. Some of the departments have had agreeing on what information to use and some do not want lose the online components accompanying the texts, like *MyLabs*.

1. Dr. Moore proposed a plan to create a matrix and layout the design for the courses as a project plan. Get a team of to work on the different sections. Also, pick a leader. Doing this will make the OER process easier to manage.

2. Dr. Ortolano brought up some concerns with the online OER of Lit 2000. The course will have an older slant because of copyright issues.

C. Prof. Bunting suggested that Professors can still order and request newer material. Also that the writing level should not be above a 10 to 12th grade level. The hope is to get it all done by Fall of 2020.

1. Dr. Trogan believes this will be a good move for DE.
2. Prof. Bunting will schedule a meeting with the committee about compensation. As for the task force, a future meeting will be held. Duration is estimated for three hours.

V: FSW Writes and Social Media Webpages

- A. Two webpages: One is events; the other is a department website.
1. Faculty can populate what they want to highlight.
 2. Setup section for adjuncts planned in the future.
 3. Dr. Moore wants biographies and headshots from faculty as soon as possible.

VI: Writing Center Liaison:

A. Dr. Ortolano says the overall experience with the Writing Center has been pleasant. New tutors receiving more comprehensive training. Hope to have a more detailed analysis of what the student did while being tutored. Anyone is welcome to attend future meetings with the Writing Center.

VII: Committee/Subcommittee Updates

A. Dr. Deluca approved two pilot models for ENC 0022/1101 Pathways. Dr. Harris will send a fuller update through Canvas next week.

VIII. Faculty Announcements

A. Prof. Michael Joy provides information about Sleuth Fest.

- B. Dr. Moore discusses his Literature Course in Florence, Italy. College provided him with a limited amount of flyers. He will post the flyers on the Department page so faculty can spread the word. Minimum number for the course is 10.
- C. Dr. George will be tabling for the Creative Writing Club on October 15, from 1-2 p.m.
- D. Dr. Ortolano reminded everyone about Alyssa Nutting coming to campus on October 29. The time will be a bit earlier than before. The event starts at 3:00 p.m.
- E. Prof. Jill Hummel says she is working with Prof. Ron Feemster to get Alisa Roth to make an appearance on campus.
- F. Black Maria Film Fest will be held Saturday, October 13th, in J-103.

Notes prepared by Prof. Jeremy Pilarski.