# Curriculum Committee Agenda

| December 6, 2019 | 1:30 PM – 3:30 PM | Lee AA-177, Charlotte E-105, Collier G-109, Hendry/Glades A-106 |
|---|---|---|
| **CHAIR** | Dr. Mary Myers | |
| **VICE CHAIR** | Professor Sheila Seelau | |

NOTES:  The Nursing Program will need an updated LPN Articulation Agreement. Twelve hours of credit will now be granted. Professor June Davis notified the associate dean and dean.

**Proposal Status**

| Accepted | Second Read (Postponed) | Withdrawn | Information Items |
|---|---|---|---|
| 01 – JOU1312 – New Course | 15-MUM2600C- Change of Course | | 17- PHI2600 – Ethics |
| 02 – JOU1103 – New Course | 16-MUS2360 – Change of Course | | |
| 03 – JOU1991 – Discontinuation of Course | 53 – DIG2251C – Change of Course | | |
| 04 – JOU1990 – Discontinuation of Course | | | |
| 05 – LAE3314 – Change of Course | | | |
| 06 – MAE4310 – Change of Course | | | |
| 07 – SCE3310 – Change of Course | | | |
| 08 – SSE3313 – Change of Course | | | |
| 09- EDE3315 – Change of Course | | | |
| 10 – EDG3410 – Change of Course | | | |
| 11 – LAE4416 – Change of Course | | | |
| 12– BS Elementary Education – Change of Program (Second Read) | | | |
| 13 – IDS2141 New Course (Second Read) | | | |
| 14 – AS – Digital Art and Multimedia Production – New Program (Second Read) | | | |
| 18- SPC1017 – Change of Course | | | |
| 19- SPC2608 – Change of Course | | | |
| 20 – ASL1140 – New Course | | | |
| 21 – ASL1150 – New Course | | | |
| 22 – TPA1220 – New Course | | | |
| 23 – TPA2211 – New Course | | | |
| 24 – TPA1290 – Change of Course | | | |
| 25- Stage Technology CCC – New Program | | | |
| 26 – NUR2092 – New Course | | | |

| | | | |
|---|---|---|---|
| 27 – NUR2095 – Discontinuation of Course | | | |
| 28- NUR1020 – Change of Course | | | |
| 29 – NUR1025L – Change of Course | | | |
| 30 – NUR1034 – Change of Course | | | |
| 31 – NUR1034L – Change of Course | | | |
| 32 – NUR2244 – Change of Course | | | |
| 33- NUR2244L – Change of Course | | | |
| 34 – NUR2424 – Change of Course | | | |
| 35- AS Nursing – Change of Program | | | |
| 36 – Real Estate Paralegal CCC – New Certificate | | | |
| 37- SMAN – Bulk Change in Course Attributes | | | |
| 38 – AS Accounting Technology – Change of Program | | | |
| 39 – MAR2644- New Course | | | |
| 40 – MKA2701 -New Course | | | |
| 41 – ENT2000 – Change of Course | | | |
| 42- ENT2276 – New Course | | | |
| 43 – ENT2012 – Change of Course | | | |
| 44 – AS Business Administration and Management – Change of Course | | | |
| 45 – CTS1131 – Change of Course | | | |
| 46 – CNT1000 – Change of Course | | | |
| 47 – CTS2120 – Change of Course | | | |
| 48 – CTS2321 – Change of Course | | | |
| 49 – CTS2334 – Change of Course | | | |
| 50 – CTS2655 – Change of Course | | | |
| 51 – CGS2260 – Discontinuation of Course | | | |
| 52 – Networking AS and Certificates – Change of Program | | | |
| 54 – NUR2145-Change of Course | | | |

**Attendance**

| MEMBER | Present/Absent | Proxy |
|---|---|---|
| Mary Myers, Chair | P | |
| Sheila Seelau, Vice Chair | P | |
| Robert Olancin | P | |
| Jeremy Pilarski | P | |
| Michael McGowan | P | |

| MEMBER | Present/Absent | Proxy |
|---|---|---|
| Arenthia Herren | A | Mary Myers |
| Kelsea Livingstone | P | |
| Don Ransford | P | |
| John Salem | P | |
| George Kodsey | P | |
| Leroy Bugger | P | |
| Regina Miller | P | |
| June Davis | P | |
| Marsha Weiner | P | |

| ACTION ITEM | 1 | |
|---|---|---|
| TYPE OF PROPOSAL | New Course | |
| PRESENTER | Professor Ronald Feemster | |
| **JOU1312 – Sports Reporting** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| | | |

**CURRICULUM ACTION**

| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 2 | |
|---|---|---|
| TYPE OF PROPOSAL | New Course | |
| PRESENTER | Professor Ronald Feemster | |
| **JOU1103 – Newswriting, Reporting, Editing** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| | | |

**CURRICULUM ACTION**

| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 3 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Discontinuation of Program, Certificate, or Course | |
| **PRESENTER** | Professor Ronald Feemster | |
| **JOU1991 – Sports Reporting** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| | | |

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 4 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Discontinuation of Program, Certificate, or Course | |
| **PRESENTER** | Professor Ronald Feemster | |
| **JOU1990 – Newswriting, Reporting, Editing** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| | | |

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 5 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Dr. Anne Angstrom | |
| **LAE 3314 – Teaching Language Arts in Elementary School** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |

From: ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher

To: Admission into the Bachelor of Science in Education program or special permission from the Dean of the School of Education; ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 6 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Dr. Anne Angstrom | |
| **MAE 4310 – Teaching Math in Elementary School** | | **Effective Date: Fall, 2020** |

**Summary of proposed changes:**

From: ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher

To: Admission into the Bachelor of Science in Education program or special permission from the Dean of the School of Education; ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher

**CURRICULUM ACTION**

| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|


| ACTION ITEM | 7 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Dr. Anne Angstrom | |
| **SCE 3310 – Teaching Science in Elementary School** | | **Effective Date: Fall, 2020** |

**Summary of proposed changes:**

From: ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher

To: Admission into the Bachelor of Science in Education program or special permission from the Dean of the School of Education; ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher

**CURRICULUM ACTION**

| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 8 |
|---|---|
| **TYPE OF PROPOSAL** | Change of Course |
| **PRESENTER** | Dr. Anne Angstrom |

| **SSE 3313 – Teaching Social Studies in Elementary School** | **Effective Date: Fall, 2020** |
|---|---|

**Summary of proposed changes:**

From: ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher

To: Admission into the Bachelor of Science in Education program or special permission from the Dean of the School of Education; ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher

**CURRICULUM ACTION**

| ⊠ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 9 |
|---|---|
| **TYPE OF PROPOSAL** | Change of Course |
| **PRESENTER** | Dr. Anne Angstrom |

| **EDE3315 – Math in the Elementary Classroom** | **Effective Date: Fall, 2020** |
|---|---|

**Summary of proposed changes:**

Change to Course Description and Topic Outline

**CURRICULUM ACTION**

| ⊠ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 10 |
|---|---|
| **TYPE OF PROPOSAL** | Change of Course |
| **PRESENTER** | Dr. Anne Angstrom |

| **EDG 3410 – Classroom Management and Communication** | **Effective Date: Fall, 2020** |
|---|---|

**Summary of proposed changes:**

Change to Course Description and Topic Outline

**CURRICULUM ACTION**

| ⊠ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| **ACTION ITEM** | 11 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | | |
| **PRESENTER** | Dr. Anne Angstrom | | |
| **LAE 4416 – Children's Literature** | | **Effective Date: Fall, 2020** | |
| **Summary of proposed changes:** | | | |
| Change in Prerequisite (Added RED4012 with a grade of "C") | | | |
| **CURRICULUM ACTION** | | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| **ACTION ITEM** | 12 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Program or Certificate | | |
| **PRESENTER** | Dr. Anne Angstrom | | |
| **B.S., Elementary Education (Second Read)** | | **Effective Date: Fall, 2020** | |
| **Summary of proposed changes:** | | | |
| Addition and deletion of courses. | | | |
| **CURRICULUM ACTION** | | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| **ACTION ITEM** | 13 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | New Course | | |
| **PRESENTER** | Dr. Ryan Wurst | | |
| **IDS 2141 – Exploring Emerging Technologies (Second Read)** | | **Effective Date: Fall, 2020** | |
| **Summary of proposed changes:** | | | |
| This is a course that provides a theoretical examination of new and emerging technologies and how they impact our politics, social lives, and culture. Students will be expected to create projects in several forms including digital photography, writing, video, and web. This course looks at the state of technology and examines how it is impacting the lives of all humans. Students will track how culture has shifted because of the rapid changes in technology. They will also envision future uses of technology and how those might impact the culture and society of the future. Technologies covered in the class may include: Social Media, Climate Change, Emerging Media Art, Social Justice, and Technological Isolation. (Added Gen Ed designation). | | | |
| **CURRICULUM ACTION** | | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 14 | |
|---|---|---|
| **TYPE OF PROPOSAL** | New Program or Certificate | |
| **PRESENTER** | Dr. Ryan Wurst | |
| **AS – Digital Art and Multimedia Production (Second Read)** | | **Effective Date:  Fall, 2020** |
| **Summary of proposed changes:** | | |
| New AS Degree | | |
| **CURRICULUM ACTION** | | |
| ☐ **Accepted**     ☒ Accepted with Minor Corrections | ☐   Proposal Postponed | ☐ Proposal Denied |
| **Added a Social Science elective to meet SACS requirements.** | | |


| ACTION ITEM | 15 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Professors Mike Molloy | |
| **MUM 2600C – Basic Audio Recording Techniques** | | **Effective Date:  Fall, 2020** |
| **Summary of proposed changes:** | | |

Prerequisite:
From:  MUS 2360 – Introduction to Technology in Music
To: Successful completion of MUS 2360 – Introduction to Technology in Music or as a co-requisite OR with permission from Dean/Advisor.

Corequisite:
From: NONE
To: MUS 2360 – Introduction to Technology in Music

| **CURRICULUM ACTION** | | |
|---|---|---|
| ☐ **Accepted**     ☐ Accepted with Minor Corrections | ☒   Proposal Postponed | ☐ Proposal Denied |
| **Needs a C or better on the Corequisite.  Need to figure out how the sequencing should be with MUM2600C, MUS2360, DIG2251.** | | |

| ACTION ITEM | 16 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Professor Mike Molloy | |
| **MUS 2360 – Introduction to Technology in Music** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |

Change in Course Description

This course is an introductory survey to the use of technology in music, in role of hardware, software, computer-based instruction, multimedia, and the internet.

<mark>NOTE: MUS 2360-Introduction to Technology in Music may be taken as a co-requisite, or pre-requisite with MUM 2600C-Basic Audio Recording, and can also be taken as a stand-alone elective.</mark>

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☐ **Accepted** | ☐ Accepted with Minor Corrections | ☒ Proposal Postponed | ☐ Proposal Denied |

**Need to figure out how the sequencing should be with MUM2600C, MUS2360, DIG2251.**

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| INFORMATION ITEM | 17 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Professor Michael McGowan | |
| **PHI2600 – Ethics** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| Change in Learning Outcomes | | |

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

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| ACTION ITEM | 18 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Dr. Ann Eastman | |
| **SPC 1017 - Fundamentals of Speech Communication** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| Change in Topic Outline. | | |

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 19 |
|---|---|
| **TYPE OF PROPOSAL** | Change of Course |
| **PRESENTER** | Dr. Ann Eastman |

| **SPC2608 – Introduction to Public Speaking** | **Effective Date:  Fall, 2020** |
|---|---|
| **Summary of proposed changes:** | |
| Change in Topic Outline. | |

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |


| ACTION ITEM | 20 |
|---|---|
| **TYPE OF PROPOSAL** | New Course |
| **PRESENTER** | Professor Jennifer Summary |

| **ASL1140 – American Sign Language** | **Effective Date:  Fall, 2020** |
|---|---|
| **Summary of proposed changes:** | |
| AN INTRODUCTION TO THE LINGUISTIC STRUCTURE AND BASIC VOCABULARY OF AMERICAN SIGN LANGUAGE AS USED BY DEAF ADULTS WITH AN EMPHASIS ON THE DEVELOPMENT OF AND VALUES OF DEAF CULTURE PEOPLE IN AMERICA. | |

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☐ **Accepted** | ☒ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |
| **Removed Gen Ed designation for now.  Will study the issue and resubmit.** | | | |

| ACTION ITEM | 21 | |
|---|---|---|
| **TYPE OF PROPOSAL** | New Course | |
| **PRESENTER** | Professor Jennifer Summary | |
| **ASL 1150 – Intermediate American Sign Language** | | **Effective Date: Fall, 2020** |

**Summary of proposed changes:**

INTERMEDIATE AMERICAN SIGN LANGUAGE IS A CONTINUATION OF BASIC AMERICAN SIGN LANGUAGE (ASL 1), AND SIGN VOCABULARY USED BY THE DEAF COMMUNITY. THE COURSE WILL EMPHASIZE THE HISTORY AND CULTURE OF DEAFNESS IN AMERICA, AND THE LINGUISTIC STRUCTURE AND VISUAL, CONCEPTUAL VOCABULARY OF ASL. THE DEVELOPMENT OF INTERMEDIATE EXPRESSIVE AND RECEPTIVE CONVERSATIONAL SIGN LANGUAGE SKILLS WILL BE AN IMPORTANT CLASS OBJECTIVE.

**CURRICULUM ACTION**

| ☐ **Accepted** | ☒ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

**Removed Gen Ed designation for now. Will study the issue and resubmit.**

| ACTION ITEM | 22 | |
|---|---|---|
| **TYPE OF PROPOSAL** | New Course | |
| **PRESENTER** | Professor Stuart Brown | |
| **TPA1220 – Intro to Stage Lighting** | | **Effective Date: Fall, 2020** |

**Summary of proposed changes:**

This course is an introduction to the technology, aesthetics, standards and methods of stage lighting. Students will learn to identify and work with the various types of lighting instruments, and lighting consoles. Students will learn to create, and read lighting plots and data sheets, record and playback light cues and repair and maintain lighting equipment as well as additive and subtractive color filtration.

**CURRICULUM ACTION**

| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 23 | |
|---|---|---|
| **TYPE OF PROPOSAL** | New Course | |
| **PRESENTER** | Professor Stuart Brown | |
| **TPA2211 – Stage Craft II** | | **Effective Date: Fall, 2020** |

| Summary of proposed changes: |
|---|
| This course is an introduction to the technology, aesthetics, standards and methods of stage lighting. Students will learn to identify and work with the various types of lighting instruments, and lighting consoles. Students will learn to create, and read lighting plots and data sheets, record and playback light cues and repair and maintain lighting equipment as well as additive and subtractive color filtration. |

| CURRICULUM ACTION | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 24 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Professor Stuart Brown | |
| **TPA1290 – Fundamentals of Theatre Practice** | | **Effective Date: Fall, 2020** |

| Summary of proposed changes: |
|---|
| Change of Course Name – to TPA1290L. Change in Course Credit Hours. Repeatable 2 times. |

| CURRICULUM ACTION | | | |
|---|---|---|---|
| ☐ **Accepted** | ☒ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

**Will keep TPA1290 and reduce the credit to 1.**

| ACTION ITEM | 25 | |
|---|---|---|
| **TYPE OF PROPOSAL** | New Program or Certificate | |
| **PRESENTER** | Professor Stuart Brown | |
| **Stage Technology CCC** | | **Effective Date: Fall, 2020** |

| Summary of proposed changes: |
|---|
| New certificate program. |

| CURRICULUM ACTION | | | |
|---|---|---|---|
| ☐ **Accepted** | ☒ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

**Will keep TPA1290 for now, with a reduction in credit hours.**

| ACTION ITEM | 26 | |
|---|---|---|
| **TYPE OF PROPOSAL** | New Course | |
| **PRESENTER** | Professor June Davis | |
| **NUR2092 – Introduction to Pharmacological Nursing** | | **Effective Date: Fall, 2020** |

| Summary of proposed changes: |
|---|
| State mandated new course number (is currently NUR2095). |

| CURRICULUM ACTION | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 27 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Discontinuation of Program, Certificate, or Course | |
| **PRESENTER** | Professor June Davis | |
| **NUR 2095 – Introduction to Pharmacological Nursing** | | **Effective Date: Fall, 2020** |

| Summary of proposed changes: |
|---|
| Discontinue due to state mandate to renumber course as NUR2092. |

| CURRICULUM ACTION | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 28 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Professor June Davis, Professor Angela Vitale | |
| **NUR1020 – Nursing Concepts: Health and Wellness Across the Lifespan** | | **Effective Date: Fall, 2020** |

| Summary of proposed changes: |
|---|
| Change in credit and contact hours. |

| CURRICULUM ACTION | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| **ACTION ITEM** | 29 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | | |
| **PRESENTER** | Professor June Davis, Professor Angela Vitale | | |
| **NUR 1025L – Nursing Concepts: Health and Wellness Across the Lifespan Practicum** | | **Effective Date: Fall, 2020** | |
| **Summary of proposed changes:** | | | |
| Decrease in credit and contact hours. | | | |
| **CURRICULUM ACTION** | | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| **ACTION ITEM** | 30 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | | |
| **PRESENTER** | Professor June Davis | | |
| **NUR 1034 – Nursing Concepts: Health to Illness Across the Lifespan (Second Read)** | | **Effective Date: Fall, 2020** | |
| **Summary of proposed changes:** | | | |
| Change in prerequisites. | | | |
| **CURRICULUM ACTION** | | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| **ACTION ITEM** | 31 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | | |
| **PRESENTER** | Professor June Davis | | |
| **NUR 1034L – Nursing Concepts: Health to Illness Across the Lifespan Clinical (Second Read)** | | **Effective Date: Fall, 2020** | |
| **Summary of proposed changes:** | | | |
| Change in Prerequisites. | | | |
| **CURRICULUM ACTION** | | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 32 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | | |
| **PRESENTER** | Professor June Davis | | |
| **NUR 2244 – Nursing Concepts: Families in Crisis-Complex Health Problems** | | **Effective Date:  Fall, 2020** | |
| **Summary of proposed changes:** | | | |
| Change in prerequisites. | | | |
| **CURRICULUM ACTION** | | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 33 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | | |
| **PRESENTER** | Professor June Davis | | |
| **NUR 2244L – Nursing Concepts: Families in Crisis-Complex Health Problems Clinical** | | **Effective Date:  Fall, 2020** | |
| **Summary of proposed changes:** | | | |
| Change in prerequisites. | | | |
| **CURRICULUM ACTION** | | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 34 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | | |
| **PRESENTER** | Professor June Davis | | |
| **NUR2424 – Maternal Nursing Concepts** | | **Effective Date:  Fall, 2020** | |
| **Summary of proposed changes:** | | | |
| Change in prerequisites and corequisites. | | | |
| **CURRICULUM ACTION** | | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 35 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Program or Certificate | |
| **PRESENTER** | Professor June Davis | |
| **AS Nursing** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| Summary of Curriculum Changes and Catalog Page. Teaching Roll Out Plan. | | |
| **CURRICULUM ACTION** | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections ☐ Proposal Postponed | ☐ Proposal Denied |
| **NOTE: New LPN Articulation is needed for 12 hours credit (previously 10).** | | |

| ACTION ITEM | 36 | |
|---|---|---|
| **TYPE OF PROPOSAL** | New Program or Certificate | |
| **PRESENTER** | Professor Mary Conwell | |
| **Real Estate Paralegal CCC** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| Create a new certificate for real estate paralegal studies. | | |
| **CURRICULUM ACTION** | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 37 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Professor Leroy Bugger | |
| **Bulk Change of Course for Course Attribute** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| This change will prevent lower-level students from enrolling in upper division courses. | | |
| **CURRICULUM ACTION** | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 38 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Program or Certificate | |
| **PRESENTER** | Professor Leroy Bugger | |
| **AS Accounting Technology** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| Change in General Education hours from 18 to 15. This allows for an additional accounting class in the core. | | |
| **CURRICULUM ACTION** | | |

| ☐ **Accepted** | ☒ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

**Due to a SACS requirement, Gen Ed remains 18. Social Science credit remains at 3. There is a typo in the Catalog Page. Please replace MAN2430 with GEB2430.**

| ACTION ITEM | 39 | |
|---|---|---|
| **TYPE OF PROPOSAL** | New Course | |
| **PRESENTER** | Professor Leroy Bugger | |
| **MAR2644 – Data Based Marketing** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| AS Business and Administration | | |
| **CURRICULUM ACTION** | | |

| ☐ **Accepted** | ☒ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

**Course should have the AA attribute assigned.**

| ACTION ITEM | 40 | |
|---|---|---|
| **TYPE OF PROPOSAL** | New Course | |
| **PRESENTER** | Professor Leroy Bugger | |
| **MKA2701 – Visual Informatics** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| AS Business and Administration | | |
| **CURRICULUM ACTION** | | |

| ☐ **Accepted** | ☒ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

**Course should have the AA attribute assigned.**

| ACTION ITEM | 41 | |
|---|---|---|
| TYPE OF PROPOSAL | New Course | |
| PRESENTER | Professor Leroy Bugger | |
| **ENT2000 – Introduction to Entrepreneurship** | | **Effective Date:  Fall, 2020** |
| **Summary of proposed changes:** | | |
| AS Business and Administration | | |
| **CURRICULUM ACTION** | | |

| ☐ **Accepted** | ☒ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

**Because of the State Numbering system, this is a *Change of Course*.  Changing from 1000 – 2000. The two courses will be deemed equivalent.**

| ACTION ITEM | 42 | |
|---|---|---|
| TYPE OF PROPOSAL | New Course | |
| PRESENTER | Professor Leroy Bugger | |
| **ENT2276 – Launching Your Business** | | **Effective Date:  Fall, 2020** |
| **Summary of proposed changes:** | | |
| AS Business and Administration | | |
| **CURRICULUM ACTION** | | |

| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 43 | |
|---|---|---|
| TYPE OF PROPOSAL | Change of Course | |
| PRESENTER | Professor Leroy Bugger | |
| **ENT2012 – Entrepreneurship Management** | | **Effective Date:  Fall, 2020** |
| **Summary of proposed changes:** | | |
| Change prerequisite from ENT1000 to ENT2000.  (Courses will be deemed equivalent.) | | |
| **CURRICULUM ACTION** | | |

| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 44 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Program or Certificate | |
| **PRESENTER** | Professor Leroy Bugger | |
| **AS Business Administration and Management** | | **Effective Date:  Fall, 2020** |
| **Summary of proposed changes:** | | |
| Reduce General Education hours from 18 to 15.  Add Entrepreneurship Track. | | |
| **CURRICULUM ACTION** | | |

| ☐ **Accepted** | ☒ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

**Due to a SACS requirement, Gen Ed remains 18.  Social Science credit remains at 3. There is a typo in the Catalog Page.  Please replace MAN2430 with GEB2430.**

| ACTION ITEM | 45 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Professor Melinda Lyles | |
| **CTS1131 – A+ Computer Hardware** | | **Effective Date:  Fall, 2020** |
| **Summary of proposed changes:** | | |
| Change prerequisite from CTS1133 to "None".  Students should be able to take CTS1131 and CTS1133 concurrently. (CTS1133 has no prerequisite). | | |
| **CURRICULUM ACTION** | | |

| ☐ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 46 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Professor Melinda Lyles | |
| **CNT1000 – Networking Essentials** | | **Effective Date:  Fall, 2020** |
| **Summary of proposed changes:** | | |
| Change prerequisite from "None" to CTS 1131 and CTS 1133, both with a grade of "C" or better. Students need the knowledge gained from the Hardware and Software classes before taking the Networking class. | | |
| **CURRICULUM ACTION** | | |

| ☐ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 47 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | | |
| **PRESENTER** | Dr. Roger Webster | | |
| **CTS 2120 - Computer and Networking Security** | | | **Effective Date:  Fall, 2020** |

| **Summary of proposed changes:** |
|---|
| Change prerequisite from:  Any CTS 2000 level class completed with a "D" or better<br>To:  Any CTS 2000 level class completed with a "C" or better |

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☐ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

<br>

| ACTION ITEM | 48 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | | |
| **PRESENTER** | Dr. Roger Webster | | |
| **CTS 2321 - Linux Internet Servers** | | **Effective Date:  Fall, 2020** | |

| **Summary of proposed changes:** |
|---|
| Change prerequisite from: CNT 1000 completed with a "D" or better<br>To:  Any CTS 2000 level class completed with a "C" or better. |

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☐ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

<br>

| ACTION ITEM | 49 | | |
|---|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | | |
| **PRESENTER** | Dr. Roger Webster | | |
| **CTS 2334 - Microsoft Windows Server** | | **Effective Date:  Fall, 2020** | |

| **Summary of proposed changes:** |
|---|
| Change prerequisite from: CNT 1000 completed with a "D" or better<br>To:  Any CTS 2000 level class completed with a "C" or better. |

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☐ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

| ACTION ITEM | 50 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Dr. Roger Webster | |
| **CTS 2655- Internet Networking with CISCO Routers** | | **Effective Date: Fall, 2020** |

**Summary of proposed changes:**

Change prerequisite from: CNT 1000 completed with a "D" or better
To: CNT 1000 completed with a "C" or better

**CURRICULUM ACTION**

| ☐ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 51 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Discontinuation of Program, Certificate, or Course | |
| **PRESENTER** | Dr. Roger Webster | |
| **CGS2260 - Computer Hardware and Software Maintenance** | | **Effective Date: Fall, 2020** |

**Summary of proposed changes:**

Due to the evolution of technology, CGS 2260 Computer Hardware and Software Maintenance has been discontinued and replaced with CTS 1131 Computer Hardware and CTS 1133 Computer Software. The Catalog deletion of CGS 2260 was an oversight.
CTS 1131 and CTS 1133 exist in the curriculum, and the replacements of CGS 2260 have already been made in the Catalog requirements for these programs: AS in Computer Programming and Analysis, AS in Network Systems Technology, and Information Technology Support Specialist, CCC.

**CURRICULUM ACTION**

| ☐ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 52 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Program or Certificate | |
| **PRESENTER** | Dr. Roger Webster | |
| **Network Systems Technology, AS; Information Technology Support Specialist, CCC; Network Security, CCC; Network Enterprise Administration, CCC** | | **Effective Date: Fall, 2020** |

**Summary of proposed changes:**

Catalog Changes to reflect curriculum actions 43-49.

**CURRICULUM ACTION**

| ☐ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

| ACTION ITEM | 53 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Professor Mike Molloy | |
| **DIG2251C – Digital Audio 1** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| From: MUS 2360 - Introduction to Technology in Music To: Successful completion of MUM 2600C – Basic Audio Recording as a pre-requisite. | | |
| **CURRICULUM ACTION** | | |

| ☐ **Accepted** | ☐ Accepted with Minor Corrections | ☒ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

**Need to study the pre/corequisite sequencing of MUM2600C, MUS2360, and DIG2251C.**

| ACTION ITEM | 54 | |
|---|---|---|
| **TYPE OF PROPOSAL** | Change of Course | |
| **PRESENTER** | Professor June Davis | |
| **NUR2145 – Pharmacological Nursing** | | **Effective Date: Fall, 2020** |
| **Summary of proposed changes:** | | |
| Change in prerequisites and corequisites. | | |
| **CURRICULUM ACTION** | | |

| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|---|

**This was added at the end of the meeting when the committee pointed out that the prerequisites and corequisites had to be changed to match the other courses presented. The committee approved adding this proposal to December's summary report.**

# Curriculum Committee

## New Course Proposal

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| **Program or Certificate** | Journalism |
| **Proposed by (faculty only)** | Ron Feemster |
| **Presenter (faculty only)** | Ron Feemster |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.

| **Submission date** | 11/1/2019 |
|---|---|
| **Course prefix, number, and title** | JOU 1312 Sports Reporting |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve                    ☐ Do Not Approve

---

*Curriculum Committee Chair Signature*                    *Date*

☐ Approve                    ☐ Do Not Approve

---

*Provost Signature*                    *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

---

*Office of Accountability & Effectiveness Signature*                    *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Professor Fernando Mayoral | Click here to enter a date. |
| **Academic Dean or Provost** | Dr. Deborah Teed | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Ron Feemster |

| Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections? |
|---|
| No |

## Section II, New Course Information (must complete all items)

| | |
|---|---|
| List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D"). | JOU 1100<br><br>C |
| Provide justification for the proposed prerequisite(s). | Prerequisite in the state system. |
| Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)? | No |
| List course co-requisites. | List course co-requisites |
| Provide justification for the proposed co-requisite(s). | |
| Is any co-requisite for this course listed as a co-requisite on its paired course?<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No<br><br><br>List the co-requisite |
| Course credits or clock hours | 3 Credits |
| Contact hours (faculty load) | 3 |
| Are the Contact hours different from the credit/lecture/lab hours? | |
| Select grade mode | Standard Grading (A, B, C, D, F) |
| Credit type | College Credit |
| Possible Delivery Types (Online, Blended, On Campus) | On campus, Blended |
| Course description (provide below) | |
| Instruction and practice in reporting sports with special emphasis on game coverage and interviewing techniques. Includes sidebar advances and press conference coverage, as well as instruction and practice in live blogging and tweeting of sports. Instruction and practice writing game and team features, as well as reported features about off-the-field sports issues. | |

| General topic outline (type in outline below) |
|---|
| • Understand games and write accurate compelling game stories for a general audience.<br>• Cover a game live using social media such as Twitter or a live-blog program.<br>• Write a compelling and socially significant sports feature about issues on or off the field of play. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

**Learning Outcomes:** For information purposes only.

---

**IV. Course Competencies, Learning Outcomes and Objectives**

      **A. General Education Competencies and Course Outcomes**              °

1. Communicate clearly in a variety of modes and media
2. Research and examine academic and non-academic information, resources, and evidence

      **C. Other Course Objectives/Standards**

Students would be expected to learn and understand the ethics of sports and journalism and behave accordingly.

---

**Copy and Paste the SCNS Course Profile Description below** (http://scns.fldoe.org/scns/public/pb_index.jsp).

INSTRUCTION AND PRACTICE IN REPORTING SPORTS WITH SPECIAL EMPHASIS ON GAME COVERAGE AND INTERVIEWING TECHNIQUES. INCLUDES SIDEBAR ADVANCES AND PRESS CONFERENCE COVERAGE, AS WELL AS INSTRUCTION AND PRACTICE IN LIVE BLOGGING AND TWEETING OF SPORTS. INSTRUCTION AND PRACTICE WRITING GAME AND TEAM FEATURES, AS WELL AS REPORTED FEATURES ABOUT OFF-THE-FIELD SPORTS ISSUES.

| ICS code for this course | ADVANCED AND PROFESSIONAL - 1.18.06 - COMMUNICATIONS |
|---|---|
| **Institutional Reporting Code** | 11806 COMMUNICATIONS |
| **Degree Attributes** | AA - AA COURSE |
| **Degree Attributes (if needed)** | Choose an item. |
| **Degree Attributes (if needed)** | Choose an item. |
| **Degree Attributes (if needed)** | Choose an item. |
| **Should any major restriction(s) be listed on this course?  If so, select "yes" and list the appropriate major restriction code(s) or select "no".** | No<br>List applicable major restriction codes |
| **Is the course an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Is the course a General Education course?** | No |
| **Is the course a Writing Intensive course?** | No |
| **If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency?** | |
| **Is the course repeatable*?**<br><br>(A repeatable course may be taken more than one time for additional credits.  For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br>If repeatable, list maximum number of credits |
| **Do you expect to offer this course three times or less (experimental)?** | Choose an item. |

| Impact of Course Proposal | |
|---|---|
| **Will this new course proposal impact other courses, programs, departments, or budgets?** | Yes |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | It replaces JOU 1991 |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact?  Were any agreements made?  Provide detail information below.** | |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

## Section III, Justification for proposal

| Provide justification (below) for this proposed curriculum action. |
|---|
| This course replaces the identical course JOU 1991 |

# Curriculum Committee

## New Course Proposal

**FLORIDA SOUTHWESTERN STATE COLLEGE**

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| **Program or Certificate** | Journalism |
| **Proposed by (faculty only)** | Ron Feemster |
| **Presenter (faculty only)** | Ron Feemster |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date. | |
| **Submission date** | 11/1/2019 |
| **Course prefix, number, and title** | JOU 1103 Newswriting, Reporting, Editing |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve   ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*                    *Date*

☐ Approve   ☐ Do Not Approve

_____          _____
*Provost Signature*                               *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*        *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Professor Fernando Mayoral | Click here to enter a date. |
| **Academic Dean or Provost** | Dr. Deborah Teed | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Ron Feemster |

| Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections? |
|---|
| No |

## Section II, New Course Information (must complete all items)

| | |
|---|---|
| **List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D").** | JOU 1100 <br><br> C |
| **Provide justification for the proposed prerequisite(s).** | Prerequisite in the state system. |
| **Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?** | No |
| **List course co-requisites.** | List course co-requisites |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** <br> (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No <br><br><br> List the co-requisite |
| **Course credits or clock hours** | 3 Credits |
| **Contact hours (faculty load)** | 3 |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Select grade mode** | Standard Grading (A, B, C, D, F) |
| **Credit type** | College Credit |
| **Possible Delivery Types (Online, Blended, On Campus)** | On campus, Blended |
| **Course description** (provide below) | |
| Newswriting and reporting skills for newspapers. Additional topics in this course will include feature writing and editing. | |

| |
|---|
| **General topic outline** (type in outline below) |
| <ul><li>Complete a significant individual or group reporting project about an issue of current public interest.</li><li>Write and edit news and feature stories based on the reporting.</li><li>Study significant works of journalism, including case studies of reporting and editing in professional journalism.</li></ul> |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

**Learning Outcomes:** For information purposes only.

---

**IV. Course Competencies, Learning Outcomes and Objectives**

      **A. General Education Competencies and Course Outcomes**

**1. Communicate clearly in a variety of modes and media**
**2. Research and examine academic and non-academic information, resources, and evidence**

      **C. Other Course Objectives/Standards**

**Students would be expected to learn and understand the ethics of journalism and behave accordingly.**

---

**Copy and Paste the SCNS Course Profile Description below** (http://scns.fldoe.org/scns/public/pb_index.jsp).

NEWSWRITING AND REPORT SKILLS FOR NEWSPAPERS AND MAGAZINES. FEATURE WRITING AND EDITING COVERED.

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

| ICS code for this course | ADVANCED AND PROFESSIONAL - 1.18.06 - COMMUNICATIONS |
|---|---|
| Institutional Reporting Code | 11806 COMMUNICATIONS |
| Degree Attributes | Choose an item. |
| Degree Attributes (if needed) | AA - AA COURSE |
| Degree Attributes (if needed) | Choose an item. |
| Degree Attributes (if needed) | Choose an item. |
| Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no". | No<br>List applicable major restriction codes |
| Is the course an "International or Diversity Focus" course? | No, not International or Diversity Focus |
| Is the course a General Education course? | No |
| Is the course a Writing Intensive course? | No |
| If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency? | |
| Is the course repeatable*?<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br>If repeatable, list maximum number of credits |
| Do you expect to offer this course three times or less (experimental)? | Choose an item. |


| Impact of Course Proposal | |
|---|---|
| Will this new course proposal impact other courses, programs, departments, or budgets? | Yes |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | It replaces JOU 1990 |
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

## Section III, Justification for proposal

| Provide justification (below) for this proposed curriculum action. |
| --- |
| This course replaces the identical course, JOU 1990. |

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## Discontinuation of Program, Certificate, or Course Proposal

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| **Proposed by (faculty only)** | Ron Feemster |
| **Presenter (faculty only)** | Ron Feemster |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be resubmitted for a later date.

| Submission date | 10/7/2019 |
|---|---|
| **Course prefix, number, and title** | JOU 1991 Sports Reporting |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve                    ☐ Do Not Approve

_____            _____
*Curriculum Committee Chair Signature*                    *Date*

☐ Approve                    ☐ Do Not Approve

_____            _____
*Provost Signature*                    *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____            _____
*Office of Accountability & Effectiveness Signature*                    *Date*

Revised: 6/18

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Professor Fernando Mayoral | 10/7/2019 |
| **Academic Dean or Provost** | Dr. Deborah Teed | 10/7/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Ron Feemster |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

## Section II, Action

| Please select one of the following | Discontinuation of Course |
|---|---|

## Section III, Complete for Program Discontinuation

| Select program of certificate for discontinuation | Journalism 1991 Sports Reporting |
|---|---|
| Explain (below) the reason for the discontinuation | |
| The course will be replaced by the state course JOU 1312 Sports Reporting | |
| **Teach out plan required:** The course to be discontinued will be replaced by an equivalent existing course, so that students will suffer no break in the availability of courses. No teach out plan is required. | |
| If this program or certificate discontinuation will require discontinuing courses, complete section IV | |

## Section IV, Complete for Course Discontinuation

| Enter course(s) to be discontinued (add rows if necessary) | |
|---|---|
| **Course Prefix and Number** | **Course title** (as listed in the catalog) |
| | |
| | |
| | |

## Section V, Justification for Proposal

| Provide justification (below) for this proposed curriculum action |
|---|
| The course to be discontinued will be replaced by an identical course with a different number, but the same course name: JOU 1312 Sports Reporting. |

# Curriculum Committee

# FLORIDA SOUTHWESTERN
## STATE COLLEGE

## Discontinuation of Program, Certificate, or Course Proposal

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| Proposed by (faculty only) | Ron Feemster |
| Presenter (faculty only) | Ron Feemster |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be resubmitted for a later date. ||
| Submission date | 10/7/2019 |
| Course prefix, number, and title | JOU 1990 Newswriting, Reporting, Editing |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_Curriculum Committee Chair Signature_          _Date_

☐ Approve          ☐ Do Not Approve

_Provost Signature_          _Date_

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_Office of Accountability & Effectiveness Signature_          _Date_

Revised: 6/18

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Professor Fernando Mayoral | 10/7/2019 |
| **Academic Dean or Provost** | Dr. Deborah Teed | 10/7/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Ron Feemster |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

## Section II, Action

| Please select one of the following | Discontinuation of Course |
|---|---|

## Section III, Complete for Program Discontinuation

| Select program of certificate for discontinuation | Journalism 1990 Newswriting, Reporting, Editing |
|---|---|
| **Explain (below) the reason for the discontinuation** | |
| The course will be replaced by the state course **JOU 1103** Newswriting, Reporting, Editing | |
| **Teach out plan required:** The course to be discontinued will be replaced by an equivalent existing course, so that students will suffer no break in the availability of courses. No teach out plan is required. | |
| **If this program or certificate discontinuation will require discontinuing courses, complete section IV** | |

## Section IV, Complete for Course Discontinuation

| Enter course(s) to be discontinued (add rows if necessary) | |
|---|---|
| **Course Prefix and Number** | **Course title** (as listed in the catalog) |
| | |
| | |
| | |

## Section V, Justification for Proposal

| Provide justification (below) for this proposed curriculum action |
|---|
| The course to be discontinued will be replaced by an identical course with a different number, JOU 1103, Newswriting, Reporting, Editing |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

# Curriculum Committee

**FLORIDA SOUTHWESTERN STATE COLLEGE**

## Change of Course Proposal

| School or Division | School of Education |
|---|---|
| **Program or Certificate** | B.S., Elementary Education |
| **Proposed by (faculty only)** | Dr. Anne Angstrom |
| **Presenter (faculty only)** | Dr. Anne Angstrom |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| **Submission date** | 11/12/2019 |
| **Current course prefix, number, and title** | LAE 3314 Teaching Language Arts in Elementary School |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve  ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve  ☐ Do Not Approve

_____          _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Type name here | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Anne Angstrom | 11/12/2019 |
| **Academic Dean or Provost** | Dr. Joyce Rollins | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. Caroline Seefchak, Professor JoAnne Devine, Dr. Regina Miller |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | The proposed prerequisite change adds language that is in alignment with prerequisite language in our other B.S., Elementary Education, upper-division courses. |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher<br><br>To: Admission into the Bachelor of Science in Education program or special permission from the Dean of the School of Education; ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** | Choose an item. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | List the co-requisite |
|---|---|
| **Change to course credits or clock hours** | From:<br><br>To: |
| **Change to contact hours (faculty load)** | From:<br><br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |
| **Change to course description** (provide below) | |
| Type in entire new course description here | |

| **Change to general topic outline** (type in entire new outline below) |
|---|
| • <br><br>• |

**Change to Learning Outcomes:** For information purposes only.

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**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    1. Integral *General Education Competency or competencies*:

    2. Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**
    Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    **C. Other Course Objectives/Standards**

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>ELED |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

## Section IV, Justification for proposal

| **Provide justification (below) for each change on this proposed curriculum action.** |
|---|
| This course was approved as a new course during the November 2019 Curriculum Committee meeting. Following the meeting, it was noted that there are some differences across School of Education upper-division (3000-4000) courses with respect to the prerequisite language. The proposed prerequisite change adds language that is in alignment with prerequisite language in our other B.S., Elementary Education, upper-division courses. |

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Education |
| **Program or Certificate** | B.S., Elementary Education |
| **Proposed by (faculty only)** | Dr. Anne Angstrom |
| **Presenter (faculty only)** | Dr. Anne Angstrom |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| **Submission date** | 11/12/2019 |
| **Current course prefix, number, and title** | MAE 4310 Teaching Math in Elementary School |

All Curriculum proposals require approval of the Curriculum Committee and the Provost.  Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve          ☐ Do Not Approve

_____          _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Orrice of Accountability & Errectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the** effective **date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Type name here | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Anne Angstrom | 11/12/2019 |
| **Academic Dean or Provost** | Dr. Joyce Rollins | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. Caroline Seefchak, Professor JoAnne Devine, Dr. Regina Miller |

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐  Yes<br><br>☒  No |
| **Provide justification for the proposed prerequisite(s).** | The proposed prerequisite change adds language that is in alignment with prerequisite language in our other B.S., Elementary Education, upper-division courses. |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From:  ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher<br><br>To: Admission into the Bachelor of Science in Education program or special permission from the Dean of the School of Education; ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** | Choose an item. |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | List the co-requisite |
|---|---|
| **Change to course credits or clock hours** | From:<br><br>To: |
| **Change to contact hours (faculty load)** | From:<br><br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |
| **Change to course description** (provide below) | |
| Type in entire new course description here | |

| **Change to general topic outline** (type in entire new outline below) |
|---|
| <ul><li></li><li></li></ul> |

**Change to Learning Outcomes:** For information purposes only.

| **IV. Course Competencies, Learning Outcomes and Objectives** |
|---|
| **A. General Education Competencies and Course Outcomes**<br><br>1. Integral *General Education Competency or competencies*:<br><br><br>2. Supplemental *General Education Competency or competencies*:<br><br>**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**<br>Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.<br><br>**C. Other Course Objectives/Standards** |

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>ELED |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |
| Provide detail information here | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| This course was approved as a new course during the November 2019 Curriculum Committee meeting. Following the meeting, it was noted that there are some differences across School of Education upper-division (3000-4000) courses with respect to the prerequisite language. The proposed prerequisite change adds language that is in alignment with prerequisite language in our other B.S., Elementary Education, upper-division courses. |

# Curriculum Committee

**FLORIDA**
**SOUTHWESTERN**
S T A T E   C O L L E G E

## Change of Course Proposal

| School or Division | School of Education |
|---|---|
| **Program or Certificate** | B.S., Elementary Education |
| **Proposed by (faculty only)** | Dr. Anne Angstrom |
| **Presenter (faculty only)** | Dr. Anne Angstrom |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| **Submission date** | 11/12/2019 |
| **Current course prefix, number, and title** | SCE 3310 Teaching Science in Elementary School |
| All Curriculum proposals require approval of the Curriculum Committee and the Provost.  Final approval or denial of a proposal is reflected on the completed and signed proposal. ☐ Approve                    ☐ Do Not Approve <br><br><br> *Curriculum Committee Chair Signature*                    *Date* | |
| ☐ Approve                    ☐ Do Not Approve <br><br><br> *Provost Signature*                    *Date* | |
| All Curriculum proposals require review by the Office of Accountability & Effectiveness. | |
| ☐ Reviewed <br><br><br> *Office of Accountability & Effectiveness Signature*                    *Date* | |

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Type name here | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Anne Angstrom | 11/12/2019 |
| **Academic Dean or Provost** | Dr. Joyce Rollins | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. Caroline Seefchak, Professor JoAnne Devine, Dr. Regina Miller |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐   Yes<br><br>☒   No |
| **Provide justification for the proposed prerequisite(s).** | The proposed prerequisite change adds language that is in alignment with prerequisite language in our other B.S., Elementary Education, upper-division courses. |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From:  ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher<br><br>To: Admission into the Bachelor of Science in Education program or special permission from the Dean of the School of Education; ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** | Choose an item. |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| | |
|---|---|
| (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |
| **Change to contact hours (faculty load)** | From:<br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |
| **Change to course description** (provide below) | |
| Type in entire new course description here | |

| |
|---|
| **Change to general topic outline** (type in entire new outline below) |
| • <br><br>• |

**Change to Learning Outcomes:** For information purposes only.

---

**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    1. Integral *General Education Competency or competencies*:


    2. Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
    Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    **C. Other Course Objectives/Standards**

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>ELED |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

## Section IV, Justification for proposal

| **Provide justification (below) for each change on this proposed curriculum action.** |
|---|
| This course was approved as a new course during the November 2019 Curriculum Committee meeting. Following the meeting, it was noted that there are some differences across School of Education upper-division (3000-4000) courses with respect to the prerequisite language. The proposed prerequisite change adds language that is in alignment with prerequisite language in our other B.S., Elementary Education, upper-division courses. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

**Curriculum Committee**

# FLORIDA
# SOUTHWESTERN
STATE COLLEGE

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Education |
| **Program or Certificate** | B.S., Elementary Education |
| **Proposed by (faculty only)** | Dr. Anne Angstrom |
| **Presenter (faculty only)** | Dr. Anne Angstrom |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| **Submission date** | 11/12/2019 |
| **Current course prefix, number, and title** | SSE 3313 Teaching Social Studies in Elementary School |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐    Approve            ☐    Do Not Approve

---

*Curriculum Committee Chair Signature*        *Date*

.

☐    Approve            ☐    Do Not Approve

---

*Provost Signature*        *Date*

All Curriculum proposals require review by the Orrice or Accountability & Errectiveness.

☐    Reviewed

---

*Office of Accountability & Effectiveness Signature*        *Date*

**Section I, Important Dates and Endorsements Required**

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Type name here | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Anne Angstrom | 11/12/2019 |
| **Academic Dean or Provost** | Dr. Joyce Rollins | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. Caroline Seefchak, Professor JoAnne Devine, Dr. Regina Miller |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | The proposed prerequisite change adds language that is in alignment with prerequisite language in our other B.S., Elementary Education, upper-division courses. |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher<br><br>To: Admission into the Bachelor of Science in Education program or special permission from the Dean of the School of Education; ENC 1101, ENC 1102, 3 credits of college-level mathematics, EDG 3620, EDG 3410, EDG 4004 all with a grade of "C" or higher |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** | Choose an item. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| | |
|---|---|
| (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | List the co-requisite |
| **Change to course credits or clock hours** | From:<br><br>To: |
| **Change to contact hours (faculty load)** | From:<br><br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |
| **Change to course description** (provide below) | |
| Type in entire new course description here | |

| **Change to general topic outline** (type in entire new outline below) |
|---|
| • <br><br> • |

**Change to Learning Outcomes:** For information purposes only.

| **IV. Course Competencies, Learning Outcomes and Objectives** |
|---|
| **A. General Education Competencies and Course Outcomes** <br><br> 1. Integral *General Education Competency or competencies*: <br><br><br> 2. Supplemental *General Education Competency or competencies*: <br><br> **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....** <br> Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B. <br><br> **C. Other Course Objectives/Standards** |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>ELED |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |


| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |


| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |


Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact?  Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

## Section IV, Justification for proposal

| **Provide justification (below) for each change on this proposed curriculum action.** |
|---|
| This course was approved as a new course during the November 2019 Curriculum Committee meeting. Following the meeting, it was noted that there are some differences across School of Education upper-division (3000-4000) courses with respect to the prerequisite language. The proposed prerequisite change adds language that is in alignment with prerequisite language in our other B.S., Elementary Education, upper-division courses. |

# Curriculum Committee

**FLORIDA SOUTHWESTERN STATE COLLEGE**

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Education |
| **Program or Certificate** | Elementary Education |
| **Proposed by (faculty only)** | Professor JoAnne Devine |
| **Presenter (faculty only)** | Dr. Anne Angstrom |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| | |
|---|---|
| **Submission date** | 10/28/2019 |
| **Current course prefix, number, and title** | EDE 3315 Math in the Elementary Classroom |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve ☐ Do Not Approve

_____    _____
*Curriculum Committee Chair Signature*    *Date*

☐ Approve ☐ Do Not Approve

_____    _____
*Provost Signature*    *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____    _____
*Office of Accountability & Effectiveness Signature*    *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Type name here | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Anne Angstrom | 10/29/2019 |
| **Academic Dean or Provost** | Dr. Joyce Rollins | 10/29/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Professor Joanne Devine, Dr. Regina Miller, Dr. Caroline Seefchak |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | |
| **Change to course co-requisites** | |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | |
| **Change to course credits or clock hours** | |
| **Change to contact hours (faculty load)** | |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |
| **Change to course description (provide below)** | |
| The primary purpose of this course is to produce well-trained practitioners who are skilled in the philosophy, methods, content, teaching and assessing elementary mathematics. This course introduces K-6 Florida math standards as an overview to understanding the math content needed to | |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

effectively teach mathematics. The course stresses math diagnostics as a way to understand student thinking and error patterns. This course will provide teacher candidates with a solid foundation for demonstrating math competency on the FTCE subject area exam.

**Change to general topic outline** (type in entire new outline below)

- Overview of K-6 Math Standards

- Mastery of K-8 Math Content

- Assessment of Math and Learning

- Diagnostic and Intervention Strategies for Struggling Students

- Strategies for ELL and ESE Learners

**Change to Learning Outcomes:** For information purposes only.

**IV. Course Competencies, Learning Outcomes and Objectives**

**A. General Education Competencies and Course Outcomes**

1. Integral *General Education Competency or competencies*: **Evaluate**
   - The teacher candidate will utilize mathematical principles to show mastery of mathematics content taught in K-8.
   - The teacher candidate will assess and diagnose error patterns typical for students in the elementary classroom.
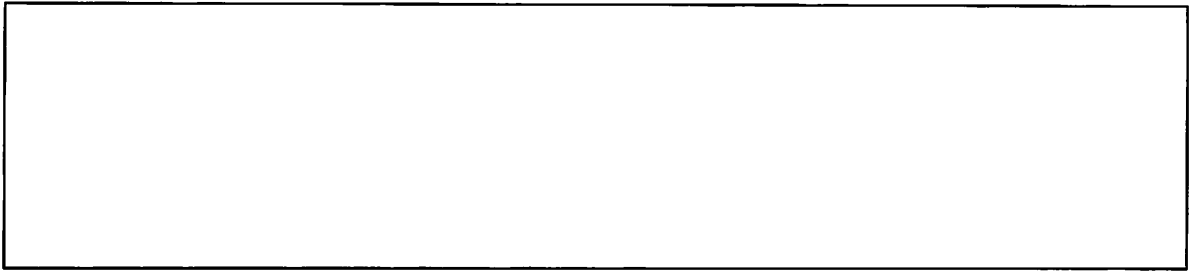
2. Supplemental *General Education Competency or competencies*: **Engage**
   - The teacher candidate will integrate and apply knowledge of mathematics instruction.
   - The teacher candidate will differentiate instruction for mathematics demonstrating competency in appropriate accommodations for ESE and ELL students.

**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

**C. Other Course Objectives/Standards**

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>ELED |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

## Section IV, Justification for proposal

| **Provide justification (below) for each change on this proposed curriculum action.** |
|---|
| Last month MAE 4310 was proposed and accepted as a new course in the BS ELED program to address mathematics methods in K-6 education. That allows us to remove some of the methods focus in this course and put more emphasis on content mastery. |

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## Change of Course Proposal

| School or Division | School of Education |
|---|---|
| **Program or Certificate** | B.S., Elementary Education |
| **Proposed by (faculty only)** | Dr. Anne Angstrom |
| **Presenter (faculty only)** | Dr. Anne Angstrom |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| **Submission date** | 11/12/2019 |
| **Current course prefix, number, and title** | EDG 3410 Classroom Management and Communication |

| All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal. |
|---|
| ☐ Approve ☐ Do Not Approve |
| *Curriculum Committee Chair Signature*        *Date* |
| ☐ Approve ☐ Do Not Approve |
| *Provost Signature*        *Date* |

| All Curriculum proposals require review by the Office of Accountability & Effectiveness. |
|---|
| ☐ Reviewed |
| *Office of Accountability & Effectiveness Signature*        *Date* |

**Section I, Important Dates and Endorsements Required**

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Anne Angstrom | 11/8/2019 |
| **Academic Dean or Provost** | Dr. Joyce Rollins | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. Regina Miller, Dr. Caroline Seefchak, Professor JoAnne Devine |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From:<br>To: |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |
| **Change to contact hours (faculty load)** | From:<br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to course description (provide below) |
| --- |
| This course covers the principles, strategies, and methods associated with effective learning environments that encourage positive social interaction and communication among members of the learning community. The course emphasizes teacher attitudes, language, values, and behaviors that influence student behaviors and learning. Teacher candidates will explore the relationship between and among social, emotional, and academic learning. The course also includes methods and strategies that support school safety, character development, and effective communication with school professionals and parents. Teacher candidates will also study the Code of Ethics and Principles of Professional Conduct of the Education Profession in Florida, as well as legislation that informs professional and ethical decision making. Classroom management strategies and interventions appropriate for English Language Learners (ELL) and students with exceptionalities will also be addressed. Teacher candidates will complete 15 hours of foundation-level field experience during this course. |

| Change to general topic outline (type in entire new outline below) |
| --- |
| • Theories and strategies of classroom and behavior management, including character-based classroom management<br>• School safety<br>• Social, emotional, and academic learning<br>• Effective communication with students, parents, and colleagues<br>• Classroom rules, consequences, interventions, and procedures<br>• Strategies for enhancing student engagement<br>• Code of Ethics and Principles of Professional Conduct of the Education Profession in Florida<br>• The Florida Consent Decree<br>• Differentiation strategies for English Language Learners and students with exceptionalities |

**Change to Learning Outcomes:** For information purposes only.

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## IV. Course Competencies, Learning Outcomes and Objectives

### A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*:

2. Supplemental *General Education Competency or competencies*:

**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

**C. Other Course Objectives/Standards**

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>ELED |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** ||
| Provide detail information here ||

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

## Section IV, Justification for proposal

| **Provide justification (below) for each change on this proposed curriculum action.** |
|---|
| The School of Education is proposing a revision to the course description and topic outline for EDG 3410, Classroom Management and Communication, based on two circumstances: <br><br> 1. A recent update (September 2019) to the Florida Department of Education's Uniform Core Curriculum Map for teacher preparation requires teacher preparation programs to identify which program-level courses address and assess specific curricula areas. Our B.S., Elementary Education, program must address "character-based classroom management" as part of this recent update, so our course description and topic outline for EDG 3410 have been revised to meet this expectation. <br><br> 2. As presented at the November 2019 Curriculum Committee meeting, the School of Education is eliminating two courses in the B.S., Elementary Education, program: <br><br> EDE 4220  Integrated Health and Recreation (2 credits) <br> EDF 4782  Ethics and Law (2 credits). <br><br> Specific content from these two courses will now be addressed in EDG 3410, Classroom Management and Communication. School safety and social and emotional learning (SEL), previously addressed in EDE 4220, will now be included in EDG 3410.  The Code of Ethics and Principles of Professional Conduct of the Education Profession in Florida, as well as the Florida Consent Decree, were both previously addressed in EDF 4782 and in EDG 3410; these documents will now become more prominently featured in EDG 3410. |

# Curriculum Committee

## FLORIDA SOUTHWESTERN
### STATE COLLEGE

## Change of Course Proposal

| School or Division | School of Education |
|---|---|
| **Program or Certificate** | Bachelor of Science in Education |
| **Proposed by (faculty only)** | Caroline Seefchak, Ph.D. |
| **Presenter (faculty only)** | Anne Angstrom, Ph.D. |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. ||
| **Submission date** | 11/12/2019 |
| **Current course prefix, number, and title** | LAE 4416 Children's Literature |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve          ☐ Do Not Approve

_____          _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Anne Angstrom, Ph.D. | 11/12/2019 |
| **Academic Dean or Provost** | Joyce Rollins, Ed.D. | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Caroline Seefchak, Ph.D.; Anne Angstrom, Ph.D.; Regina Miller, Ed.D. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| Change to course prefix and number<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
|---|---|
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | RED 4012, Foundation of Literacy, is proposed as a course prerequisite to LAE 4416, Children's Literature, because the foundational knowledge of how children learn to read, gained through RED 4012, is necessary for success in LAE 4416. |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: Admission into the Bachelor of Science in Education program or special permission from the Dean of the School of Education; prior to enrolling in any upper level course (course number beginning with a 3 or 4), students complete the following courses with a grade of "C" or better: ENC 1101 English Composition I, ENC 1102 English Composition II, and three semester hours of college level mathematics; or permission from the appropriate academic Dean.<br><br>To: Admission into the Bachelor of Science in Education program or special permission from the Dean of the School of Education; RED 4012 with a grade of "C" or better; prior to enrolling in |

| | any upper level course (course number beginning with a 3 or 4), students complete the following courses with a grade of "C" or better: ENC 1101 English Composition I, ENC 1102 English Composition II, and three semester hours of college level mathematics; or permission from the appropriate academic Dean. |
|---|---|
| **Change to course co-requisites** | From: <br> To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** <br> (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item. <br><br> List the co-requisite |
| **Change to course credits or clock hours** | From: <br> To: |
| **Change to contact hours (faculty load)** | From: <br> To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |
| **Change to course description** (provide below) | |
| Type in entire new course description here | |

| **Change to general topic outline** (type in entire new outline below) |
|---|
| <ul><li></li><li></li></ul> |

**Change to Learning Outcomes:** For information purposes only.

## IV. Course Competencies, Learning Outcomes and Objectives

### A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*:


2. Supplemental *General Education Competency or competencies*:

**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

**C. Other Course Objectives/Standards**

## Section III (must complete each item below)

| | |
|---|---|
| Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change. | No change<br><br>ELED |
| Change course to an "International or Diversity Focus" course? | No, not International or Diversity Focus |
| Change course to a General Education course? | No |
| Change course from General Education to non-General Education? | No |
| Change course to a Writing Intensive course? | No |
| Change course from Writing Intensive to non-Writing intensive? | No |
| Change course to repeatable?<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| Impact of Change of Course Proposal | |
|---|---|
| Will this change of course proposal impact other courses, programs, departments, or budgets? | No |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |
| Provide detail information here | |

| Impact of Change of Course Proposal | |
|---|---|
| Will this change of course proposal impact library services or budgets? | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|

| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact?  Were any agreements made? Provide detail information below. |
|---|
| Provide detail information here |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| Students taking LAE 4416, Children's Literature, have far better understanding of the material and are more successful in the course when they have first taken RED 4012, Foundations of Literacy, a course that provides in-depth information of the five main components of reading and how children become readers. |

# Curriculum Committee

**FLORIDA**
**SOUTHWESTERN**
STATE COLLEGE

## Change of Program or Certificate Proposal

*Note required information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.*

| School or Division | School of Education |
|---|---|
| Program or Certificate | B. S., Elementary Education |
| Proposed by (faculty only) | Dr. Anne Angstrom |
| Presenter (faculty only) | Dr. Anne Angstrom |

| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
|---|---|
| Submission date | 10/7/2019 |

All Curriculum proposals require approval of the Curriculum Committee and the Provost.  Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐　Approve　　　　　　　　☐　Do Not Approve

_____　　　　_____
*Curriculum Committee Chair Signature*　　　　*Date*

☐　Approve　　　　　　　　☐　Do Not Approve

_____　　　　_____
*Provost Signature*　　　　*Date*

All Curriculum proposals require review by the Orrice or Accountability & Errectiveness.

☐　Reviewed

_____　　　　_____
*Office of Accountability & Effectiveness Signature*　　　　*Date*

## Section I, Important Dates and Endorsements Required

**NOTE:**　Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar.　Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|

| Provide an explanation below for the requested exception to the effective date. |
|---|
| Type in the explanation for exception. |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Joyce Rollins | | 9/30/19 |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Anne Angstrom | 9/30/2019 |
| **Academic Dean or Provost** | Dr. Joyce Rollins | 9/30/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. Anne Angstrom, Prof. JoAnne Devine, Dr. Regina Miller, Dr. Caroline Seefchak |

## Section II, Proposed Changes

| | |
|---|---|
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br>☒ No |
| **Have the deans of the General Studies been contacted/consulted?** | ☐ Yes<br>☒ No |
| **Have you attached an updated catalog page?** | ☒ Yes<br>☐ No |
| | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to program or certificate name** | List new program or certificate name |

**List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.**

List changes to program or certificate prerequisites

**List below, any changes to the General Education requirements. Include course titles and credits if applicable.**

List changes to program or certificate General Education requirements

**List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.**

The Bachelor of Science in Elementary Education includes 60 credits of "Upper Division Education Requirements" as stated in the College Catalog. This program change requires the <u>deletion</u> of the following upper-division courses:

EDE 4220  Integrated Health and Recreation (2 credits)

EDF 4782  Ethics and Law (2 credits)

EDE 4226c  Integrated Language Arts, Social Studies, and Literature with Practicum (4 credits)

EDE 4304c  Integrated Math and Science with Practicum (4 credits)

This proposal includes the <u>addition</u> of the following new upper-division courses:

MAE 4310  Teaching Math in Elementary School (3 credits)

SCE 3310  Teaching Science in Elementary School (3 credits)

SSE 3313  Teaching Social Studies in Elementary School (3 credits)

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

| LAE 3314  Teaching Language Arts in Elementary School (3 credits) |
| --- |
| **List below, any changes to the program or certificate Elective requirements.  Include course titles and credits if applicable.** |
| List changes to program or certificate Elective requirements |
| **List below, any other changes to the program or certificate requirements.** |
| List other changes |

| **Change to program length (credits or clock hours to complete)** | From:  To: |
| --- | --- |

**Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.**

## Section III, Justification for proposal

Teacher certification in the state of Florida includes a series of licensure exams, known as the Florida Teacher Certification Exams. Students in the B.S., Elementary Education, must pass all licensure exams as a requirement for graduation. The Elementary Education, K-6 Exam includes four subtests covering content and content pedagogy in the areas of language arts and reading; social science; science; and mathematics. The content assessed in each subtest is comprehensive, addressing standards associated with kindergarten through sixth grade. Our current curricular framework in the B.S., Elementary Education program includes courses that integrate two content areas into a single course, often making it difficult to support breadth and depth in the teaching of each critical content area and relevant pedagogy. This proposed program change includes the creation of four new courses, each representing a single content area. Elementary Education programs at other state colleges (Chipola College, Dayton SC, Polk SC, St. Petersburg College, and Northwest Florida SC) include two and as many as four courses dedicated to a single content area to support teacher certification licensure requirements.

| **Provide justification (below) for each change on this proposed curriculum action.** |
| --- |
| 1.  Deletion of EDE 4220  Integrated Health and Recreation (2 credits): Key concepts and relevant learning outcomes will be integrated into other existing courses. For example, school safety will be addressed in EDG 3410  Classroom Management and Communication. |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

2. Deletion of EDF 4782 Ethics and Law (2 credits): Key concepts and relevant learning outcomes will be integrated into other existing courses. For example, EDG 3410 Classroom Management and Communication currently includes a required assignment associated with the Principles of Professional Conduct for the Education Profession in Florida. Two other courses, TSL 4080 Second Language Acquisition and Culture and EEX 3012 Educational Needs of Students with Exceptionalities, introduce students to the Florida Consent Decree and the Individuals with Disabilities Education Act.

3. Deletion of EDE 4226c Integrated Language Arts, Social Studies, and Literature with Practicum (4 credits) and EDE 4304c Integrated Math and Science with Practicum (4 credits): The addition of four new courses allows for each of the four content areas to be addressed within a single course, rather than as a combination of two content areas embedded into a single course as represented in the current courses.

Elementary Education, BS

The Bachelor of Science (BS) in Elementary Education is designed to prepare individuals to teach all subject areas grades K-6. The program provides an educational pathway for students who have earned an Associate in Arts degree to include EDF 2005. It is also a good option for students with a child development focus. Upon graduation, students will meet the mandated state teaching requirements for certification in Elementary Education with ESOL and Reading Endorsements. Students are strongly encouraged to complete EDF 2085 and EME 2040 as both courses remain Elementary Education program graduation requirements.

Program Highlights:

The BS in Elementary Education is a Florida Department of Education (FLDOE) approved program that culminates with both Reading and ESOL endorsements. The program includes courses in teaching students with English as a second language, students with exceptionalities, reading competency, classroom management, assessment, and integrated approaches to teaching methodologies at the elementary school level. Students will learn to facilitate lessons that integrate math and science, health, music and movement, as well as literature, fine arts, language arts, and social sciences. Field Experience requirements are progressive in nature, building upon previous semester experiences. Students will observe teachers in the field, teach lessons through the practicum courses, and complete a full-time teaching internship in their final semester. Courses are offered for full-time and part-time students, with blended and online courses where applicable.

Admission Requirements:

In addition to fulfilling the entrance requirements for Florida SouthWestern State College, applicants for the BS in Elementary Education degree program must meet the following requirements consistent with Florida Statute 1004.04:

Completion of the Associate in Arts (AA) degree or the equivalent, including all general education and required Florida mandated common course prerequisites. Students with a minimum of 60 transferable hours, with all general education requirements and prerequisites met, may apply for admission.

Completion of EDF 2085 Introduction to Diversity for Educators - (I) with a grade of "C" or better.

Applicants must have an overall grade point average of at least 2.5 on a 4.0 scale or have completed the requirements for a baccalaureate degree with a minimum grade point average of 2.5 on a 4.0 scale from any college or university accredited by a regional accrediting association, as defined by State Board of Education rule, with a minimum of 60 credit hours.

Demonstrated mastery of general knowledge, including the ability to read, write, and compute, by passing the General Knowledge Test of the Florida Teacher Certification Examination.

Applicants not meeting stated admissions criteria may petition for program admittance if they feel that there are mitigating circumstances. Applicants must submit an official petition form to the School of Education (forms are available online at http://www.fsw.edu/soe/forms).

Requirements to Enroll in Upper Division Courses:

Upon admission to the BS program, students must attend a mandatory orientation session prior to enrollment in upper division (3000 and 4000 level) courses.

To participate in the program, students must be fingerprinted and screened by the Florida Department of Law Enforcement and the FBI prior to entering any school.

Prior to enrollment in any upper division courses, students must complete ENC 1101 - Composition I, ENC 1102 - Composition II and one general education math course.

To be eligible to enroll in EDE 4940 - Internship in Elementary Education, students must have passed all sections of the General Knowledge Test, the Professional Educator's Exam and the Subject Area Exam; and attempted the Professional Educator's Exam and the Subject Area Exam.

Cross-enrollment approval: Baccalaureate degree seeking students must obtain prior approval to cross enroll (as a transient student) in courses intended to fulfill upper division program requirements. Approval will be determined by the appropriate dean in collaboration with program faculty. Students initiate this process using www.floridashines.org/.

Upper Division Transfer Course Review: Students who have completed previous upper division coursework in an Education Program may present those courses for evaluation by the Elementary Education Department Chair. Students may transfer equivalent courses as determined by the State Common Course Numbering System. However, Florida SouthWestern State College reserves the right to

deny common course number credit for courses in which practicum or internship components reside. Florida SouthWestern State College's Office of the Registrar will ensure that previous coursework meets all relevant academic standards before acceptance for transfer. The Dean of the School of Education and the Credit Review Committee will ensure adherence to the above admissions criteria. Students must fulfill all required competencies, standards, skills and dispositions within the Bachelor of Science in Education Programs and may be required to submit additional documentation to support completion requirements. 25% of the 120 credits for the degree must be earned at FSW.

Students who have been fully admitted to the Elementary Education program, but do not enroll in at least one course for three consecutive semesters, are required to apply for readmission to the program. Upon readmission, students are governed by the catalog requirements of the readmission year. Students with special circumstances preventing them from being readmitted to the program may make an appeal to the Dean of the School of Education for their enrollment to be reactivated. Reactivation appeals must include a letter justifying the request, a letter of support from a faculty member, and any and all documentation to support the student's appeal. Reactivated students will be governed by the catalog in place during the year in which they were first admitted to the program.

In addition to adherence to the Florida SouthWestern State College Student Code of Conduct, policies, and procedures, teacher candidates must adhere to disposition policies, unit policies and procedures as published in the School of Education Handbook.

Priority Application Deadlines:

Fall term - August 1; Spring term - December 1; Summer term - April 1

Degree Requirements: 120 credit hours

General Education Courses: 36 Credits

According to Florida Administrative Code Rule 6A-14.0303 and 6A-10.030

Each student must successfully take twelve (12) semester hours of writing intensive coursework demonstrating college level writing skills with a grade of "C" or better. Six (6) credits must be taken in English Composition and Communication, and six (6) credits in the Social Sciences and/or Humanities.

Refer to the FSW General Education Program Guide for further details.

COMMUNICATIONS CATEGORY: 9 Credits Required

ENC 1101 - Composition I , must complete with a "C" or better 3 credits

ENC 1102 - Composition II , must complete with a "C" or better 3 credits

Additional Communication General Education course 3 credits

HUMANITIES CATEGORY: 6 Credits Required

Humanities General Education Courses16 credits

SOCIAL SCIENCES CATEGORY: 9 Credits Required

Social Sciences General Education Courses2 6 credits

PSY 2012 - Introduction to Psychology 3 credits

or

DEP 2004 - Human Growth and Development 3 credits

MATHEMATICS CATEGORY: 6 Credits Required

Core Mathematics General Education Course, must complete with a "C" or better 3 credits

Any Mathematics General Education Course, must complete with a "C" or better 3 credits

NATURAL SCIENCES CATEGORY: 6 Credits Required

Natural Sciences General Education Course 3 credits

Natural Sciences General Education Course 3 credits

Natural Science Laboratory Course3

1Must include (1) Humanities Core Course

2Must include (1) Social Science Core Course.

3The lab course must correspond to either of the two selected Natural Science General Education courses; it may be a standalone course (courses with an "L" suffix, e.g. CHM 1045L) or combined within a course (courses with a "C" suffix, e.g. BSC 1051C).

Required State Mandated Prerequisite Courses required for admission (grades of "C" or better):

  EDF 2005 - Introduction to the Teaching Profession 3 credits

College Mandated Courses required for Graduation (grades of "C" or better):

  EDF 2085 - Introduction to Diversity for Educators - (I) 3 credits

  EME 2040 - Introduction to Technology for Educators 3 credits

Upper Division Education Requirements (60 credit hours); Service Learning (30 hours):

  EDE 3315 - Math in the Elementary Classroom 3 credits

  ~~EDE 4220 - Integrated Health and Recreation 2 credits~~

  EDE 4223 - Integrated Music, Art, and Movement 2 credits

  ~~EDE 4226C - Integrated Language Arts, Social Science, and Literature with Practicum 4 credits~~

  ~~EDE 4304C - Integrated Math and Science with Practicum 4 credits~~

  EDE 4940 - Internship in Elementary Education 12 credits

  EDF 3214 - Human Development and Learning 3 credits

  ~~EDF 4782 - Ethics and Law 2 credits~~

  EDG 3410 - Classroom Management and Communication 3 credits

EDG 3620 - Curriculum and Instruction 3 credits

EDG 4004 - Special Topics in Education I 1 credit

EEX 3012 - Educational Needs of Students with Exceptionalities 3 credits

ESE 4323 - Educational Assessment 3 credits

LAE 3314 – Teaching Language Arts in Elementary School 3 credits

LAE 4416 - Children's Literature 3 credits

MAE 4310 – Teaching Math in Elementary School 3 credits

RED 4012 - Foundations of Literacy 3 credits

RED 4519 - Diagnosis and Intervention in Reading 3 credits

SCE 3310 – Teaching Science in Elementary School 3 credits

SSE 3313 – Teaching Social Studies in Elementary School 3 credits

TSL 4080 - Second Language Acquisition and Culture - (I) 3 credits

TSL 4140 - ESOL Methods, Curriculum and Assessment 3 credits

Service Learning Requirement (30 hours)

All Education baccalaureate degrees have a 30-hour service learning requirement. Ten hours will be completed each semester, leading up to final internship. The requirement begins to be met with completion of EDG 4004, and the final culmination and validation of hours will be part of the final internship portfolio for each student.

General Electives (any courses numbered 1000-4999)

Students must complete a minimum of 120 credit hours to earn the B.S. degree. Typically, general electives are fulfilled with lower division coursework taken for completion of the Associate in Arts.

Total Credit Hours: 120

School Based Hour Requirements (720 total hours)

Teacher candidates must submit an application for Practicum I and II as well as for Final Internship to the Field Experience Office. All required benchmarks must be met prior to being approved for Field Experience placements. All practicum courses must span a minimum of ten weeks. During Internship, teacher candidates are expected to attend all duty days and assume all responsibilities as required of the K-12 mentor teacher.

Refer to individual course descriptions for additional information about school based hour requirements.

B.S. in Education Graduation Requirements

Students must earn a cumulative GPA of 2.5 or higher on a 4.0 scale.

Foreign Language Competency Requirement:

2 years of the same High School Foreign Language, or

Documented foreign language proficiency through testing, or

2 semesters of the same College Level Foreign Language (level II proficiency), or

Level II proficiency - this criterion occurs when a student has completed the second course of a sequence of college foreign language without completing the first course. For example, if a student has successfully completed a college-level Spanish II but not Spanish I, then the student has met the Foreign Language Competency requirement.

Students must pass all required sections of the Florida Teachers Certification Examinations (FTCE) for certification within the State of Florida.

While Florida SouthWestern State College governs a student's program requirements, changes to a program emanating from the Florida State Board of Education will take precedence over the College catalog and may alter a student's program of study.

The Florida State Board of Education requires all education students to demonstrate competency in all of the revised Florida Educator Accomplished Practices (FEAPs), Florida Subject Area Competencies (FSAC), and Professional Educator Competencies and Skills (PECS) as a condition of graduation, including completion of a professional portfolio. Elementary and Middle Grades Language Arts students must demonstrate achievement of all State required ESOL Competencies and Performance Standards and Reading competencies as a condition of graduation.

Following graduation, students must apply to the FLDOE for their teaching license.

Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline.

Information is available online at www.fsw.edu/academics/ or on the School of Education Home Page at www.fsw.edu/soe.

# Curriculum Committee

## New Course Proposal

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| **Program or Certificate** | AS in Digital Art and Multimedia Production |
| **Proposed by (faculty only)** | Dr. Ryan Wurst |
| **Presenter (faculty only)** | Dr. Ryan Wurst |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.

| Submission date | 10/7/19 |
|---|---|
| **Course prefix, number, and title** | IDS 2141 - Exploring Emerging Technologies |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve ☐ Do Not Approve

_____     _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve ☐ Do Not Approve

_____     _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____     _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Deborah Teed | | 10/7/19 |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Professor Dana Roes | 10/7/19 |
| **Academic Dean or Provost** | Dr. Deborah Teed | 10/7/19 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Professor Dana Roes, Dr. Ryan Wurst |

| Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections? |
|---|
| There is no impact. |

## Section II, New Course Information (must complete all items)

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

| | |
|---|---|
| List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D"). | None |
| Provide justification for the proposed prerequisite(s). | |
| Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)? | No |
| List course co-requisites. | None |
| Provide justification for the proposed co-requisite(s). | |
| Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No |
| Course credits or clock hours | 3 credits |
| Contact hours (faculty load) | 3 contact |
| Are the Contact hours different from the credit/lecture/lab hours? | No |
| Select grade mode | Standard Grading (A, B, C, D, F) |
| Credit type | College Credit |
| Possible Delivery Types (Online, Blended, On Campus) | On Campus |
| Course description (provide below) | |

This course provides a theoretical examination of new and emerging technologies and their impacts on politics, social lives, and culture. Students will create projects that explore emerging technologies utilizing a variety of tools, including digital photography, writing, video, or web applications. Students will track how culture has shifted due to the rapid changes in technology and will envision possible repercussions of technological use. Topic covered in the class may include social media, climate change, emerging media art, social justice, and technological isolation.

| |
|---|
| General topic outline (type in outline below) |
| Goals and Objectives for the course |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

| By the end of the course students will: |
|---|
| • Demonstrate knowledge of technological history through writing projects. |
| • Analyze visual culture and the impact it has on society. |
| • Design speculative media works that include digital photography or web applications. |
| • Demonstrate teamwork in order to produce ideas for future uses of technology. |
| • Evaluate social issues in relation to technology and speculative solutions for those issues. |
| • Explain the meaning of a connected society and its impact on culture. |

**Learning Outcomes:** For information purposes only.

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**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    1. Integral *General Education Competency or competencies*: ANALYZE

1. Clearly communicate through writing the importance of technology.
2. Understand the history of technology and its impact on the culture of today.
3. Demonstrate the use of photographic tools to create informative visual projects.
4. Utilize web applications to create informative and interactive media projects.
5. Demonstrate a clear thought process when discussing technology and its impact on social and cultural movements of today and tomorrow.

    2. Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
    Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    **C. Other Course Objectives/Standards**

---

| Copy and Paste the SCNS Course Profile Description below (http://scns.fldoe.org/scns/public/pb_index.jsp). |
| --- |
| THIS COURSE INTRODUCES STUDENTS TO SEVERAL EMERGING TECHNOLOGIES AND BRIEFLY EXAMINES SOCIAL, POLITICAL, OR LEGAL ISSUES SURROUNDING THE DEVELOPMENT AND USE OF THESE TECHNOLOGIES IN VARIOUS CONTEXTS. STUDENTS WILL ENGAGE IN STRUCTURED LEARNING ACTIVITIES |

| ICS code for this course | ADVANCED AND PROFESSIONAL - 1.12.10 - FINE AND APPLIED ARTS |
| --- | --- |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

| | |
|---|---|
| **Institutional Reporting Code** | 11210 FINE AND APPLIED ARTS |
| **Degree Attributes** | AA- AA COURSE |
| **Degree Attributes (if needed)** | |
| **Degree Attributes (if needed)** | Choose an item. |
| **Degree Attributes (if needed)** | Choose an item. |
| **Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".** | No<br><br>List applicable major restriction codes |
| **Is the course an "International or Diversity Focus" course?** | No |
| **Is the course a General Education course?** | Yes |
| **Is the course a Writing Intensive course?** | No |
| **If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency?** | No |
| **Is the course repeatable*?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No |
| **Do you expect to offer this course three times or less (experimental)?** | No |


| **Impact of Course Proposal** | |
|---|---|
| **Will this new course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** Discussed with Department Chair Dana Roes and Professor Monica Krupinsky | |

## Section III, Justification for proposal

| Provide justification (below) for this proposed curriculum action. |
|---|
| In the development of the new AS in Digital Art and Multimedia Production, this class will be necessary for students to complete the program. |

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## New Program Proposal

*Note: Before completing this proposal, all core courses for a new program or certificate must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. In addition, the complete catalog page must be included at the end of this document.*

| | |
|---|---|
| **School or Division** | School of Arts, Humanities, and Social Sciences |
| **Proposed by (faculty only)** | Ryan Wurst |
| **Presenter (faculty only)** | Ryan Wurst |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date. | |
| **Submission date** | 10/7/19 |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_____
*Curriculum Committee Chair Signature*

_____
*Date*

☐ Approve          ☐ Do Not Approve

_____
*Provost Signature*

_____
*Date*

All Curriculum proposals require review by the Orrice of Accountability & Effectiveness.

☐ Reviewed

_____
*Office of Accountability & Effectiveness Signature*

_____
*Date*

## Section I, Important Dates and Endorsements Required

Revised: 6/18; 10/18;7/19

# Curriculum Committee

FLORIDA
SOUTHWESTERN
STATE COLLEGE

## New Program Proposal

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Deborah Teed | | 10/7/19 |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Professor Dana Roes | 10/7/19 |
| **Academic Dean or Provost** | Type name here | Click here to enter a date. |

| Library Review: Has the Libraries' Collection Manager been contacted about the new program or certificate and discussed potential impacts to the libraries' collections? |
|---|
| NA |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Professor Dana Roes, Dr. Ryan Wurst, Professor Mike Molloy, Professor Steve Chase |

## Section II, New Program or Certificate Information (must complete all items)

Revised: 6/18; 10/18;7/19

## Curriculum Committee

# FLORIDA
# SOUTHWESTERN
### STATE COLLEGE

## New Program Proposal

| List new program or certificate. | Digital Art and Multimedia Production AS |
|---|---|

**Describe (below) the process by which the need for the new program or certificate was identified. Along with the summary, delineate the parties that have endorsed the new program such as Advisory Board, Faculty, and/or Ad Hoc Committees. Submit Minutes of meetings and endorsements along with this form.**

The necessity for this AS degree initially came from the students' desire to take more classes in the digital arts and multimedia production. While the certificate meets the needs of some, it does not meet the needs for all students. The subject matter of this AS is essential to many digital natives. The future of employment is changing drastically and students who want to become digital content producers must have the skills to work across many digital mediums. They must also become creative producers who can adapt to a constantly changing workforce. We want to provide a program that will give students the tools to become "digital Swiss Army knives." The process for developing this program consisted of several meetings between the supporting faculty members: Professor Dana Roes, Dr. Ryan Wurst, and Professor Mike Molloy.

**Provide a summary of the Program needs analysis.**

The program needs were based on assessing local and national business needs. Conversations were conducted with local businesses about the needs for more digital content creators. Since this industry is also becoming less localized, conversations were conducted with digital arts consultants in cities across the US. It became clear from these conversations that it is essential to train students for the digital content creation workforce.

**Provide a summary of the Salary Levels that graduates of this Program can expect to make.**

Multimedia Artist and Animator: $72,520 per year https://www.bls.gov/ooh/arts-and-design/multimedia-artists-and-animators.htm

Graphic Designer: $50,370 per year

https://www.bls.gov/ooh/arts-and-design/graphic-designers.htm

Broadcast and Sound Engineering Technicians: $43,660 per year

https://www.bls.gov/ooh/media-and-communication/broadcast-and-sound-engineering-technicians.htm

Film and Video Editors and Camera Operators

Revised: 6/18; 10/18;7/19

## New Program Proposal

| |
|---|
| https://www.bls.gov/ooh/media-and-communication/film-and-video-editors-and-camera-operators.htm |
| **Briefly describe the existing resources available needed to implement this new program.** |
| Three faculty members, Dr. Ryan Wurst, Professor Steve Chase and Professor Mike Malloy, will primarily instruct classes in the classes in this program. There are also three spaces in the L building, the digital arts lab, the audio labs, and photo studio, where the classes will be taught. |
| **Briefly describe the additional resources needed to implement this new program.** |
| Perkins funds have been used to successfully launch the certificate programs in Digital Arts and Multimedia Production and in Music Production Technology. For the short term, the needs are minimal and within the scope of the certificate programs already in place. As the AS program grows new technology, space, and faculty will be needed to support the program. |
| **Briefly describe any Program Accreditation required for this program.** |
| NA |
| **Briefly describe any Industry Certification available for student to take during or following completion this program.** |
| NA |
| **Project (below) the average enrollment for core courses.** |
| 12 students per class - 50 students per year |
| **Describe (below) how this projection was determined.** |
| We examined the average number of students in existing classes and polled students who would be interested in furthering their multimedia education at FSW. |
| **List (below) similar programs or certificates at other colleges and universities.** |
| https://www.sfcollege.edu/programs/3620 https://www.cf.edu/explore/programs/digital-media/ https://www.gulfcoast.edu/academics/programs/digital-media-production-specialization-bas/index.html |

# Curriculum Committee

FLORIDA
SOUTHWESTERN
STATE COLLEGE

## New Program Proposal

**For AS and Certificate Programs:** Attach a Copy of the related FLDOE Curriculum Frameworks. Copy and paste the "Standards" from the FLDOE framework (one standard per row). List the FSW course or courses in which that Standard is taught.

| FLDOE Framework | FSW Course or Courses in which standard is taught |
|---|---|
| 1. **01.0 Use industry standard digital media/multimedia hardware and software – the student will be able to:** | |
| 1. **01.01 Demonstrate the proper care and handling of equipment used in digital media/multimedia.** | All Program Core Courses meet this standard |
| **01.02 Perform pre- and post-production routines with digital media/multimedia hardware and software.** | All Program Core Courses meet this standard |
| **01.03 Analyze equipment performance to meet industry standards.** | All Program Core Courses meet this standard |
| **02.0 Create, alter and/or adjust presentations utilizing a variety of digital media/multimedia technologies – the student will be able to:** | |
| **02.01 Analyze the strengths and weaknesses of presentational media.** | All Program Core Courses meet this standard |

Revised: 6/18; 10/18; 7/19

# Curriculum Committee

FLORIDA
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STATE COLLEGE

## New Program Proposal

| | |
|---|---|
| 02.02 Demonstrate the ability to locate appropriate production resources. | All Program Core Courses meet this standard |
| 02.03 Utilize production techniques to create production outcomes. | All Program Core Courses meet this standard |
| 02.04 Adapt learned skills and generate new approaches in order to solve unique production problems. | All Program Core Courses meet this standard |
| 03.0 Design and generate still imagery/graphics – the student will be able to: | |
| 03.01 Capture, manipulate and apply a still imagery/graphics in a digital media/multimedia project. | ART 2600C - Introduction to Electronic Art<br>PGY1800C - Intro To Digital Photography<br>DIG 2118C - Digital Graphic Design<br>DIG 2100C - Web Design I |
| 03.02 Differentiate and optimize still image formats. | ART 2600C - Introduction to Electronic Art<br>PGY1800C - Intro To Digital Photography<br>DIG 2118C - Digital Graphic Design<br>DIG 2100C - Web Design I |
| 03.03 Apply elements of design, principles of composition and qualities of light to still images/graphics in a digital media/multimedia project. | ART 2600C - Introduction to Electronic Art<br>PGY1800C - Intro To Digital Photography<br>DIG 2118C - Digital Graphic Design<br>DIG 2100C - Web Design I |
| 03.04 Understand the properties of light and how to measure its intensity and color. | PGY1800C - Intro To Digital Photography |
| 03.05 Integrate the use of photographic special effects for a digital media/multimedia production. | ART 2600C - Introduction to Electronic Art<br>PGY1800C - Intro To Digital Photography<br>ART 2601C - Intermediate Computer Art |
| 03.06 Evaluate photographic quality using appropriate application. | PGY1800C - Intro To Digital Photography<br>FIL 2432C - Filmmaking I |
| 04.0 Design and generate video and/or animations in a multimedia project – the student will be able to: | |

Revised: 6/18; 10/18;7/19

**Curriculum Committee**

# FLORIDA
# SOUTHWESTERN
## STATE COLLEGE

## New Program Proposal

| | |
|---|---|
| 04.01 Capture, manipulate and apply a video and/or animation image in a digital media/multimedia project. | ART 2600C - Introduction to Electronic Art<br>FIL 2432C - Filmmaking I<br>ART 2616C - Digital Art and Animation<br>ART 2601C - Intermediate Computer Art<br>DIG2974 Digital Art and Multimedia Capstone |
| 04.02 Differentiate and optimize video and/or animation formats. | DIG 2318C - Animation Studio<br>ART 2601C - Intermediate Computer Art<br>TPA 1252 - Introduction to Audio Visual Technology |
| 04.03 Apply elements of design, principles of composition and qualities of light to video and/or animation in a digital media/multimedia project. | ART 2600C - Introduction to Electronic Art<br>FIL 2432C - Filmmaking I<br>ART 2616C - Digital Art and Animation<br>ART 2601C - Intermediate Computer Art<br>DIG 2972 Digital Art and Multimedia Capstone |
| 04.04 Integrate the use of video special effects into digital media/multimedia project. | ART 2600C - Introduction to Electronic Art<br>FIL 2432C - Filmmaking I<br>ART 2616C - Digital Art and Animation<br>ART 2601C - Intermediate Computer Art<br>DIG 2972 Digital Art and Multimedia Capstone |
| 04.05 Evaluate moving image quality using appropriate application standards. | ART 2600C - Introduction to Electronic Art<br>TPA 1252 - Introduction to Audio Visual Technology<br>FIL 2432C - Filmmaking I<br>ART 2616C - Digital Art and Animation<br>ART 2601C - Intermediate Computer Art<br>DIG 2318C - Animation Studio |
| 04.06 Shoot and edit video or create animation to production specifications. | ART 2600C - Introduction to Electronic Art<br>FIL 2432C - Filmmaking I<br>ART 2616C - Digital Art and Animation<br>ART 2601C - Intermediate Computer Art<br>DIG 2318C - Animation Studio |
| 04.07 Understand the properties of light and how to measure its intensity and color. | FIL 2432C - Filmmaking I |

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# Curriculum Committee

FLORIDA
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STATE COLLEGE

## New Program Proposal

**05.0** Design and execute audio technology for a digital media/multimedia project – the student will be able to:

**05.01** Capture, manipulate and apply audio and sound in a digital media/multimedia project.

ART 2600C - Introduction to Electronic Art
MUS 2630 - Introduction to Technology in Music
MUM 2600C - Basic Audio Recording Techniques

**05.02** Differentiate and optimize formats for audio and sound.

ART 2600C - Introduction to Electronic Art
MUS 2630 - Introduction to Technology in Music
MUM 2600C - Basic Audio Recording Techniques
TPA 1252 - Introduction to Audio Visual Technology

**05.03** Evaluate production needs for microphone applications.

MUS 2630 - Introduction to Technology in Music

**05.04** Demonstrate proficiency with a multi-channel audio mixer.

MUS 2630 - Introduction to Technology in Music

**05.05** Generate strategies for electronic editing.

MUS 2630 - Introduction to Technology in Music
MUM 2600C - Basic Audio Recording Techniques

**05.06** Generate strategies for multi-track recording to industry standards.

MUS 2630 - Introduction to Technology in Music

**05.07** Interpret the applications of copyright laws as they apply to prerecorded materials.

MUS 2630 - Introduction to Technology in Music

**06.0** Use computer applications for digital media/multimedia projects – the student will be able to:

**06.01** Demonstrate a basic proficiency with digital media/multimedia software packages.

All Program Core Courses meet this standard

**06.02** Design and produce digital media/multimedia content.

All Program Core Courses meet this standard

**06.03** Test, edit and de-bug digital media/multimedia content.

All Program Core Courses meet this standard

Revised: 6/18; 10/18;7/19

## New Program Proposal

| | |
|---|---|
| **06.04 Present digital media/multimedia content.** | All Program Core Courses meet this standard |
| **07.0 Produce digital media/multimedia projects – the student will be able to:** | |
| **07.01 Assess the needs of the end user or client.** | All Program Core Courses meet this standard |
| **07.02 Analyze available resources.** | All Program Core Curriculum and IDS 2141 – Exploring Emerging Technologies meet this standard |
| **07.03 Select and apply appropriate media.** | All Program Core Curriculum and IDS 2141 – Exploring Emerging Technologies meet this standard |
| **07.04 Create the written form of a story appropriate to the media selected.** | FIL 2432C - Filmmaking I<br>ART 2616C - Digital Art and Animation<br>DIG2711C - Game Design and Gameplay<br>DIG 2318C - Animation Studio |
| **07.05 Create and prepare a storyboard appropriate to the media selected.** | FIL 2432C - Filmmaking I<br>ART 2616C - Digital Art and Animation<br>DIG2711C - Game Design and Gameplay<br>DIG 2318C - Animation Studio |
| **07.06 Design navigational structure for interactive environments.** | DIG2711C - Game Design and Gameplay<br>DIG 2721C - Applied Game Design I |
| **07.07 Organize resources and personnel to implement production.** | All Program Core Courses meet this standard |
| **07.08 Synthesize component elements of available digital media/multimedia technologies into a unified project.** | All Program Core Courses meet this standard |
| **07.09 Appraise the quality and end user application of finished project.** | All Program Core Curriculum and IDS 2141 – Exploring Emerging Technologies meet this standard |

Revised: 6/18; 10/18;7/19

## New Program Proposal

| | |
|---|---|
| **07.10 Create computer code appropriate for interactive media projects.** | **ART 2600C - Introduction to Electronic Art**<br>**ART 2616C - Digital Art and Animation**<br>**DIG 2118C - Digital Graphic Design**<br>**ART 2601C - Intermediate Computer Art**<br>**DIG2711C - Game Design and Gameplay**<br>**DIG 2972 Digital Art and Multimedia Capstone**<br>**DIG 2626C - Artificial Intelligence**<br>**DIG 2100C - Web Design I** |
| **08.0 Demonstrate appropriate communication skills – the student will be able to:** | |
| **08.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.** | **ENC1101 - Composition I**<br>**MAC1105 - College Algebra**<br>**DIG 2972 Digital Art and Multimedia Capstone** |
| **08.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.** | **ENC1101 - Composition I**<br>**MAC1105 - College Algebra**<br>**IDS 2141 - Exploring Emerging Technologies**<br>**DIG 2972 Digital Art and Multimedia Capstone** |
| **08.03 Read and follow written and oral instructions.** | **All General Education and Program Core Courses meet this standard** |
| **08.04 Answer and ask questions coherently and concisely.** | **All General Education and Program Core Courses meet this standard** |
| **08.05 Read critically by recognizing assumptions and implications and by evaluating ideas.** | **All General Education and Program Core Courses meet this standard** |
| **08.06 Demonstrate appropriate communication skills.** | **All General Education and Program Core Courses meet this standard** |
| **09.0 Demonstrate appropriate math skills – the student will be able to:** | |

Revised: 6/18; 10/18;7/19

## New Program Proposal

**09.01**   Solve problems for volume, weight, area, circumference, proportions, and perimeter measurements for rectangles, squares, and cylinders.

MAC1105 - College Algebra

**09.02**   Add, subtract, multiply and divide using fractions, decimals, and whole numbers.

MAC1105 - College Algebra

**09.03**   Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.

MAC1105 - College Algebra
DIG 2972 Digital Art and Multimedia Capstone

**10.0**   Demonstrate employability skills – the student will be able to:

**10.01**   Create and write a résumé and cover letter.

DIG 2972 Digital Art and Multimedia Capstone

**10.02**   Prepare and develop a portfolio, to be presented in appropriate format for medium.

Many courses will meet this, but DIG 2972 Digital Art and Multimedia Capstone is designed for this purpose

**10.03**   Identify acceptable work habits.

All Program Core Courses meet this standard

**10.04**   Demonstrate competence in job interview techniques.

DIG 2972 Digital Art and Multimedia Capstone

**10.05**   Formulate strategy for job search, employment and career after graduation.

DIG 2972 Digital Art and Multimedia Capstone

**10.06**   Demonstrate knowledge of the Federal Hazard Communication regulation (29 CFR 1910.1200).

TPA 1252 - Introduction to Audio Visual Technology

Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.

Section III, Personnel and Resources Needed (add rows as necessary)

Revised: 6/18; 10/18;7/19

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## New Program Proposal

| Faculty position(s) (List discipline) | Full time or adjunct? | Total annual expenses |
|---|---|---|
| Digital Arts Professor | Full time | Existing |
| Photography and Film Professor | Full time | Existing |
| Music Technology Professor | Full time | Existing |
| Future Digital Arts Professor | Preferably Full but adjunct can work initially | Perkins Funding $49k |
| **Staff position(s) (List title)** | **Full time or part time?** | **Total annual expenses** |
| | | |
| | | |

| **Describe (below) library resources needed to support this program or certificate. Explain rationale for response, even if answer is none.** |
|---|
| No additional library resources are needed to support this program at this time. |

| **Describe (below) the technology, facilities, laboratory, or other resources needed to support this program or certificate.** |
|---|
| As this program grows, significant dedicated resources will be required to fund technology purchases and maintenance. As the program grows new spaces, such as labs will be required for students to utilize resources. In order to ensure students complete the program in a timely manner, we will need to hire new faculty. |

| **List (below) the estimated annual amount required for educational materials and supplies or other operating expenses for implementation of the new program or certificate.** |
|---|
| Currently all software and technologies are met to initiate this program, but future funding will be necessary. |

| **Identify (below) the funding source to be used for personnel and operating expenses.** |
|---|
| Perkins Grant |

## Section III, Justification for proposal

| **Provide justification (below) for this proposed curriculum action.** |
|---|

Revised: 6/18; 10/18;7/19

## Curriculum Committee



## New Program Proposal

The field of digital content creation is constantly expanding and requires personnel who are ready to create, alter and produce new projects in the digital and multimedia arts. While this course is a necessity from the industry perspective, it is also one that the students at FSW are already demanding. Our student population want to become "digital Swiss Army knives." They want the skills to create digital projects and to then make a living from those skills.

## Associate of Science Digital Art and Multimedia Production

**Purpose:**

The Associate in Science (AS) in Digital Arts and Multimedia Production program provides a pathway to the skills and training for professional work in the expanding digital content creation industry. The sequence of courses prepares students to communicate, produce, and utilize industry standard technical training in the creation of digital and multimedia content.

Students will create, edit, and produce digital content to prepare them for further education and careers in the fields of Games and Interactivity Production, Music Production and Sound Engineering, Digital Photography, Filmmaking, Animation, and Graphic Design. As the creative digital industry is in a state of constant flux students will be introduced to avenues for adapting to and engaging with the ongoing changes in the marketplace. Students will gain experience in many areas of digital art and multimedia production and will be prepared to enter industry or create their own career pathways. This program is designed for full-time and part-time students.

**Learning Outcomes:**
Graduates of the program will be able to:
1. Demonstrate a technical and creative understanding of industry hardware and software related to digital art and multimedia production.
2. Create and adjust digital art and multimedia presentations in a variety of areas.
3. Design and create still imagery through digital photography and graphic creation techniques.
4. Produce creative video and animated content.
5. Utilize audio technology to aid in the creation of digital art and multimedia.
6. Utilize all aspects of computer applications from coding to software manipulation in order to create new projects.
7. Demonstrate the skills to communicate and effectively work in a team.
8. Develop mathematical skills that will inform the proper use of hardware and software in digital art and multimedia production.
9. Build a professional portfolio and demonstrate the skills needed to become employed in the industry.

**Program Structure:**
This program is a planned sequence of instruction consisting of 60 credit hours in the following areas: 18 credit hours of General Education Requirements and 42 credit hours of Digital Art and Multimedia Production Core Requirements (which includes 12 credit hours of primary courses and 30 credit hours of advanced courses).

**Course Prerequisites:**
**Many courses require prerequisites.** Check the description of each course in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

## Graduation:

Students must fulfill all requirements of their program major in order to be eligible for graduation. Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline. All courses must be completed with a "C" or better.

## Courses in Program:

### General Education Requirements (18 credits total)

**Communication Course**
ENC1101 - Composition I (3 credits)

**Mathematics Course**
Any Mathematics General Education Course (3 credits)

**Humanities Courses**
FIL1000 - Film Appreciation (3 credits)
IDS 2141 - Exploring Emerging Technologies (3 credits)

**Social Science Course**
Any 1000 or 2000 Gen Ed course (3 credits)

**Elective Course**
Any 1000 or 2000 level Course (3 credits)

### Digital Art and Multimedia Production Course Requirements (42 credits total)

**Primary Courses**
ART 2600C - Introduction to Electronic Art (3 credits) - **Prerequisite for Advanced ART & DIG**
PGY1800C - Intro To Digital Photography (3 credits)
MUS 2630 - Introduction to Technology in Music (3 credits) - **Prerequisite for Advanced MUM**
TPA 1252C - Introduction to Audio Visual Technology (3 credits)

**Advanced Courses**
ART 2616C - Digital Art and Animation - (3 Credits) **Prerequisite for DIG2318C**
ART 2601C - Intermediate Computer Art (3 Credits)
DIG 2118C - Digital Graphic Design - (3 credits)
DIG 2711C - Game Design and Gameplay (3 credits)
DIG 2100C - Web Design I - (3 credits)
DIG 2318C - Animation Studio (3 credits)
DIG 2626C - Artificial Intelligence (3 credits)

DIG 2972C - Digital Art and Multimedia Capstone (3 credits)
FIL 2432C - Filmmaking I (3 credits)
MUM 2600C - Basic Audio Recording Techniques (3 credits)


**Course Sequence:**

**1st Term:**
ENC1101 - Composition I (3 credits)
Any 1000 or 2000 level course (3 credits)
ART 2600C - Introduction to Electronic Art (3 credits)
ART1300C - Drawing I (3 credits)
PGY1800C - Intro To Digital Photography (3 credits)
Total: 15 Credits

**2nd Term:**
General Education Mathematics (3 credits)
TPA 1252 - Introduction to Audio Visual Technology (3 credits)
MUS 2630 - Introduction to Technology in Music (3 credits)
FIL 2432C - Filmmaking I (3 credits)
FIL1000 - Film Appreciation (3 credits)
Total: 15 Credits

**3rd Term:**
ART 2601C - Intermediate Computer Art (3 Credits)
DIG 2118C - Digital Graphic Design - (3 credits)
IDS 2141 - Exploring Emerging Technologies (3 credits)
DIG2711C - Game Design and Gameplay (3 credits)
ART 2616C - Digital Art and Animation - (3 Credits)
Total: 15 Credits

**4th Term:**
DIG 2318C - Animation Studio (3 credits)
MUM 2600C - Basic Audio Recording Techniques (3 credits)
DIG 2972 - Digital Art and Multimedia Capstone (3 credits)
DIG 2100C - Web Design I - (3 credits)
DIG 2626C - Artificial Intelligence (3 credits)
Total: 15 Credits

## Web developers

| | |
|---|---|
| **Title** | Job Zone Three: Medium Preparation Needed |
| **Education** | Most occupations in this zone require training in vocational schools, related on-the-job experience, or an associate's degree. |
| **Related Experience** | Previous work-related skill, knowledge, or experience is required for these occupations. For example, an electrician must have completed three or four years of apprenticeship or several years of vocational training, and often must have passed a licensing exam, in order to perform the job. |
| **Job Training** | Employees in these occupations usually need one or two years of training involving both on-the-job experience and informal training with experienced workers. A recognized apprenticeship program may be associated with these occupations. |
| **Job Zone Examples** | These occupations usually involve using communication and organizational skills to coordinate, supervise, manage, or train others to accomplish goals. Examples include hydroelectric production managers, travel guides, electricians, agricultural technicians, barbers, court reporters, and medical assistants. |
| **SVP Range** | (6.0 to < 7.0) |
| **Median wages (2018)** | $33.38 hourly, $69,430 annual |
| **State wages** | Local Salary Info |
| **Employment (2018)** | 161,000 employees |
| **Projected growth (2018-2028)** | ▪▪▪▪Much faster than average (11% or higher) |
| **Projected job openings (2018-2028)** | 15,100 |
| **State trends** | Employment Trends |
| **Top industries (2018)** | Professional, Scientific, and Technical Services |

## Multimedia Artists and Animators

| | |
|---|---|
| **Median wages (2018)** | $34.87 hourly, $72,520 annual |
| **State wages** | Local Salary Info |
| **Employment (2018)** | 72,000 employees |

| | |
|---|---|
| **Projected growth (2018-2028)** | ▪▪∷⌐Average (4% to 6%) |
| **Projected job openings (2018-2028)** | 8,300 |
| **State trends** | ⌐🖳 Employment Trends ⌐ |

| | |
|---|---|
| **Top industries (2018)** | <u>Information</u><br><u>Professional, Scientific, and Technical Services</u> |

## Graphic designers

## Wages & Employment Trends

| | |
|---|---|
| **Median wages (2018)** | $24.21 hourly, $50,370 annual |
| **State wages** | ⌐🖳 Local Salary Info ⌐ |
| **Employment (2018)** | 290,000 employees |
| **Projected growth (2018-2028)** | ▪∷⌐∷Slower than average (2% to 3%) |
| **Projected job openings (2018-2028)** | 30,300 |
| **State trends** | ⌐🖳 Employment Trends ⌐ |

| | |
|---|---|
| **Top industries (2018)** | <u>Professional, Scientific, and Technical Services</u><br><u>Manufacturing</u> |

## Video Game Designers

## Wages & Employment Trends

Median wages data collected from **Computer Occupations, All Other.**
Employment data collected from **Computer Occupations, All Other.**
Industry data collected from **Computer Occupations, All Other.**

| | |
|---|---|
| **Median wages (2018)** | $43.40 hourly, $90,270 annual |

|  |  |
|---|---|
| **State wages** | Local Salary Info |
| **Employment (2018)** | 413,000 employees |
| **Projected growth (2018-2028)** | Faster than average (7% to 10%) |
| **Projected job openings (2018-2028)** | 35,700 |
| **State trends** | Employment Trends |
| **Top industries (2018)** | Professional, Scientific, and Technical Services Government |

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Arts, Humanities, and Social Sciences |
| **Program or Certificate** | AA |
| **Proposed by (faculty only)** | Dr. Sarah Lublink |
| **Presenter (faculty only)** | Dr. Michael McGowan |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| | |
|---|---|
| **Submission date** | 10/23/2019 |
| **Current course prefix, number, and title** | PHI 2600: Ethics |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve          ☐ Do Not Approve

_____          _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dana Roes | 10/14/2019 |
| **Academic Dean or Provost** | Deborah D. Teed | 10/21/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. Sarah Lublink, Dr. Russell Swanson, Dr. Michael McGowan |

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | |
| **Change to course co-requisites** | |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | |
| **Change to course credits or clock hours** | |
| **Change to contact hours (faculty load)** | |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | |
| **Change to credit type** | |
| **Change to course description** (provide below) | |
| | |

| **Change to general topic outline** (type in entire new outline below) |
|---|

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

**Change to Learning Outcomes:** For information purposes only.

---

**IV. Course Competencies, Learning Outcomes and Objectives**

**A. General Education Competencies and Course Outcomes**

1. Integral *General Education Competency or competencies*: Think critically about questions to yield meaning and value.
- Analyze ethical judgments present within a diverse society.
- Construct arguments in favor of positions on contemporary moral issues.
- Resist the urge for quick and easy answers.

2. Supplemental *General Education Competency or competencies*: Visualize and engage the world from different historical, social, religious, and cultural approaches.
- Recognize the views of major figures from the history of moral philosophy.
- Demonstrate willingness to inhabit the position of another.
- Relate the course material to life outside the classroom.

**B. Other Course Objectives/Standards**

---

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course?  If so, select "change" and list the appropriate major restriction codes or select no change.** | |
| **Change course to an "International or Diversity Focus" course?** | |
| **Change course to a General Education course?** | |
| **Change course from General Education to non-General Education?** | |
| **Change course to a Writing Intensive course?** | |
| **Change course from Writing Intensive to non-Writing intensive?** | |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits.  For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>\*Not the same as Multiple Attempts or Grade Forgiveness | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact?  Were any agreements made? Provide detail information below.** | |
| | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | |
| --- | --- |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
| --- |
| We are updating the wording on the course learning outcomes to make them measurable. |

# Curriculum Committee

**FLORIDA SOUTHWESTERN STATE COLLEGE**

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Arts, Humanities, and Social Sciences |
| **Program or Certificate** | A.A.; A.S. |
| **Proposed by (faculty only)** | Ann Eastman, Ed.D.; Jennifer Summary, Ph.D.; Katie Paschall, Ph.D. |
| **Presenter (faculty only)** | Ann Eastman |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| **Submission date** | 11/12/2019 |
|---|---|
| **Current course prefix, number, and title** | SPC 1017 Fundamentals of Speech Communication |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve        ☐ Do Not Approve

_____     _____
*Curriculum Committee Chair Signature*     *Date*

☐ Approve        ☐ Do Not Approve

_____     _____
*Provost Signature*     *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____     _____
*Office of Accountability & Effectiveness Signature*     *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Type name here | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Fernando Mayoral | 11/12/2019 |
| **Academic Dean or Provost** | *Deborah D. Teed* | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Ann Eastman; Jennifer Summary; Katie Paschall |

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐    Yes<br><br>☐    No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From:<br>To: |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |
| **Change to contact hours (faculty load)** | From:<br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to course description (provide below) |
|---|
| Type in entire new course description here |

| Change to general topic outline (type in entire new outline below) |
|---|
| • Speech Communication Principles and Theories <br><br> • Intercultural Communication <br><br> • Interpersonal Communication <br><br> • Listening <br><br> • Computer Mediated Communication <br><br> • Nonverbal Communication <br><br> • Public Speaking <br><br> • Small Group Communication |

**Change to Learning Outcomes:** For information purposes only.

| IV. Course Competencies, Learning Outcomes and Objectives |
|---|
| **A. General Education Competencies and Course Outcomes** <br><br> 1. Integral *General Education Competency or competencies*: <br><br><br> 2. Supplemental *General Education Competency or competencies*: <br><br> **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....** <br> Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B. <br><br> **C. Other Course Objectives/Standards** |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | Choose an item.<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | Choose an item. |
| **Change course to a General Education course?** | Choose an item. |
| **Change course from General Education to non-General Education?** | Choose an item. |
| **Change course to a Writing Intensive course?** | Choose an item. |
| **Change course from Writing Intensive to non-Writing intensive?** | Choose an item. |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | Choose an item.<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | Choose an item. |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | Choose an item. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |
| Provide detail information here | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| Changes in Topic List reflect later categories of study in the Communication Studies discipline. |

## Curriculum Committee

FLORIDA SOUTHWESTERN STATE COLLEGE

## Change of Course Proposal

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| Program or Certificate | A.A.; A.S. |
| Proposed by (faculty only) | Ann Eastman, Ed.D; Jennifer Summary, Ph.D. |
| Presenter (faculty only) | Ann Eastman |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. ||
| Submission date | 11/12/2019 |
| Current course prefix, number, and title | SPC 2608—Introduction to Public Speaking |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve          ☐ Do Not Approve

_____          _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Type name here | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Fernando Mayoral | 11/12/2019 |
| **Academic Dean or Provost** | *Deborah D. Teed* | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Ann Eastman; Jennifer Summary |
| |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐   Yes<br><br>☐   No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From:<br><br>To: |
| **Change to course co-requisites** | From:<br><br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br><br>To: |
| **Change to contact hours (faculty load)** | From:<br><br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

**Change to course description** (provide below)

Type in entire new course description here

---

**Change to general topic outline** (type in entire new outline below)

- Communication Apprehension

- Ethics in Public Speaking

- Listening

- Informative Speaking

- Persuasive Speaking

- Audience Analysis

- Topic Selection

- Research Skills

- Full Sentence Outlines

- Delivery

- Extemporaneous delivery style

- Nonverbal Communication

- Presentational Aids

---

**Change to Learning Outcomes:** For information purposes only.

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**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    1. Integral *General Education Competency or competencies*:

    2. Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**
    Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

---

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

**C. Other Course Objectives/Standards**

## Section III (must complete each item below)

| | |
|---|---|
| Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change. | Choose an item.<br><br>List applicable major restriction codes |
| Change course to an "International or Diversity Focus" course? | Choose an item. |
| Change course to a General Education course? | Choose an item. |
| Change course from General Education to non-General Education? | Choose an item. |
| Change course to a Writing Intensive course? | Choose an item. |
| Change course from Writing Intensive to non-Writing intensive? | Choose an item. |
| Change course to repeatable?<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | Choose an item.<br><br>If repeatable, list maximum number of credits |

| Impact of Change of Course Proposal | |
|---|---|
| Will this change of course proposal impact other courses, programs, departments, or budgets? | Choose an item. |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |
| Provide detail information here | |

| Impact of Change of Course Proposal | |
|---|---|
| Will this change of course proposal impact library services or budgets? | Choose an item. |

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

## Section IV, Justification for proposal

| **Provide justification (below) for each change on this proposed curriculum action.** |
|---|
| Changes to the course topic list reflect updated terminology in the Communication Studies discipline. |

# Curriculum Committee

## New Course Proposal

**FLORIDA SOUTHWESTERN STATE COLLEGE**

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| **Program or Certificate** | List name of the new or existing program or certificate |
| **Proposed by (faculty only)** | Jennifer Summary, Dale Hoover, Dani Peterson |
| **Presenter (faculty only)** | Jennifer Summary |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.

| **Submission date** | 11/12/2019 |
|---|---|
| **Course prefix, number, and title** | ASL 1140 American Sign Language |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐     Approve            ☐     Do Not Approve

_____

*Curriculum Committee Chair Signature*        *Date*

☐     Approve            ☐     Do Not Approve

_____

*Provost Signature*        *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐     Reviewed

_____

*Office of Accountability & Effectiveness Signature*        *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Fernando Mayoral | 11/12/2019 |
| **Academic Dean or Provost** | Deborah D. Teed | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Jennifer Summary, Dale Hoover, Dani Peterson |

| Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections? |
|---|
| Provide information here |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

## Section II, New Course Information (must complete all items)

| List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D"). | List course prerequisite(s) and minimum grade(s) |
|---|---|
| Provide justification for the proposed prerequisite(s). | |
| Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)? | Choose an item. |
| List course co-requisites. | List course co-requisites |
| Provide justification for the proposed co-requisite(s). | |
| Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item. List the co-requisite |
| Course credits or clock hours | 4 credits |
| Contact hours (faculty load) | 4 contact hours |
| Are the Contact hours different from the credit/lecture/lab hours? | No |
| Select grade mode | Standard Grading (A, B, C, D, F) |
| Credit type | College Credit |
| Possible Delivery Types (Online, Blended, On Campus) | Online, Blended, On Campus |
| Course description  (provide below) | |
| AN INTRODUCTION TO THE LINGUISTIC STRUCTURE AND BASIC VOCABULARY OF AMERICAN SIGN LANGUAGE AS USED BY DEAF ADULTS WITH AN EMPHASIS ON THE DEVELOPMENT OF AND VALUES OF DEAF CULTURE PEOPLE IN AMERICA. | |

| General topic outline (type in outline below) |
|---|
| • History of American Sign Language<br>• Methods of manual communication including finger-spelling<br>• Grammatically correct ASL sentence types<br>• Receptive and expressive sign production of numbers |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

- The ASL manual alphabet

- Deaf Culture

- Proper use of space in ASL

- Correct verb usage

- Use of facial expression for adverb, adjective, verb, emotive, and grammatical inflections

- Time signs to indicate verb inflection

- Receptive and expressive vocabulary

- Personal, possessive, honorific, and dual-personal ASL pronouns

**Learning Outcomes:** For information purposes only.

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**IV. Course Competencies, Learning Outcomes and Objectives**

### A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*:
Communicate:
- o Students will demonstrate competency producing grammatically correct America Sign Language sentence types.
- o Students will demonstrate basic fluency in receptive and expressive sign production of numbers.
- o Students will demonstrate basic fluency in receptive and expressive sign production of the manual alphabet.
- o Students will demonstrate basic fluency in receptive and expressive sign production.
- o Students will acquire and demonstrate signing competency in expressing ideas using proper structure, context, and syntax in American Sign Language.
- o Students will demonstrate proper use of space in American Sign Language.
- o Students will demonstrate basic mastery of correct verb usage.
- o Students will demonstrate correct facial expression for adverb, adjective, verb, emotive, and grammatical inflections.

2. Supplemental *General Education Competency or competencies*:

**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

**C. Other Course Objectives/Standards**

- o Students will acquire cultural literary through lectures, readings, and discussions of American Deaf Culture.
- o Students will demonstrate knowledge of various methods of signing.
- o Students will demonstrate knowledge of the history of American Sign Language.

---

**Copy and Paste the SCNS Course Profile Description below** (http://scns.fldoe.org/scns/public/pb_index.jsp).

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

STUDENTS WILL LEARN BASIC SIGN VOCABULARY USED BY THE DEAF COMMUNITY, THE HISTORY AND CULTURE OF DEAFNESS IN AMERICA, AS WELL AS THE LINGUISTIC STRUCTURE AND VISUAL, CONCEPTUAL NATURE OF AMERICAN SIGN LANGUAGE. THE DEVELOPMENT OF BASIC EXPRESSIVE AND RECEPTIVE CONVERSATIONAL SIGN LANGUAGE SKILLS WILL BE AN IMPORTANT CLASS OBJECTIVE.

| ICS code for this course | CHOOSE THE APPROPRIATE ICS CODE |
|---|---|
| **Institutional Reporting Code** | 11311 FOREIGN LANGUAGES |
| **Degree Attributes** | AA - AA COURSE |
| **Degree Attributes (if needed)** | AA - AA COURSE |
| **Degree Attributes (if needed)** | AA - AA COURSE |
| **Degree Attributes (if needed)** | AA - AA COURSE |
| **Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".** | No<br><br>List applicable major restriction codes |
| **Is the course an "International or Diversity Focus" course?** | Yes, International or Diversity Focus |
| **Is the course a General Education course?** | Yes |
| **Is the course a Writing Intensive course?** | No |
| **If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency?** | |
| **Is the course repeatable*?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No |
| **Do you expect to offer this course three times or less (experimental)?** | Choose an item. |

| Impact of Course Proposal | |
|---|---|
| **Will this new course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

## Section III, Justification for proposal

| Provide justification (below) for this proposed curriculum action. |
|---|
| This course expands our Foreign Language offerings while providing students who have difficulty learning a spoken language an option for completing one semester of their foreign language requirement. |

# Curriculum Committee

## New Course Proposal

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| **Program or Certificate** | List name of the new or existing program or certificate |
| **Proposed by (faculty only)** | Jennifer Summary, Dani Peterson, Dale Hoover |
| **Presenter (faculty only)** | Jennifer Summary |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.

| Submission date | 11/12/2019 |
|---|---|
| **Course prefix, number, and title** | ASL 1150 Intermediate American Sign Language |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve ☐ Do Not Approve

_Curriculum Committee Chair Signature_ _Date_

☐ Approve ☐ Do Not Approve

_Provost Signature_ _Date_

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_Office of Accountability & Effectiveness Signature_ _Date_

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Fernando Mayoral | 11/12/2019 |
| **Academic Dean or Provost** | Deborah D. Teed | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Jennifer Summary, Dani Peterson, Dale Hoover |

| Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections? |
|---|
| Provide information here |

## Section II, New Course Information (must complete all items)

| | |
|---|---|
| List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D"). | ASL 1140 with a grade of C or better. |
| Provide justification for the proposed prerequisite(s). | Students need a basic understanding of ASL before moving to ASL 1150. |
| Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)? | No |
| List course co-requisites. | List course co-requisites |
| Provide justification for the proposed co-requisite(s). | |
| Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| Course credits or clock hours | 4 credits |
| Contact hours (faculty load) | 4 contact hours |
| Are the Contact hours different from the credit/lecture/lab hours? | No |
| Select grade mode | Standard Grading (A, B, C, D, F) |
| Credit type | College Credit |
| Possible Delivery Types (Online, Blended, On Campus) | Online, Blended, On Campus |
| Course description (provide below) | |
| INTERMEDIATE AMERICAN SIGN LANGUAGE IS A CONTINUATION OF BASIC AMERICAN SIGN LANGUAGE (ASL 1), AND SIGN VOCABULARY USED BY THE DEAF COMMUNITY. THE COURSE WILL EMPHASIZE THE HISTORY AND CULTURE OF DEAFNESS IN AMERICA, AND THE LINGUISTIC STRUCTURE AND VISUAL, CONCEPTUAL VOCABULARY OF ASL. THE DEVELOPMENT OF INTERMEDIATE EXPRESSIVE AND RECEPTIVE CONVERSATIONAL SIGN LANGUAGE SKILLS WILL BE AN IMPORTANT CLASS OBJECTIVE. | |

| General topic outline (type in outline below) |
|---|
| • The history and culture of Deafness in America<br>• Linguistic structure and visual, conceptual vocabulary of American Sign Language<br>• The development of intermediate-expressive and receptive conversational sign language skills |

- Expression of verb tenses and use of ASL timeline
- Facial expressions and non-manual markers of meaning
- Conceptual accuracy
- Numbers and the incorporation of numbers, plurality, classifiers as quantifiers
- Conjunctions
- Directional verbs (shooing location, indicating subject and object); classifiers showing movement
- Conditional sentences
- Rhetorical questions
- Spatial mapping and directions
- Deafness; Deaf Community

**Learning Outcomes:** For information purposes only.

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## IV. Course Competencies, Learning Outcomes and Objectives

### A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*:
Communicate:
- o Students will apply expressive and receptive mastery of intermediate lexicon.
- o Students will demonstrate intermediate use of facial expressions and non-manual markers of meaning.
- o Students will demonstrate use of correct linguistic structure and the visual vocabulary of American Sign Language.
- o Students will demonstrate intermediate competency in expressive and receptive conversational sign language skills.
- o Students will demonstrate competency in the expression of verb tenses and the ASL timeline.
- o Students will demonstrate competency in the use of facial expressions and non-manual markers of meaning.
- o Students will demonstrate competency in use of concepts.
- o Students will incorporate numbers and the use of plurality and classifiers as quantifiers.
- o Students will demonstrate competency in the use of conjunctions.
- o Students will demonstrate competency in the use of rhetorical questions.
- o Students will demonstrate competency in spatial mapping and directions.

2. Supplemental *General Education Competency or competencies*:

**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

### C. Other Course Objectives/Standards

- o Students will demonstrate an understanding of the history and culture of American Sign Language.
- o Students will acquire cultural literacy through understanding Deafness and the creation of Deaf Community.
- o Students will demonstrate an understanding of the varieties of Deaf Culture in the United States and related methods of signing.

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

**Copy and Paste the SCNS Course Profile Description below** (http://scns.fldoe.org/scns/public/pb_index.jsp).

A SECOND-SEMESTER LEVEL OF INSTRUCTION IN ASL, INCLUDING COGNITIVE UNDERSTANDING OF LINGUISTIC PRINCIPLES OF THE LANGUAGE, EXPRESSIVE (SIGNING) ABILITY, AND RECEPTIVE PROCESSING OF SIGN LANGUAGE

| | |
|---|---|
| **ICS code for this course** | CHOOSE THE APPROPRIATE ICS CODE |
| **Institutional Reporting Code** | 11311 FOREIGN LANGUAGES |
| **Degree Attributes** | AA - AA COURSE |
| **Degree Attributes (if needed)** | AA - AA COURSE |
| **Degree Attributes (if needed)** | AA - AA COURSE |
| **Degree Attributes (if needed)** | AA - AA COURSE |
| **Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".** | No<br><br>List applicable major restriction codes |
| **Is the course an "International or Diversity Focus" course?** | Yes, International or Diversity Focus |
| **Is the course a General Education course?** | Yes |
| **Is the course a Writing Intensive course?** | No |
| **If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency?** | |
| **Is the course repeatable*?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No |
| **Do you expect to offer this course three times or less (experimental)?** | Choose an item. |

| Impact of Course Proposal | |
|---|---|
| **Will this new course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** ||

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

## Section III, Justification for proposal

| Provide justification (below) for this proposed curriculum action. |
| --- |
| This course expands our Foreign Language offerings while providing students who have difficulty learning a spoken language an option for completing  a second semester of their foreign language requirement. |

# Curriculum Committee

## New Course Proposal

FLORIDA
SOUTHWESTERN
STATE COLLEGE

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| **Program or Certificate** | Certificate in Technical Theatre |
| **Proposed by (faculty only)** | Stuart Brown |
| **Presenter (faculty only)** | Stuart Brown |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date. | |
| **Submission date** | 10/10/2019 |
| **Course prefix, number, and title** | TPA-1220 Intro to Stage Lighting |

All Curriculum proposals require approval of the Curriculum Committee and the Provost.  Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐　　Approve　　　　　　　　　　☐　　Do Not Approve

_____　　　　_____
*Curriculum Committee Chair Signature*　　　　*Date*

☐　　Approve　　　　　　　　　　☐　　Do Not Approve

_____　　　　_____
*Provost Signature*　　　　　　　　　　　　*Date*

All Curriculum proposals require review by the Orrice or Accountability & Errectiveness.

☐　　Reviewed

_____　　　　_____
*Office of Accountability & Effectiveness Signature*　　　　*Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Debbie Teed | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dana Roes | |
| **Academic Dean or Provost** | Type name here | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dana Roes, Ryan Wurst, Stuart Brown |

| Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections? |
|---|
| NA |

## Section II, New Course Information (must complete all items)

| | |
|---|---|
| **List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D").** | |
| **Provide justification for the proposed prerequisite(s).** | |
| **Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?** | No |
| **List course co-requisites.** | None |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No |
| **Course credits or clock hours** | 3 credits |
| **Contact hours (faculty load)** | 3 contact |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Select grade mode** | Standard Grading (A, B, C, D, F) |
| **Credit type** | College Credit |
| **Possible Delivery Types (Online, Blended, On Campus)** | |
| **Course description** (provide below) | |
| This course is an introduction to the technology, aesthetics, standards and methods of stage lighting. Students will learn to identify and work with the various types of lighting instruments, and lighting consoles. Students will learn to create, and read lighting plots and data sheets, record and playback light cues and repair and maintain lighting equipment as well as additive and subtractive color filtration. | |

| |
|---|
| **General topic outline** (type in outline below) |
| Goals and Objectives for the course |
| By the end of the course students will: |
| • Demonstrate familiarity with instrumentation and basic electrical principles <br> • Understand additive and subtractive color filtration |

- Demonstrate understanding of basic optics & lens systems
- Engage with conceptual approaches to lighting design and aesthetic considerations
- Create and interpret lighting plots and related data sheets
- Demonstrate competence in writing and playing back light cues
- Understand basic principles of DMX, MIDI and related lighting control languages
- Disassemble, repair, and maintain standard theatrical fixtures
- Demonstrate knowledge of standard safety practices applicable to stage lighting
- Demonstrate competence in basic stage lighting related CAD principals techniques and standards

**Learning Outcomes:** For information purposes only.

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## IV. Course Competencies, Learning Outcomes and Objectives

### A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*: THINK

1. Understand and apply the processes and techniques that are utilized in lighting live performance.
2. Create and read and execute a lighting plot.
3. Transform a conceptual lighting approach to an appropriate, functional, concrete plot.

2. Supplemental *General Education Competency or competencies*:

**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

**C. Other Course Objectives/Standards**

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**Copy and Paste the SCNS Course Profile Description below** (http://scns.fldoe.org/scns/public/pb_index.jsp).

FUNDAMENTALS OF LIGHTING DESIGN AND FAMILIARITY WITH INSTRUMENTATION AND BASIC ELECTRICITY AND PRINCIPLES OF STAGE LIGHTING 1. KNOWLEDGE OF BASIC ELECTRICITY AND ELECTRICAL CIRCUITRY. 2. KNOWLEDGE OF ADDITIVE AND SUBTRACTIVE COLOR FILTRATION. 3. KNOWLEDGE AND UNDERSTANDING OF LIGHTING INSTRU- MENTATION AND LENS SYSTEMS. 4. VISUALIZATION OF LIGHT AS IT RELATES TO A PRODUCTION. 5. ASSESS THE FUNCTIONALITY OF THE DESIGN CONCEPT. 6. BASIC SKILLS IN THE WRITING AND THE INTERPRETATION OF LIGHT PLOTS, DATA SHEETS, ETC. 7. CONCEPTS IN THE TIME ESTIMATION REQUIRED FOR THE ACTUALIZATION OF THE LIGHT PLOT. 8. BASIC UNDERSTANDING OF MATERIALS COSTS. 9. COMPETENCY IN REPAIR AND MAINTENANCE OF LIGHTING INSTRUMENTS. 10. CREATION OF A LIGHTING PLOT.

| ICS code for this course | ADVANCED AND PROFESSIONAL - 1.12.10 - FINE AND APPLIED ARTS |
|---|---|
| Institutional Reporting Code | 11210 FINE AND APPLIED ARTS |
| Degree Attributes | AS - AS COURSE |
| Degree Attributes (if needed) | AA- AA COURSE |
| Degree Attributes (if needed) | Choose an item. |
| Degree Attributes (if needed) | Choose an item. |
| Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no". | No<br><br>List applicable major restriction codes |
| Is the course an "International or Diversity Focus" course? | No |
| Is the course a General Education course? | No |
| Is the course a Writing Intensive course? | No |
| If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency? | No |
| Is the course repeatable*?<br><br>(A repeatable course may be taken more than one time for additional credits.  For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No |
| Do you expect to offer this course three times or less (experimental)? | No |

| Impact of Course Proposal | |
|---|---|
| Will this new course proposal impact other courses, programs, departments, or budgets? | No |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. Discussed with Dana Roes and Deborah Teed |
| --- |

## Section III, Justification for proposal

| Provide justification (below) for this proposed curriculum action. |
| --- |
| In the development of the certificate in Stage Technology, this class will be necessary for students to complete the program. |

# Curriculum Committee

## New Course Proposal

**FLORIDA SOUTHWESTERN STATE COLLEGE**

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| **Program or Certificate** | Certificate in Technical Theatre |
| **Proposed by (faculty only)** | Stuart Brown |
| **Presenter (faculty only)** | Stuart Brown |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.

| Submission date | 10/10/2019 |
|---|---|
| **Course prefix, number, and title** | TPA-2211 Stage Craft II |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve            ☐ Do Not Approve

*Curriculum Committee Chair Signature*            *Date*

☐ Approve            ☐ Do Not Approve

*Provost Signature*            *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

*Office of Accountability & Effectiveness Signature*            *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Debbie Teed | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dana Roes | |
| **Academic Dean or Provost** | Type name here | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dana Roes, Ryan Wurst, Stuart Brown |

| Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections? |
|---|
| NA |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

## Section II, New Course Information (must complete all items)

| | |
|---|---|
| List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D"). | TPA 1210 Stage Craft I |
| Provide justification for the proposed prerequisite(s). | The courses are a sequence |
| Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)? | No |
| List course co-requisites. | None |
| Provide justification for the proposed co-requisite(s). | |
| Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No |
| Course credits or clock hours | 3 credits |
| Contact hours (faculty load) | 3 contact |
| Are the Contact hours different from the credit/lecture/lab hours? | |
| Select grade mode | Standard Grading (A, B, C, D, F) |
| Credit type | College Credit |
| Possible Delivery Types (Online, Blended, On Campus) | |

| Course description (provide below) |
|---|
| INTRODUCTION AND APPLICATION OF THE PRINCIPLES OF STAGECRAFT 1. COMPETENCE IN STAGE TERMINOLOGY. 2. BASIC UNDERSTANDING OF SAFETY REGULATIONS. 3. COMPETENCY IN THE USE OF CONSTRUCTION TOOLS. 4. BASIC UNDERSTANDING OF SCENIC MATERIALS COSTS. 5. COMPETENCY IN THEATRICAL CONSTRUCTION METHODS. 6. UNDERSTANDING OF BACKSTAGE MANAGEMENT. 7. COMPETENCE IN THE TERMINOLOGY AND THE FUNCTION OF THEATRICAL RIGGING SYSTEM. 8. UNDERSTANDING OF THE BASIC SCENE PAINTING TECHNIQUES. 9. COMPETENCE AND UNDERSTANDING IN THE MOVEMENT OF SCENERY. 10. UNDERSTANDING OF COUNTERWEIGHT SYSTEMS. 11. CREATION OF A THEATRICAL RESUME. THIS COURSE IS A PART OF A SEQUENCE |

| General topic outline (type in outline below) |
|---|
| Goals and Objectives for the course |
| By the end of the course students will: |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

- Demonstrate competence in stage terminology
- Understand basic safety regulations and safety procedures and practices
- Demonstrate competence in the use of construction tools
- Demonstrate competence in theatrical construction methods and techniques
- Demonstrate competence in terminology and function of theatrical rigging systems
- Demonstrate/identify basic scene painting techniques
- Describe/demonstrate methods of moving scenic units
- Create a theatrical Resume
- Identify, operate, and understand operation of a counterweight system
- Recognize, identify, anticipate and resolve problems quickly, safely and creatively
- Demonstrate competence in basic CAD principals techniques and standards

**Learning Outcomes:**  For information purposes only.

---

**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    1. Integral *General Education Competency or competencies*: THINK

1. Understand and apply the theories and techniques that are utilized in the production of live performance.
2. Apply theories and principals of Newtonian physics in real world application.
3. Create 2 and 3 dimensional scenic elements from conceptual drawings.
4. Distinguish between, and understand ground plan, section and front elevation drawings.
5. Construct and install scenery to the specifications required in design drawings.
6. Understand strength of materials and demonstrate safe and appropriate use.
7. Function as part of a technical team in planning, implementing, and running the technical aspects of a production

    2. Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
    Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    **C. Other Course Objectives/Standards**

---

**Copy and Paste the SCNS Course Profile Description below** (http://scns.fldoe.org/scns/public/pb_index.jsp).

INTRODUCTION AND APPLICATION OF THE PRINCIPLES OF STAGECRAFT 1. COMPETENCE IN STAGE TERMINOLOGY. 2. BASIC UNDERSTANDING OF SAFETY REGULATIONS. 3. COMPETENCY IN THE USE OF CONSTRUCTION TOOLS. 4. BASIC UNDERSTANDING OF SCENIC MATERIALS COSTS. 5. COMPETENCY IN THEATRICAL CONSTRUCTION METHODS. 6. UNDERSTANDING OF BACKSTAGE MANAGEMENT. 7. COMPETENCE IN THE TERMINOLOGY AND THE FUNCTION OF THEATRICAL RIGGING SYSTEM. 8. UNDERSTANDING OF THE BASIC SCENE PAINTING TECHNIQUES. 9. COMPETENCE AND UNDERSTANDING IN THE MOVEMENT OF SCENERY. 10. UNDERSTANDING OF COUNTERWEIGHT SYSTEMS. 11. CREATION OF A THEATRICAL RESUME. THIS COURSE IS A PART OF A SEQUENCE

---

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

| ICS code for this course | ADVANCED AND PROFESSIONAL - 1.12.10 - FINE AND APPLIED ARTS |
|---|---|
| Institutional Reporting Code | 11210 FINE AND APPLIED ARTS |
| Degree Attributes | AS - AS COURSE |
| Degree Attributes (if needed) | AA- AA COURSE |
| Degree Attributes (if needed) | Choose an item. |
| Degree Attributes (if needed) | Choose an item. |
| Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no". | No List applicable major restriction codes |
| Is the course an "International or Diversity Focus" course? | No |
| Is the course a General Education course? | No |
| Is the course a Writing Intensive course? | No |
| If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency? | No |
| Is the course repeatable*? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness | No |
| Do you expect to offer this course three times or less (experimental)? | No |

| Impact of Course Proposal | |
|---|---|
| Will this new course proposal impact other courses, programs, departments, or budgets? | No |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

**Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact?  Were any agreements made?  Provide detail information below.** Discussed with Dana Roes and Deborah Teed

## Section III, Justification for proposal

**Provide justification (below) for this proposed curriculum action.**

In the development of the certificate in Stage Technology, this class will be necessary for students to complete the program.

# Curriculum Committee

**FLORIDA SOUTHWESTERN STATE COLLEGE**

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Arts, Humanities, and Social Sciences |
| **Program or Certificate** | Theatre |
| **Proposed by (faculty only)** | Stuart Brown |
| **Presenter (faculty only)** | Dana Roes |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| | |
|---|---|
| **Submission date** | 11/21/2019 |
| **Current course prefix, number, and title** | TPA 1290 Fundamentals of Theatre Practice |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve     ☐ Do Not Approve

_____         _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve     ☐ Do Not Approve

_____         _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____         _____
*Office of Accountability & Effectiveness Signature*          *Date*

**Section I, Important Dates and Endorsements Required**

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Debbie Teed | | 11/21/2019 |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dana Roes | 11/21/2019 |
| **Academic Dean or Provost** | Debbie Teed | 11/21/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Stuart Brown, Dana Roes |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

*Per. mtg.*

| Change to course prefix and number<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | ~~TPA 1290L~~ *Will keep TPA 1290 for now. MRM 12/10/19* |
|---|---|
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | ~~Technical Theatre Lab~~ *Will keep Current name.* |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | no |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From:<br>To: |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From: 4<br>To:1 |
| **Change to contact hours (faculty load)** | From: 4<br>To:2 |
| **Are the Contact hours different from the credit/lecture/lab hours?** | Yes |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to course description (provide below) |
|---|
| Type in entire new course description here |

| Change to general topic outline (type in entire new outline below) |
|---|
| •<br><br>• |

**Change to Learning Outcomes:** For information purposes only.

| IV. Course Competencies, Learning Outcomes and Objectives |
|---|
| A. General Education Competencies and Course Outcomes<br><br>1. Integral *General Education Competency or competencies*:<br>This competency should stay as written<br><br>2. Supplemental *General Education Competency or competencies*:<br>Remove Engage and visualize<br>**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**<br>Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.<br><br>C. Other Course Objectives/Standards |
|  |

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | Choose an item.<br><br>none |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | Choose an item.<br><br>If repeatable, list maximum number of credits<br><br>2 |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| No | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

## Section IV, Justification for proposal

| **Provide justification (below) for each change on this proposed curriculum action.** |
|---|
| We are altering this course so that it meets the requirements for a new certificate program in technical theatre. This course has not been offered for several years. |

# Curriculum Committee

**FLORIDA**
**SOUTHWESTERN**
STATE COLLEGE

## New Program Proposal

*Note: Before completing this proposal, all core courses for a new program or certificate must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. In addition, the complete catalog page must be included at the end of this document.*

| School or Division | School of Arts, Humanities, and Social Sciences |
|---|---|
| **Proposed by (faculty only)** | Dana Roes, Stuart Brown |
| **Presenter (faculty only)** | Stuart Brown |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date. | |
| **Submission date** | 10/7/2019 |

| All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal. |
|---|
| ☐ Approve                    ☐ Do Not Approve |
| *Curriculum Committee Chair Signature*                    *Date* |
| ☐ Approve                    ☐ Do Not Approve |
| *Provost Signature*                    *Date* |
| All Curriculum proposals require review by the Office of Accountability & Effectiveness. |
| ☐ Reviewed |
| *Office of Accountability & Effectiveness Signature*                    *Date* |

Revised: 6/18; 10/18;7/19

# Curriculum Committee

# FLORIDA SOUTHWESTERN
## STATE COLLEGE

## New Program Proposal

### Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| NA | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Debbie Teed | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dana Roes | 10/7/2019 |
| **Academic Dean or Provost** | Type name here | Click here to enter a date. |

| Library Review: Has the Libraries' Collection Manager been contacted about the new program or certificate and discussed potential impacts to the libraries' collections? |
|---|
| NA |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dana Roes, Ryan Wurst, Stuart Brown |

Revised: 6/18; 10/18;7/19

# Curriculum Committee

# FLORIDA
# SOUTHWESTERN
## STATE COLLEGE

## New Program Proposal

### Section II, New Program or Certificate Information (must complete all items)

| List new program or certificate. | Stage Technology |
|---|---|
| Describe (below) the process by which the need for the new program or certificate was identified. Along with the summary, delineate the parties that have endorsed the new program such as Advisory Board, Faculty, and/or Ad Hoc Committees. Submit Minutes of meetings and endorsements along with this form. | |
| There is currently an acknowledged shortage of qualified theatre technicians in stage and themed entertainment industries. The creation of this program is endorsed locally by Scott Saxon, Director of Mann Hall and Will Prather, CEO of Prather entertainment group, and Greg Longenhagen at Florida Rep. (see attached letters). | |
| Provide a summary of the Program needs analysis. | |
| Full and part time faculty 55k, Our theatre program receives regular requests from area theatres asking for students with technical theatre skills, Southern Theatre Magazine is currently working on an article addressing the shortage of theatrical technicians, the number of state colleges in Florida offering this program has jumped from 2 to 5 in the past 3 years. There is a marked growth in themed entertainments from museums, theme parks, the hospitality/convention/event venues, escape rooms, and legitimate theatres. All of these businesses need trained and qualified employees to fill a variety of technical positions. | |
| Provide a summary of the Salary Levels that graduates of this Program can expect to make. | |
| Payscale.com lists a range from $10-$35/hour and a yearly range of $22,635-$80,988 No BLM statistics were available. Scott Saxon at Mann Hall reports The wage range for our stagehands is from: $18.27/hour (apprentice) to $23.94/hour (department heads). | |
| Briefly describe the existing resources available needed to implement this new program. | |
| Full equipped scene shop, lighting inventory, lighting console, analogue mixing consoles, radio lavelier microphones, black box theatre and class room space, visual and audio Macintosh Labs. | |
| Briefly describe the additional resources needed to implement this new program. | |
| Digital Mixing console, additional microphones, software, plotter, CNC Router. | |

Revised: 6/18; 10/18;7/19

# Curriculum Committee

## SOUTHWESTERN
**FLORIDA**
STATE COLLEGE

## New Program Proposal

| |
|---|
| **Briefly describe any Program Accreditation required for this program.** |
| NA |
| **Briefly describe any Industry Certification available for student to take during or following completion this program.** |
| NA |
| **Project (below) the average enrollment for core courses.** |
| 12 |
| **Describe (below) how this projection was determined.** |
| By space and equipment availability (shop and Mac Lab) |
| **List (below) similar programs or certificates at other colleges and universities.** |
| **Seminole State College,** https://www.seminolestate.edu/catalog/programs/stage-cc <br><br> **Florida State College at Jacksonville,** https://www.fscj.edu/academics/areas-of-study/communications-media-entertainment-technology/stage-technology-tc <br> **Valencia College** https://catalog.valenciacollege.edu/degrees/associateinscience/artsentertainment/entertainmentdesigntechnology/ <br> **Gulf Coast State College** https://www.gulfcoast.edu/academics/programs/stage-technology-certificate/index.html <br> **Florida School of the Arts** http://floarts.org/?page_id=3559 |

Revised: 6/18; 10/18;7/19

# Curriculum Committee

FLORIDA
SOUTHWESTERN
STATE COLLEGE

## New Program Proposal

**For AS and Certificate Programs:** Attach a Copy of the related FLDOE Curriculum Frameworks. Copy and paste the "Standards" from the FLDOE framework (one standard per row). List the FSW course or courses in which that Standard is taught.

**Program Title:** Stage Technology
**Career Cluster:** Arts, A/V Technology and Communication
**FLDOE Framework Standard 2019-2020 Stage**

| Standard | | FSW Course |
|---|---|---|
| 1. | 01.0    Construct and install scenery to the specifications required in a scene design – the student will be able to: | |
| 1. | 01.01    Use hand and power tools commonly found in scene shops. | TPA 1210 Stage Craft I<br>TPA 2211 Stage Craft II<br>TPA 1290 Technical Theater Lab<br>THE 2925 Performance and Production |
| 1. | 01.02    Choose the appropriate materials and hardware for scenic construction. | TPA 1210 Stage Craft I<br>TPA 2211 Stage Craft II<br>TPA 1290 Technical Theater Lab<br>THE 2925 Performance and Production |
| 2. | 01.03    Construct common two-dimensional scenery. | TPA 1210 Stage Craft I<br>TPA 2211 Stage Craft II<br>TPA 1290 Technical Theater Lab<br>THE 2925 Performance and Production |
| 3. | 01.04    Construct common three-dimensional scenery. | TPA 1210 Stage Craft I<br>TPA 2211 Stage Craft II<br>TPA 1290 Technical Theater Lab<br>THE 2925 Performance and Production |
| 4. | 01.05 Demonstrate application techniques used in painting scenery. | TPA 2211 Stage Craft II<br>TPA 1290 Technical Theater Lab<br>THE 2925 Performance and Production |

| | | |
|---|---|---|
| 5. | 01.06 Construct properties and mechanical special effects. | TPA 1210 Stage Craft I<br>TPA 2211 Stage Craft II |
| **02.0 Perform the duties of a stage hand – the student will be able to:** | | |
| 1. | 02.01 Operate equipment commonly found in performance venues. | TPA 1210 Stage Craft I<br>TPA 2211 Stage Craft II<br>TPA 1290 Technical Theater Lab<br>THE 2925 Performance and Production |
| 2. | 02.02 Determine methods for scenery repair within a limited time frame. | TPA 1210 Stage Craft I<br>TPA 2211 Stage Craft II |
| 3. | 02.03 Assume crew chief responsibilities. | THE 2925 Performance and Production |
| 4. | 02.04 Perform all duties in a disciplined manner as required by the demands of performance. | THE 2925 Performance and Production |
| **03.0 Install and operate sound equipment for performance – the student will be able to:** | | |
| 6. | 03.01 Identify sound equipment used in productions. | TPA 1252 Intro to Audio Visual Technology |
| 7. | 03.02 Assemble various components to develop an audio recording or | TPA 1252 Intro to Audio Visual Technology<br>THE 2925 Performance and Production |

## New Program Proposal

| | | |
|---|---|---|
| | reinforcement system. | |
| 8. | 03.03 Install a sound system resulting in optimal performance and safety of the equipment. | TPA 1252 Intro to Audio Visual Technology<br>THE 2925 Performance and Production<br>TPA 1290 Technical Theatre Lab |
| 9. | 03.04 Operate sound equipment in both record and playback mode. | TPA 1252 Intro to Audio Visual Technology<br>THE 2925 Performance and Production<br>TPA 1290 Technical Theatre Lab |
| **04.0 Hang circuit and focus stage lights to the specifications required in a lighting design – the student will be able to:** | | |
| 2. | 04.01 Read a standard lighting plot. | TPA 1220 Into to Stage lighting |
| 3. | 04.02 Read a standard instrument schedule. | TPA 1220 Into to Stage lighting |
| 4. | 04.03 Identify stage lighting equipment. | TPA 1220 Into to Stage lighting |
| 5. | 04.04 Hang and circuit lights for a stage production. | TPA 1220 Into to Stage lighting<br>THE 2925 Performance and Production |
| 6. | 04.05 Focus lights for a stage production. | THE 2925 Performance and Production |
| **05.0 Perform the duties of a light board operator and follow spot operator – the student will be able to:** | | |

# Curriculum Committee

**FLORIDA SOUTHWESTERN** STATE COLLEGE

## New Program Proposal

| | | |
|---|---|---|
| 1. | 05.01 Program and execute cues on a computerized lighting console in both rehearsal and performance. | TPA 1220 Into to Stage lighting<br>THE 2925 Performance and Production |
| 1. | 05.02 Execute cues using a follow spot in rehearsal and performance. | TPA 1220 Into to Stage lighting<br>THE 2925 Performance and Production |
| 06.0 Function as part of a technical team in planning, implementing and running the technical aspects of theatrical/entertainment productions – the student will be able to: | | |
| 2. | 06.01 Perform as a member of a team within the framework of an organized production. | THE 2925 Performance and Production |
| 3. | 06.02 Schedule job assignments in order to meet production deadlines. | TPA 1290 Technical Theatre ~~Lab~~<br>THE 2925 Performance and Production |
| 4. | 06.03 Apply accepted principles of theater technology to production situations. | TPA 1290 Technical Theatre ~~Lab~~<br>THE 2925 Performance and Production |
| 5. | 06.04 Adapt learned skills and generate new approaches to | TPA 1290 Technical Theatre ~~Lab~~<br>THE 2925 Performance and Production |

Revised: 6/18; 10/18;7/19

# Curriculum Committee

FLORIDA
SOUTHWESTERN
STATE COLLEGE

## New Program Proposal

| | |
|---|---|
| solve unique production problems. | |
| | |

**Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.**

**Section III, Personnel and Resources Needed** (add rows as necessary)

| Faculty position(s) (List discipline) | Full time or adjunct? | Total annual expenses |
|---|---|---|
| Professor of technical theater | Full time | 55K |
| | | |
| **Staff position(s) (List title)** | **Full time or part time?** | **Total annual expenses** |
| none | | |
| | | |

**Describe (below) library resources needed to support this program or certificate. Explain rationale for response, even if answer is none.**

None

**Describe (below) the technology, facilities, laboratory, or other resources needed to support this program or certificate.**

Digital Mixing Console, Plotter, Various Mics, Software, CNC Router.

**List (below) the estimated annual amount required for educational materials and supplies or other operating expenses for implementation of the new program or certificate.**

$1,500

**Identify (below) the funding source to be used for personnel and operating expenses.**

Perkins grant funds or new faculty line

## Section III, Justification for proposal

| |
|---|
| **Provide justification (below) for this proposed curriculum action.** |

Revised: 6/18; 10/18;7/19

**Curriculum Committee**

FLORIDA
SOUTHWESTERN
STATE COLLEGE

## New Program Proposal

These course and program will serve the documented need in our community including theater,

hospitality and theme parks.

# Stage Technology Certificate

## Purpose
This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for to begin working in the live entertainment industry. The program focuses on stagecraft, lighting and sound production for theatre, concerts, dance and industrial theatre.

## Potential Careers:
- Lighting Technician
- Audio/Visual Technician
- Assistant Technical Director
- Set Design Assistant
- Sound Technician
- Sound Board Operator
- Lighting Board Operator
- Scenic Technician
- Master Electrician
- Scenic carpenter

## Program Structure

This program is a planned sequence of instruction consisting of 17 credit hours of Stage Technology coursework.

## Course Prerequisites
***Many courses require prerequisites.*** Check the description of each course in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

## Certificate Completion/Graduation
Students must fulfill all requirements of their program major in order to be eligible for graduation. Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline.

## Stage Technology Certificate Requirements

| | | |
|---|---|---|
| TPA- 1210 | Stage Craft I | 3 credits |
| TPA-2204 | Stage Craft II | 3 credits |
| THE-2925 | Performance and Production | 4 credits |
| TPA-1220 | Intro to Stage Lighting | 3 credits |
| TPA 1290 | Technical Theatre Lab | 1 credits |
| TPA -1252 | Intro to Audio Visual Technology | 3 credits |

*Per mtg 12/10/19*
*12/6/19*

**Total Certificate Requirements 17 Credit Hours**

## Technical Theatre Students

**Will Prather** <Will@prathertouring.com>
To: Stuart Brown <lstuartbrown@gmail.com>

Tue, Oct 8, 2019 at 1:17 PM

Yes and Yes!

Answers below.

**William T. Prather**
**Executive Producer**
**Prather Productions**
**www.pratherproductions.com**
**Cell (239) 850-4759**

*To provide exceptional entertainment and customer service that creates a fun and memorable experience while enriching the communities we serve.*

On Tue, Oct 8, 2019 at 9:46 AM Stuart Brown <lstuartbrown@gmail.com> wrote:
Dear Will,

Congrats on your China Tour, that must be a very exciting endeavor to be part of!

You recently wrote to me seeking students who are interested in experience in Technical Theatre. Interestingly, Southern Theatre Magazine is currently working on an article about a shortage of Theatre Technicians in the industry.

**We (FSW) are looking at offering a 17 hour technical theatre certificate program that State of Florida created a few years ago.** Part the application process asks us to document a need for such a program. This consists of asking folks in the industry to confirm a need and to write a short note or email in support of the program.

**1. Would you be willing to write me a quick note indicating that you have such a need and that you support such a program? The Broadway Palm, Prather Touring, and Prather Productions, all headquartered here in Fort Myers is constantly looking to hire skilled technical theatre staff. We would also be willing to work with FSW to develop an intern program and provide for practical work experience at our venue.**

**2. Would you be willing to serve as an "industry advisor" to such a program? Both myself as CEO, and my national production manager, Russell Thompson would be willing to serve as industry advisors to the technical theatre program at FSW.**

**If yes to either of these, would you send me a quick note by tomorrow afternoon indicating your support? Great idea and let me know how I can assist!**

Thanks!

Stuart

October 9, 2019

Stuart Brown
School of Arts, Humanities, and Social Sciences
Florida Southwestern State College
Fort Myers, FL 33919

Dear Mr. Brown:

The Barbara B. Mann Performing Arts Hall would enthusiastically support the creation of a technical theatre certificate program. Among the most significant challenges the Hall and our I.A.T.S.E. Local #647 partners consistently face is a shortage of qualified technical personnel to fill our show calls.

As the number of events increases to meet the demand of the growing southwest Florida population, the need for qualified personnel will only expand. Any program that can help address that need would be most welcome.

Best Regards,

Scott Saxon
General Manager

# Curriculum Committee

## New Course Proposal

**FLORIDA**
**SOUTHWESTERN**
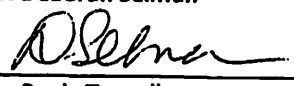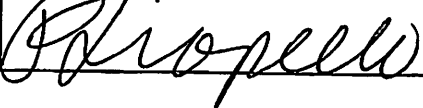STATE COLLEGE
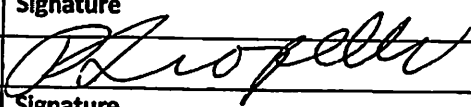
| School or Division | School of Health Professions |
|---|---|
| Program or Certificate | ASN |
| Proposed by (faculty only) | Carrie Carty, June Davis, Julissa Gonzales, Angela Vitale, and approved by nursing faculty at meeting. |
| Presenter (faculty only) | June Davis |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.

| Submission date | Click here to enter a date. |
|---|---|
| Course prefix, number, and title | NUR 2092: Introduction to Pharmacological Nursing |

All Curriculum proposals require approval of the Curriculum Committee and the Vice Provost for Academic Affairs. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve          ☐ Do Not Approve

_____          _____
*Vice Provost for Academic Affairs Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Vice Provost for Academic Affairs' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| Provide an explanation below for the requested exception to the effective date. | |
| This course is replacing NUR 2095 as requested by a state directive to align with the Statewide course Numbering System. It is the request of the state directive that this change take place after the Spring 2020 semester. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Vice Provost for Academic Affairs prior to submission to the Dropbox. | | |
|---|---|---|
| Dean | Signature | Date |
| Dr. Paula Tropello | | 11/19/19 |
| Vice Provost for Academic Affairs | Signature | Date |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| Department Chair or Program Coordinator/Director | Dr. Deborah Selman | Click here to enter a date. 11-15-19 |
| Academic Dean or Vice Provost for Academic Affairs | Dr. Paula Tropello | Click here to enter a date. 11/19/19 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Carrie Carty, June Davis, Julissa Gonzales, Angela Vitale, Gayle Dean, Jenny Ingles-Pappas, Jeannine Lambert, and approved by nursing faculty at meeting. |

| Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections? |
|---|
| No impact on the libraries collections anticipated. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18

## Section II, New Course Information (must complete all items)

| | |
|---|---|
| List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D"). | Acceptance into the ASN program |
| Provide justification for the proposed prerequisite(s). | Nursing Program requirement |
| Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)? | No |
| List course co-requisites. | None |
| Provide justification for the proposed co-requisite(s). | |
| Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No |
| Course credits or clock hours | 2 |
| Contact hours (faculty load) | 2 |
| Are the Contact hours different from the credit/lecture/lab hours? | No |
| Select grade mode | Standard Grading (A, B, C, D, F) |
| Credit type | College Credit |
| Possible Delivery Types (Online, Blended, On Campus) | On Campus |
| Course description (provide below) | |
| THIS COURSE FOCUSES ON THE PHARMACOLOGIC ASPECTS OF NURSING PRACTICE. A FOUNDATION OF KNOWLEDGE IS BUILT IN RELATION TO PHARMACOKINETICS, PHARMACODYNAMICS, AND PHARMACOTHERAPEUTICS OF DRUG THERAPY. THE NURSES' ROLE IN ERROR PREVENTION AND PATIENT SAFETY DURING MEDICATION ADMINISTRATION IS CAREFULLY EXAMINED. INTRODUCTION TO DRUG DOSAGE CALUCULATION AND DRUG PREPARATION. | |

| General topic outline (type in outline below) |
| --- |
| <ul><li>Introduction to nursing pharmacology and pharmacotheraputics</li><li>Introduction to patient safety and medication error prevention</li><li>Legal and ethical responsibilities of medication administration</li><li>Introduction to drug dose calculations</li><li>Introduction to drug preparation</li><li>Medications as they impact body systems</li><li>Drug classifications and prototypes</li><li>Nursing considerations as they relate to the administration of medications</li><li>Introduction to the nurse's role in client education</li></ul> |

Learning Outcomes: For information purposes only.

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## IV. Course Competencies, Learning Outcomes and Objectives

### A. General Education Competencies and Course Outcomes

General education competency: Investigate

- Investigate the current research, evidence, and nursing practice standards within the fundamental concepts of pharmacology.

2. Supplemental *General Education Competency or competencies*:

B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

### C. Other Course Objectives/Standards

- Identify the priority nursing considerations and teaching goals specific to each drug classification
  in a manner that increases understanding, adherence and safety.
- Apply the fundamental concepts of pharmacokinetics, pharmacodynamics, pharmaceutics to the development of nursing care.
- Discuss the nursing implications, with the use of the nursing process, as it relates to medication uses.
- Identifying the impact medications have on a client throughout their life span.
- Explore the knowledge that relates to the safe usage of medications including identifying the impact each medication has on each body systems.
- Identify nursing actions needed to respond to adverse client reactions to medications.
- Demonstrate the professional and legal responsibilities of a registered nurse in the administration and monitoring of medication.
- Using the knowledge of pharmacotheraputics, pharmacokinetics, and pharmacodynamics of each medication, identify and plan client outcomes in collaboration with the healthcare team.
- Demonstrate safe and accurate drug calculations and drug preparation for patients receiving medications.
- Recall medications by classification and identification of the prototype.

---

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18

**Copy and Paste the SCNS Course Profile Description below** (http://scns.fldoe.org/scns/public/pb_index.jsp).

NUR-NURSING, GENERIC UNDERGRADUATE

092- THIS IS A REVIEW COURSE TO ASSIST THE STUDENT IN RETAINING DESCRIPTION COGNITIVE, PSYCHOMOTOR AND AFFECTIVE NURSING SKILLS ATTAINED DURING THE FIRST YEAR OF THE NURSING PROGRAM. THE ROLES OF THE NURSE AS PROVIDER OF CARE, COMMUNICATOR, TEACHER, MANAGER AND MEMBER OF PROFESSION ARE REVIEWED.

| ICS code for this course | ADVANCED AND PROFESSIONAL - 1.11.12 - HEALTH PROFESSIONS |
|---|---|
| Institutional Reporting Code | 11112 HEALTH PROFESSIONS |
| Degree Attributes | AS AS COURSE |
| Degree Attributes (if needed) | Choose an item. |
| Degree Attributes (if needed) | Choose an item. |
| Degree Attributes (if needed) | Choose an item. |
| Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no". | Yes<br><br>AS NURN |
| Is the course an "International or Diversity Focus" course? | No, not International or Diversity Focus |
| Is the course a General Education course? | No |
| Is the course a Writing Intensive course? | No |
| If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency? | NUR 2092 is replacing NUR 2095: NUR 2092 is equivalent to NUR 2095. (NUR 2092 or NUR 2095) and NUR 2145 is replacing and equivalent to NUR 2140 |
| Is the course repeatable*?<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18

| Do you expect to offer this course three times or less (experimental)? | No |
|---|---|

| Impact of Course Proposal | |
|---|---|
| Will this new course proposal impact other courses, programs, departments, or budgets? | Yes |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | NUR 2140 will no longer be required. |
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. No impact expected | |

## Section III, Justification for proposal

| Provide justification (below) for this proposed curriculum action. |
| --- |
| Due to an error at the state, not notifying FSW that NUR 2095 was an existing upper level division course, they caught the error and notified the Office of the Registrar that this course number needs to be corrected to NUR 2092. |

# Curriculum Committee
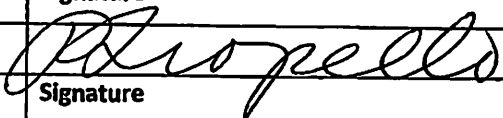
## Discontinuation of Program, Certificate, or Course Proposal

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

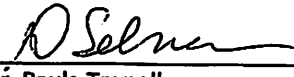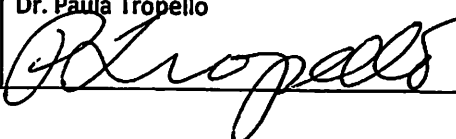| School or Division | School of Health Professions |
|---|---|
| **Proposed by (faculty only)** | June Davis |
| **Presenter (faculty only)** | June Davis |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be resubmitted for a later date. | |
| **Submission date** | Click here to enter a date. |
| **Course prefix, number, and title** | NUR 2095 Introduction to Pharmacological Nursing |
| All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.<br><br>☐ Approve ☐ Do Not Approve<br><br><br><br>_____ _____<br>*Curriculum Committee Chair Signature*     *Date* | |
| ☐ Approve ☐ Do Not Approve<br><br><br><br>_____ _____<br>*Provost Signature*     *Date* | |
| All Curriculum proposals require review by the Office of Accountability & Effectiveness. | |
| ☐ Reviewed<br><br><br><br>_____ _____<br>*Office of Accountability & Effectiveness Signature*     *Date* | |

Revised: 6/18

## Section I, Important Dates and Endorsements Required

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| This course is being replaced by NUR 2092 as requested by a state directive to align with the Statewide course Numbering System. The course number NUR 2095 is an Upper-division course and not appropriate for a first semester course. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Paula Tropello | *Tropello* | 11-18-19 |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| Department Chair or Program Coordinator/Director | Dr. Deborah Selman *D Selman* | Click here to enter a date. 11-15-19 |
| Academic Dean or Provost | Dr. Paula Tropello *Tropello* | Click here to enter a date. 11-18-19 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| June Davis, Carrie Carty |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

## Section II, Action

| Please select one of the following | Discontinuation of Course |
|---|---|

## Section III, Complete for Program Discontinuation

| Select program of certificate for discontinuation | List name of program or certificate |
|---|---|
| Explain (below) the reason for the discontinuation | |
| Explanation for discontinuation. Along with the summary, delineate the parties that have endorsed the Termination of this Program such as Advisory Board, Faculty, and/or Ad Hoc Committees. Submit Minutes of meetings and endorsements along with this form. | |
| Teach out plan required: SACSCOC requires a teach out plan for the discontinuation of programs or certificates. Please refer to the teach out plan template available on the document manager. Attach the teach out plan to this document. | |
| If this program or certificate discontinuation will require discontinuing courses, complete section IV | |

## Section IV, Complete for Course Discontinuation

| Enter course(s) to be discontinued (add rows if necessary) | |
|---|---|
| **Course Prefix and Number** | **Course title (as listed in the catalog)** |
| NUR 2095 | Introduction to Pharmacological Nursing |
| | |
| | |

## Section V, Justification for Proposal

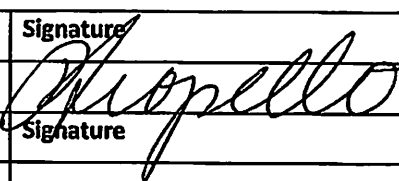| Provide justification (below) for this proposed curriculum action |
|---|
| This course is being replaced by NUR 2092 as requested by a state directive to align with the Statewide course Numbering System. The course number NUR 2095 is an Upper-division course and not appropriate for a first semester course. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

## Curriculum Committee

FLORIDA
SOUTHWESTERN
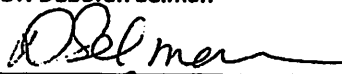STATE COLLEGE

## Change of Course Proposal

| School or Division | School of Health Professions |
|---|---|
| Program or Certificate | Associate of Science in Nursing |
| Proposed by (faculty only) | June Davis, Judy Sweeney |
| Presenter (faculty only) | June Davis |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| Submission date | Click here to enter a date. |
|---|---|
| Current course prefix, number, and title | NUR 1020 – Nursing Concepts: Health and Wellness Across the Lifespan |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve ☐ Do Not Approve

*Curriculum Committee Chair Signature*                                   *Date*

☐ Approve ☐ Do Not Approve

*Provost Signature*                                   *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

*Office of Accountability & Effectiveness Signature*                                   *Date*

## Section I, Important Dates and Endorsements Required

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|

| Provide an explanation below for the requested exception to the effective date. |
|---|
| Because ASN faculty made the decision to reduce the credit hrs of NUR 1025L back to 1 (load hrs back to 3), the decision was also made to increase the credit hrs of NUR 1020 to allow for more classroom time. It is important that this begin in the Fall 2020 semester with the other ASN Curriculum changes. |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| Dean | Signature | Date |
| Dr. Paula Tropello | | 11/19/19 |
| Provost | Signature | Date |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| Department Chair or Program Coordinator/Director | Dr. Deborah Selman | Click here to enter a date. 11-15-19 |
| Academic Dean or Provost | Dr. Paula Tropello | Click here to enter a date. 11/19/19 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Approved by ASN faculty at District meeting on 11/8/19 |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐   Yes<br><br>☒   No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From:<br>To: |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From: 5<br>To: 6 |
| **Change to contact hours (faculty load)** | From: 5<br>To: 6 |
| **Are the Contact hours different from the credit/lecture/lab hours?** | No |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to course description (provide below) |
| --- |
| Type in entire new course description here |

| Change to general topic outline (type in entire new outline below) |
| --- |
| • |
| • |

Change to Learning Outcomes: For information purposes only.

## IV. Course Competencies, Learning Outcomes and Objectives

### A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*:

2. Supplemental *General Education Competency or competencies*:

B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

C. Other Course Objectives/Standards

## Section III (must complete each item below)

| | |
|---|---|
| Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change. | No change<br><br>List applicable major restriction codes |
| Change course to an "International or Diversity Focus" course? | No, not International or Diversity Focus |
| Change course to a General Education course? | No |
| Change course from General Education to non-General Education? | No |
| Change course to a Writing Intensive course? | No |
| Change course from Writing Intensive to non-Writing Intensive? | No |
| Change course to repeatable?<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| Impact of Change of Course Proposal | |
|---|---|
| Will this change of course proposal impact other courses, programs, departments, or budgets? | Yes |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | NUR 1025L will decrease in credit and load hrs |
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |
| No, this will not impact other departments, programs, or institutions | |

| Impact of Change of Course Proposal | |
|---|---|
| Will this change of course proposal impact library services or budgets? | No |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. |
|---|
| No |

## Section IV, Justification for proposal

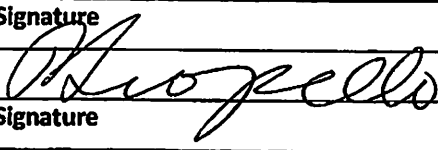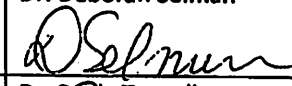| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| Because ASN faculty made the decision to reduce the credit hrs of NUR 1025L back to 1 (load hrs back to 3), the decision was also made to increase the credit hrs of NUR 1020 to allow for more classroom time. It is important that this begin in the Fall 2020 semester with the other ASN Curriculum changes. |

## Curriculum Committee

# FLORIDA
# SOUTHWESTERN
## STATE COLLEGE

## Change of Course Proposal

| School or Division | School of Health Professions |
|---|---|
| Program or Certificate | Associate of Science in Nursing |
| Proposed by (faculty only) | Judy Sweeney |
| Presenter (faculty only) | June Davis, Angela Vitale |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| Submission date | Click here to enter a date. |
| Current course prefix, number, and title | NUR 1025L – Nursing Concepts: Health and Wellness Across the Lifespan Practicum 1 credit |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve                    ☐ Do Not Approve

_Curriculum Committee Chair Signature_                    _Date_

☐ Approve                    ☐ Do Not Approve

_Provost Signature_                    _Date_

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_Office of Accountability & Effectiveness Signature_                    _Date_

## Section I, Important Dates and Endorsements Required

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| Provide an explanation below for the requested exception to the effective date. | |
| It was previously requested to increase the credit hrs of this course to 2 (from 1) and the load hrs to 6 (from 3). Because this is a practicum course, the class hours would also increase to 6. After consideration, faculty determined that 6 class hours was excessive for this course and request to return it to 1 credit hour/3 load hours. It is important that this begin in the Fall 2020 semester with the other ASN Curriculum changes. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| Dean | Signature | Date |
| Dr. Paula Tropello | *[signature]* | 11/19/19 |
| Provost | Signature | Date |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| Department Chair or Program Coordinator/Director | Dr. Deborah Selman *[signature]* | Click here to enter a date. 11-15-19 |
| Academic Dean or Provost | Dr. Paula Tropello *[signature]* | Click here to enter a date. 11-19-19 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Approved by ASN faculty at District meeting on 11/8/19 |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From:<br>To: |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From: 2<br>To: 1 |
| **Change to contact hours (faculty load)** | From: 6<br>To: 3 |
| **Are the Contact hours different from the credit/lecture/lab hours?** | Yes |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |
| **Change to course description (provide below)** | |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Type in entire new course description here |
| --- |

| Change to general topic outline (type in entire new outline below) |
| --- |
| o |
| o |

Change to Learning Outcomes: For information purposes only.

---

**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    **1.** Integral *General Education Competency or competencies*:

    **2.** Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
    Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    **C. Other Course Objectives/Standards**

---

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing Intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | Yes |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | NUR 1020 will increase by 1 credit hr |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| No, this will not impact other departments, programs, or institutions | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| No | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| It was previously requested to increase the credit hrs of this course to 2 (from 1) and the load hrs to 6 (from 3). Because this is a practicum course, the class hours would also increase to 6. After consideration, faculty determined that 6 class hours was excessive for this course and request to return it to 1 credit hour/3 load hours. |

# Curriculum Committee

**FLORIDA**
**SOUTHWESTERN**
**STATE COLLEGE**

## Change of Course Proposal

| School or Division | School of Health Professions |
|---|---|
| Program or Certificate | Associate of Science Nursing |
| Proposed by (faculty only) | June Davis |
| Presenter (faculty only) | June Davis |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| Submission date | Click here to enter a date. |
| Current course prefix, number, and title | NUR 1034 Nursing Concepts: Health to Illness Across the Lifespan Clinical |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve              ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve              ☐ Do Not Approve

_____          _____
*Provost Signature*                                   *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
| --- | --- |
| **Provide an explanation below for the requested exception to the effective date.** | |
| Because there was a change from the state, the pre-req NUR 2095 should be deleted and NUR 2092 added. This should be effective for the Fall 2020 semester | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
| --- | --- | --- |
| **Dean** | **Signature** | **Date** |
| Dr. Paula Tropello | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
| --- | --- | --- |
| **Department Chair or Program Coordinator/Director** | Dr. Debra Selman | Click here to enter a date. |
| **Academic Dean or Provost** | Dr. Paula Tropello | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
| --- |
| Approved at previous District ASN meeting |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐   Yes<br><br>☒   No |
| **Provide justification for the proposed prerequisite(s).** | NUR 2095 must be replaced by NUR 2092 due to Error at State Level. |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: NUR 1020 with a grade of C or better, NUR 1020L, NUR 1025L with a grade of C or better, NUR 2095 with a grade of C or better<br>To: NUR 1020, NUR 1025L, NUR 2092 (or NUR 2095) all with a grade of C or better, NUR 1020L |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |
| **Change to contact hours (faculty load)** | From:<br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to grade mode | Choose an item. |
|---|---|
| Change to credit type | Choose an item. |
| Change to course description (provide below) | |
| Type in entire new course description here | |

| Change to general topic outline (type in entire new outline below) |
|---|
| • <br><br> • |

**Change to Learning Outcomes:** For information purposes only.

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**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    1. Integral *General Education Competency or competencies*:

    2. Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    **C. Other Course Objectives/Standards**

---

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | Yes |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | NUR 1034L will also require a change in pre-req to NUR 2092 |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| No | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact?  Were any agreements made? Provide detail information below. | |
| No | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| Because the State Made an error, NUR 2095, must be replaced with NUR 2092.  One of the Pre-reqs for NUR 1034 is NUR 2095.  NUR 2095 needs to be replaced with NUR 2092 |

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Health Professions |
| **Program or Certificate** | Associate of Science Nursing |
| **Proposed by (faculty only)** | June Davis |
| **Presenter (faculty only)** | June Davis |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| **Submission date** | Click here to enter a date. |
| **Current course prefix, number, and title** | NUR 1034L Nursing Concepts: Health to Illness Across the Lifespan Clinical |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve                      ☐ Do Not Approve

_____                      _____
*Curriculum Committee Chair Signature*                      *Date*


☐ Approve                      ☐ Do Not Approve

_____                      _____
*Provost Signature*                      *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____                      _____
*Office of Accountability & Effectiveness Signature*                      *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Because there was a change from the state, the pre-req NUR 2095 should be deleted and NUR 2092 added. This should be effective for the Fall 2020 semester | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Paula Tropello | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Debra Selman | Click here to enter a date. |
| **Academic Dean or Provost** | Dr. Paula Tropello | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Approved at previous District ASN meeting |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | NUR 2095 must be replaced by NUR 2092 due to Error at Sate Level. |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: NUR 1020 with a grade of C or better, NUR 1020L, NUR 1025L with a grade of C or better, NUR 2095 with a grade of C or better<br><br>To: NUR 1020, NUR 1025L, NUR 2092 (or NUR 2095) all with a grade of C or better, NUR 1020L |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |
| **Change to contact hours (faculty load)** | From:<br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |

| Change to grade mode | Choose an item. |
|---|---|
| Change to credit type | Choose an item. |
| Change to course description (provide below) | |
| Type in entire new course description here | |

| Change to general topic outline (type in entire new outline below) |
|---|
| <ul><li></li><li></li></ul> |

**Change to Learning Outcomes:** For information purposes only.

---

**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    1. Integral *General Education Competency or competencies*:

    2. Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
    Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    **C. Other Course Objectives/Standards**

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | Yes |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | NUR 1034 will also require a change in pre-req to NUR 2092 |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| No | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|

| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. |
|---|
| No |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| Because the State Made an error NUR 2095, must be replaced with NUR 2092. One of the Pre-reqs for NUR 1034L is NUR 2095. NUR 2095 needs to be replaced with NUR 2092 |

# Curriculum Committee

## Change of Course Proposal

| School or Division | School of Health Professions |
| --- | --- |
| Program or Certificate | Associate of Science in Nursing |
| Proposed by (faculty only) | June Davis |
| Presenter (faculty only) | June Davis |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| Submission date | Click here to enter a date. |
| --- | --- |
| Current course prefix, number, and title | NUR 2244 Nursing Concepts: Complex Health Problems Across the Lifespan |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve          ☐ Do Not Approve

_____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| This request is tied in with other curriculum changes that included discontinuation of two courses and the reintroduction of a previous course which require a change of pre-reqs for this course beginning in the Spring 2021 semester. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Paula Tropello | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Debra Selman | Click here to enter a date. |
| **Academic Dean or Provost** | Dr. Paula Tropello | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Approved by faculty at ASN District Meeting |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number** <br><br> Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐    Yes <br><br> ☒    No |
| **Provide justification for the proposed prerequisite(s).** | Changes to the ASN curriculum included the discontinuation of two courses and the reintroduction of a previous course which require a change of pre-reqs for this course beginning in the Spring 2021 semester. |
| **Change to course title** | |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: NUR 2033 with a grade of "C" or better, NUR 2033L, NUR 2440 with a grade of "C" or better, NUR 2440L <br> To: (NUR 2440 with a grade of "C" or better and NUR 2440L) or NUR 2424, NUR 2033 all with a grade of "C" or better, NUR 2033L |
| **Change to course co-requisites** | From: <br> To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** <br> (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item. <br><br> List the co-requisite |
| **Change to course credits or clock hours** | From: <br> To: |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to contact hours (faculty load) | From: |
| | To: |
| Are the Contact hours different from the credit/lecture/lab hours? | |
| Change to grade mode | Choose an item. |
| Change to credit type | Choose an item. |
| Change to course description (provide below) | |
| Type in entire new course description here | |

| Change to general topic outline (type in entire new outline below) |
| --- |
| <br>• <br><br>• <br> |

**Change to Learning Outcomes:** For information purposes only.

**IV. Course Competencies, Learning Outcomes and Objectives**

   **A. General Education Competencies and Course Outcomes**

   1. Integral *General Education Competency or competencies*:

   2. Supplemental *General Education Competency or competencies*:

   **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
   Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

   **C. Other Course Objectives/Standards**

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| No, this will not impact other departments, programs, or institutions | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |
| No | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| This request is tied in with other curriculum changes that included discontinuation of two courses and the reintroduction of a previous course which require a change of pre-reqs for this course beginning in the Spring 2021 semester. |

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## Change of Course Proposal

| School or Division | School of Health Professions |
|---|---|
| Program or Certificate | Associate of Science in Nursing |
| Proposed by (faculty only) | June Davis |
| Presenter (faculty only) | June Davis |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| Submission date | Click here to enter a date. |
| Current course prefix, number, and title | NUR 2244L Nursing Concepts: Complex Health Problems Across the Lifespan Clinical |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve


_____          _____
*Curriculum Committee Chair Signature*          *Date*


☐ Approve          ☐ Do Not Approve


_____          _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed


_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| This request is tied in with other curriculum changes that included discontinuation of two courses and the reintroduction of a previous course which require a change of pre-reqs for this course beginning in the Spring 2021 semester. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Paula Tropello | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Debra Selman | Click here to enter a date. |
| **Academic Dean or Provost** | Dr. Paula Tropello | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Approved by faculty at ASN District Meeting |

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐   Yes<br><br>☒   No |
| **Provide justification for the proposed prerequisite(s).** | Changes to the ASN curriculum included the discontinuation of two courses and the reintroduction of a previous course which require a change of pre-reqs for this course beginning in the Spring 2021 semester. |
| **Change to course title** | |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: NUR 2033 with a grade of "C" or better, NUR 2033L, NUR 2440 with a grade of "C" or better, NUR 2440L<br><br>To: (NUR 2440 with a grade of "C" or better and NUR 2440L) or NUR 2424, NUR 2033 all with a grade of "C" or better, NUR 2033L |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to contact hours (faculty load) | From: |
| --- | --- |
| | To: |
| Are the Contact hours different from the credit/lecture/lab hours? | |
| Change to grade mode | Choose an item. |
| Change to credit type | Choose an item. |
| Change to course description (provide below) | |
| Type in entire new course description here | |

| Change to general topic outline (type in entire new outline below) |
| --- |
| <ul><li></li><li></li></ul> |

**Change to Learning Outcomes:** For information purposes only.

| IV. Course Competencies, Learning Outcomes and Objectives |
| --- |
| A. General Education Competencies and Course Outcomes<br><br>1. Integral *General Education Competency or competencies*:<br><br><br>2. Supplemental *General Education Competency or competencies*:<br><br>B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....<br>Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.<br><br>C. Other Course Objectives/Standards |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| | |
|---|---|
| **Impact of Change of Course Proposal** | |
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| No, this will not impact other departments, programs, or institutions | |

| | |
|---|---|
| **Impact of Change of Course Proposal** | |
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact?  Were any agreements made? Provide detail information below.** | |
| No | |

## Section IV, Justification for proposal

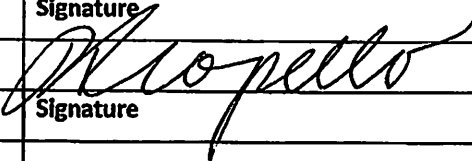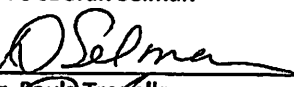| **Provide justification (below) for each change on this proposed curriculum action.** |
|---|
| This request is tied in with other curriculum changes that included discontinuation of two courses and the reintroduction of a previous course which require a change of pre-reqs for this course beginning in the Spring 2021 semester. |

# Curriculum Committee

# FLORIDA SOUTHWESTERN
## STATE COLLEGE

## <u>Change of Course Proposal</u>

| School or Division | School of Health Professions |
|---|---|
| Program or Certificate | Nursing |
| Proposed by (faculty only) | June Davis, Angela Vitale |
| Presenter (faculty only) | June Davis, Angela Vitale |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| Submission date | Click here to enter a date. |
| Current course prefix, number, and title | NUR 2424: Maternal Nursing Concepts |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve                    ☐ Do Not Approve

_____                    _____
*Curriculum Committee Chair Signature*                    *Date*

☐ Approve                    ☐ Do Not Approve

_____                    _____
*Provost Signature*                    *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____                    _____
*Office of Accountability & Effectiveness Signature*                    *Date*

## Section I, Important Dates and Endorsements Required

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| This course was presented on Nov 1, 2019 as a new course, but was found to be still listed as an existing course. It is now being submitted as a change of course. Because it is linked to several other curriculum changes it is important that it begin in Fall 2020. | |

**Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox.**

| Dean | Signature | Date |
|---|---|---|
| Dr. Paula Tropello | *[signature]* | 11/19/19 |
| Provost | Signature | Date |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| Department Chair or Program Coordinator/Director | Dr. Deborah Selman *[signature]* | Click here to enter a date. 11-15-19 |
| Academic Dean or Provost | Dr. Paula Tropello *[signature]* | Click here to enter a date. 11/19/19 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Approved by faculty at ASN Faculty District Meeting on 4/12/19 |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number** Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | Since this course was last used, the curriculum was changed and new courses developed |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: NUR 1211 Adult Nursing/ and NUR 1211L Adult Nursing Clinical<br>To: NUR 1034 with a grade of "C" or better, NUR 1034L, NUR 1214L with a grade of "C" or better, NUR 2145 with a grade of "C" or better |
| **Change to course co-requisites** | From: NUR 2424L Maternal Nursing Concepts Clinical<br>To: NUR 2033 and NUR 2033L |
| **Provide justification for the proposed co-requisite(s).** | Clinical portion of NUR 2424 will be completed in NUR 2033L |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From: 2<br>To: 1 |
| **Change to contact hours (faculty load)** | From: 2<br>To: 1 |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Are the Contact hours different from the credit/lecture/lab hours? | No |
|---|---|
| Change to grade mode | Choose an item. |
| Change to credit type | Choose an item. |
| Change to course description (provide below) | |

This course introduces concepts related to childbearing women and their families through all stages of pregnancy and childbirth, as well as care of the newborn. The concepts emphasized in this course are sexuality, reproduction, and safety.

**Change to general topic outline (type in entire new outline below)**

- Addiction
- Advocacy
- Assessment
- Comfort
- Communication
- Development
- Family
- Grief/loss
- Health, Wellness, and Illness
- Infection
- Mood/Affect
- Nutrition
- Oxygenation
- Perfusion
- Reproduction
- Safety
- Sexuality
- Thermoregulation

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

Change to Learning Outcomes: For information purposes only.

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## IV. Course Competencies, Learning Outcomes and Objectives

### A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*: Think

Differentiate and prioritize instances to advocate holistically for diverse patients/clients in childbearing settings and their families in ways that promote health, self-determination, integrity, and ongoing growth as human beings.

2. Supplemental *General Education Competency or competencies*:

### B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....

### C. Other Course Objectives/Standards

Support culture of safety, quality care, evidence-based practice and nursing judgment to meet the needs of childbearing patients/clients and families in a community context.

Describe commonly occurring variations in psychosocial and biophysical concepts, presented in this course.

Demonstrate behaviors associated with a professional nurse, expanding on legal and ethical responsibilities, in relationship to the concepts presented in this course and childbearing patients/clients and families in the community context.

Choose appropriate assessment strategies and tools when evaluating childbearing patients/clients with variations from wellness in the concepts presented in this course.

Apply effective strategies for communication, teaching and learning with childbearing patients/ clients, their families, and the interdisciplinary health care team that promotes • collaborative decision making to produce optimal patient/client and family outcomes, incorporating physical, mental and spiritual needs.

Develop plan of care for assessment and management of childbearing patients/clients and their families with variations in wellness of psychosocial and/or biophysical concepts. Describe the common assessment and variations in the concepts of Reproduction and Sexuality.

---

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing Intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | Yes |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | Credit hour changes made to NUR 1020, NUR 2092 (2095), NUR 2145, and NUR 2033.<br>Pre-req changes will be required for NUR 2244 and NUR 2244L<br>Discontinuation of NUR 2440 and NUR 2440L |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| No, no impact expected | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact?  Were any agreements made? Provide detail information below. ||
| No, no impact expected ||

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| It was recognized that Level 3 in the ASN curriculum was heavy in course load and overwhelming for students. In the review of the ASN curriculum, faculty felt there was duplication of content in the course NUR 2440 Children and Women's Health and courses in other levels. It was determined that a 1 credit course with obstetrical content would better fit the curriculum.<br><br>This course was presented on Nov 1, 2019 as a new course, but was found to be still listed as an existing course. It is now being submitted as a change of course. |

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Health Professions |
| **Program or Certificate** | Associate Degree Nursing |
| **Proposed by (faculty only)** | Carrie Carty, June Davis |
| **Presenter (faculty only)** | June Davis, Angela Vitale |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| | |
|---|---|
| **Submission date** | |
| **Current course prefix, number, and title** | NUR 2145 – Pharmacological Nursing |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_____
*Curriculum Committee Chair Signature*

☐ Approve          ☐

_____
*Provost Signature*

All Curriculum proposals require review by the Office of A

☐ Reviewed

_____
*Office of Accountability & Effectiveness Signature*

This is item 54. We discovered a class that also needed Coreq Chgs. We voted to allow this to come forward w/ the rest of the nursing.

Mary Myers

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Change in course pre-requisite related to curriculum changes occurring in the Fall 2020 semester | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Type name here | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Debra Selman | 9/25/2019 |
| **Academic Dean or Provost** | Dr. Paula Tropello | 9/25/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Approved by ASN faculty at District meeting |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | Change in course pre-requisite related to curriculum changes occurring in the Fall 2020 semester. Due to a request from the state, NUR 2095 is being changed to NUR 2092 |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: Successful completion of NUR 2095<br><br>To: NUR 2092 (or NUR 2095), NUR 1020, NUR 1025L with a grade of "C" or better, NUR 1020L |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |
| **Change to contact hours (faculty load)** | From:<br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | No |
| **Change to grade mode** | Choose an item. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to credit type | Choose an item. |
|---|---|
| **Change to course description** (provide below) | |
| Type in entire new course description here | |

| **Change to general topic outline** (type in entire new outline below) |
|---|
| <ul><li></li><li></li></ul> |

**Change to Learning Outcomes:** For information purposes only.

| **IV. Course Competencies, Learning Outcomes and Objectives**<br><br>    **A. General Education Competencies and Course Outcomes**<br><br>    1. Integral *General Education Competency or competencies*:<br><br><br>    2. Supplemental *General Education Competency or competencies*:<br><br>    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**<br>    Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.<br><br>    **C. Other Course Objectives/Standards** |
|---|

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| No, this will not impact other departments, programs, or institutions | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |
| Provide detail information here | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| Change in course pre-requisite related to curriculum changes occurring in the Fall 2020 semester. Due to a request from the state, NUR 2095 is being changed to NUR 2092 |

# Curriculum Committee

FLORIDA
SOUTHWESTERN
STATE COLLEGE

## Change of Program or Certificate Proposal

*Note required information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.*

| School or Division | School of Health Professions |
|---|---|
| Program or Certificate | AS Nursing |
| Proposed by (faculty only) | June Davis |
| Presenter (faculty only) | June Davis |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| Submission date | 11/12/2019 |
|---|---|

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve          ☐ Do Not Approve

_____          _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|

| Provide an explanation below for the requested exception to the effective date. |
|---|
| This program change request is to incorporate two courses into the course sequencing for the ASN program: NUR 2424 (replacing NUR 2440 and NUR 2440L) and NUR 2092 (replacing NUR 2095). These changes will take effect in the Fall 2020 semester. |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| Dean | Signature | Date |
| Dr. Paula Tropello | | 11/19/19 |
| Provost | Signature | Date |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| Department Chair or Program Coordinator/Director | Dr. Deborah Selman | Click here to enter a date. 11-15-19 |
| Academic Dean or Provost | Dr. Paula Tropello | Click here to enter a date. 11-19-19 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Approved by Faculty at District ASN meeting. |

## Section II, Proposed Changes

| | |
|---|---|
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br>☒ No |
| **Have the deans of the General Studies been contacted/consulted?** | ☐ Yes<br>☒ No |
| **Have you attached an updated catalog page?** | ☒ Yes<br>☐ No |
| | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to program or certificate name** | List new program or certificate name |
| **List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.** | |
| List changes to program or certificate prerequisites | |
| **List below, any changes to the General Education requirements. Include course titles and credits if applicable.** | |
| List changes to program or certificate General Education requirements | |
| **List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.** | |
| Add NUR2424, Remove NUR2440 and NUR2440L<br>Add NUR 2092, Remove NUR 2095<br>Changes in credit hours for NUR1020 (5-6), NUR2033 (4-5), NUR2092 (1-2), NUR2145 (1-2). | |
| **List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.** | |
| List changes to program or certificate Elective requirements | |
| **List below, any other changes to the program or certificate requirements.** | |
| List other changes | |
| **Change to program length (credits or clock hours to complete)** | From:<br>To: |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

**Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.**

## Section III, Justification for proposal

**Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.**

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| It was recognized that Level 3 in the ASN curriculum was heavy in course load and overwhelming for students. In the review of the ASN curriculum, faculty felt there was duplication of content in the course NUR 2440 Children and Women's Health and courses in other levels. It was determined that a new 1 credit course (NUR 2424) with obstetrical content would better fit the curriculum. Clinical experiences for obstetrical nursing was incorporated into the level 3 clinical course (NUR 2033L) and NUR 2440L (Children and Women's clinical) will be discontinued. The remaining credit hours were added to courses that would benefit from extra class time (NUR 2033, NUR 2092, NUR 2145, NUR 1020). |

Florida SouthWestern State College
ASN Program
Fall 2020 Curriculum changes

## Course/Credit Hour Changes by Semester (Roll Out)

| | Spring 2020 | Fall 2020 | Spring 2021 | Fall 2021 |
|---|---|---|---|---|
| Level 1 | NUR 1020 Wellness– 5 cr | NUR 1020 Wellness– 6 cr | NUR 1020 Wellness– 6 cr | NUR 1020 Wellness– 6 cr |
| | NUR 1020L Wellness Clinical – 3 cr | NUR 1020L Wellness Clinical – 3 cr | NUR 1020L Wellness Clinical – 3 cr | NUR 1020L Wellness Clinical – 3 cr |
| | NUR 1025L – Wellness Practicum 1 cr | NUR 1025L – Wellness Practicum 1cr | NUR 1025L – Wellness Practicum 1cr | NUR 1025L – Wellness Practicum 1 cr |
| | NUR 2095 Intro to Pharm – 1 cr | NUR 2092 Intro to Pharm – 2 cr | NUR 2092 Intro to Pharm – 2 cr | NUR 2092 Intro to Pharm – 2 cr |
| Level 2 | NUR 1034 Illness – 5 cr | NUR 1034 Illness – 5 cr | NUR 1034 Illness – 5 cr | NUR 1034 Illness – 5 cr |
| | NUR 1034L Illness Clinical – 3 cr | NUR 1034L Illness Clinical – 3 cr | NUR 1034L Illness Clinical – 3 cr | NUR 1034L Illness Clinical – 3 cr |
| | NUR 1214L Illness Practicum – 1 cr | NUR 1214L Illness Practicum – 1 cr | NUR 1214L Illness Practicum – 1 cr | NUR 1214L Illness Practicum – 1 cr |
| | NUR 2145 Pharm – 1 cr | NUR 2145 Pharm – 1 cr | NUR 2145 Pharm – 2 cr | NUR 2145 Pharm – 2 cr |
| Level 3 | NUR 2033 Alterations – 4 cr | NUR 2033 Alterations – 4 cr | NUR 2033 Alterations – 4 cr | NUR 2033 Alterations – 5 cr |
| | NUR 2033L Alterations Clinical – 3 cr | NUR 2033L Alterations Clinical – 3 cr | NUR 2033L Alterations Clinical – 3 cr | NUR 2033L Alterations Clinical – 3 cr |
| | NUR 2440 Children & Women – 3 cr | NUR 2440 Children & Women – 3 cr | NUR 2440 Children & Women – 3 cr | NUR 2424 Maternal Nsg Concepts– 1 cr |
| | NUR 2440L Child & Women clinical – 2 cr | NUR 2440L Child & Women clinical – 2 cr | NUR 2440L Child & Women clinical – 2 cr | |
| Level 4 | NUR 2244 Complex Health – 5 cr | NUR 2244 Complex Health – 5 cr | NUR 2244 Complex Health – 5 cr | NUR 2244 Complex Health – 5 cr |
| | NUR 2244L Complex Health Clinical – 3 cr | NUR 2244L Complex Health Clinical – 3 cr | NUR 2244L Complex Health Clinical – 3 cr | NUR 2244L Complex Health Clinical – 3 cr |
| | NUR 2941L Practicum – 2 cr | NUR 2941L Practicum – 2 cr | NUR 2941L Practicum – 2 cr | NUR 2941L Practicum – 2 cr |

Rev 11/14/19

# Florida SouthWestern State College
## ASN Program
### Fall 2020 Curriculum changes

## Teach Out by Cohorts

| | Entry: Spring 2018 | Entry: Fall 2018 | Entry: Spring 2019 | Entry: Fall 2019 | Entry: Spring 2020 | Entry: Fall 2020 |
| | Grad: Fall 2019 | Grad: Spring 2020 | Grad: Fall 2020 | Grad: Spring 2021 | Grad: Fall 2022 | Grad: Spring 2022 |
|---|---|---|---|---|---|---|
| Level 1 | NUR 1020 – 5 cr | NUR 1020 – 5 cr | NUR 1020 – 5 cr | NUR 1020 – 5 cr | NUR 1020 – 5 cr | NUR 1020 – 6 cr |
| | NUR 1020L – 3 cr | NUR 1020L – 3 cr | NUR 1020L – 3 cr | NUR 1020L – 3 cr | NUR 1020L – 3 cr | NUR 1020L – 3 cr |
| | NUR 1025L – 1 cr | NUR 1025L – 1 cr | NUR 1025L – 1 cr | NUR 1025L – 1 cr | NUR 1025L – 1 cr | NUR 1025L – 1 cr |
| | NUR 2140 – 2 cr | NUR 2140 – 2 cr | NUR 2140 – 2 cr | NUR 2095 – 1 cr | NUR 2095 – 1 cr | NUR 2092 – 2 cr |
| Level 2 | NUR 1034 – 5 cr | NUR 1034 – 5 cr | NUR 1034 – 5 cr | NUR 1034 – 5 cr | NUR 1034 – 5 cr | NUR 1034 – 5 cr |
| | NUR 1034L – 3 cr | NUR 1034L – 3 cr | NUR 1034L – 3 cr | NUR 1034L – 3 cr | NUR 1034L – 3 cr | NUR 1034L – 3 cr |
| | NUR 1214L – 1 cr | NUR 1214L – 1 cr | NUR 1214L – 1 cr | NUR 1214L – 1 cr | NUR 1214L – 1 cr | NUR 1214L – 1 cr |
| | | | | NUR 2145 – 1 cr | NUR 2145 – 1 cr | NUR 2145 – 2 cr |
| Level 3 | NUR 2033 – 4 cr | NUR 2033 – 4 cr | NUR 2033 – 4 cr | NUR 2033 – 4 cr | NUR 2033 – 4 cr | NUR 2033 – 5 cr |
| | NUR 2033L – 3 cr | NUR 2033L – 3 cr | NUR 2033L – 3 cr | NUR 2033L – 3 cr | NUR 2033L – 3 cr | NUR 2033L – 3 cr |
| | NUR 2440 – 3 cr | NUR 2440 – 3 cr | NUR 2440 – 3 cr | NUR 2440 – 3 cr | NUR 2440 – 3 cr | **NUR 2424 – 1 cr** |
| | NUR 2440L – 2 cr | NUR 2440L – 2 cr | NUR 2440L – 2 cr | NUR 2440L – 2 cr | NUR 2440L – 2 cr | |
| Level 4 | NUR 2244 – 5 cr | NUR 2244 – 5 cr | NUR 2244 – 5 cr | NUR 2244 – 5 cr | NUR 2244 – 5 cr | NUR 2244 – 5 cr |
| | NUR 2244L – 3 cr | NUR 2244L – 3 cr | NUR 2244L – 3 cr | NUR 2244L – 3 cr | NUR 2244L – 3 cr | NUR 2244L – 3 cr |
| | NUR 2941L – 2 cr | NUR 2941L – 2 cr | NUR 2941L – 2 cr | NUR 2941L – 2 cr | NUR 2941L – 2 cr | NUR 2941L – 2 cr |
| Credits: | 42 | 42 | 42 | 42 | 42 | 42 |

# Nursing, AS

Graduates of the Associate in Science in Nursing (ASN) Program are prepared to become licensed as an entry level Registered Nurse (RN). The nursing curriculum incorporates classroom instruction. laboratory, simulation education. and clinical practice in the care of diverse populations. Local health facilities are utilized for clinical practice. including community agencies. acute care institutions. long-term and ambulatory care facilities. Graduates of the program possess knowledge, values, skills, and
compassion: all are essential for professional nursing practice in a dynamic and rapidly changing health care environment.

There are two options available in the ASN program, traditional (day hours Monday-Friday on campus classes) and ANEW (Evening and Weekends, online and on campus blended format). The ANEW schedule is not a part-time Nursing program. It will require full-time commitment but it will be offered on a schedule that will consist of online classroom instruction with labs and clinical rotations offered on an evening (Monday-Friday) and weekend schedule.

Current occupational employment and wage data for Registered Nurses are published by the United States Department of Labor's Bureau of Labor Statistics at www.bls.gov/oes/current/oes291141.htm.

## Accreditation:

The Florida SouthWestern State College Associate in Science in Nursing Program is accredited by the:



Accreditation Commission for Education in Nursing. Inc. (ACEN)

3343 Peachtree Road NE, Suite 850

Atlanta, Georgia 30326

Telephone: 404-975-5000

http://acenursing.org/

## Admission Requirements:

The ASN Program consists of 72 credit hours. These hours include general education (16 credits), program specific courses (14 credits), and Nursing core courses (42 credits). Competitive applicants will have completed most or all of their general education and program specific courses before starting the Nursing core courses.

**In Order to apply, Applicants must have successfully completed:**
STA 2023 Statistical Methods I
BSC 1085C or BSC 1093C - Anatomy and Physiology I
BSC 1086C or BSC 1094C - Anatomy and Physiology II
Test of Essential Academic Skills (TEAS)

Nursing Core Courses, are completed in a four (4) semester cohort/group sequence. Students who begin the program in the Fall semester can successfully complete the program in 20 months. Students who begin the program in the Spring semester can successfully complete the program in 24 months.

The Traditional and ANEW schedules for the ASN Program will both require discipline and commitment. Nursing education is rigorous and must be top priority from the first semester through graduation to be successful on the NCLEX-RN licensing exam and to become a professional nurse.

## LPN Florida Department of Education Gold Standard and Statewide Articulation Agreements:
This Gold Standard Career Pathways Statewide Articulation Agreement guarantees the minimum award of course credits or a block of credit toward the above AAS/AS program is ~~10~~ 12hours of credit. This agreement does not preclude the awarding of additional credits by any college through local agreements. The Licensed Practical Nurse certification, or National Licensed Practical Nurse (NCLEX-PN) certification represents industry acknowledgement of technical skill attainment of competencies in the Nursing (Associate Degree) R.N. program. To be eligible for articulation, the student must show evidence of their current Licensed Practical Nurse certification, or National Licensed Practical Nurse (NCLEX-PN) certification and **it must have been issued within three (3) years prior to their enrollment in the program.**
>    **FSW LPN Bridge:**
>    In accordance with the Gold Standard and Statewide Articulation Agreement for LPN's, Florida SouthWestern State College offers LPN's, meeting the agreement requirements, the option to accept an ASE1000 block of ~~10~~ 12 credits. The ASE1000 block consists of Level I AS Degree Nursing Core Courses: NUR 1020, NUR 1020L, NUR 1025L, and ~~NUR 2095~~ NUR 2092 .

## Application:
*The Application Deadlines are located at https://www.fsw.edu/academics/programs/asnursing*
*Note: Finalists will be notified within four weeks after application deadlines.*
The ASN Program has limited enrollment due to the rigorous clinical education requirements for the program. Acceptance to Florida SouthWestern State College does not imply acceptance into the program. Each applicant must meet specific criteria which are listed in the admission policies. The

Criteria for Admission Policies are available through the School of Health Professions Nursing office on each campus. Admission information and applications are located at: http://www.fsw.edu/academics/programs/asnursing.

All applicants should consult the Florida Board of Nursing website if they have any criminal offenses limiting RN licensure before applying. Refer to http://floridasnursing.gov/licensing/licensed-practical-nurse-registered-nurse-by-examination/

**Phase I:** Initial review of applications is based on a calculation of admission points using completed pre-nursing course GPA, TEAS test score, and the total number of general education/program specific courses completed. Pre-admission standardized examination includes the Test of Essential Academic Skills (TEAS).

**Phase II:** At the applicant's expense, a college-approved criminal records check and drug testing must be completed. Note that applicants should consult Florida Board of Nursing if they have any criminal offenses, beyond minor traffic violations, which may limit clinical training placement and obtaining Registered Nurse (RN) licensure.

**Phase III:** In this phase, all applicant packets will be reviewed.

**Phase IV:** Selected applicants will receive a letter of acceptance. The letter will include information for accessing the Nursing Program Policy & Procedures Manual and Virtual Orientation. The student must submit an affidavit of acknowledgment, acceptance and compliance of the Nursing Program Policy & Procedure Manual by the first day of classes.

> **Note for LPN's:** In addition to compliance of contents in Phase IV, selected LPN applicants, accepting the ASE1000 articulation pathway, must satisfactorily complete the LPN Bridge Orientation online by the first day of classes. Access to this orientation will be sent to the applicant with the letter of acceptance.

**The following items must be completed before the first day of class:**

Student Health Form

Immunizations

Screening for tuberculosis (TB)

Certification in American Heart Association Basic Life Support for Health-Care Providers

Proof of personal health insurance throughout enrollment in the program, naming the student and dates of coverage.

## Academic Policy and Progression Criteria:

The academic standards in the Nursing program are very rigorous and require full-time commitment.

A grade of "C" or better must be earned in General Education (16 credits) and Program Specific (14 credits) courses.

The ASN Program uses the following grading system: (90 - 100 = A, 80 - 89.99 = B, 77 - 79.99 = C, 60 - 76.99 = D, Below 60 = F).

A grade of "C" or better must be earned in each Nursing/NUR course (42 credits) in order to progress in the program.

A grade less than "C" in a Nursing/NUR course will require a reattempt.

A Nursing/NUR course may be repeated or reattempted only once. If a grade of "C" or better is not achieved when the course is repeated or reattempted, dismissal from the program will result.

If a grade of "C" or better is not achieved or Withdrawal/W grade occurs in two or more Nursing/NUR courses, dismissal from the program will result.

Dismissal from the Nursing Program will occur if a student is deemed unsafe or unprofessional in clinical practice/patient care.

The Academic Review Committee (ARC) will evaluate each student who is unsuccessful in a course or has an interruption in their program sequence. An Alternate program plan will be developed by the committee in collaboration with the student

Attendance and punctuality is mandatory for all classroom, laboratory, and clinical activities. The third and each subsequent classroom absence and/or partial absence will result in a 5-point deduction from the final course grade. Attendance (100%) is required for all simulation and clinical activities.

## End of Program Student Learning Outcomes:

Upon successful completion of the ASN Program, the graduate will be able to:

Advocate holistically for diverse patient populations and their families in ways that promote health, self-determination, integrity, and ongoing growth as human beings

Integrate clinical reasoning, substantiated with evidence, to provide and promote safe and compassionate quality care for patients and families in a community context.

Distinguish one's professional identity in ways that reflect integrity, responsibility, legal and ethical practices, and professional growth and development as a nurse.

Communicate respectfully and effectively with diverse populations and the interdisciplinary healthcare team through collaborative decision making to produce optimal patient outcomes.

Manage patient care effectively related to time, personnel, informatics and cost to continuously improve the quality and safety of health care systems.

# ASN Program of Study (72 credits)

# General Education Requirements: 16 credits required

ENC 1101 - Composition I **3 credits**
Humanities - (Core recommended for the RN to BSN Degree) **3 credits**


PSY 2012 - Introduction to Psychology **3 credits**
or
SYG 1000 - Principles of Sociology **3 credits**


STA 2023 - Statistical Methods I **3 credits**


BSC 1085C - Anatomy and Physiology I **4 credits**

or
BSC 1093C - Anatomy and Physiology I **4 credits**

## Program Specific Coursework: 14 credits required

BSC 1086C - Anatomy and Physiology II **4 credits**
or
BSC 1094C - Anatomy and Physiology II **4 credits**

MCB 2010C - Microbiology **4 credits**
HUN 1201 - Human Nutrition **3 credits**
DEP 2004 - Human Growth and Development **3 credits**

## Nursing Core Courses: 42 credits required

NUR 1020 - Nursing Concepts: Health and Wellness Across the Lifespan

A_
P_

## NUR 1020 - Nursing Concepts: Health and Wellness Across the Lifespan

**65 credits**
*Prerequisites: Acceptance to the Nursing Program*
*Corequisites:* NUR 1020L
This course introduces concepts within the FSW nursing philosophy: health, people and nursing as a profession. Emphasis is placed on the introduction of the concepts of nursing responsibilities, professionalism, assessment, health, wellness, and illness. Upon completion of the course students will be able to apply the concepts to client care, individual-centered care, and quality care goals.

NUR 1020L - Nursing Concepts: Health and Wellness Across the Lifespan Clinical

A_
P_

# NUR 1020L - Nursing Concepts: Health and Wellness Across the Lifespan Clinical

3 credits
*Prerequisites: Acceptance to the Nursing Program*
*Corequisites: NUR 1020*
This course provides clinical experiences for students to explore and solidify the concepts of nursing responsibilities, professionalism, assessment, health, wellness and illness. Upon completion the students will be able to provide safe and effective care for clients.

# NUR 1025L - Nursing Concepts: Health and Wellness Across the Lifespan Practicum

1 credit
*Prerequisites: Acceptance to the Nursing Program*
This course introduces nursing skills essential to the performance wellness care for clients/patients across the lifespan. These skills are practiced and demonstrated in a laboratory/simulation setting. Emphasis is placed on the skills related to assessment, safety, hygiene and mobility. Upon completion of the course, students will be able to provide safe, holistic, quality nursing care to clients/patients across the lifespan with respect for cultural and spiritual diversity.

# NUR 1034 - Nursing Concepts: Health to Illness Across the Lifespan

5 credits
*Prerequisites:* NUR 1020 *with a grade of "C" or better,* NUR 1020L *,* NUR 1025L *with a grade of "C" or better,* ~~NUR 2140~~ NUR 2092 (or 2095) ~~Pharmacology for Nurses~~Introduction to Pharmacological Nursing *with a grade of "C" or better*
*Corequisites:* NUR 1034L Nursing Concepts: Health to Illness Across the Lifespan Clinical

This course is designed to further develop the concepts within the FSW nursing philosophy: health, people and nursing as a Profession. The emphasis is placed on the role of illness in biophysical and psychosocial concepts as well as the development of evidence-based nursing practice and clinical decision making. This course continues developing competence in concepts introduced in Nursing Concepts: Health and Wellness and introduces the concepts of oxygenation, perfusion, grief/loss, stress/coping, acid-base balance, digestion, elimination, metabolism, and thermoregulation. Upon completion of the course students will be able to apply the concepts to client care, individual-centered care, and quality care goals.

NUR 1034L - Nursing Concepts: Health to Illness Across the Lifespan Clinical

A_
P_

# NUR 1034L - Nursing Concepts: Health to Illness Across the Lifespan Clinical

3 credits
*Prerequisites:* NUR 1020 *with a grade of "C" or better,* NUR 1020L *,* NUR 1025L *with a grade of "C" or better,* ~~NUR 2140 Pharmacology for Nurses,~~NUR 2092 (or 2095), Introduction to Pharmacological Nursing *with a grade of "C" or better*
*Corequisites:* NUR 1034

This course provides clinical experiences for students to explore and solidify the concepts covered in Nursing Concepts: Health and Illness. Upon completion the students will be able to provide safe and effective care for patients/clients and families in a community context.

NUR 1214L - Nursing Concepts: Health to Illness Practicum

A_
P_

## NUR 1214L - Nursing Concepts: Health to Illness Practicum

1 credit

*Prerequisites: NUR 1025L with a grade of "C" or better*

This course reinforces nursing skills essential to the performance nursing care for clients/patients across the lifespan. These skills are practiced and demonstrated in a laboratory/simulation setting. Emphasis is placed on skills related to the care of the client/patient with variations from wellness. Upon completion of the course, students will be able to provide safe, holistic, quality nursing care to clients/patients across the lifespan with respect for cultural and spiritual diversity.

NUR 2033 - Nursing Concepts: Health Alterations Across the Lifespan

A_
P_

## NUR 2033 - Nursing Concepts: Health Alterations Across the Lifespan

54 credits

*Prerequisites: NUR 1034 with a grade of "C" or better, NUR 1034L, NUR 1214L with a grade of "C" or better, NUR 2145*
***Pharmacological Nursing with a grade of "C" or better***

*Corequisites: NUR 2033L*

This course is designed further develop the concepts within the FSW nursing philosophy: health, people and nursing as a profession. Emphasis is placed on the concepts of elimination, cellular regulation, perfusion, gas exchange, clotting, inflammation, sensory perception, stress/coping, mood/affect, cognition, self, violence, professional behaviors, caring interventions and safety. Upon completion, students should be able to provide safe nursing care incorporating the concepts identified in this course.

NUR 2033L - Nursing Concepts: Health Alterations Across the Lifespan Clinical

A_
P_

# NUR 2033L - Nursing Concepts: Health Alterations Across the Lifespan Clinical

3 credits

*Prerequisites:* NUR 1034 *with a grade of "C" or better,* NUR 1034L *, NUR 1214L with a grade of "C" or better,* NUR 2145

*Pharmacological Nursing with a grade of "C" or better*

*Corequisites:* NUR 2033

This course provides clinical experiences for students to explore and solidify the concepts covered in Nursing Concepts: Health Alterations. Upon completion the students will be able to provide safe and effective care for patients/clients and families in a community context.

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NUR 2095 - Introduction to Pharmacological Nursing

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# NUR 2095 2092 - Introduction to Pharmacological Nursing

*

1 2 credits

*Prerequisites: Acceptance into the ASN Program*

This course focuses on the pharmacologic aspects of nursing practice. A foundation of knowledge is built in relation to pharmacokinetics, pharmacodynamics, and pharmacotherapeutics of drug therapy. The nurses' role in error prevention and patient safety during medication administration is carefully examined. Introduction to drug dosage calculation and drug preparation.

A_
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NUR 2145 - Pharmacological Nursing

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# NUR 2145 - Pharmacological Nursing

1-2 credits

*Prerequisites:* _NUR 2095NUR 2092 (or NUR 2095), NUR 1020, NUR 1020L, NUR 1025L_

This course introduces the student to the basic pharmacologic concepts and principles related to the safe administration of therapeutic agents by nurses to clients of all ages. It is designed to facilitate the students understanding of the mechanisms of drug actions and provide a safe approach to drug administration. Students learn major drug classifications and selected prototypes along with principles and techniques of safe, effective administration of drugs & other therapeutic agents, drug interactions, legal responsibilities and nursing considerations for specific drugs affecting all body systems, including drug dosage calculation and drug preparation.

NUR 2440 – Nursing Concepts-Children and Women's Health

A.
P.

## NUR-2440 – Nursing Concepts-Children and Women's Health

3 credits

*Prerequisites:* _NUR 1034 with a grade of "C" better, NUR 1034L, NUR 1214L with a grade of "C" better_

*Corequisites:* _NUR 2440L_

This course introduces concepts related to sexuality, reproduction, and growth and development of the client from neonate through adolescents. The concepts emphasized in this course are family dynamics, reproduction/sexuality, immunity, and safety.

NUR 2440L – Nursing Concepts-Children and Women's Health-Clinical

A.
P.

## NUR 2440L – Nursing Concepts-Children and Women's Health-Clinical

2 credits

*Prerequisites:* _NUR 1034 with a grade of "C" or better, NUR 1034L, NUR 1214L with a grade of "C" or better_

NUR 2424 Maternal Nursing Concepts

1 credit

Prerequisites: NUR 1034 with a grade of "C" or better, NUR 1034L, NUR 1214L with a grade of "C" or better, NUR 2145 with a grade of "C" or better

Co-requisites:  NUR 2033 and NUR 2033L

This course introduces concepts related to childbearing women and their families through all stages of pregnancy and childbirth, as well as care of the newborn.  The concepts emphasized in this course are sexuality, reproduction, and safety.

NUR 2244 - Nursing Concepts: Families in Crisis-Complex Health Problems

A_

P_

# NUR 2244 - Nursing Concepts: ~~Families in Crisis~~-Complex Health Problems Across the Lifespan

5 credits

*Prerequisites:* NUR 2033  *with a grade of "C "or better,* NUR 2033L *,* (NUR 2440 *with a grade of "C "or better* and ~~,~~ NUR 2440L ) OR NUR 2424

*Corequisites:* NUR 2244L

This course is designed to further develop the concepts within FSW nursing philosophy: Health, People and nursing as a profession. Emphasis is placed on the concepts of health-wellness-illness, collaboration, managing care, safety, advocacy, legal issues, policy, healthcare systems, ethics, accountability, evidence-based practice, and complex communication concepts. Upon completion, students should be able to provide safe nursing care incorporating the concepts identified in this course.

NUR 2244L - Nursing Concepts: Families in Crisis-Complex Health Problems Clinical

A_

P_

## NUR 2244L - Nursing Concepts: ~~Families in Crisis~~-Complex Health Problems Across the Lifespan Clinical

3 credits
*Prerequisites: NUR 2033 with a grade of "C "or better, NUR 2033L , (NUR 2440 with a grade of "C "or better and ; NUR 2440L) OR NUR 2424-*
*Corequisites: NUR 2244*
This course provides clinical experiences for students to explore and solidify the concepts covered in Nursing Concepts: Families in Crisis-Complex Health Problems. Upon completion the students will be able to provide safe and effective care for patients/clients and families in a community context.

NUR 2941L - Clinical Preceptorship - AS

A_
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## NUR 2941L - Clinical Preceptorship - AS

2 credits
*Prerequisites: Approval of ASN Program Director*
This course provides the culminating experience for the student nurse where the focus is clinical experience and the transition of the student from the educational setting into the role of the clinical professional registered nurse.

'Indicates optional Nursing Core Courses for LPN articulation pathway for ASE 1000 ~~10~~-12 **credits**
 **Note:** Successfully completing both NUR ~~2095~~-2092 (or NUR 2095) *and* NUR 2145 has the equivalency of the successful compleation the previous course NUR 2140 for which NUR ~~2095~~-2092 (or NUR 2095) and NUR 2145 ha~~ve~~s replaced.

# Total Degree Requirements: 72 Credit Hours

AS Nursing Pathway
Level 1 - NUR 1020, NUR 1020L, NUR 1025L, ~~NUR 2095~~ NUR 2092
Level 2 - NUR 1034, NUR 1034L, NUR 1214L, NUR 2145
Level 3 - NUR 2033, NUR 2033L, ~~NUR 2440~~ NUR 2424, ~~NUR 2440L~~
Level 4 - ~~NUR 2440~~ NUR 2244, ~~NUR 2440L~~ NUR 2244L, NUR 2941L

# Curriculum Committee

## New Program Proposal

*Note: Before completing this proposal, all core courses for a new program or certificate must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. In addition, the complete catalog page must be included at the end of this document.*

| School or Division | School of Business and Technology |
|---|---|
| **Proposed by (faculty only)** | List faculty name(s)Mary Conwell |
| **Presenter (faculty only)** | List faculty name(s)Mary Conwell |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.

| Submission date | 10/30/2019 |
|---|---|

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐    Approve        ☐    Do Not Approve

_____

*Curriculum Committee Chair Signature*      *Date*

☐    Approve        ☐    Do Not Approve

_____

*Provost Signature*      *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐    Reviewed

_____

*Office of Accountability & Effectiveness Signature*      *Date*

Revised: 6/18; 10/18;7/19

# Curriculum Committee



## FLORIDA
## SOUTHWESTERN
### STATE COLLEGE

## New Program Proposal

### Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| Type in the explanation for exception. | |

**Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox.**

| Dean | Signature | Date |
|---|---|---|
| Dr. Debbie Psihountas | *[signature]* | 10/30/19 |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Type name here Mary Conwell | 10/30/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas | 10/30/2019 |

| **Library Review:** Has the Libraries' Collection Manager been contacted about the new program or certificate and discussed potential impacts to the libraries' collections? |
|---|
| Provide information here No, there will be no impact to the libraries' collections |

| **List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).** |
|---|
| Type in all applicable faculty names here MARY CONWELL |

Revised: 6/18; 10/18;7/19

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## New Program Proposal

### Section II, New Program or Certificate Information (must complete all items)

| List new program or certificate. | List program or certificate name here Real Estate Paralegal Certificate |
|---|---|
| **Describe (below) the process by which the need for the new program or certificate was identified. Along with the summary, delineate the parties that have endorsed the new program such as Advisory Board, Faculty, and/or Ad Hoc Committees. Submit Minutes of meetings and endorsements along with this form.** | |
| List information here This is a new paralegal certificate just approved by the Florida Department of Education. | |
| **Provide a summary of the Program needs analysis.** | |
| List information here This certificate would meet the needs of the local legal community for experienced paralegals who just need a certificate, rather than an A.S. in Paralegal Studies. This certificate would also be a feeder into the A.S. in Paralegal Studies Program and boost the enrollment into Paralegal Studies courses and the A.S. program itself. | |
| **Provide a summary of the Salary Levels that graduates of this Program can expect to make.** | |
| List information here $40,000 - $75,000 | |
| **Briefly describe the existing resources available needed to implement this new program.** | |
| List information here All four paralegal courses needed for this certificate are already offered at FSW. | |
| **Briefly describe the additional resources needed to implement this new program.** | |
| List information here No new resources are needed, except marketing the certificate. | |
| **Briefly describe any Program Accreditation required for this program.** | |
| List information here ABA would need to be notified. | |
| **Briefly describe any Industry Certification available for student to take during or following completion this program.** | |
| List information here NALA Certified Paralegal Exam; Florida Registered Paralegal status | |
| **Project (below) the average enrollment for core courses.** | |
| List information here 30 per class | |

Revised: 6/18; 10/18;7/19

## Curriculum Committee

## New Program Proposal

| Describe (below) how this projection was determined. |
| --- |
| List information here  Based on current class sizes. |
| List (below) similar programs or certificates at other colleges and universities. |
| List information here  Because this certificate is so new, FSW may be the first state college to offer it. |

**For AS and Certificate Programs:** Attach a Copy of the related FLDOE Curriculum Frameworks. Copy and paste the "Standards" from the FLDOE framework (one standard per row). List the FSW course or courses in which that Standard is taught.

| Program Title:  Real Estate Paralegal Certificate | |
| --- | --- |
| Career Cluster:  Law, Public Safety, & Security | |
| **FLDOE Framework Standard** | **FSW Course** |
| **Real Property Law** | **PLA 2610** |
| **Ethics & Code of Professional Responsibility; Employability Skills** | **PLA 1003** |
| **Contract Law** | **BUL 2241; PLA 2600** |

**Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.**

**Section III, Personnel and Resources Needed** (add rows as necessary)

| Faculty position(s) (List discipline) | Full time or adjunct? | Total annual expenses |
| --- | --- | --- |
| Existing full-time and adjunct faculty can fill faculty positions | Both | $0 |
| | | |
| Staff position(s) (List title) | Full time or part time? | Total annual expenses |
| None needed | | $0 |
| | | |
| Describe (below) library resources needed to support this program or certificate.  Explain rationale for response, even if answer is none. | | |
| None needed as any expenses are already covered by A.S. in Paralegal Studies Program | | |
| Describe (below) the technology, facilities, laboratory, or other resources needed to support this program or certificate.  None.  This certificate can be completed entirely online. | | |

Revised: 6/18; 10/18;7/19

## Curriculum Committee

### FLORIDA SOUTHWESTERN
STATE COLLEGE

### New Program Proposal

| |
|---|
| List information here |
| **List (below) the estimated annual amount required for educational materials and supplies or other operating expenses for implementation of the new program or certificate.** |
| List information here $0 |
| **Identify (below) the funding source to be used for personnel and operating expenses.** |
| List information here N/A |

### Section III, Justification for proposal

| |
|---|
| **Provide justification (below) for this proposed curriculum action.** |
| Type in justification here  To meet the demands and needs of the local legal community and enhance visibility of FSW Paralegal Studies Program. |

Revised: 6/18; 10/18;7/19

## Real Estate Paralegal Certificate

### Purpose

This certificate program, recently approved by the Florida Department of Education, offers a sequence of courses that prepares individuals for immediate entry into the expanding opportunities available to real estate paralegals. In addition to becoming real estate paralegals or enhancing the knowledge of currently employed legal professionals, the courses in this certificate provide ideal preparation for real estate title company professionals.

### Program Structure

This certificate program is a planned sequence of instruction consisting of 12 credit hours of Paralegal Studies coursework.

### Course Prerequisites

**Many courses require prerequisites.** Check the description of each course in the list below to find prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

### Certificate Completion/Graduation

Students must fulfill all requirements of their program major in order to be eligible for graduation. Students must indicate their intention to attend the commencement ceremony by completing the Commencement Form by the published deadline.

### Real Estate Paralegal Certificate Requirements

| | | |
|---|---|---|
| PLA 1003 | Introduction to Paralegal Studies | 3 credits |
| PLA 2610 | Real Estate Law | 3 credits |
| BUL 2241 | Business Law | 3 credits |
| PLA 2600 | Wills, Trusts, & Probate | 3 credits |

**Total Certificate Requirements 12 Credit Hours**

## Curriculum Committee

# FLORIDA
# SOUTHWESTERN
## S T A T E   C O L L E G E

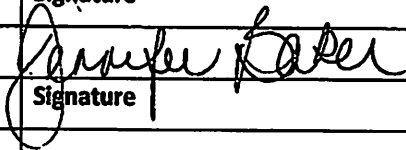## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Business and Technology |
| **Program or Certificate** | Bachelor of Applied Science-supervision and Management |
| **Proposed by (faculty only)** | Leroy Bugger, Jennifer Patterson |
| **Presenter (faculty only)** | Leroy Bugger |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. |
| **Submission date** | 11/19/2019 |
| **Current course prefix, number, and title** | ENT 3172 - The Special Role of Franchising 3 credits<br>ISM 4153 - Enterprise Information Systems<br>ISM 4323 - Information Security Policy Administration<br>ISM 4480 - Principles of Electronic Commerce<br>MAN 3864 - Managing a Family Business 3 credits<br>MAN 4570 - Retail Logistics Management 3 credits<br>MAN 4723 - Strategic Management Capstone 3 credits<br>MAN 4949 - Professional Management Internship<br>MAR 3231 - Retailing Management I 3 credits<br>MAR 3232 - Retailing Management II 3 credits<br>MAR 3860 - Salesmanship and Customer Relationship Management 3 credits<br>QMB 3603 - Quantitative Business Statistics<br>TAX 4001 - Advanced Federal Tax Accounting I |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐   Approve                        ☐   Do Not Approve

_____                _____
*Curriculum Committee*                  *Date*
*Chair Signature*

☐   Approve                        ☐   Do Not Approve

| Provost Signature | Date |

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ **Reviewed**

| Office of Accountability & Effectiveness Signature | Date |

## Section I, Important Dates and Endorsements Required

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| Provide an explanation below for the requested exception to the effective date. | |
| It was discovered an Associate level student was able to enroll in an upper level elective course. This change to course attributes will prevent that occurrence starting with the Fall 2020 semester. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | Signature | Date |
| Dr. Debbie Psihountas | *[signature]* | 11/26/19 |
| **Provost** | Signature | Date |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type In Name | Select Date |
|---|---|---|
| Department Chair or Program Coordinator/Director | Dr. Jennifer Patterson | Click here to enter a date. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Academic Dean or Provost** | Type name here | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Leroy Bugger, Dr. Jennifer Patterson |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number** <br><br> Lecture/lab course combined must include "C" / lab course must include "L" | Not Applicable |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes <br><br> ☐ No |
| **Provide justification for the proposed prerequisite(s).** | Not Applicable |
| **Change to course title** | Not Applicable |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | Not Applicable |
| Not Applicable | Not Applicable |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: Not Applicable <br> To: |
| **Change to course co-requisites** | From: Not Applicable <br> To: |
| **Provide justification for the proposed co-requisite(s).** | Not Applicable |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** <br> (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item. <br> Not Applicable <br> List the co-requisite |
| **Change to course credits or clock hours** | From: Not Applicable <br> To: |
| **Change to contact hours (faculty load)** | From: Not Applicable <br> To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | Not Applicable |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to course description (provide below) |
| --- |
| Not Applicable |

| Change to general topic outline (type in entire new outline below) |
| --- |
| • <br> • |

**Change to Learning Outcomes:** For information purposes only.

---

**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes** Not Applicable

    1. Integral *General Education Competency or competencies*:

    2. Supplemental *General Education Competency or competencies*:

**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

**C. Other Course Objectives/Standards**

---

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | Yes<br><br>SMAN |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing Intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| The School of Business and Technology was advised by the Provost office of the incident which necessitated this change. The registrar's office is aware of the problem and has helped to resolve the problem. | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|

| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. |
|---|
| Provide detail information here |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| It was discovered an Associate-level student was able to enroll in an upper level elective course. Financial Aid would not pay for tuition. This change to course attributes will prevent that occurrence by requiring a student to be enrolled in the BAS-Supervision and Management program before they are allowed to take these courses. |

**Curriculum Committee**

# FLORIDA
# SOUTHWESTERN
## STATE COLLEGE

## Change of Program or Certificate Proposal

*Note required Information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.*

| School or Division | School of Business and Technology |
|---|---|
| **Program or Certificate** | AS-Accounting Technology |
| **Proposed by (faculty only)** | Leroy Bugger, William Van Glabek |
| **Presenter (faculty only)** | Leroy Bugger |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| Submission date | 11/7/2019 |
|---|---|

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve                    ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve                    ☐ Do Not Approve

_____          _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|

Provide an explanation below for the requested exception to the effective date.

Type in the explanation for exception.

Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox.

| Dean | Signature | Date |
|---|---|---|
| Dr. Debbie Psihountas | | |
| Provost | Signature | Date |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| Department Chair or Program Coordinator/Director | Dr. Jennifer Patterson | Click here to enter a date. |
| Academic Dean or Provost | Type name here | Click here to enter a date. |

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Leroy Bugger; William Van Glabek

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.) | ☐ Yes<br>☒ No |
| Have the deans of the General Studies been contacted/consulted? | ☒ Yes<br>☐ No |
| Have you attached an updated catalog page? | ☒ Yes<br>☐ No |
| | |
| Change of School, Division, or Department | No |
| Change to program or certificate name | No |
| List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable. | |
| None | |
| List below, any changes to the General Education requirements. Include course titles and credits if applicable. | |

1. All General Education courses are placed in General Education Requirements.

2. General Education courses regrouped in specific areas of
   a. Communication
   b. Humanities and Fine Arts
   c. Social and Behavioral Sciences
   d. Natural Sciences and Mathematics

   to reflect SACS requirements.

3. ENC 1102 Composition 3 credits CHANGED to: ENC 1102 Composition (Technical Writing concentration strongly recommended) 3 credits.

4. REMOVE: SPC 1017 - Fundamentals of Speech Communication and SPC 2608 - Introduction to Public Speaking (reduction of credits in General Education Communication area from 9 to 6)

5. Any General Education Humanities Course - 3 credits: Recommended courses changed FROM (PHI 2600 Ethics or PHI 2103 Critical Thinking recommended) TO: Any General Education Humanities Course (PHI 2100 Logic recommended) 3 credits.

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

6. ECO 2023 Principles of Microeconomics 3 credits MOVED FROM AS Degree Core Requirements to General Education Requirements. (Addition of credits to General Education Social and Behavioral Sciences area from 3 to 6.)

7. "Any General Education Mathematics Course (MAC 1105 College Algebra or STA 2023 Statistical Methods I recommended) - 3 credits" CHANGE TO: Any General Education Mathematics or Natural Science Course (For students who are transferring to a state university, it is recommended that the following electives be selected: MAC 1105 College Algebra or STA 2023 Statistical Methods I) – 3 credits

| List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable. |
|---|
| 1. ECO 2023 Principles of Microeconomics 3 credits moved from AS Degree Core Requirements to General Education Requirements<br><br>2. Added GEB 2430 Ethics in Management 3 credits<br><br>3. RMI 2001 Principles of Risk Management 3 credits replaced by RMI 2110 Personal Insurance 3 credits |

| List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable. |
|---|
| N/A |

| List below, any other changes to the program or certificate requirements. |
|---|
| None |

| Change to program length (credits or clock hours to complete) | From:<br><br>To:<br>There is no change in total program hours to complete the program. |
|---|---|

Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.

## Section III, Justification for proposal

Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| 1. Changes to General Education requirements: |

1. Changes to General Education requirements:

   1.1. Changes in the General Education area provide more specific content and skills needed to succeed in the AS in Business Administration and Management, while still totaling 18 credit hours of General Education coursework in accordance with F.A.C. 6A-14.030.

   1.2. Regrouping General Education courses in the specific areas of Communications; Humanities & Fine Arts; Social and Behavioral Sciences; and Natural Sciences and Mathematics reflects SACS area requirements. This also allows for improved identification -- within Associate Degree in the Business Management and Administration Core Requirements -- of the of the career and technical core courses required to earn the Associate of Science degree.

   1.3. Change to ENC 1102 Composition now strongly recommends the particular writing concentration—Technical writing concentration--most valuable to students seeking a career in business.

   1.4. The elimination of SPC 1017 Fundamentals of Speech Communication or SPC 2608 *Introduction* to Public Speaking (3 credits) reduces the General Education Communication area hours from 9 to 6. This allows for adding ECO 2023 Principles of Microeconomics to the Natural and Social Sciences area (increase from 3 to 6 credits) without increasing overall General Education credits (18 total).

   1.5. Addition of GEB 2430 Ethics in Management in AS degree requirements led to changing the recommended courses in the General Education Humanities area, substituting PHI 2100 Logic for (PHI 2600 Ethics or 2103 Critical Thinking).

2. Changes to Degree core requirements

   2.1. General Education course ECO 2023 previously in program core requirement is now grouped under General Education Social and Behavioral Science courses.

   2.2. The addition of GEB 2430 Ethics in Management provides students an ethics course directed at ethical situations present in a business environment.

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

2.3. The replacement of RMI 2001 Principles of Risk Management with RMI 2110 Personal Insurance gives students the opportunity to take the first step completing the state requirements to become an insurance agent while still learning the principles of risk management inherent in the AS-Accounting Technology degree.

# Accounting Technology, AS

Return to: Programs of Study

## Purpose

The Associate in Science (AS) in Accounting Technology program prepares students for employment and/or promotion in occupations where a general knowledge of accounting, bookkeeping, tax preparation, and general business are required. It also prepares students for entry into a variety of baccalaureate degree programs in related disciplines such as accounting, business administration, management, and finance. The content includes but is not limited to the principles, procedures, and theories of organizing, maintaining and auditing business and financial transactions and the preparation of accompanying financial records and reports for internal and external uses.

## Program Structure

This program is a planned sequence of instruction consisting of 60 credit hours in the following areas: 18 credit hours of General Education Requirements and 42 credit hours of Accounting Technology Core Requirements. The Accounting Technology Management CCC can be earned before the student has earned the AS Accounting Technology degree.

## Course Prerequisites

*Many courses require prerequisites.* Check the description of each course in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

## Graduation

Students must fulfill all requirements of their program major in order to be eligible for graduation. Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline.

# General Education Requirements: 18 Credit Hours

- ~~SPC 1017 - Fundamentals of Speech Communication 3 credits~~
  - ~~or~~
- ~~SPC 2608 - Introduction to Public Speaking 3 credits~~

- ENC 1101 - Composition I **3 credits**
- ENC 1102 – Composition II (Technical Writing concentration strongly recommended) **3 credits**

- Any General Education Humanities Course (PHI 2100 Logic recommended) **3 credits**

- ECO 2013 - Principles of Macroeconomics **3 credits**
- ECO 2023 - Principles of Microeconomics **3 credits**

- Any General Education Mathematics or Natural Science Course (For students who are transferring to a state university, it is recommended that the following electives be selected: MAC 1105 College Algebra or STA 2023 Statistical Methods I) - **3 credits**

# Accounting Technology, AS Degree Core Requirements: 42 Credit Hours

- ACG 2021 - Financial Accounting **3 credits**
- ACG 2071 - Managerial Accounting **3 credits**
- ACG 2450 - Accounting Software Applications **3 credits**
- ACG 2500 - Governmental and Not-For-Profit Accounting **3 credits**
- CGS 1100 - Computer Applications for Business **3 credits**
- CGS 2511 - Advanced Spreadsheet Computing **3 credits**
- ~~ECO 2023 - Principles of Microeconomics 3 credits~~
- FIN 2001 - Business Finance **3 credits**
- MAN 2021 - Management Principles **3 credits**
- GEB 2430 – Ethics in Management **3 credits**
- MTB 1103 - Business Mathematics **3 credits**
- ~~RMI 2001 - Principles of Risk Management 3 credits~~
- RMI 2110 – Personal Insurance **3 credits**

- SLS 1331 – Personal Business Skills **3 credits**
  - **or**
- SLS 1515 - Cornerstone Experience **3 credits**

- TAX 2000 - Federal Tax Accounting I **3 credits**
- TAX 2010 - Federal Tax Accounting II **3 credits**

# Total Degree Requirements: 60 Credit Hours

Information is available online at: www.fsw.edu/academics or on the School of Business and Technology Home Page at: www.fsw.edu/sobt

# Curriculum Committee

## New Course Proposal

**FLORIDA SOUTHWESTERN STATE COLLEGE**

| School or Division | School of Business and Technology |
|---|---|
| **Program or Certificate** | AS-Business Administration and Management |
| **Proposed by (faculty only)** | William Van Glabek and Leroy Bugger |
| **Presenter (faculty only)** | Leroy Bugger |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.

| Submission date | 11/8/2019 |
|---|---|
| **Course prefix, number, and title** | MAR 2644 Data Based Marketing |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve          ☐ Do Not Approve

_____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve          ☐ Do Not Approve

_____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section II, New Course Information (must complete all items)

| | |
|---|---|
| **List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D").** | None |
| **Provide justification for the proposed prerequisite(s).** | NA |
| **Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?** | No |
| **List course co-requisites.** | None |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No |
| **Course credits or clock hours** | 3 |
| **Contact hours (faculty load)** | 3 |
| **Are the Contact hours different from the credit/lecture/lab hours?** | No |
| **Select grade mode** | Standard Grading (A, B, C, D, F) |
| **Credit type** | College Credit |
| **Possible Delivery Types (Online, Blended, On Campus)** | On Campus, Online |
| **Course description (provide below)** | |
| This course provides a foundation for students to understand the core principles and tools of digital analytics and methods to improve business performance through digital measurement of sales, marketing, or other business data. | |

| General topic outline (type in outline below) |
|---|

- Html pages and links the student should understand and be able to apply the following html tags and concepts: html, head, body, paragraph, line break, headings and hyperlinks.
- Marketing data collection fundamentals the student shall: examine an online marketing data collection platform.
- Collecting actionable data the student shall: tailor the types of data collected to match the goals of the company.
- Applied marketing reports the student shall: work with calculated fields, dates, aggregations, and formatting tools to help analyze business data.
- Working with conversion reports the student shall: implement conversion reports.
- Analyzing online shopping behavior the student shall: process collected data to analyze shopping behavior

**Learning Outcomes:** For information purposes only.

---

**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    1. Integral *General Education Competency or competencies*: Analyze
The student shall process collected data to analyze shopping behavior.

    2. Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    **C. Other Course Objectives/Standards**

| Copy and Paste the SCNS Course Profile Description below (http://scns.fldoe.org/scns/public/pb_index.jsp). |
|---|
| This course provides a foundation for students to understand the core principles and tools of digital analytics and methods to improve business performance through digital measurement of sales, marketing, or other business data. |

| ICS code for this course | ADVANCED AND PROFESSIONAL - 1.15.05 - BUSINESS AND MANAGEMENT |
|---|---|
| Institutional Reporting Code | 11505 BUSINESS AND MANAGEMENT |
| Degree Attributes | ~~AS AS COURSE~~ *AA* per 12/6/19   mtg . |
| Degree Attributes (if needed) | Choose an item.  MRM |
| Degree Attributes (if needed) | Choose an item. |
| Degree Attributes (if needed) | Choose an item. |
| Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no". | No<br>List applicable major restriction codes |
| Is the course an "International or Diversity Focus" course? | No, not International or Diversity Focus |
| Is the course a General Education course? | No |
| Is the course a Writing Intensive course? | No |
| If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency? | NA |
| Is the course repeatable*?<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br>If repeatable, list maximum number of credits |
| Do you expect to offer this course three times or less (experimental)? | No |

| Impact of Course Proposal | |
|---|---|
| Will this new course proposal impact other courses, programs, departments, or budgets? | No |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. No. | |

## Section III, Justification for proposal

| Provide justification (below) for this proposed curriculum action. |
|---|
| There is a growing demand in the business world for individuals who have data analysis skills. This course is part of an instructional program of courses leading to Associates of Science degree in Data Analytics and deals with issues of importance to a marketing professional. This course places an emphasis on the analysis of marketing data system and functions, and not on the development of procedural skills required to perform a particular task. |

# Curriculum Committee

## New Course Proposal

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

| | |
|---|---|
| **School or Division** | School of Business and Technology |
| **Program or Certificate** | AS-Business Administration and Management |
| **Proposed by (faculty only)** | William Van Glabek and Leroy Bugger |
| **Presenter (faculty only)** | Leroy Bugger |
| **Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.** ||
| **Submission date** | 11/8/2019 |
| **Course prefix, number, and title** | MKA 2701 Visual Informatics |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve              ☒ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*                      *Date*

☐ Approve              ☐ Do Not Approve

_____          _____
*Provost Signature*                                      *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*              *Date*

## Curriculum Committee

## New Course Proposal

**FLORIDA SOUTHWESTERN STATE COLLEGE**

| School or Division | School of Business and Technology |
|---|---|
| **Program or Certificate** | AS-Business Administration and Management |
| **Proposed by (faculty only)** | William Van Glabek and Leroy Bugger |
| **Presenter (faculty only)** | Leroy Bugger |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date. | |
| **Submission date** | 11/8/2019 |
| **Course prefix, number, and title** | MKA 2701 Visual Informatics |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve ☒ Do Not Approve

_____   _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve ☐ Do Not Approve

_____   _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____   _____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| | |
|---|---|
| Term in which approved action will take place | Fall 2020 |
| Provide an explanation below for the requested exception to the effective date. | |
| Type in the explanation for exception. | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| Dean | Signature | Date |
| Dr. Debbie Psihountas | *Deborah Baker* | 11/26/19 |
| Provost | Signature | Date |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| Department Chair or Program Coordinator/Director | Dr. Jennifer Patterson | Click here to enter a date. |
| Academic Dean or Provost | Type name here | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Leroy Bugger, Alisa Callahan, William Van Glabek, Dr. Timothy Lucas, Dr. Jennifer Patterson, Dr. Anita Rose |

| Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections? |
|---|
| No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

## Section II, New Course Information (must complete all items)

| | |
|---|---|
| List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D"). | CGS 2511 Advanced Spreadsheet Computing with a minimum grade C. |
| Provide justification for the proposed prerequisite(s). | This course requires students to have a working knowledge of advances spreadsheet skills taught in CGS 2511. |
| Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)? | No |
| List course co-requisites. | None |
| Provide justification for the proposed co-requisite(s). | |
| Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No |
| Course credits or clock hours | 3 |
| Contact hours (faculty load) | 3 |
| Are the Contact hours different from the credit/lecture/lab hours? | No |
| Select grade mode | Standard Grading (A, B, C, D, F) |
| Credit type | College Credit |
| Possible Delivery Types (Online, Blended, On Campus) | On Campus, Online |
| Course description  (provide below) | |
| This course is designed to allow students to implement the important concepts and techniques used to move from simple to complex visualizations of business data. This is a course in applied data collection and presentation. | |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

| General topic outline (type in outline below) |
| :--- |
| <ul><li>Introduction of data visualization the student shall: compare the many options for connecting to data.</li><li>Business data analysis the student shall: choose and create the appropriate data visualization to convey information to business users</li><li>Calculated fields and formatting the student shall: work with calculated fields, dates, aggregations, and formatting tools to help analyze business data. 4</li><li>Building visualizations and sharing data the student shall: combine individual visualizations and share with end users to enable business decision makers.</li><li>Business scenarios and best practices the student shall: identify and apply the appropriate visualization for different types of real-world problems</li></ul> |

Learning Outcomes: For information purposes only.

| IV. Course Competencies, Learning Outcomes and Objectives |
| :--- |
| **A. General Education Competencies and Course Outcomes** <br><br> 1. Integral *General Education Competency or competencies*: Analyze <br> The student shall choose and create the appropriate data visualization to convey information to business users <br><br><br> 2. Supplemental *General Education Competency or competencies*: <br><br> **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....** <br> Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B. <br><br> **C. Other Course Objectives/Standards** |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

| | |
| --- | --- |
| ICS code for this course | ADVANCED AND PROFESSIONAL - 1.15.05 - BUSINESS AND MANAGEMENT |
| Institutional Reporting Code | 11505 BUSINESS AND MANAGEMENT |
| Degree Attributes | ~~AS AS COURSE~~ *A A Course per mtg 12/6/19* |
| Degree Attributes (if needed) | Choose an item. |
| Degree Attributes (if needed) | Choose an item. *MRM* |
| Degree Attributes (if needed) | Choose an item. |
| Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no". | No  List applicable major restriction codes |
| Is the course an "International or Diversity Focus" course? | No, not International or Diversity Focus |
| Is the course a General Education course? | No |
| Is the course a Writing Intensive course? | No |
| If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency? | NA |
| Is the course repeatable*?  (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness | No  If repeatable, list maximum number of credits |
| Do you expect to offer this course three times or less (experimental)? | No |

| Impact of Course Proposal | |
|---|---|
| Will this new course proposal impact other courses, programs, departments, or budgets? | No |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. No. | |

## Section III, Justification for proposal

| Provide justification (below) for this proposed curriculum action. |
|---|
| There is a growing demand in the business world for individuals who have data analysis skills. This course is part of an instructional program of courses leading to Associates of Science degree in Data Analytics and deals with issues of importance to a marketing professional. This course places an emphasis on choosing and creating the appropriate data visualization to convey information to business users |

# Curriculum Committee

## FLORIDA SOUTHWESTERN STATE COLLEGE

## Change of Course Proposal

| School or Division | School of Business and Technology |
|---|---|
| Program or Certificate | AS - Business Administration and Management – Entrepreneurship Track |
| Proposed by (faculty only) | Dr. Anita Rose |
| Presenter (faculty only) | Prof. Leroy Bugger |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| Submission date | 12/9/2019 |
|---|---|
| Current course prefix, number, and title | ENT 1000, Introduction to Entrepreneurship |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve  ☐ Do Not Approve

_____  _____
*Curriculum Committee Chair Signature*  *Date*

☐ Approve  ☐ Do Not Approve

_____  _____
*Provost Signature*  *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____  _____
*Office of Accountability & Effectiveness Signature*  *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| Provide an explanation below for the requested exception to the effective date. | |
| N/A | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| Dean | Signature | Date |
| | | |
| Provost | Signature | Date |
| | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| Department Chair or Program Coordinator/Director | Dr. Jennifer Patterson | 11/8/2019 |
| Academic Dean or Provost | Dr. Debbie Psihountas | 11/8/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Prof. Leroy Bugger, Prof. Alisa Callahan, Dr. Matthew Hoffman, Dr. Timothy Lucas, Dr. Jennifer Patterson. Dr. Anita Rose, Prof. William Van Glabek |

## Section II, Proposed Changes

| Change to course prefix and number | ENT 2000 |
|---|---|
| Lecture/lab course combined must include "C" / lab course must include "L" | |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| | |
|---|---|
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes <br> ☒ No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | N/A |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | N/A |
| **Change of School, Division, or Department** | N/A |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: N/A <br> To: N/A |
| **Change to course co-requisites** | From: N/A <br> To: N/A |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** <br> (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No <br><br> N/A |
| **Change to course credits or clock hours** | From: N/A <br> To: N/A |
| **Change to contact hours (faculty load)** | From: N/A <br> To: N/A |
| **Are the Contact hours different from the credit/lecture/lab hours?** | N/A |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |
| **Change to course description** (provide below) | |

Includes individual components of entrepreneurship and its implications for society. Special emphasis is placed on decision-making and problem solving in society through an under-standing of opportunity recognition, economic/financial models, value creation, and basic entrepreneur-related concepts.

| Change to general topic outline (type in entire new outline below) |
| --- |
| <ul><li>Illustrate the concepts including the role of new business in society and within the law, opportunity recognition, business creation, principles of markets, value creation, transactions and exchange in free markets, channels and distribution challenges, and the role of pricing.</li><li>Describe product level economics and business level economics</li><li>Apply basic accounting and financial principles</li><li>Identify income statement and balance sheet components</li><li>Explain money, capital and financing</li><li>Critically evaluate an opportunity to solve a problem in the society using economic, financial and entrepreneur-related concepts</li></ul> |

**Change to Learning Outcomes:** For information purposes only. N/A

| IV. Course Competencies, Learning Outcomes and Objectives |
| --- |
| **A. General Education Competencies and Course Outcomes**<br><br>1. Integral *General Education Competency or competencies*: **Analyze**<br><br>Apply basic entrepreneur-related concepts and interpret the role of entrepreneurship in economic development and social change.<br><br>2. Supplemental *General Education Competency or competencies*:<br><br>**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**<br>Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.<br><br>**C. Other Course Objectives/Standards** |
|  |

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes<br><br>N/A |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3-credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| | |
|---|---|
| **Impact of Change of Course Proposal** | |
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | Yes |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | 1. This course will be one of four courses required for the Entrepreneurship Track for the Business Administration and Management, AS Degree.<br>2. Add Degree Attributes: AA - AA COURSE |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Yes. This proposal for ENT 2000 was submitted as a "New Course" to the FSW Curriculum Committee on 12/6/2019. The Curriculum Committee requested ENT 2000 replace the "New Course" form with a "Change of Course" form. | |

| |
|---|
| **Impact of Change of Course Proposal** |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Will this change of course proposal impact library services or budgets? | No |
|---|---|
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | N/A |

| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. |
|---|
| The Curriculum Committee agreed to accept this proposal on the correct form: Change of Course form. |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| This course will equip students to start a new venture or take over a family business by providing a step-by-step process. Students will apply the course concepts learned in ENT 2276 to their businesses. This course ENT 2276 will transfer to FGCU as a general education course in Social Science, if a student decides to obtain a bachelor's degree from FGCU. <br><br> Entrepreneurship is an essential human behavior that underpins societal progress. Individual economic activity dominates day-to-day behavior in all but a few western societies and cultures today. Most of the world's population depends on an entrepreneurial livelihood. Without an understanding of the role of the entrepreneur in economic formation and the conception of markets, a basic historical understanding of societal development is limited. Therefore, this course covers the many facets of entrepreneurship and its implications for careers, business, and society. It is designed to introduce the entrepreneurial mindset to students pursuing all College majors. <br><br> The study of entrepreneurship draws from and contributes to theories rooted in sociology, psychology, anthropology, and economics. The entrepreneurial process is, as its very core, a social phenomenon. People identify opportunities and act on them to create value for others. Furthermore, the creation of new organizations (a common behavior of entrepreneurs) is the creation of social structure, bringing together people to achieve a common goal. The formation of new ventures is taught in this class as an evidence-based methodology to problem identification, analysis, and decision-making. Accordingly, the assignments are designed to develop and assess critical thinking skills. <br><br> Note: ENT 1000 stay for posterity. |

## New Course Proposal

**FLORIDA SOUTHWESTERN STATE COLLEGE**

| | |
|---|---|
| **School or Division** | School of Business and Technology |
| **Program or Certificate** | AS - Business Administration and Management – Entrepreneurship Track |
| **Proposed by (faculty only)** | Dr. Anita Rose |
| **Presenter (faculty only)** | Prof. Leroy Bugger |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.

| | |
|---|---|
| **Submission date** | 11/8/2019 |
| **Course prefix, number, and title** | ENT 2276, Launching Your Business |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

    ☐    Approve          ☐    Do Not Approve

_____

*Curriculum Committee Chair Signature*        *Date*

    ☐    Approve          ☐    Do Not Approve

_____

*Provost Signature*        *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

    ☐    Reviewed

_____

*Office of Accountability & Effectiveness Signature*        *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| N/A | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Jennifer Patterson | 11/8/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas | 11/8/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Prof. Leroy Bugger, Prof. Alisa Callahan, Dr. Matthew Hoffman, Dr. Timothy Lucas, Dr. Jennifer Patterson. Dr. Anita Rose, Prof. William Van Glabek |

| Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections? |
|---|
| Yes, I spoke with Arenthia Herren. Students in this course will access the existing library databases to do research for this course. Therefore, there will be no impact to the libraries' collections. |

## Section II, New Course Information (must complete all items)

| | |
|---|---|
| **List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D").** | Prerequisites: <br><br> SBM 2000 with a minimum grade of "C" <br><br> and <br><br> ENT 1000 with a minimum grade of "C" <br><br> or <br><br> ENT 2000 with a minimum grade of "C" |
| **Provide justification for the proposed prerequisite(s).** | This course, ENT 2276 guides students to implement: <br><br> 1. The "business plan" developed in SBM 2000 and <br><br> 2. The "business model" developed in ENT 1000 or ENT 2000. |
| **Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?** | No |
| **List course co-requisites.** | N/A |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** <br> (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No <br><br><br> N/A |
| **Course credits or clock hours** | 3-credit hours |
| **Contact hours (faculty load)** | 3 |
| **Are the Contact hours different from the credit/lecture/lab hours?** | No |
| **Select grade mode** | Standard Grading (A, B, C, D, F) |
| **Credit type** | College Credit |
| **Possible Delivery Types (Online, Blended, On Campus)** | Online, Blended, On Campus |
| **Course description** (provide below) | |
| This is a hands-on course that focuses on the tasks that a new business owner must complete in the first 100 days of launching a business. There are a set of key activities that all businesses must | |

accomplish to get their businesses off to a good (and legally proper) start. Some examples include securing the proper business licenses and permits, setting up a bookkeeping system, negotiating a lease, buying insurance, hiring employees, and making the first sale. A means of prioritizing and tracking these activities must be completed at the onset of the business. The course will also help students to better understand how to manage and work in a small family owned business. Finally, students will be exposed to behaviors and behavioral traits that will teach them how to be a more successful entrepreneur.

**General topic outline** (type in outline below)

- Identify the major steps in the first 100 days
- Illustrate principles of responsible risk-taking in rolling out a new venture or family-owned business
- Describe the ethical and legal framework facing family businesses & new ventures
- Explain how to protect & manage the day to day challenges of operating a business.

**Learning Outcomes:** For information purposes only.

## IV. Course Competencies, Learning Outcomes and Objectives

### A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*: **Analyze**

   Analyze and apply systems thinking and strategic planning tools applicable to a start-up or when taking over a family business.

2. Supplemental *General Education Competency or competencies*:

**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

**C. Other Course Objectives/Standards**

| Copy and Paste the SCNS Course Profile Description below (http://scns.fldoe.org/scns/public/pb_index.jsp). |
|---|
| To acquaint students with the nuts & bolts task that a new business owner must accomplish when starting or taking over the family business in their first 100 days of a business to get the business off to a good start. Business, personal and interpersonal issues associated with family-owned/managed & startup firms are explored; planning for succession are also discussed. |

| ICS code for this course | ADVANCED AND PROFESSIONAL - 1.15.05 - BUSINESS AND MANAGEMENT |
|---|---|
| Institutional Reporting Code | 11505 BUSINESS AND MANAGEMENT |
| Degree Attributes | AS AS COURSE |
| Degree Attributes (if needed) | AA - AA COURSE |
| Degree Attributes (if needed) | Choose an item. |
| Degree Attributes (if needed) | Choose an item. |
| Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no". | No<br>N/A |
| Is the course an "International or Diversity Focus" course? | No, not International or Diversity Focus |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

| | |
|---|---|
| **Is the course a General Education course?** | No |
| **Is the course a Writing Intensive course?** | No |
| **If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency?** | N/A |
| **Is the course repeatable*?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>N/A |
| **Do you expect to offer this course three times or less (experimental)?** | No |

| **Impact of Course Proposal** | |
|---|---|
| **Will this new course proposal impact other courses, programs, departments, or budgets?** | Yes |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | This course will be one of four courses required for the Entrepreneurship Track for the Business Administration and Management, AS Degree |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.**<br>N/A | |

## Section III, Justification for proposal

| **Provide justification (below) for this proposed curriculum action.** |
|---|
| This course will better assist students to start a new venture or take over a family business by providing a step-by-step process. Students will apply the course concepts learned in ENT 2276 to their business. This course, ENT 2276 will transfer to FGCU if an FSW student decides to obtain a bachelor's degree from the School of Entrepreneurship at FGCU. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18;7/19

## Curriculum Committee

# FLORIDA SOUTHWESTERN
## STATE COLLEGE

## <u>Change of Course Proposal</u>

| School or Division | School of Business and Technology |
|---|---|
| Program or Certificate | AS - Business Administration and Management – Entrepreneurship Track |
| Proposed by (faculty only) | Dr. Anita Rose |
| Presenter (faculty only) | Prof. Leroy Bugger |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| Submission date | 11/8/2019 |
| Current course prefix, number, and title | ENT 2012, Entrepreneurship Management |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve ☐ Do Not Approve

_____          _____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*          *Date*

<u>Section I, Important Dates and Endorsements Required</u>

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| N/A | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| | | |
| **Provost** | **Signature** | **Date** |
| | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Jennifer Patterson | 11/8/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas | 11/8/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Prof. Leroy Bugger, Prof. Alisa Callahan, Dr. Matthew Hoffman, Dr. Timothy Lucas, Dr. Jennifer Patterson. Dr. Anita Rose, Prof. William Van Glabek |

## Section II, Proposed Changes

| Change to course prefix and number<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
|---|---|
| | |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| | |
|---|---|
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐   Yes<br>☒   No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | N/A |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | N/A |
| **Change of School, Division, or Department** | N/A |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: **ENT 1000** with a minimum grade of "D"<br>To: **ENT 1000** with a minimum grade of "C"<br>or<br>**ENT 2000** with a minimum grade of "C" |
| **Change to course co-requisites** | From: N/A<br>To: N/A |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No<br><br>N/A |
| **Change to course credits or clock hours** | From: 4 credit-hours<br>To: 3 credit-hours |
| **Change to contact hours (faculty load)** | From: 4<br>To: 3 |
| **Are the Contact hours different from the credit/lecture/lab hours?** | N/A |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |
| **Change to course description (provide below)** | |
| Type in entire new course description here | |

| |
|---|
| **Change to general topic outline** (type in entire new outline below) |

- N/A

- 

**Change to Learning Outcomes:** For information purposes only. N/A

**IV. Course Competencies, Learning Outcomes and Objectives**

**A. General Education Competencies and Course Outcomes**

1. Integral *General Education Competency or competencies*:

2. Supplemental *General Education Competency or competencies*:

**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

**C. Other Course Objectives/Standards**

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes<br><br>N/A |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3-credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here N/A | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|

| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. |
|---|
| Provide detail information here N/A |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| 1. There are three other Florida State Colleges (HILLSBOROUGH COMMUNITY COLLEGE, PENSACOLA STATE COLLEGE, ST. PETERSBURG COLLEGE) offering ENT 2012 as a 3 credit-hour course. The course, ENT 2012 fits the Entrepreneurship Track better as a 3 credit-hour course. <br><br> 2. ENT 2000 will be included in the AS Degree ENT Track (ENT 1000 will not). <br><br> 3. Note: ENT 1000 stay for posterity. |

# Curriculum Committee

# FLORIDA
# SOUTHWESTERN
## STATE COLLEGE

## Change of Program or Certificate Proposal

*Note required information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.*

| School or Division | School of Business and Technology |
|---|---|
| **Program or Certificate** | AS - Business Administration and Management |
| **Proposed by (faculty only)** | Leroy Bugger, Dr. Jennifer Patterson, Dr. Anita Rose |
| **Presenter (faculty only)** | Prof. Leroy Bugger |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| **Submission date** | 11/7/2019 |
|---|---|

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve              ☐ Do Not Approve

_____                    _____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve              ☐ Do Not Approve

_____                    _____
*Provost Signature*                                       *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____                    _____
*Office of Accountability & Effectiveness Signature*     *Date*

## Section I. Important Dates and Endorsements Required

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| N/A | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Debbie Psihountas | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen Deluca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Jennifer Patterson | 11/8/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas | 11/8/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Prof. Leroy Bugger, Prof. Alisa Callahan, Dr. Matthew Hoffman, Dr. Timothy Lucas, Dr. Jennifer Patterson. Dr. Anita Rose, Prof. William Van Glabek |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br>☒ No |
| **Have the deans of the General Studies been contacted/consulted?** | ☒ Yes<br>☐ No |
| **Have you attached an updated catalog page?** | ☒ Yes<br>☐ No |
| | |
| **Change of School, Division, or Department** | N/A |
| **Change to program or certificate name** | N/A |

**List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.**

N/A

**List below, any changes to the General Education requirements. Include course titles and credits if applicable.**

1. All General Education courses are placed in General Education Requirements.

2. General Education courses regrouped in specific areas of

   a. Communication

   b. Humanities and Fine Arts

   c. Social and Behavioral Sciences

   d. Natural Sciences and Mathematics

   to reflect SACS requirements.

3. ENC 1102 Composition 3 credits CHANGED to: ENC 1102 Composition (Technical Writing concentration strongly recommended) 3 credits.

4. REMOVE: SPC 1017 - Fundamentals of Speech Communication and SPC 2608 - Introduction to Public Speaking (reduction of credits in General Education Communication area from 9 to 6)

5. Any General Education Humanities Course - 3 credits: Recommended courses changed FROM (PHI 2600 Ethics or PHI 2103 Critical Thinking recommended) TO: Any General Education Humanities Course (PHI 2100 Logic recommended) 3 credits.

6. ECO 2023 Principles of Microeconomics 3 credits MOVED FROM AS Degree Core Requirements to General Education Requirements. (Addition of credits to General Education Social and Behavioral Sciences area from 3 to 6.)

7. "Any General Education Mathematics Course (MAC 1105 College Algebra or STA 2023 Statistical Methods I recommended) - 3 credits" CHANGE TO: Any General Education Mathematics or Natural Science Course (For students who are transferring to a state university, it is recommended that the following electives be selected: MAC 1105 College Algebra or STA 2023 Statistical Methods I) – 3 credits

| List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable. |
|---|

| 1. ECO 2023 Principles of Microeconomics 3 credits moved from AS Degree Core Requirements to General Education Requirements<br><br>2. Added GEB 2430 Ethics in Management 3 credits<br><br>3. Added Entrepreneurship Track<br><br>Entrepreneurship Track: 12 Credit Hours<br><br>   ENT 2000 - Introduction to Entrepreneurship 3 credits<br><br>   ENT 2012 - Entrepreneurship Management 3 credits<br><br>   SBM 2000 - Small Business Management 3 credits<br><br>   ENT 2276 - Starting Your Business 3 credits |
|---|

| List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable. |
|---|
| Added MKA and QMB to list of Elective course prefixes. Also, repositioned RMI prefix. |

| List below, any other changes to the program or certificate requirements. |
|---|
| N/A |

| Change to program length (credits or clock hours to complete) | From:<br>To: |
|---|---|

**Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.**

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

## Section III, Justification for proposal

**Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.**

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| 1. Changes to General Education requirements: |
|     1.1. Changes in the General Education area provide more specific content and skills needed to succeed in the AS in Business Administration and Management, while still totaling 18 credit hours of General Education coursework in accordance with F.A.C. 6A-14.030. |
|     1.2. Regrouping General Education courses in the specific areas of Communications; Humanities & Fine Arts; Social and Behavioral Sciences; and Natural Sciences and Mathematics reflects SACS area requirements. This also allows for improved identification -- within Associate Degree in the Business Management and Administration Core Requirements -- of the of the career and technical core courses required to earn the Associate of Science degree. |
|     1.3. Change to ENC 1102 Composition now strongly recommends the particular writing concentration (Technical writing concentration) most valuable to students seeking a career in business. |
|     1.4. The elimination of SPC 1017 Fundamentals of Speech Communication or SPC 2608 Introduction to Public Speaking (3 credits) reduces the General Education Communication area hours from 9 to 6. This allows for adding ECO 2023 Principles of Microeconomics to the Natural and Social Sciences area (increase from 3 to 6 credits) without increasing overall General Education credits (18 total). |
|     1.5. Addition of GEB 2430 Ethics in Management in AS degree requirements led to changing the recommended courses in the General Education Humanities area, substituting PHI 2100 Logic for (PHI 2600 Ethics or 2103 Critical Thinking). |
|   |
| 2. Changes to Degree core requirements |
|     2.1. General Education course ECO 2023 previously in program core requirement is now grouped under General Education Social and Behavioral Science courses. |
|     2.2. The addition of GEB 2430 Ethics in Management provides students an ethics course directed at ethical situations present in a business environment. |

3. Restructure AS-Business Administration and Management Degree program to include the AS-Business Administration Entrepreneurship specialization.

Research in support of Entrepreneurship Specialization:

• United States small businesses employed 58.9 million people, or 47.5% of the private workforce, in 2015. (Source: U.S. Census Bureau, *Statistics of U.S. Businesses* (SUSB))

• Firms with fewer than 100 employees have the largest share of small business employment. Figure 1 provides further details on firms with employees. (Source: SUSB)

• Private-sector employment increased 1.8% during the 12month period ending in February 2018. This was above the increase of 1.0% during the prior 12-month period. (Source: CPS)

• The number of proprietors increased in 2016 by 2.3% relative to the previous year. (Source: BEA)

• Small businesses created 1.9 million net jobs in 2015. Firms employing fewer than 20 employees experienced the largest gains, adding 1.1 million net jobs. The smallest gains were in firms employing 100 to 499 employees, which added 387,874 new jobs. (Source: SUSB)

According to the Bureau of Labor Statistics, (20%) of small businesses either fail or are no longer in business by the end of the first year. The trend worsens to (34%) by the second year, (50%) by the fifth year, and (70%) by the tenth year (BLS, 2017). Research by CB Insights polled entrepreneurs whose small business failed, which revealed that (42%) of these small businesses lacked market need for their product of service, (29%) had a lack of sufficient capital, (23%) did not have the right team, while (19%) of these small businesses fail due to superior competition (Griffith, 2014). Thereby, (61%) in total lacked a market feasibility analysis of their product or service (42%) or insight about industry competitors (19%) as the reason for failure.

Most successful entrepreneurs equip themselves with detailed knowledge about the industry and the competitive market (Rose, 2015). Further, to keep up with the latest small business trends it is important to gain a sense of the specific market share that will impact business profits (SBA, n.d.).

The key to defining a competitive edge that creates sustainable revenue is developing a competitive analysis that helps business owners learn from businesses competing for the same potential customers (SBA, n.d.). Entrepreneurs armed with specific industry competitor knowledge and a market feasibility study were found to have a competitive edge (Rose, 2016). While entrepreneurs who were mentored received helpful example of values, attitudes, and behavior (Bosma et al., 2012).

# Business Administration and Management, AS

## Purpose

The Associate in Science (AS) in Business Administration and Management program prepares students for further education and for careers in entry level supervisory positions in a variety of organizations. In addition to general education coursework, the content is comprised of a broad-based business curriculum with emphasis on selected theories of management and decision making and the knowledge and understanding necessary for managing people and functions.

## Program Structure

This program is a planned sequence of instruction consisting of 60 credit hours in the following areas: 18 credit hours of General Education Requirements, 30 credit hours of Business Administration and Management Core Requirements, 7-12 credit hours of Specialization Track Requirements and 0-5 credit hours of approved electives.

The Business Management Specialization track consists of 7 credit hours in courses such as Accounting and Small Business Management. A degree in business administration and management can prepare you for a career in project management, team management, information management or operations management.

The Entrepreneurship Specialization track consists of 12 credit hours in courses related to entrepreneurship, small business management, and starting a business. Students will acquire a comprehensive set of skills that prepares them for working in either their own start-up or large established organizations across a variety of industries.

The Risk Management Insurance Specialization track consists of 9 credit hours in courses related to the insurance industry. Degree-seeking students who successfully complete the three insurance courses as part of their program of study will receive licenses 2-15 (Health & Life), 20-44 (Personal lines), and 4-40 (Customer Representative) exam-free after they graduate with their associate degree. Risk Management & Insurance positions include Customer Service Agent, Agent or Broker, Account Manager, Independent Agent, Claims Adjuster, Underwriter

The Small Business Management Certificate and the Business Development and Entrepreneurship Certificate are comprised of core courses in the AS Business Administration and Management

degree. These certificates can be earned before the student has earned the AS Business Administration and Management degree

## Course Prerequisites

***Many courses require prerequisites.*** Check the description of each course in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

## Graduation

Students must fulfill all requirements of their program major in order to be eligible for graduation. Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline.

# General Education Requirements: 18 Credit Hours

ENC 1101 - Composition I **3 credits**
ENC 1102 - Composition II (Technical writing concentration strongly recommended) **3 credits**

~~SPC 1017 - Fundamentals of Speech Communication 3 credits~~
~~or~~
~~SPC 2608 - Introduction to Public Speaking 3 credits~~

~~Any General Education Humanities Course (PHI 2600 Ethics or PHI 2103 Critical Thinking recommended) 3 credits~~
Any General Education Humanities Course (PHI 2100 Logic recommended) **3 credits**

ECO 2013 - Principles of Macroeconomics **3 credits**
ECO 2023 - Principles of Microeconomics **3 credits**

Any General Education Mathematics or Natural Science Course (For students who are transferring to a state university, it is recommended that the following electives be selected: MAC 1105 - College Algebra or STA 2023 - Statistical Methods I.) - **3 credits**

# Business Administration and Management, AS Degree Core Requirements: 30 Credit Hours

ACG 2021 - Financial Accounting **3 credits**
BUL 2241 - Business Law **3 credits**
CGS 1100 - Computer Applications for Business **3 credits**
~~ECO 2023 - Principles of Microeconomics 3 credits~~
GEB 1011 - Introduction to Business **3 credits**
FIN 2001 - Business Finance **3 credits**
MAN 2021 - Management Principles **3 credits**
GEB 2430 – Ethics in Management **3 credits**
MAR 2011 - Marketing **3 credits**
MTB 1103 - Business Mathematics **3 credits**

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

SLS 1331 - Personal Business Skills **3 credits**
**or**
SLS 1515 - Cornerstone Experience **3 credits**

# Business Administration and Management, AS Degree Specialization Requirements: Select One

## Business Management Track: 7 Credit Hours

ACG 2071 - Managerial Accounting **3 credits**
SBM 2000 - Small Business Management **3 credits**
GEB 2930 - Special Topics/Capstone-Business **1 credit**

## Entrepreneurship Track: 12 Credit Hours

ENT 2000 - Introduction to Entrepreneurship 3 credits

ENT 2012 - Entrepreneurship Management 3 credits

SBM 2000 - Small Business Management 3 credits

ENT 2276 - Starting Your Business 3 credits

## Risk Management Track: 9 Credit Hours

RMI 2110 - Personal Insurance **3 credits**
RMI 2212 - Personal Business and Property Insurance **3 credits**
RMI 2662 - Introduction to Risk Management & Insurance **3 credits**

# Business Administration and Management, AS Degree Elective Requirements: 0-5 Credit Hours

**Electives may be taken from the following 1000 and 2000 level courses:**
~~ENT 1000 - Introduction to Entrepreneurship 3 credits~~
ENT 2000 - Introduction to Entrepreneurship **3 credits**
ENT 2012 - Entrepreneurship Management 3 ~~4 credits~~
GEB 1949 - Business Internship I **3 credits**
SLS 1301 - Career and Educational Exploration **1 credit**
SLS 1350 - Employability Preparation **2 credits**
MAC 2233 - Calculus for Business and Social Sciences I **4 credits**
**or**
STA 2023 - Statistical Methods I **3 credits**
**or**
Any 1000 or 2000 level course in Accounting, Business. Management, Hospitality, Customer Service. Computer Technology, or Finance, with the following course prefixes: ACG. BUL, CGS. CIS, CNT. COP, CTS, ENT, FIN, GEB. HFT. ISM. MAN. MAR, MKA, MNA, MTB, QMB. RMI. SBM, SLS. TAX. ~~RMI~~.

~~For students who are transferring to a state university, it is recommended that the following electives be selected: MAC 2233 or STA 2023.~~

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

## Total Degree Requirements: 60 Credit Hours

Information is available online at: www.fsw.edu/academics or on the School of Business and Technology Home Page at: www.fsw.edu/sobt

↩ Return to: Programs of Study

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## Change of Course Proposal

| School or Division | School of Business and Technology |
|---|---|
| Program or Certificate | Computer Programming and Analysis AS, Network Systems Technology AS, Computer Programmer CCC, Computer Programming Specialist CCC, Digital Forensics CCC, Information Technology Support Specialist CCC, Network Enterprise Administration CCC, Network Security CCC |
| Proposed by (faculty only) | Professor Melinda Lyles |
| Presenter (faculty only) | Professor Melinda Lyles |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| Submission date | 10/20/2019 |
|---|---|
| Current course prefix, number, and title | CTS 1131 A+ Computer Hardware |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

| ☐ | Approve | | ☐ | Do Not Approve | |
|---|---|---|---|---|---|
| *Curriculum Committee Chair Signature* | | | *Date* | | |
| ☐ | Approve | | ☐ | Do Not Approve | |
| *Provost Signature* | | | *Date* | | |

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

| ☐ | Reviewed | |
|---|---|---|
| *Office of Accountability & Effectiveness Signature* | | *Date* |

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published (          m Committee Calendar.   Exceptions to the published submission deadlines must receive prior ap from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Debbie Psihountas | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Roger Webster | 9/20/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas | 9/20/2019 |

| List all faculty endorsements below.  (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. George Kodsey, Melinda Lyles, Dr. Roger Webster |

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" /<br>lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | No |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: CTS1133<br>To: None |
| **Provide justification for the proposed prerequisite(s).** | **Students should be able to take CTS1131 and CTS1133 concurrently.** |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |
| **Change to contact hours (faculty load)** | From:<br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |
| **Change to credit type** | Choose an item. |
| **Change to course description (provide below)** | |
| Type in entire new course description here | |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to general topic outline (type in entire new outline below) |
|---|
| • |

**Change to Learning Outcomes:** For information purposes only.

| IV. Course Competencies, Learning Outcomes and Objectives |
|---|
| **A. General Education Competencies and Course Outcomes**<br>1. Integral *General Education Competency or competencies*:<br>2. Supplemental *General Education Competency or competencies*:<br>**B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**<br>Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.<br>**C. Other Course Objectives/Standards** |

## Section III (must complete each item below)

| Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change. | No change<br><br>List applicable major restriction codes |
|---|---|
| Change course to an "International or Diversity Focus" course? | No, not International or Diversity Focus |
| Change course to a General Education course? | No |
| Change course from General Education to non-General Education? | No |
| Change course to a Writing Intensive course? | No |
| Change course from Writing Intensive to non-Writing intensive? | No |
| Change course to repeatable?<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| Impact of Change of Course Proposal | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |
| **Will this change of course proposal impact library services or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on library budget.** | List impacts here |
| **Have you discussed this proposal with library personnel regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

## Section IV, Justification for proposal

| **Provide justification (below) for each change on this proposed curriculum action.** |
|---|
| Students should be able to take CTS1131 and CTS1133 concurrently. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

# Curriculum Committee

**FLORIDA**
**SOUTHWESTERN**
**STATE COLLEGE**

## Change of Course Proposal

| School or Division | School of Business and Technology |
|---|---|
| Program or Certificate | Network Systems Technology AS, Information Technology Support Specialist CCC, Digital Forensics CCC, Network Enterprise Administration CCC, Network Security CCC, Computer Programming and Analysis AS |
| Proposed by (faculty only) | Professor Melinda Lyles |
| Presenter (faculty only) | Professor Melinda Lyles |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| Submission date | 10/20/2019 |
|---|---|
| Current course prefix, number, and title | CNT 1000 – Computer Networking Essentials |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

| ☐ | Approve | | ☐ | Do Not Approve | |
|---|---|---|---|---|---|
| | | | | | |
| *Curriculum Committee Chair Signature* | | | *Date* | | |

| ☐ | Approve | | ☐ | Do Not Approve | |
|---|---|---|---|---|---|
| | | | | | |
| *Provost Signature* | | | *Date* | | |

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

| ☐ | Reviewed | |
|---|---|---|
| | | |
| *Office of Accountability & Effectiveness Signature* | | *Date* |

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Debbie Psihountas | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Roger Webster | 9/20/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas | 9/20/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. George Kodsey, Melinda Lyles, Dr. Roger Webster |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐  Yes<br><br>☒  No |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | **From: None**<br><br>**To:  CTS 1131 and CTS 1133, both with a grade of "C" or better** |
| **Provide justification for the proposed prerequisite(s).** | **Students need the knowledge from CTS1131 and CTS1133 to successfully complete CNT1000.**<br>All three classes are required for the AS and CCC programs listed above.* This will simply change the prerequisite structure.<br><br>*NOTE: CNT 1000 is not a required course for the **Computer Programming and Analysis AS**. It would be one possible choice under **Specified Electives:** Any 1000 or 2000 level computer course with a COP, CGS, CTS, CNT, CIS, or CAP prefix **3 credits**<br><br>We, the computer science faculty in the SOBT, believe that a prerequisite of "C" or better will best serve our students, the faculty, and the program. |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | No<br><br><br>List the co-requisite |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to course credits or clock hours | From:<br><br>To: |
|---|---|
| Change to contact hours (faculty load) | From:<br><br>To: |
| Are the Contact hours different from the credit/lecture/lab hours? | |
| Change to grade mode | Choose an item. |
| Change to credit type | Choose an item. |
| Change to course description (provide below) | |
| Type in entire new course description here | |

| Change to general topic outline (type in entire new outline below) |
|---|
| |

**Change to Learning Outcomes:** For information purposes only.

---

**IV. Course Competencies, Learning Outcomes and Objectives**

   **A. General Education Competencies and Course Outcomes**

   1. Integral *General Education Competency or competencies*:

   2. Supplemental *General Education Competency or competencies*:

   **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**
   Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

   **C. Other Course Objectives/Standards**

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Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | Network Systems Technology AS, Information Technology Support Specialist CCC, Digital Forensics CCC, Network Enterprise Administration CCC, Network Security CCC, Computer Programming and Analysis AS<br><br>Students already must take CGS1131 and CGS1133 as part of these programs. They will just have to take them prior to CNT1000 now. |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Will this change of course proposal impact library services or budgets? | No |
|---|---|
| If the answer to the question above is "yes", list the impact on library services or budgets. | List impacts here |
| Have you discussed this proposal with anyone from the library regarding the impact? Were any agreements made? Provide detail information below. | |
| Provide detail information here | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| Students need the knowledge from CTS1131 and CTS1133 to successfully complete CNT1000. We, the computer science faculty in the SOBT, believe that a prerequisite of "C" or better will best serve our students, the faculty, and the program. |

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Business and Technology |
| **Program or Certificate** | Computer Programming and Analysis AS, AS in Network Systems Technology, and Information Technology Support Specialist, CCC |
| **Proposed by (faculty only)** | Dr. Roger Webster |
| **Presenter (faculty only)** | Dr. Roger Webster |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| | |
|---|---|
| **Submission date** | 10/20/2019 |
| **Current course prefix, number, and title** | CTS 2120 Computer and Networking Security |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

| ☐ Approve | | ☐ Do Not Approve | |
|---|---|---|---|
| *Curriculum Committee Chair Signature* | | *Date* | |

| | ☐ Approve | | ☐ Do Not Approve | |
|---|---|---|---|---|
| *Provost Signature* | | | *Date* | |

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

| ☐ Reviewed | |
|---|---|
| *Office of Accountability & Effectiveness Signature* | *Date* |

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Debbie Psihountas | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Roger Webster | 9/20/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. George Kodsey, Melinda Lyles, Dr. Roger Webster |

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| | |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses?**<br><br>**(Ex: If Guitar I becomes Intro to Guitar, should**<br><br>**Guitar II become Guitar I?)** | |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: Any CTS 2000 level class completed with a "D" or better<br><br>To: Any CTS 2000 level class completed with a "C" or better |
| **Provide justification for the proposed prerequisite(s).** | We, the computer science faculty in the SOBT, believe that a prerequisite of "C" or better will better serve our students, the faculty, and the program. |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |
| **Change to contact hours (faculty load)** | From:<br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |

| Change to credit type | Choose an item. |
|---|---|
| Change to course description (provide below) | |
| Type in entire new course description here | |

| Change to general topic outline (type in entire new outline below) |
|---|
| • |

**Change to Learning Outcomes:** For information purposes only.

**IV. Course Competencies, Learning Outcomes and Objectives**
  **A. General Education Competencies and Course Outcomes**
  1. Integral *General Education Competency or competencies*:
  2. Supplemental *General Education Competency or competencies*:
  **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**
  Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.
  **C. Other Course Objectives/Standards**

## Section III (must complete each item below)

| | |
|---|---|
| Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change. | No change<br><br>List applicable major restriction codes |
| Change course to an "International or Diversity Focus" course? | No, not International or Diversity Focus |
| Change course to a General Education course? | No |
| Change course from General Education to non-General Education? | No |
| Change course to a Writing Intensive course? | No |
| Change course from Writing Intensive to non-Writing intensive? | No |
| Change course to repeatable?<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Impact of Change of Course Proposal | |
|---|---|
| Will this change of course proposal impact other courses, programs, departments, or budgets? | No |
| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets. | List impacts here |
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |
| Provide detail information here | |
| Will this change of course proposal impact library services or budgets? | No |
| If the answer to the question above is "yes", list the impact. | List impacts here |
| Have you discussed this proposal with library staff? Were any agreements made? Provide detail information below. | |
| Provide detail information here | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| We, the computer science faculty in the SOBT, believe that a prerequisite of "C" or better will better serve our students, the faculty, and the program. |

# Curriculum Committee

**FLORIDA SOUTHWESTERN STATE COLLEGE**

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Business and Technology |
| **Program or Certificate** | Computer Programming and Analysis, AS in Network Systems Technology, and Information Technology Support Specialist, CCC |
| **Proposed by (faculty only)** | Dr. Roger Webster |
| **Presenter (faculty only)** | Dr. Roger Webster |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| **Submission date** | 10/20/2019 |
| **Current course prefix, number, and title** | CTS 2321 Linux Internet Servers |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve ☐ Do Not Approve

_____
*Curriculum Committee Chair Signature*          *Date*

☐ Approve ☐ Do Not Approve

_____
*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_____
*Office of Accountability & Effectiveness Signature*          *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Debbie Psihountas | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Roger Webster | 9/20/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. George Kodsey, Melinda Lyles, Dr. Roger Webster |

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number** Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes ☒ No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | We, the computer science faculty in the SOBT, believe that this course should only be taken once students have reached the 2000 level coursework. They will be prepared with the knowledge they need to successfully complete this course. |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: CNT 1000 completed with a "D" or better To: Any CTS 2000 level class completed with a "C" or better. |
| **Change to course co-requisites** | From: To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?** (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item. List the co-requisite |
| **Change to course credits or clock hours** | From: To: |
| **Change to contact hours (faculty load)** | From: To: |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Are the Contact hours different from the credit/lecture/lab hours? | |
|---|---|
| Change to grade mode | Choose an item. |
| Change to credit type | Choose an item. |
| Change to course description (provide below) | |
| Type in entire new course description here | |

| Change to general topic outline (type in entire new outline below) |
|---|
| • <br><br> • |

**Change to Learning Outcomes:** For information purposes only.

| **IV. Course Competencies, Learning Outcomes and Objectives** |
|---|
| **A. General Education Competencies and Course Outcomes** <br><br> 1. Integral *General Education Competency or competencies*: <br><br><br> 2. Supplemental *General Education Competency or competencies*: <br><br> **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….** <br> Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B. <br><br> **C. Other Course Objectives/Standards** |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| Impact of Change of Course Proposal | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

| Impact of Change of Course Proposal | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact?  Were any agreements made? Provide detail information below. | |
| Provide detail information here | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| We, the computer science faculty in the SOBT, believe that a prerequisite of "C" or better will better serve our students, the faculty, and the program. |

# Curriculum Committee

**FLORIDA**
**SOUTHWESTERN**
STATE COLLEGE

## Change of Course Proposal

| | |
|---|---|
| **School or Division** | School of Business and Technology |
| **Program or Certificate** | Computer Programming and Analysis, AS in Network Systems Technology, and Information Technology Support Specialist, CCC |
| **Proposed by (faculty only)** | Dr. Roger Webster |
| **Presenter (faculty only)** | Dr. Roger Webster |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| **Submission date** | 10/20/2019 |
| **Current course prefix, number, and title** | CTS 2334 Microsoft Windows Server |

All Curriculum proposals require approval of the Curriculum Committee and the Provost.  Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve                              ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*                    *Date*

☐ Approve                              ☐ Do Not Approve

_____          _____
*Provost Signature*                                       *Date*

All Curriculum proposals require review by the Orrice or Accountability & Frrectiveness.

☐ Reviewed

_____          _____
*Office of Accountability & Effectiveness Signature*      *Date*

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Debbie Psihountas | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Roger Webster | 9/20/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. George Kodsey, Melinda Lyles, Dr. Roger Webster |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | List new course prefix and number |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐   Yes<br><br>☒   No |
| **Provide justification for the proposed prerequisite(s).** | |
| **Change to course title** | List new course title |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | We, the computer science faculty in the SOBT, believe that a prerequisite of "C" or better will better serve our students, the faculty, and the program. |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: CNT 1000 completed with a "D" or better<br>To: CNT 1000 completed with a "C" or better |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |
| **Change to contact hours (faculty load)** | From:<br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |
| **Change to grade mode** | Choose an item. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to credit type | Choose an item. |
|---|---|
| **Change to course description** (provide below) | |
| Type in entire new course description here | |

| **Change to general topic outline** (type in entire new outline below) |
|---|
| • |
| • |

**Change to Learning Outcomes:** For information purposes only.

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**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    1. Integral *General Education Competency or competencies*:

    2. Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….**
    Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    **C. Other Course Objectives/Standards**

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Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |
| Provide detail information here | |

## Section IV, Justification for proposal

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| We, the computer science faculty in the SOBT, believe that a prerequisite of "C" or better will better serve our students, the faculty, and the program. |

# Curriculum Committee

**FLORIDA**
**SOUTHWESTERN**
STATE COLLEGE

## Change of Course Proposal

| School or Division | School of Business and Technology |
|---|---|
| Program or Certificate | Computer Programming and Analysis, AS in Network Systems Technology, and Information Technology Support Specialist, CCC |
| Proposed by (faculty only) | Dr. Roger Webster |
| Presenter (faculty only) | Dr. Roger Webster |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| Submission date | 10/20/2019 |
|---|---|
| Current course prefix, number, and title | CTS 2655 Internet Networking with CISCO Routers |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve ☐ Do Not Approve

_Curriculum Committee Chair Signature_ _Date_

☐ Approve ☐ Do Not Approve

_Provost Signature_ _Date_

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

_Office of Accountability & Effectiveness Signature_ _Date_

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Debbie Psihountas | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Roger Webster | 9/20/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. George Kodsey, Melinda Lyles, Dr. Roger Webster |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Change to course prefix and number**<br><br>Lecture/lab course combined must include "C" / lab course must include "L" | N/A |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes<br><br>☒ No |
| **Provide justification for the proposed prerequisite(s).** | We, the computer science faculty in the SOBT, believe that a prerequisite of "C" or better will better serve our students, the faculty, and the program. |
| **Change to course title** | N/A |
| **Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)** | N/A |
| **Change of School, Division, or Department** | N/A |
| **Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")** | From: CNT 1000 completed with a "D" or better<br>To: CNT 1000 completed with a "C" or better |
| **Change to course co-requisites** | From:<br>To: |
| **Provide justification for the proposed co-requisite(s).** | |
| **Is any co-requisite for this course listed as a co-requisite on its paired course?**<br>(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item.<br><br>List the co-requisite |
| **Change to course credits or clock hours** | From:<br>To: |
| **Change to contact hours (faculty load)** | From:<br>To: |
| **Are the Contact hours different from the credit/lecture/lab hours?** | |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| Change to grade mode | Choose an item. |
|---|---|
| Change to credit type | Choose an item. |
| Change to course description (provide below) | |
| Type in entire new course description here | |

| Change to general topic outline (type in entire new outline below) |
|---|
| • <br><br> • |

**Change to Learning Outcomes:** For information purposes only.

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**IV. Course Competencies, Learning Outcomes and Objectives**

    **A. General Education Competencies and Course Outcomes**

    1. Integral *General Education Competency or competencies*:

    2. Supplemental *General Education Competency or competencies*:

    **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....**
Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    **C. Other Course Objectives/Standards**

---

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

## Section III (must complete each item below)

| | |
|---|---|
| **Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.** | No change<br><br>List applicable major restriction codes |
| **Change course to an "International or Diversity Focus" course?** | No, not International or Diversity Focus |
| **Change course to a General Education course?** | No |
| **Change course from General Education to non-General Education?** | No |
| **Change course to a Writing Intensive course?** | No |
| **Change course from Writing Intensive to non-Writing intensive?** | No |
| **Change course to repeatable?**<br><br>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).<br>*Not the same as Multiple Attempts or Grade Forgiveness | No<br><br>If repeatable, list maximum number of credits |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

| **Impact of Change of Course Proposal** | |
|---|---|
| **Will this change of course proposal impact library services or budgets?** | No |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

| If the answer to the question above is "yes", list the impact on other courses, programs, or budgets? | List impacts here |
|---|---|
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| Provide detail information here | |

## Section IV, Justification for proposal

| **Provide justification (below) for each change on this proposed curriculum action.** |
|---|
| We, the computer science faculty in the SOBT, believe that a prerequisite of "C" or better will better serve our students, the faculty, and the program. |

# Curriculum Committee

**FLORIDA**
**SOUTHWESTERN**
S T A T E   C O L L E G E

## Discontinuation of Program, Certificate, or Course Proposal

| School or Division | School of Business and Technology |
|---|---|
| **Proposed by (faculty only)** | Melinda Lyles |
| **Presenter (faculty only)** | LeRoy Bugger |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be resubmitted for a later date. | |
| **Submission date** | 11/12/2019 |
| **Course prefix, number, and title** | CGS 2260 – Computer Hardware and Software Maintenance |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve  ☐ Do Not Approve

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*Curriculum Committee Chair Signature*          *Date*

☐ Approve  ☐ Do Not Approve

---

*Provost Signature*          *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

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*Office of Accountability & Effectiveness Signature*          *Date*

Revised: 6/18

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Debbie Psihountas, Dean | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Roger Webster / LeRoy Bugger | 11/12/2019 |
| **Academic Dean or Provost** | Dr. Debbie Psihountas, Dean | 11/12/2019 |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| The Computer Science Chair and faculty have endorsed the termination of this course: <br> Dr. George Kodsey and Dr. Roger Webster, Melinda Lyles, Debbie Johnson |

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

## Section II, Action

| Please select one of the following | Discontinuation of Course |
|---|---|

## Section III, Complete for Program Discontinuation

| Select program or certificate of discontinuation | |
|---|---|
| **Explain (below) the reason for the discontinuation** | |
| | |
| **Teach out plan required:** SACSCOC requires a teach out plan for the discontinuation of programs or certificates. Please refer to the teach out plan template available on the document manager. Attach the teach out plan to this document. | |
| **If this program or certificate discontinuation will require discontinuing courses, complete section IV** | |

## Section IV, Complete for Course Discontinuation

| Enter course(s) to be discontinued (add rows if necessary) | |
|---|---|
| **Course Prefix and Number** | **Course title** (as listed in the catalog) |
| CGS 2260 | Computer Hardware and Software Maintenance |

## Section V, Justification for Proposal

| Provide justification (below) for this proposed curriculum action |
|---|
| Due to the evolution of technology, **CGS 2260 Computer Hardware and Software Maintenance** has been discontinued and replaced with **CTS 1131 Computer Hardware** and **CTS 1133 Computer Software.** The Catalog deletion of CGS 2260 was an oversight. CTS 1131 and CTS 1133 exist in the curriculum, and the replacements of CGS 2260 have already been made in the Catalog requirements for these programs: **AS in Computer Programming and Analysis, AS in Network Systems Technology, and Information Technology Support Specialist, CCC.** |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

**CTS 1131 and CTS 1133 have already replaced CGS 2260 in the Information Technology Support Specialist CCC, Network Systems Technology AS, and Computer Programming and Analysis AS requirements, as shown below:**

# Information Technology Support Specialist, CCC

## Purpose

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, is part of an AS degree program and prepares students for entry into employment.

The College Credit Certificate (CCC) Information Technology Support Specialist program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Information Technology field.

The content includes but is not limited to installation of information technology equipment, troubleshooting information technology equipment, and supporting information technology users.

## Program Structure

This program is a planned sequence of instruction consisting of 18 credit hours of Core Information Technology course work. Students completing this College Credit Certificate can transfer the credits directly to the Networking Services Technology and Computer Programming and/or Computer Programming and Analysis AS Degrees.

## Course Prerequisites

*Many courses require prerequisites.* Check the description of each course in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

## Certificate Completion/Graduation

Students must fulfill all requirements of their program major in order to be eligible for graduation. Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline.

# Information Technology Support Specialist Certificate Requirements: 18 Credit Hours

CGS 2108 - Computer Applications with Flowcharting **3 credits**
CIS 2321 - Systems Analysis and Design **3 credits**
CNT 1000 - Computer Networking Essentials **3 credits**
CTS 1131 - Computer Hardware **3 credits**
CTS 1133 - Computer Software **3 credits**
Any COP, CGS, CTS, CNT, CIS, CAP, or EET prefix course at the 1000 or 2000 level **3 credits**

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

# Total Certificate Requirements: 18 Credit Hours

Information is available online at: **www.fsw.edu/academics/**or on the
School of Business and Technology Home Page at: **www.fsw.edu/sobt**.

Retrieved from
http://catalog.fsw.edu/preview_program.php?catoid=11&poid=699

# Network Systems Technology, AS

## Purpose

The Associate in Science (AS) in Network Systems Technology program offers a sequence of courses that present coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers such as cabling specialists, network control operators, data communications analysts, network technicians, computer security specialists, network specialists, network managers, network systems analysts, network systems technicians, network troubleshooters, WAN/LAN managers, or systems administrators.

The content includes but is not limited to planning, installing, configuring, monitoring, troubleshooting and managing computer networks in a LAN/WAN environment. Students will be prepared to apply conceptual and theoretical knowledge to the workplace utilizing technical skills learned during the program.

## Program Structure

This program is a planned sequence of instruction consisting of 60 credit hours in the following areas: 18 credit hours of General Education Requirements, 39 credit hours of Network Systems Technology Core, and 3 credit hours of General Electives. The Network Security Certificate is a 30 credit hour certificate that prepares students for entry into employment and is comprised of core courses in the AS Network Systems Technology degree. The Information Technology Support Specialist Certificate is an 18 credit hour certificate that also prepares students for entry into employment and is comprised of core courses in the AS Network Systems Technology degree. As such, either or both can be earned before the student has earned the AS Network Systems Technology degree.

## Course Prerequisites

*Many courses require prerequisites.* Check the description of each course in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

## Graduation

Students must fulfill all requirements of their program major in order to be eligible for graduation. Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline.

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

# General Education Requirements: 18 Credit Hours

ENC 1101 - Composition I **3 credits**
ENC 1102 - Composition II **3 credits**

SPC 1017 - Fundamentals of Speech Communication **3 credits**
**OR**
SPC 2608 - Introduction to Public Speaking **3 credits**

PHI 2100 - Introduction to Logic **3 credits**
Any General Education Mathematics Course (MAC 1105 -College Algebra or STA 2023 -Statistical Methods I recommended) **3 credits**
Any General Education Social Sciences Course (ECO 2013 - Economics I recommended) **3 credits**

# Network Systems Technology, AS Degree Core Requirements: 39 Credit Hours

CGS 2108 - Computer Applications with Flowcharting **3 credits**
CIS 2321 - Systems Analysis and Design **3 credits**
CNT 1000 - Computer Networking Essentials **3 credits**
CTS 1131 - Computer Hardware **3 credits**
CTS 1133 - Computer Software **3 credits**
CTS 2120 - Computer and Network Security (Security+) **3 credits**

CTS 2142 - Introduction to Project Management **3 credits**
**OR**
MAN 2582 - Principles of Project Management **3 credits**

CTS 2321 - Linux Internet Servers **3 credits**
CTS 2334 - Microsoft Windows Server **3 credits**
CTS 2655 - Internetworking with Cisco Routers **3 credits**
MAN 2021 - Management Principles **3 credits**

SLS 1331 - Personal Business Skills **3 credits**
OR
SLS 1515 - Cornerstone Experience **3 credits**

Any 1000 or 2000 level computer course with a CGS, CTS, CNT, CIS, CAP, or EET prefix **3 credits**

# Approved Electives: 3 Credit Hours

Any 1000 or 2000 level course **3 credits**

# Total Degree Requirements: 60 Credit Hours

**Information is available online at: www.fsw.edu/academics/ or on the School of Business and Technology Home Page at: www.fsw.edu/sobt**

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

# Computer Programming and Analysis, AS

## Purpose

The Associate in Science (AS) in Computer Programming and Analysis program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers such as entry level programmers, programmer specialists, computer programmers, senior programmers, chief business programmers, programmer analysts, and information systems programmers.

The content prepares individuals to analyze business situations and to design, develop and write computer programs: to store, locate, and retrieve specific documents, data, and information: analyze problems using logic/analysis tools, code into computer language; test, monitor, debug, document and maintain computer programs. More than one programming language is addressed in this degree program.

## Program Structure

This program is a planned sequence of instruction consisting of 60 credit hours in the following areas: 18 credit hours of General Education Requirements and 42 credit hours Computer Programming and Analysis Core Requirements (which includes 6 credit hours of a Programming Language and 6 credit hours of Specified Electives).

The Computer Programmer Certificate is a 33 credit hour certificate and the Computer Programming Specialist Certificate is an 18 credit hour certificate: both of which prepare students for entry into employment and are comprised of core courses in the AS Computer Programming and Analysis degree. As such, they can be earned before the student has earned the AS Computer Programming and Analysis degree.

## Course Prerequisites

*Many courses require prerequisites.* Check the description of each course in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

## Graduation

Students must fulfill all requirements of their program major in order to be eligible for graduation. Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline.

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

# General Education Requirements: 18 Credit Hours

ENC 1101 - Composition I **3 credits**
ENC 1102 - Composition II **3 credits**

SPC 1017 - Fundamentals of Speech Communication **3 credits**
**OR**
SPC 2608 - Introduction to Public Speaking **3 credits**

PHI 2100 - Introduction to Logic **3 credits**
Any General Education Mathematics Course (MAC 1105 -College Algebra or STA 2023 -Statistical Methods I recommended) **3 credits**
Any General Education Social Sciences Course (ECO 2013 - Principles of Macroeconomics recommended) **3 credits**

# Computer Programming & Analysis Core Requirements: 42 Credit Hours

CGS 2108 - Computer Applications with Flowcharting **3 credits**
CIS 2321 - Systems Analysis and Design **3 credits**
COP 1000 - Introduction to Computer Programming **3 credits**
COP 1822 - Internet Programming HTML **3 credits**
COP 2800 - Java Programming **3 credits**

COP 2823 - Advanced Microsoft Web Development **3 credits**
**OR**
COP 2830 - Internet Programming HTML II **3 credits**

CTS 1131 - Computer Hardware **3 credits**
CTS 1133 - Computer Software **3 credits**
MAN 2021 - Management Principles **3 credits**

SLS 1331 - Personal Business Skills **3 credits**
OR
SLS 1515 - Cornerstone Experience **3 credits**

Choose *one* from the two-course language sequence groupings below:

**Visual Basic Sequence - 6 credits**
COP 1170 - Visual Basic Programming I **3 credits**
COP 2171 - Visual Basic Programming II **3 credits**

**C++ Sequence - 6 credits**
COP 1224 - Programming with C++ **3 credits**
COP 2228 - Advanced Programming with C++ **3 credits**

**C# Sequence - 6 credits**

COP 2360 - C# Programming I 3 credits
COP 2362 - C# Programming II 3 credits

---

**Specified Electives:**

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Any 1000 or 2000 level computer course with a COP or CTS prefix **3 credits**
Any 1000 or 2000 level computer course with a COP, CGS, CTS, CNT, CIS, or CAP prefix **3 credits**

# Total Degree Requirements: 60 Credit Hours

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Information is available online at: **www.fsw.edu/academics/** or on the
School of Business and Technology Home Page at: **www.fsw.edu/sobt**

Retrieved from http://catalog.fsw.edu/preview_program.php?catoid=11&poid=689&returnto=633

# Curriculum Committee

**FLORIDA SOUTHWESTERN**
STATE COLLEGE

## Change of Program or Certificate Proposal

*Note required information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.*

| School or Division | School of Business and Technology |
|---|---|
| **Program or Certificate** | Network Systems Technology, AS; Information Technology Support Specialist, CCC; Network Security, CCC; Network Enterprise Administration, CCC |
| **Proposed by (faculty only)** | Melinda Lyles |
| **Presenter (faculty only)** | Melinda Lyles |

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

| Submission date | 11/12/2019 |
|---|---|

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve                   ☐ Do Not Approve

_____          _____
*Curriculum Committee Chair Signature*           *Date*

☐ Approve                   ☐ Do Not Approve

_____          _____
*Provost Signature*                 *Date*

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☐ Reviewed

| *Office of Accountability & Effectiveness Signature* | *Date* |
|---|---|

## Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

| Term in which approved action will take place | Fall 2020 |
|---|---|
| **Provide an explanation below for the requested exception to the effective date.** | |
| | |

| Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox. | | |
|---|---|---|
| **Dean** | **Signature** | **Date** |
| Dr. Debbie Psihountas, Dean | | |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca | | |

| Required Endorsements | Type in Name | Select Date |
|---|---|---|
| **Department Chair or Program Coordinator/Director** | Dr. Roger Webster / Leroy Bugger | Click here to enter a date. |
| **Academic Dean or Provost** | Dr. Debbie Psihountas, Dean | Click here to enter a date. |

| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
|---|
| Dr. George Kodsey and Dr. Roger Webster, Debbie Johnson |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

## Section II, Proposed Changes

| | |
|---|---|
| **Do any of the changes affect the AA focus?** (**If so, a Change of Program proposal is also needed.**) | ☐ Yes<br>☒ No |
| **Have the deans of the General Studies been contacted/consulted?** | ☒ Yes<br>☐ No |
| **Have you attached an updated catalog page?** | ☒ Yes<br>☐ No |
| | |
| **Change of School, Division, or Department** | SoBT, Computer Science |
| **Change to program or certificate name** | Network Systems Technology, AS; Information Technology Support Specialist, CCC; Network Security, CCC; Network Enterprise Administration, CCC |

**List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.**

CTS1131 – A+ Computer Hardware (PreReq "None")

CNT 1000 – Computer Networking Essentials (PreReq CNT 1131, CNT 1133)

CTS 2120 – Computer and Networking Security (Any CTS 2000 level class completed with a "C" or better)

CIS 2321 – Systems Analysis and Design (Any CTS 2000 level class completed with a "C" or better)

CTS2655 – Internet Networking with CISCO Routers (CNT 1000 completed with a "C" or better)

**List below, any changes to the General Education requirements. Include course titles and credits if applicable.**

None

**List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.**

None

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

| List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable. |
|---|
| None |
| **List below, any other changes to the program or certificate requirements.** |
| None |

| Change to program length (credits or clock hours to complete) | From: N/A To: N/A |
|---|---|

**Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.**

# Network Systems Technology, AS

## Purpose

The Associate in Science (AS) in Network Systems Technology program offers a sequence of courses that present coherent and with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and ca: specialists, network control operators. data communications analysts, network technicians, computer security specialists, networ managers, network systems analysts. network systems technicians. network troubleshooters, WAN/LAN managers, or systems a

The content includes but is not limited to planning. installing. configuring, monitoring, troubleshooting and managing computer LAN/WAN environment. Students will be prepared to apply conceptual and theoretical knowledge to the workplace utilizing te during the program.

## Program Structure

This program is a planned sequence of instruction consisting of 60 credit hours in the following areas: 18 credit hours of Genera Requirements. 39 credit hours of Network Systems Technology Core. and 3 credit hours of General Electives. The Network Sec credit hour certificate that prepares students for entry into employment and is comprised of core courses in the AS Network Syst The Information Technology Support Specialist Certificate is an 18 credit hour certificate that also prepares students for entry in comprised of core courses in the AS Network Systems Technology degree. As such, either or both can be earned before the stud Network Systems Technology degree.

## Course Prerequisites

*Many courses require prerequisites.* Check the description of each course in the list below to check for prerequisites, minimum other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

## Graduation

Students must fulfill all requirements of their program major in order to be eligible for graduation. Students must indicate their i commencement ceremony, by completing the Commencement Form by the published deadline.

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

# General Education Requirements: 18 Credit Hours

ENC 1101 - Composition I 3 **credits**
ENC 1102 - Composition II 3 **credits**

SPC 1017 - Fundamentals of Speech Communication 3 **credits**
**OR**
SPC 2608 - Introduction to Public Speaking 3 **credits**

PHI 2100 - Introduction to Logic 3 **credits**
Any General Education Mathematics Course (MAC 1105 -College Algebra or STA 2023 -Statistical Methods I recommended)
Any General Education Social Sciences Course (ECO 2013 - Economics I recommended) 3 **credits**

# Network Systems Technology, AS Degree Core Requirements: 39 Credit Ho

CGS 2108 - Computer Applications with Flowcharting 3 **credits**
CIS 2321 - Systems Analysis and Design 3 **credits**
CNT 1000 - Computer Networking Essentials 3 **credits**
CTS 1131 - Computer Hardware 3 **credits**
CTS 1133 - Computer Software 3 **credits**
CTS 2120 - Computer and Network Security (Security+) 3 **credits**

CTS 2142 - Introduction to Project Management 3 **credits**
**OR**
MAN 2582 - Principles of Project Management 3 **credits**

CTS 2321 - Linux Internet Servers 3 **credits**
CTS 2334 - Microsoft Windows Server 3 **credits**
CTS 2655 - Internetworking with Cisco Routers 3 **credits**
MAN 2021 - Management Principles 3 **credits**

SLS 1331 - Personal Business Skills 3 **credits**
**OR**
SLS 1515 - Cornerstone Experience 3 **credits**

Any 1000 or 2000 level computer course with a CGS, CTS, CNT, CIS, CAP, or EET prefix 3 **credits**

# Approved Electives: 3 Credit Hours

Any 1000 or 2000 level course 3 **credits**

# Total Degree Requirements: 60 Credit Hours

**Information is available online at: www.fsw.edu/academics/ or on the School of Business and Technology Home Pag at: www.fsw.edu/sobt**

RETRIEVED FROM: http://catalog.fsw.edu/preview_program.php?catoid=11&poid=692

**Section III, Justification for proposal**

Revised:  11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18

**Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.**

| Provide justification (below) for each change on this proposed curriculum action. |
|---|
| Dependency (prerequisite) of classes are out of order. Requirements to understand the knowledge in order will help the Student succeed. Learning about Hardware and Software prior to building a network are efficient to comprehending what devices make up a network. Understanding types of Hardware and Applications with flowcharting assist the student with Principles of writing scripts in Linux and Microsoft. In the end learning two final courses simultaneously which are Computer and Network Security as well as Systems Analysis and Design will capitalize with the entire program and learning track for the Network Systems Technology, AS. |

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18; 10/18