

# Curriculum Committee



## Change of Program or Certificate Proposal

**Note required information:** Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.

<b>School or Division</b>	School of Arts, Humanities, and Social Sciences
<b>Program or Certificate</b>	Audio Technology
<b>Proposed by (faculty only)</b>	Mike Molloy
<b>Presenter (faculty only)</b>	Mike Molloy

Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.

<b>Submission date</b>	1/27/2020
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All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve

Do Not Approve

*May R. Myers*  
 Curriculum Committee Chair Signature

*2/13/2020*  
 Date

Approve

Do Not Approve

*Walter R...*  
 Provost Signature

*2-18-2020*  
 Date

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

Reviewed

*[Signature]*  
 Office of Accountability & Effectiveness Signature

*2/18/2020*  
 Date

### Section I, Important Dates and Endorsements Required

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

<b>Term in which approved action will take place</b>	Fall 2020
<b>Provide an explanation below for the requested exception to the effective date.</b>	
<p>The catalog description of the Audio Technology certificate program needs to be updated to reflect updated co / pre requisite changes. The courses : <u>DIG 2205C - Basic Video Editing</u>, <u>DIG 2280C - Digital Video and Sound</u>, and <u>DIG 2284C - Advanced Digital Video and Sound</u> content has been shifted to the courses offered in the Digital Media certificate program. The two courses <u>DIG 2205C - Basic Video Editing</u> and <u>DIG 2284C - Advanced Digital Video and Sound</u> will be omitted due to more accurate course numbering in the Digital Media certificate program . Moving forward the courses offered in the Audio Technology Certificate program will be exclusively focused on audio production.</p>	

<b>Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox.</b>		
<b>Dean</b>	<b>Signature</b>	<b>Date</b>
Type name here		
<b>Provost</b>	<b>Signature</b>	<b>Date</b>
Dr. Eileen DeLuca		

<b>Required Endorsements</b>	<b>Type in Name</b>	<b>Select Date</b>
<b>Department Chair or Program Coordinator/Director</b>	Type name here	Click here to enter a date.
<b>Academic Dean or Provost</b>	Type name here	Click here to enter a date.

<b>List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).</b>
Michael Molloy

**Section II, Proposed Changes**

Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have the deans of the General Studies been contacted/consulted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Have you attached an updated catalog page?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Change of School, Division, or Department	N/A
Change to program or certificate name	N/A
<b>List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.</b>	
<p>MUM2600C will be changing the current prerequisite requirement of MUS2360 to a one-way Co-Requisite requirement with MUS2360 (This will allow students to take MUS2360 as a standalone course prior to taking MUM2600C / with department approval).</p> <p><u>The current Catalog entry for MUM2600C states:</u> Prerequisites: Successful completion of MUS 2360 Introduction to Technology in Music</p> <p><u>Proposed revision for MUM2600C:</u> Co-Requisite: MUS 2360 , or after Successful Completion of MUS 2360 Introduction to Technology in Music with a grade of "C" or better and with department approval.</p>	
<b>List below, any changes to the General Education requirements. Include course titles and credits if applicable.</b>	
N/A	
<b>List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.</b>	
The 5 required courses (15 total credits) required for completion of the Audio Technology certificate program are: MUS2360, MUM2600C, MUM2604C, MUM2601C, and DIG2251C	
<b>List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.</b>	

<p>We will be moving from a “choose 15 credits” from 24 listed, to listing <i>15 required credits</i>.  <i>Removing: DIG 2205C - Basic Video Editing, DIG 2280C - Digital Video and Sound, and DIG 2284C - Advanced Digital Video and Sound from the courses offered in the Audio Technology program.</i></p>	
<p><b>List below, any other changes to the program or certificate requirements.</b></p>	
<p>It is strongly advised that students take: First semester- MUS2360 and MUM2600C (one way Co req with MUS2360) paired together.          Second semester- and MUM2601C (pre-req MUM2600C), MUM2604C (Pre-req MUM2600C), and DIG2251C together (Pre-req MUS2360C).          *Courses may be spread out over multiple semesters but should be taken in order.</p>	
<p><b>Change to program length (credits or clock hours to complete)</b></p>	<p>From: N/A          To:</p>

**Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.**

**Section III, Justification for proposal**

**Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.**

<p><b>Provide justification (below) for each change on this proposed curriculum action.</b></p>
<p>The catalog description of the Audio Technology certificate program needs to be updated to reflect updated co / pre requisite changes. The courses that have been moved to the Digital Media certificate need to be removed from the Audio Technology catalog. Moving forward the courses offered in the Audio Technology Certificate program will be exclusively focused on audio production.</p>

## Audio Technology Certificate, CCC

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🔗 [Return to: Programs of Study](#)

### **Purpose**

This certificate program will prepare students for employment in the music and entertainment industry as technicians/audio engineers in music recording, audio hardware and software utilization, digital audio production, editing, mixing, and mastering. The program also provides supplemental training for persons previously or currently employed in music, entertainment or related occupations. Graduates of this program can potentially obtain employment as recording technicians/engineers, sound technicians in live or studio positions, audio editors/designers in various music-related fields. These could include broadcast media, motion picture trades and other multimedia-based areas.

### **Course Pre / co requisites**

**Many courses require pre or co requisites.** Check the description of each course in the list below to check for prerequisites and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it. All courses must be passed with a grade of C or better.

### **Certificate Completion/Graduation**

Students must fulfill all requirements of their program major in order to be eligible for graduation. Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline.

### **Course Sequence**

It is strongly advised that students take:

First semester- MUS2360 and MUM2600C paired together.

Second semester- and MUM2601C, MUM2604C, and DIG2251C together.

\*Courses may be spread out over multiple semesters but should be taken in order.

### **Audio Technology Certificate Requirements**

**Students must complete the following Audio Technology courses (15 credits):**

- DIG 2205C - Basic Video Editing 3 credits (PLEASE REMOVE)
- DIG 2251C - Digital Audio I

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**DIG 2251C - Digital Audio I**

**3 credits**

***Prerequisites: Successful Completion of MUS 2360 Introduction to Technology in Music with a grade of "C" or better.***

The purpose of this course is to develop knowledge of basic audio concepts and processing principles, as well as digital audio concepts, processing, and production. The course covers techniques for recording music, dialog, and sound effects for film, as well as editing techniques for existing audio files. All areas of knowledge will be applied to practical applications through project-oriented assignments.

- DIG 2280C - Digital Video and Sound 3 credits (PLEASE REMOVE)
- DIG 2284C - Advanced Digital Video and Sound 3 credits (PLEASE REMOVE)
- MUM 2600C - Basic Audio Recording Techniques

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**MUM 2600C - Basic Audio Recording Technique**

**3 credits**

**Co-Requisite:** MUS 2360 , or after Successful Completion of MUS 2360 Introduction to Technology in Music with a grade of "C" or better and with department approval.

The course provides an introduction to techniques, practices, and procedures in making audio recordings. The student will gain experience with acoustical balancing, editing, and over-dubbing in a wide variety of sound situations.

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- MUM 2601C - Recording Techniques II

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**MUM 2601C - Recording Techniques II**

**3 credits**

**Prerequisites:** MUM 2600C. Basic Audio Recording Tech with a grade of "C" or better

This course explores advanced multi-track recording skills and audio production techniques. Emphasis is on mixing board skills, microphone techniques, use of outboard equipment, and live two-track recording.

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- MUM 2604C - Multi-track Mixdown Techniques

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**MUM 2604C - Multi-track Mixdown Techniques**

**3 credits**

***Prerequisites: MUM 2600C Basic Audio Recording Tech with a grade of "C" or better***

This course deals with the application of signal processing gear to multi-track master mixdowns to stereo mastering machines. Tape editing and packaging will also be covered in this course.

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- MUS 2360 - Introduction to Technology in Music

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**MUS 2360 - Introduction to Technology in Music**

**3 credits**

This course is an introductory survey to the use of technology in music, in role of hardware, software, computer-based instruction, multimedia, and the internet.

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**Total Certificate Requirements: 15 Credit Hours**